



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

MINUTES

REGULAR MEETING* OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, AUGUST 21, 2018, AT 7:00 P.M.

**continuation of the August 14, 2018 regular meeting which was adjourned due to a power outage*

<p>ITEM #1: 7:00 pm</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE Mayor/Chairperson to call meeting to order. <i>Mayor Vander Horst called the meeting to order at 7:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Vander Horst and Councilmembers Hunter Bachrach, Alex Barber and Lew Currier. Vice Mayor Jay Kinsella had an excused absence.</i> <i>Other staff present were Marty Boland, Public Works Director, Charlotte Page, Acting Zoning Administrator, Melanie Atkin, Accounting Clerk, Judge Joan Dwyer, Municipal Magistrate, and Joni Savage, Deputy Clerk.</i> Mayor or Mayor's designee to lead the Pledge of Allegiance. <i>Mayor Vander Horst led the Pledge of Allegiance.</i></p>																																										
<p>ITEM #2 7:02 pm</p>	<p>FINANCIAL REPORTS Budget to Actual reports, vendor ledger and balance sheet for July 2018 <i>Accounting Clerk Melanie Atkin responded to questions from Council.</i> APPROVED.</p> <table border="1" data-bbox="412 1066 1312 1213"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER	X		X				KINSELLA					X		VANDER HORST			X			
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<p>ITEM #3: 7:03 pm</p>	<p>STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members. <i>Dr. Jack Dillenberg addressed Council to support providing some type of support to our firefighters with respect to PTSD, which is a growing problem among firefighters in this country and has contributed to an increased suicide rate.</i> ACCEPTED.</p> <table border="1" data-bbox="412 1478 1312 1625"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH	X		X				BARBER			X				CURRIER		X	X				KINSELLA					X		VANDER HORST			X			
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<p>ITEM #4: 7:16 pm</p>	<p>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT Minutes are provided for the information of Council and do not require action. <i>Zoning Administrator Charlotte Page reviewed information in her report and fielded questions from Council.</i></p>																																										
<p>ITEM #5: 7:15 pm & 7:32 pm</p>	<p>PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i> NO PETITIONS.</p>																																										

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center

<p>ITEM #6: 7:32 pm</p>	<p>CONSENT AGENDA</p> <p>The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.</p> <p>A. Council Meeting Minutes:</p> <ul style="list-style-type: none"> July 31, 2018 special meeting July 10, 2018 regular meeting May 15, 2018 special meeting May 2, 2018 special meeting April 23, 2018 special meeting March 27, 2018 special meeting March 7, 2018 special meeting June 29, 2017 special meeting June 12, 2017 special meeting <p>B. RENEWAL OF EMPLOYMENT AGREEMENT: MUNICIPAL MAGISTRATE</p> <p>Council may approve a renewed employment agreement with Municipal Magistrate Joan Dwyer, covering the period July 1, 2018 through June 30, 2020.</p> <p>ALL CONSENT AGENDA ITEMS EXCEPT MINUTES OF JULY 10, 2018 WERE APPROVED.</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>MINUTES OF JULY 10, 2018 WERE VOTED ON SEPARATELY and APPROVED.</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER			X				KINSELLA					X		VANDER HORST	X		X					MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER						X	KINSELLA					X		VANDER HORST	X		X			
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<p>ITEM #7: 7:34 pm</p>	<p>ORDINANCES</p> <p>ITEM #7A: FIRST READING: ORDINANCE NO. 440, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS</p> <p>Council may conduct the first reading of Ordinance No. 440, amending Section 2-4-1 of the Town Code to provide that preliminary meeting packets for regular Council meetings will be available on the Town website on the Thursday prior to the meeting date, and that the agenda may be revised up until 24 hours prior to the meeting.</p> <p>Sage Harvey and Suzy Mound each spoke to oppose this Ordinance.</p> <p>FIRST READING CONDUCTED and MINOR CLARIFICATION MADE TO DRAFT ORDINANCE.</p>																																																																																				
<p>ITEM #8: 7:50 pm</p>	<p>UNFINISHED BUSINESS</p> <p>ITEM #8A: GARBAGE COLLECTION AND RECYCLING OPTIONS</p> <p>Council will review recommendations by the Public Works Director and Town Manager regarding garbage collection and recycling options, and may direct staff in this regard.</p> <p>Ms. Gallagher and Public Works Director Marty Boland addressed Council with recommendations for certain amendments to the Town Code regarding garbage collection, and a recommendation to continue using Sedona Recycles for recycling services.</p> <p>DIRECTION TO STAFF: PREPARE ORDINANCE FOR FIRST READING AT SEPTEMBER MEETING to include:</p> <ul style="list-style-type: none"> All garbage must be bagged prior to disposal. A maximum of three 40-lb. cans, or their equivalent in bags, per household will be collected. Any garbage placed in excess of the three-can limit, or not in bags, will not be collected and will require a special pickup. The fee for a special pickup will be referenced in the Code and set by Resolution of Council. No dead animals may be disposed of with garbage. 																																																																																				

