



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, October 8, 2018 TIME: 7:00 pm

PLACE: **JEROME CIVIC CENTER**

600 Clark St., JEROME, ARIZONA 86331

AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or Internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

ITEM 2: APPROVAL OF MINUTES: Minutes of September 10, 2018 Discussion/Possible Action/ Possible Direction to Staff

ITEM 3: PETITIONS FROM THE PUBLIC — Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Commission. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Commission's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

ITEM 4: REPORT/SUMMARY OF RECENT P&Z ACTIVITIES

HENRY VINCENT, P&Z LIASION

Discussion/Possible Direction to Staff

ITEM 5: NEW BUSINESS SIGN, QUEEN BEE CRYSTALS

APPLICANT: Thalia Walkup

ADDRESS: 119 Hull Ave., Jerome, AZ

ZONE: C-1

OWNER OF RECORD: Flatiron Building II, Scott Harris

APN: 401-06-019

Discussion/Possible Action

ITEM 6: SOLAR GUIDELINES – UPDATE FROM ZONING

ITEM 7: FUTURE AGENDA ITEMS

Discussion/Possible Action

ITEM 8: ADJOURN

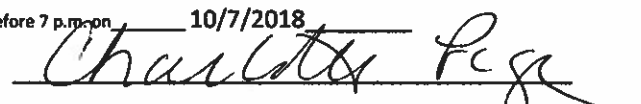
Discussion/Possible Action/Possible Direction to Staff

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on 10/7/2018

970 Gulch Road, side of Gulch Fire station, exterior posting case

600 Clark Street, Jerome Town Hall, exterior posting case

120 Main Street, Jerome Post Office, interior posting case


Charlotte Page, Acting Zoning Administrator, Attest

Persons with a disability may request a reasonable accommodation such as a sign language interpreter by contacting the Deputy Town Clerk Joni Savage at (928) 637-7943. Requests should be made as early as possible to allow sufficient time to make arrangements. Anyone needing clarification on a DRB agenda item may call Jerome Town Hall at (928) 634-7943 and ask to speak with Charlotte Page, Acting Zoning Administrator.



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DRAFT MINUTES

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NOTICE: A QUORUM OF P&Z COMMISSIONERS AND/OR TOWN COUNCIL MEMBERS
MAY BE IN ATTENDANCE, THESE ATTENDEES WILL NOT DISCUSS TOWN BUSINESS

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.
Charlotte Page called roll. Present were Chair Brice Wood, Danny Smith, Henry Vincent, Steve Pontious and John McDonald.
Staff present Charlotte Page, Interim Zoning Administrator and Joni Savage, Deputy Clerk.

7:01 ITEM 2: APPROVAL OF MINUTES: Minutes of August 13, 2018

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
PONTIOUS		X	X			
MCDONALD	X		X			
VINCENT			X			

7:03 ITEM 3: PETITIONS FROM THE PUBLIC – No petitions

7:03 ITEM 4: Arizona State Historic Preservation Office (SHPO) Q&A Representative: Eric Vondy & Margy Parisella

Eric Vondy and Margy Parisella spoke about Historic Districts throughout the state and some of the latest issues. Jane Moore stated that in 1981 a complete Historic Survey was done in Jerome. She asked questions of them. Danny Smith asked questions about regulations. Brice Wood asked some general questions. Margie Hardie asked about historic properties. Marty Smith asked some general questions. Sage Harvey spoke.

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7:55 ITEM 5: BB's BOUTIQUE – RESUBMIT BUSINESS SIGN FOR CHANGE OF LOCATION

APPLICANT: Brigitte Hausler Smith

ADDRESS: 409 Hull Ave.

OWNER OF RECORD: PET, lli Living Trust

ZONE: C-1

APN: 401-06-017

The applicant is seeking approval to change the location of a sign approved May 14, 2018.

Just want a new location

Approval of new business sign location.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
PONTIOUS			X			
MCDONALD			X			
VINCENT	X		X			

Chair Wood left the dais.

7:56 ITEM 6: DECK REPAIR / REPLACE WITH ALTERNATE MATERIAL, TREX®

APPLICANT: Scott Hudson, for Carol Yacht & Brice Wood

ADDRESS: 660 Center Ave.

OWNER OF RECORD: Yacht & Wood

ZONE: R 1-5

APN: 401-07-038

The applicant seeks approval for new decking material to replace existing wood with Trex material
Trex® is a registered trademark of Trex Company, Inc.

Approval of new deck material.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD						X
SMITH			X			
PONTIOUS		X	X			
MCDONALD			X			
VINCENT	X		X			

7:58 ITEM 7: PAINT COLOR CHANGE

APPLICANT: Steven & Karen Cheifetz

ADDRESS: 120 Juarez

OWNER OF RECORD: As above

ZONE: AR

APN: 401-07-185A

The applicant seeks approval to change the paint color applied for in the previously approved exterior remodel, prior to painting.

Approval of new paint color.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
PONTIOUS			X			
MCDONALD	X		X			
VINCENT			X			

7:59 ITEM 8: Solar Ordinance

Board discussion regarding prior work and status of text amendment to the Zoning Ordinance regarding solar system installation.

The Board discussed it and gave direction to staff to ask the Council what they would like to do with it.

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8:12 ITEM 9: FIRE SAFETY JEROME CLUBHOUSE

APPLICANT: Dewayne Woodworth

ADDRESS: 123 Hill St

ZONE: C-1

OWNER OF RECORD: Dewayne Woodworth

APN: 401-07-169A

Chief Blair request owner to provide corrective action immediately for building occupants. Fire escape for second floor and replace two windows on first level to lower the sills for adequate fire safe exits for occupants.

Bobby Woods spoke on behalf of Dewayne Woodworth.

Eric Vondy and Margy Parisella gave their professional input on the application.

Margie Hardie spoke about the occupancy.

Approval of fire escape for second floor and replacement of two windows on the first level for adequate fire exits.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD		X	X			
SMITH		X	X			
PONTIOUS			X			
MCDONALD	X		X			
VINCENT			X			

8:27 ITEM 10: FUTURE AGENDA ITEMS:

Henry Vincent updated the Board on items discussed at the last Planning and Zoning meeting held on September 5, 2018.

Chair Wood said again that he would like to discuss "visual clutter" on a future agenda.

ITEM 11: ADJOURN

Adjourned at 8:34 p.m.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
PONTIOUS	X		X			
MCDONALD			X			
VINCENT			X			

Approval on next page.

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MINUTES

Respectfully submitted by Joni Savage on October 8, 2018.

Approved: _____ Date: _____
Design Review Board Chair

Attest: _____ Date: _____
Design Review Board Vice Chair



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715
Charlotte Page, Planning & Zoning Administrator
Historic Preservation Officer
c.page@jerome.az.gov

Founded 1876
Incorporated 1899

APPLICATION FOR SIGN PERMIT

(Please include \$25.00 fee with completed application)

APPLICANT'S NAME: THALIA WALKUP

MAILING ADDRESS: 906 E. DATE ST., COTTON WOOD, AZ

TELEPHONE #: 602-677-5652 E-MAIL TAWALKUP@SBCGLOBAL.NET 86326

BUSINESS NAME/ADDRESS/SIGN LOCATION: QUEEN BEE CRYSTALS
419 HULL AVE., JEROME, AZ 86331

PARCEL #: 401-06-019

OWNER AGREEMENT FOR SIGN INSTALLATION: 614-477-3352 (FAN-LIASON FOR OWNER)
DYNABOND CALENDARED AIR RELEASE DYNABOND CALENDARED AIR RELEASE

DIMENSIONS: HEIGHT VINYL & LAMINATE WIDTH VINYL & LAMINATE

MATERIALS: BACKGROUND 36" HEIGHT LETTERING 24" WIDTH

COLORS: BACKGROUND BLACK, WHITE LETTERING YELLOW

SIGN SITE PLAN

- _____ : Eight copies, drawn to scale
- _____ : Lettering
- _____ : Dimensions
- _____ : Location on Building
- _____ : Materials
- _____ : Location of existing signs
- _____ : Color
- _____ : Lighting of sign

TOWN USE BELOW:

Received the sum of \$ _____ as: [] Check No. _____ [] Cash

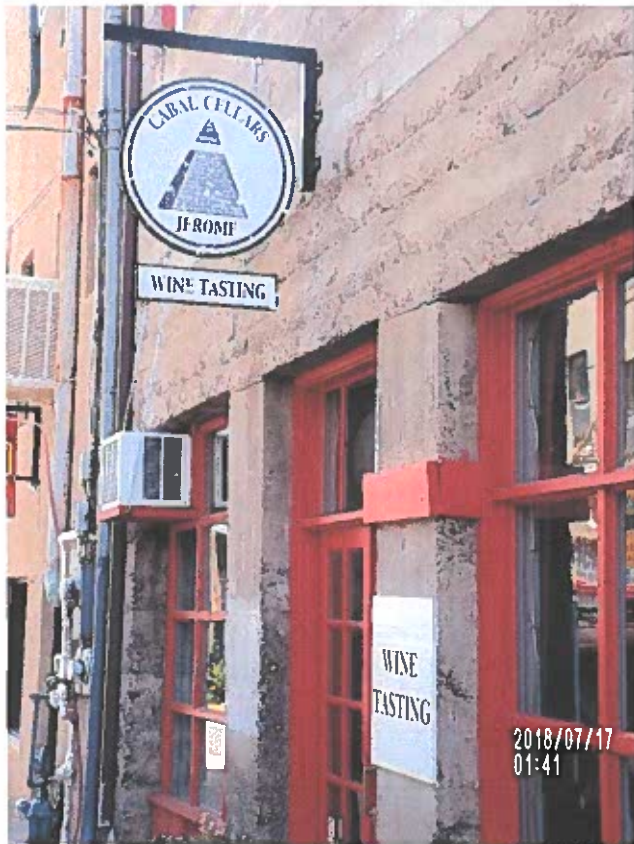
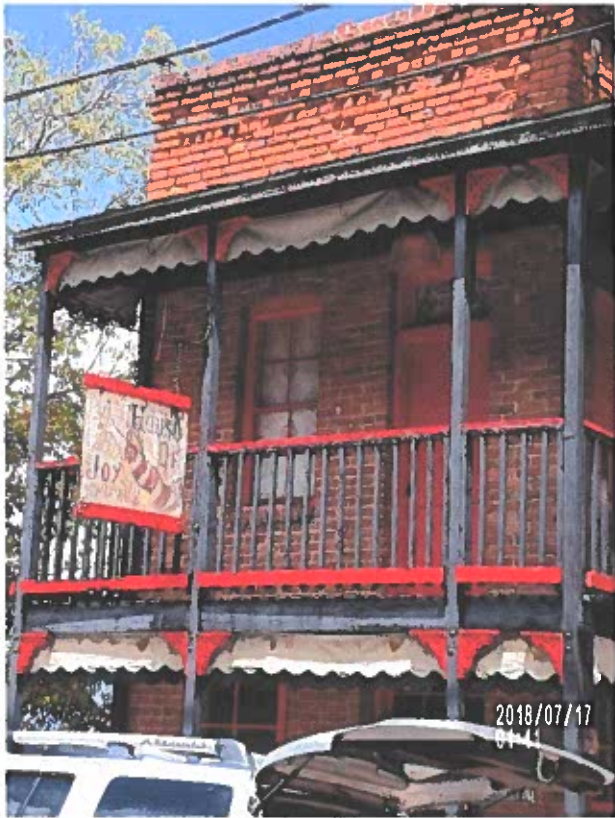
ON DATE: _____ BY: _____



NT
352



Across the Street



Neighboring property