

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715 Founded 1876

Incorporated 1899

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, DECEMBER 11, 2018, AT 7:00 P.M.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE									
	Mayor/Chairperson to call meeting to order.									
	Mayor Alex Barber called the meeting to order at 7:00 p.m.									
	Town Clerk to call and record	the roll.								
	Town Manager/Clerk C		0			,	-	Mayor		
	Sage Harvey, Councilm									
	Staff present were Cano						puty Clerk,			
	Melanie Atkin, Account	ing Cierk ai	na Charlotte	e Page, Zo	ning Aamii	nistrator.				
	Mayor or Mayor's designee to	h lead the F	Pledge of Al	leaiance						
	Councilmember Dillenb			logiarico.						
ITEAA #0.		erg ieu irie	picage.							
ITEM #2:	FINANCIAL REPORTS									
7:01	Budget to Actual reports, ver	ndor ledger	and baland	ce sheet fo	or Novemb	er 2018				
	Vice Mayor Harvey had	l some que	stions reaard	dina navro	oll expenses	that were	answered by	Ms		
	Gallagher and Ms. Atkir		monsregar	ang payre	in expenses			7415.		
	Motion to Approve Financial Reports									
	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN			
	BARBER DILLENBERG	x	X	X X						
	HARVEY MOORE			X X						
	WORTH			x						
17544 // 0										
ITEM #3:	STAFF AND COUNCIL REPO	-								
7:02	Written staff reports by the To									
	Public Works Department, Bu		ctor, Library	, Municipc	al Court, Po	lice Chiet, c	and Fire Chief	t, and		
	verbal reports from Council members.									
	Ms. Gallagher noted a minor correction to her report, and answered questions from Councilmember Worth.									
	Motion to Approve Staff Reports									
	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN			
	BARBER	X	GEGGWBEB	Х		ABOEN	ABOTAIN			
	DILLENBERG HARVEY		x	x x						
	MOORE			X						
	WORTH									
ITEM #4:	PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT									
7:05										
	Minutes are provided for the information of Council and do not require action.									
	Ms. Page read highlights from her report and informed the Council that she learned that State statute requires more extensive advertising than had been done for the public hearing held by									
	P&Z for the ordinance regarding "Accessory Building Heights." As such, an additional public									
	hearing will be necessary before the ordinance can be adopted.									
ITEM #5:	APPROVAL OF MINUTES									
7:13										
7.10	November 13, 2018 regular meeting; November 20, 2018 special meeting Motion to Approve the Minutes of November 13 and 20, 2018									
		ve the Mi		ovember	13 and 20	, 2018				
	COUNCILMEMBER BARBER	MOVED	SECONDED	AYE X	NAY	ABSENT	ABSTAIN			
	DILLENBERG		X	X						
	HARVEY MOORE	X		X						
							x			
	WORTH			x			x			

ITEM #6:	PRESENTATION									
7:14	ITEM #6A: JEROME FIRE DEPARTMENT PERSONNEL									
	Fire Chief Rusty Blair will introduce new Fire Department Duty Officers, Jasper Lanning and Ian Haney, and new Assistant Chief Tim Irwin to the Town Council.									
	Chief Blair introduced Tim Irwin as his Assistant Chief and Duty Officers Jasper Lanning and Ian Haney.									
ITEM #7:	PETITIONS FROM THE PUBLIC									
7:18	There were no petitions from the public.									
	Mayor Barber called a break for Holiday Festivities at 7:18.									
ITEM #8:	CONSENT AGENDA									
	The following items are considered to be routine and non-controversial by the Council and will be									
7:34 (00:16)	approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.									
	A. Resolution No. 577, A Resolution of the Mayor and Council of the Town of Jerome, Arizona, Authorizing Signatories on Town Banking Accounts									
	Changing authorized signers to Mayor Christina "Alex" Barber, Vice Mayor Sage Harvey and Town Manager Candace Gallagher.									
	Motion to Approve the Consent Agenda									
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X									
	DILLENBERG X X HARVEY X									
	MOORE X									
ITEM #9:	ORDINANCES									
7:34 (00:45)	ITEM #9A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 444, AN									
	ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 5-4, "COURT FEES," OF THE JEROME TOWN CODE									
	Council may conduct the first reading of Ordinance 444, which would amend the Town Code to									
	eliminate Court Enhancement Fees and replace those with Court Security Fees.									
	Mayor Barber read Ordinance No. 444 in title only.									
	Following a brief discussion, Motion to Adopt Ordinance No. 444 to Amend Article 5-4 of the Jerome Town									
	Code "Court Fees"									
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X									
	DILLENBERG X HARVEY X I									
	MOORE X X WORTH X X									
7.0/(00.05)										
7:36(02:35)	ITEM #9B: FIRST READING: ORDINANCE NO 445, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTIONS 104, 105 AND 106									
	OF THE JEROME ZONING ORDINANCE REGARDING BOARD MEMBER ABSENCES									
	Council may conduct the first reading of Ordinance No. 445, amending Sections 104, 105 and 106 of the									
	Jerome Zoning Ordinance with respect to board member absences. This change was recommended by the Planning & Zoning Commission on November 7, 2018, for adoption by Council.									
	Mayor Barber read Ordinance No. 445 in title only.									
7:37(03:44)	ITEM #9C: FIRST READING: ORDINANCE NO 446, AN ORDINANCE OF THE TOWN COUNCIL OF									
	THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTIONS 201, 303, 304, 503, 504, 505, 506 AND 507 OF THE JEROME ZONING ORDINANCE REGARDING THE HEIGHT OF									
	ACCESSORY BUILDINGS									
	Council may conduct the first reading of Ordinance No. 446, amending various sections of the Jerome									
	Zoning Ordinance to reduce the permitted height of accessory buildings. This change was recommended by the Planning & Zoning Commission on November 7, 2018, for adoption by Council.									
	Mayor Barber read Ordinance No. 446 in title only.									
	The Town Manager had provided two versions of the ordinance: the original as recommended by the Planning & Zoning Commission, and an alternate version to include some changes									
	recommended by the Town Attorney. 7:37-(05:00) Lance Schall, spoke in opposition to the ordinance, and provided photos of 12 existing									
	accessory buildings in Jerome that would not be in compliance with the proposed ordinance.									