ITEM #9:	NEW BUSINESS																																										
8:00 pm	<p>ITEM #9A: CONDITIONAL USE PERMITS– 433 CELLARS</p> <p>Council may approve Conditional Use Permits for 433 Cellars to (1) provide for outdoor service on the patio, and (2) operate a spiritous liquor tasting facility in the expanded space. These permits were reviewed by the Planning & Zoning Commission on July 11, 2018, and recommended for approval by Council, with certain conditions.</p> <p><i>Councilmember Barber declared a conflict, as she is an employee of 433 Cellars, and left the dais at 8:03 p.m. Ms. Page reviewed this item and fielded questions from Council.</i></p> <p>BOTH CUP's APPROVED with conditions as follows:</p> <ul style="list-style-type: none"> • Applicant must staff all service areas in use per applicable liquor license. • Zoning Administrator to check for compliance every three months during the first year. • Annual inspections at renewal of business license to be done in order to assure that fire corridor remains accessible. <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X (left room)</td> <td></td> </tr> <tr> <td>CURRIER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER					X (left room)		CURRIER	X		X				KINSELLA					X		VANDER HORST			X			
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8:06 pm	<p>ITEM #9B: WATER AND SEWER RATE STRUCTURE</p> <p>Council will discuss possible changes to the water and sewer rate structure to provide for billing by metered usage.</p> <p><i>Jane Moore volunteered to serve on a task force regarding our water and sewer rate structure.</i></p> <p>DIRECTION TO STAFF: POST NOTICE REQUESTING VOLUNTEERS FOR TASK FORCE (TWO RESIDENTS AND TWO BUSINESS OWNERS). Task Force will also include Mayor Vander Horst, Councilmember Bachrach and Town Manager Candace Gallagher, with input from Utilities Clerk Rosa Cays.</p>																																										
8:21 pm	<p>ITEM #9C: FREEPORT-MCMORAN FUNDING</p> <p>Council will discuss the Town's application for FY19 funding from the Freeport-McMoRan Copper and Gold Foundation, and may determine what project(s) to list in the application.</p> <p><i>Dr. Jack Dillenberg, Suzy Mound, Mansel Mathews, and Sage Harvey each addressed the Council to suggest various uses for the funding.</i></p> <p>MOTION TO APPLY FOR FUNDING FOR CURB AND GUTTER ON MAIN STREET AND IMPROVEMENTS TO MIDDLE PARKING LOT.</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH	X		X				BARBER		X	X				CURRIER			X				KINSELLA					X		VANDER HORST			X			
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ITEM #10:	<p>TO AND FROM THE COUNCIL</p> <p>Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.</p> <p>MAYOR VANDER HORST: At next meeting, a Lifetime Achievement Award to recognize the many contributions of Anne Bassett to our Town.</p> <p>Also, he requested that we install another flagpole and fly the Jerome flag, which can be lowered when a resident passes away, and that specific guidelines be developed for lowering the flag when a resident passes.</p> <p>COUNCILMEMBER BACHRACH noted the recent passing of Leigh Hay Martin.</p> <p>COUNCILMEMBER BARBER requested a report at a future meeting from the Historical Society regarding their total expenditures to date on the Sliding Jail area, and the Town's price to repurchase it.</p>																																										
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ITEM #11:	<p>ADJOURNMENT</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER	X		X				KINSELLA					X		VANDER HORST			X			
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APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: