



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## MINUTES

### REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, AUGUST 14, 2018, AT 7:00 P.M.

<p><b>ITEM #1:</b> 7:01 pm</p>	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order. Mayor Frank Vander Horst called the meeting to order at 7:01 p.m. Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Vander Horst, Councilmembers Hunter Bachrach, Alex Barber and Lew Currier. Vice Mayor Jay Kinsella was absent.</p> <p>Other staff present were Joni Savage, Deputy Clerk; Charlotte Page, Acting Zoning Administrator; and Melanie Atkin, Accounting/HR Clerk.</p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance. Mayor Vander Horst led the pledge.</p> <p><b>Motion: Table all agenda except for Items 6B, 8A and 11 and to reconvene at 7:00 p.m. on August 21, 2018 due to a power outage.</b></p> <table border="1" data-bbox="430 966 1328 1087"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA					X		VANDER HORST	X		X			
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<p><b>ITEM #2</b></p>	<p><b>FINANCIAL REPORTS</b></p> <p>Budget to Actual reports, vendor ledger and balance sheet for July 2018 <b>(TABLED TO AUGUST 21)</b></p>																																										
<p><b>ITEM #3:</b></p>	<p><b>STAFF AND COUNCIL REPORTS</b></p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members. <b>(TABLED TO AUGUST 21)</b></p>																																										
<p><b>ITEM #4:</b></p>	<p><b>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</b></p> <p>Minutes are provided for the information of Council and do not require action. <b>(TABLED TO AUGUST 21)</b></p>																																										
<p><b>ITEM #5:</b></p>	<p><b>PETITIONS FROM THE PUBLIC</b></p> <p>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism. <b>(TABLED TO AUGUST 21)</b></p>																																										
<p><b>ITEM #6:</b></p>	<p><b>CONSENT AGENDA</b></p> <p>The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.</p> <p><b>A. Council Meeting Minutes: (TABLED TO AUGUST 21)</b></p> <ul style="list-style-type: none"> <li>• July 31, 2018 special meeting</li> <li>• July 10, 2018 regular meeting</li> <li>• May 15, 2018 special meeting</li> <li>• May 2, 2018 special meeting</li> <li>• April 23, 2018 special meeting</li> <li>• March 27, 2018 special meeting</li> <li>• March 7, 2018 special meeting</li> <li>• June 29, 2017 special meeting</li> <li>• June 12, 2017 special meeting</li> </ul>																																										

<p>7:04 pm</p>	<p><b>B. SPECIAL EVENT LIQUOR LICENSE: JEROME VOLUNTEER FIRE DEPARTMENT AUXILIARY</b>                  Council will review and may approve a Special Event Liquor License for the Jerome Volunteer Fire Department Auxiliary for their fundraising event to be held at Spook Hall (260 Hull Avenue) on October 27, 2018.</p> <p style="text-align: center;"><b>APPROVED</b></p> <table border="1" data-bbox="427 315 1326 436"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>C. RENEWAL OF EMPLOYMENT AGREEMENT: MUNICIPAL MAGISTRATE (TABLED TO AUGUST 21)</b>                  Council may approve a renewed employment agreement with Municipal Magistrate Joan Dwyer, covering the period July 1, 2018 through June 30, 2020.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER	X		X				KINSELLA					X		VANDER HORST			X			
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<p>ITEM #7:</p>	<p style="background-color: #4a5568; color: white; padding: 2px;"><b>ORDINANCES</b></p> <p><b>FIRST READING: ORDINANCE NO. 440, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS</b></p> <p>Council may conduct the first reading of Ordinance No. 440, amending Section 2-4-1 of the Town Code to provide that preliminary meeting packets for regular Council meetings will be available on the Town website on the Thursday prior to the meeting date, and that the agenda may be revised up until 24 hours prior to the meeting. <a href="#">(TABLED TO AUGUST 21)</a></p>																																										
<p>ITEM #8: 7:05 pm</p>	<p style="background-color: #4a5568; color: white; padding: 2px;"><b>UNFINISHED BUSINESS</b></p> <p><b>RESOLUTION NO. 573, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2018-19 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES</b></p> <p>Council may approve Resolution #573, adopting the municipal tax levy for the fiscal year ending June 30, 2019. A public hearing on the budget and tax levy was held on July 31, 2018. No increase in the tax levy is proposed.</p> <p style="text-align: center;"><b>APPROVED</b></p> <table border="1" data-bbox="427 1066 1326 1188"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>ITEM #8B: GARBAGE COLLECTION AND RECYCLING OPTIONS</b>                  Council will review recommendations by the Public Works Director and Town Manager regarding garbage collection and recycling options and may direct staff in this regard. <a href="#">(TABLED TO AUGUST 21)</a></p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH	X		X				BARBER		X	X				CURRIER			X				KINSELLA					X		VANDER HORST			X			
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<p>ITEM #9:</p>	<p style="background-color: #4a5568; color: white; padding: 2px;"><b>NEW BUSINESS</b></p> <p><b>ITEM #9A: CONDITIONAL USE PERMITS– 433 CELLARS</b>                  Council may approve Conditional Use Permits for 433 Cellars to (1) provide for outdoor service on the patio, and (2) operate a spiritous liquor tasting facility in the expanded space. These permits were reviewed by the Planning &amp; Zoning Commission on July 11, 2018, and recommended for approval by Council, with certain conditions. <a href="#">(TABLED TO AUGUST 21)</a></p> <p><b>ITEM #9B: WATER AND SEWER RATE STRUCTURE</b>                  Council will discuss possible changes to the water and sewer rate structure to provide for billing by metered usage. <a href="#">(TABLED TO AUGUST 21)</a></p> <p><b>ITEM #9C: FREEPORT-MCMORAN FUNDING</b>                  Council will discuss the Town's application for FY19 funding from the Freeport-McMoRan Copper and Gold Foundation and may determine what project(s) to list in the application. <a href="#">(TABLED TO AUGUST 21)</a></p>																																										
<p>ITEM #10:</p>	<p><b>TO AND FROM THE COUNCIL</b>                  Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda. <a href="#">(TABLED TO AUGUST 21)</a></p>																																										

<b>ITEM #11:</b> <b>7:06 pm</b>	<b>ADJOURNMENT</b> <i>Adjourned at 7:06 PM</i>						
	<b>COUNCILMEMBER</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	BACHRACH		X	X			
	BARBER			X			
	CURRIER	X		X			
	KINSELLA					X	
	VANDER HORST			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
 Frank Vander Horst, Mayor

\_\_\_\_\_  
 Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_