		was noted that, abitation in acc			tions, the	proposed	ordinance	would disa	llow Human	
	T r	he Council expre needed further d vith statutory req	essed their disc liscussion. It wa	appointment as agreed thc	t a public	hearing w	ill be adver	rtised in acc		
		6-(24:05) Suzy M endas were sen				•			ailed	
		Motion to inco advertise for a					ne Town A	ttorney, aı	nd to	
		COUNCILMEMBER BARBER	R MOVE	D SECONDEL	AYE X	NAY	ABSEN	T ABSTA	IN	
		DILLENBERG		^	X					
		HARVEY MOORE	X		X X					
		WORTH			X					
		:00-(28:00) Curtis ve reach out to c							ested that	
TEM #10:	UNFINIS	HED BUSINESS								
	 Planning & Zoning Commission – unexpired term ending February 28, 2020 Design Review Board – unexpired term ending February 28, 2020 Board of Adjustment – unexpired term ending February 28, 2021 As of December 6, 2018, applications to serve had been submitted by: Mike Parry (P&Z) Jessamyn Ludwig (P&Z or DRB) Natalie Barlow (Board of Adjustment) An additional application had been received from Tyler Christensen to serve on P&Z or DRB. Mayor Barber said that she would like to table this to a special meeting. It was agreed to hold a special meeting for this purpose on December 20 at 7 p.m. 									
	An c May	, Idditional applic or Barber said th	ation had bee lat she would li	, n received fr ike to table th	nis to a spe					
	An c May mee M a	dditional applic or Barber said th ting for this purp ption to Table t	ation had bee lat she would li lose on Decerr l he Item for a	n received fr ike to table th bber 20 at 7 p Special Me	nis to a spe .m. eting on	cial meet	ing. It was c er 20, 2018	agreed to h 8 at 7:00 p	old a specie	
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TEM #11: 3:05(31:05)	An c May mee Ma NEW BUS ITEM #11 Council v residentic Novembo conditior Ms. use 8:08 It w smc Ms. ma	additional applic or Barber said th ting for this purp btion to Table f <u>COUNCILMEMBER</u> <u>BARBER</u> <u>DILLENBERG</u> <u>HARVEY</u> <u>MOORE</u> <u>WORTH</u> SINESS A: CONDITION vill review and m al and commerc at and commerc er 7, 2018, the Pla that the landlor Page explained of the second fl s(34:35) Lee Chris as determined the ke detectors an Page added the in commercial a Motion to App Occupancy U	ation had bee at she would li ose on Decerr the Item for a Moved X ALUSE PERM hay approve a ial use of the s anning & Zonir rd ask the tence that the parki oor space only stensen, owner he Fire Chief he ad fire extinguis at P&Z had ask rea.	n received fr ke to table th bber 20 at 7 p Special Me SECONDED X IT - CENTRA Conditional econd-floor s og Commissio ant not to tak ng requirements r of the buildi ad asked for thers were rec additional Use	his to a spe .m. eting on AYE X X X X X L HOTEL, 2 Use Permit pace at th n recomme oup parkin ents have b mg answer fire suppre quired. ondition, co	2ND FLOO application contral ended application been met. ed question ssion and und that w	R Por by Lee C Hotel, 507E poroval of the nain comm It was clarifications from the the building as not to to nation the the building	Agreed to h B at 7:00 p ABSTAIN Christensen B Main Streen S Main Streen S Main Streen S CUP with ercial area fied that th e Council. g inspector ake up park L 2 nd Floor	for mixed et. On the is CUP is for said that ing in the With No	
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8:13(39:00)	ITEM #1	11B: JEROME CENTE	R FOR SELF	HEALTH M	ANAGEM	ENT			
		Imember Dillenberg w enter and discuss poss			ans for a he	ealth facilit	y on the thi	rd floor of th	e Jerome
	SU	ouncilmember Dillenb uggested requesting Pi rchitectural plans.							
		ouncil directed staff to ecky O'Banion.	o look for ex	isting plans	in our arch	nives and to	o discuss gr	antwriting c	osts with
8:23(49:00)	ITEM #1	11C: PROP 202 FUN	DING REQ	JEST					
		l will discuss and may s g. The application dea							
	tril	s. Gallagher explained bes distribute a share Ilowed regarding poss	of their gan	ning revenu					
	Ity	was agreed to add th	is to the De	cember 20	special me	eting age	nda for furt	her discussic	on.
	8:2	29(55:08) Suzy Mound, ation.							
8:30(56:22)	ITFM #1	11D: CONDITIONAL		T – 123 HII	STREET				
0.30(50.22)		I will review and may a				applicatio	on by Dewc	yne Woodw	vorth
	(Jerome	e Clubhouse LLC) for r g & Zoning Commissio	esidential u	se in the C-	1 zone at 1	23 Hill Stree			
	bu	s. Page explained tha uilding permits and ha oplied for a Condition	d been issu	ed a Certifi	U 1				,
	Th	nere was discussion reg	arding fire	and buildin	a departm	ent appro	vals and re	auirements.	
		ob Woods, the archite	-		÷ .			-	he project,
	ar	nd noted that they do re not changing the us	not want to						
		ouncilmember Moore		otion to Ap	prove the C	Conditiona	l Use Permil	for 123 Hill S	Street, for
	or	ne apartment for resid pprovals before occup	ential use ir	the C1 zor					
	Co	ouncilmembers Moore	e and Worth	n discussed	the approv	al of the C	CUP.		
		ice Chair Harvey calle hairing this and calling			ing that she	e believes	that the Mc	ayor is suppo	used to be
	Co	ouncilmember Moore	retracted h	ner motion.					
		ice Chair Harvey said : urrently being used. Th	,				1	, ,	artment
	Af	fter some further discu	ssion,						
	Mo	tion to Approve a C	UP for One	e Apartme	nt, which	is Resider	ntial Use in	a C1 Zone	e, and that
		y comply with the re							
		COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	
		BARBER DILLENBERG			X				
		HARVEY	v	X	X				
		MOORE WORTH	х		X X				
ITEM #12:	TO ANI	D FROM THE COUNC	:IL						
8:47	Council	I may direct staff as to	items of pe	endina impo	ortance the	at they wo	uld like plac	ed on a fut	ure meetina
(1:13:08)	agenda		·	0 1		,	·		Ũ
		ouncilmember Dillenb rantwriting.	erg sugges	ted again tl	hat staff red	ach out to	Becky O'Bo	anion about	the cost of
	С	ouncilmember Moore	said that sh	ne would like	e to have s	ome discu	ission abou	t what the re	equirements
	ar	re for Board members,	and what	Council exp	pects from i	them.			
	Co	ouncilmember Worth	said that:						
		She would like							
		She would like							
		 She would like School, and he 							пign
		 She would like 							
		She has conce					rliamentary	procedures	s, and feels
		that the CodeShe would like					aff for have	na formal ni	notos taken
		 She would like for press release 						ig ionnui pi	ICIUS IUKEII

	Referencing Robert's Rules, Vice Chair Harvey mentioned again that the Mayor is the chair, and is supposed to call on people to speak, "not just a free-for-all."									
	Mayor Barber said that she would like to arrange certain "field trips" for the new Council to see var properties in town, and asked Ms. Gallagher to arrange that, beginning with the sewer plant.									
ITEM #13:	EXECUTIVE SESSION									
8:54	Council may convene in executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4), to receive legal advice from the Town attorney regarding certain water issues, to include water rights and billing methodologies.									
	Motion to go Into Ex			-		ADOENT	100740	-		
	COUNCILMEMBER BARBER	MOVED X	SECONDED	AYE X	NAY	ABSENT	ABSTAIN	-		
	DILLENBERG	^	1	x				-		
	HARVEY		x	X				-		
	MOORE			х						
	WORTH			X						
ITEM #14:	ADJOURNMENT									
9:27	Adjourned at 9:27 p.m.									
	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	1		
	BARBER			Х]		
	DILLENBERG			X						
	HARVEY			X				1		
	MOORE			X				_		
	WORTH	1		X	1		1	1		

APPROVED:

ATTEST:

Christina Alex Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date