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Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

MINUTES REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, JANUARY 8, 2019, AT 7:00 P.M.

ITEM #1:	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order. Mayor Alex Barber called the meeting to order at 7:01 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jack Dillenberg and Jane Moore.</p> <p>Other staff present were Charlotte Page, Zoning Administrator; Joni Savage, Deputy Clerk; Melanie Atkin, Accountant; and Fire Chief Rusty Blair.</p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance. Charlotte Page led the pledge.</p> <p>Mayor Barber rearranged the agenda to move Items 8A and 8B prior to Item 3. Councilmember Worth asked for Item 8C to be moved to after Item 7B.</p>																																										
ITEM #2: 7:03 (2:16)	<p>FINANCIAL REPORTS</p> <p>Budget to Actual reports, vendor ledger and balance sheet for December 2018</p> <p style="text-align: center;">Motion to Approve the Financial Reports</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: left;">COUNCILMEMBER</th> <th style="text-align: center;">MOVED</th> <th style="text-align: center;">SECONDED</th> <th style="text-align: center;">AYE</th> <th style="text-align: center;">NAY</th> <th style="text-align: center;">ABSENT</th> <th style="text-align: center;">ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td style="text-align: center;">x</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td style="text-align: center;">x</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	x		X				HARVEY			X				MOORE			X				WORTH		x	X			
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ITEM #3: 7:18	<p>STAFF AND COUNCIL REPORTS</p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.</p> <p>Councilmember Dillenberg commented on community support helping with snow removal last week. He thanked Mansel Mathews for his help.</p> <p>Mayor Barber asked Ms. Gallagher to go over her report. She read from her report, which included:</p> <ul style="list-style-type: none"> • Prop 202 funding request has been submitted. • She attended a closed session meeting of the Planning and Zoning Commission. • She is preparing a report for Council of pending and ongoing projects from the last Council, and suggested a special meeting to review that report, once completed. <p>Councilmember Worth commented on several items included in the staff reports:</p> <ul style="list-style-type: none"> • She noted that, on the Public Works report, there seem to be a lot of sewer issues. Ms. Gallagher stated that we have been having ongoing issues with "flushable" wipes clogging up the system, and there will be an article about that in the January newsletter. • She noted that the Fire Department report indicates that, if the Department is called directly, rather than through 9-1-1, it saves the Town money and suggested that we place an insert in the water billings to let the public know that. • She noted an EMS call where the patient was hungry, and encouraged all to be aware of what is going on with our neighbors. • She asked for volunteers with an electronics workshop to be conducted by our library as part of a Spring Science and Technology Fair for kids 10-17. • She asked about the "Stop Work Order" at 128 1st Street that was listed on the building inspector's report, and whether the Town was able to reach out to them so that this would not happen again. Ms. Page explained that they were doing work without a permit. Mr. Wolstencroft said that was the first time he has ever issued a Stop Work Order here. She has reached out to them to explain the procedures. <p style="text-align: center;">Motion to Approve Staff Reports</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: left;">COUNCILMEMBER</th> <th style="text-align: center;">MOVED</th> <th style="text-align: center;">SECONDED</th> <th style="text-align: center;">AYE</th> <th style="text-align: center;">NAY</th> <th style="text-align: center;">ABSENT</th> <th style="text-align: center;">ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
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<p>ITEM #4: 7:26 (25:38)</p>	<p>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</p> <p>Minutes are provided for the information of Council and do not require action.</p> <p>Ms. Page read from her report, noting that the proposed zone change now has 100% landowner agreement. That zone change was then discussed briefly.</p> <p>Vice Chair Harvey asked, "Have we considered the impact to infrastructure turning a single-family neighborhood into a multi-family neighborhood?"</p> <p>Councilmember Moore responded to say that, Planning & Zoning may not be the appropriate body to look at that, but it should be looked at. It may fall under the Council's purview.</p> <p>Councilmember Dillenberg concurred.</p> <p>7:33 (32:50) Margie Hardie, a member of the Planning and Zoning Commission questioned whether it should be Council rather than P&Z looking at the impact on infrastructure.</p> <p>7:34 (34:06) Curtis Lindner, a resident of Jerome spoke. He is on the County board for Planning and Zoning. He believes that there should be an engineer's report about the ramifications on the infrastructure before Council makes a decision.</p> <p>Councilmember Dillenberg said that input from Public Works might be helpful.</p> <p>Ms. Gallagher noted that an engineer's report would likely be expensive; however, input from our sewer plant operator (Contract Waste Water) which might be helpful.</p> <p>7:37(36:30) Tyler Christensen, who works for Contract Waste Water, stated that they have data and he recommended a field trip for Council.</p> <p>Councilmember Moore said that we could get the capacity figures from Contract Waste Water and what the maximum would be that it could handle.</p> <p>7:39 (38:30) Curtis Lindner suggested that we confer with our legal counsel and consider the cost of upgrading the sewer system, and whether that would be passed on to the general public or to those that are wanting to develop.</p>																																										
<p>ITEM #5: 7:40 (39:36)</p>	<p>APPROVAL OF MINUTES</p> <p>December 11, 2018 – open and closed sessions December 20, 2018 – open and closed sessions</p> <p>If necessary, Council may enter into executive session, pursuant to A.R.S. §38-431.01(A)(2), for the discussion or consideration of records exempt by law from public inspection.</p> <p>Motion to Approve the Open and Closed Session Minutes of December 11 and 20, 2018</p> <table border="1" data-bbox="427 1115 1328 1234"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	X		X				HARVEY			X				MOORE			X				WORTH		X	X			
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<p>ITEM #6: 7:41 (40:00)</p>	<p>PETITIONS FROM THE PUBLIC</p> <p>There were no petitions from the public.</p>																																										
<p>ITEM #7: 7:41</p>	<p>ORDINANCES</p> <p>ITEM #7A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO 445, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTIONS 104, 105 AND 106 OF THE JEROME ZONING ORDINANCE REGARDING BOARD MEMBER ABSENCES</p> <p>Council may conduct the second reading of, and may adopt, Ordinance No. 445, amending Sections 104, 105 and 106 of the Jerome Zoning Ordinance with respect to board member absences. This change was recommended by the Planning & Zoning Commission on November 7, 2018, for adoption by Council.</p> <p>Ms. Page reviewed this ordinance, which was read by the Mayor in title only.</p> <p>7:40 (42:20) Curtis Lindner stated he's been on the County Planning Board for 20 years, and pointed out that an excused absence is different than an absence, and that is not addressed in this change.</p> <p>Ms. Page explained that the Planning and Zoning deliberately removed excused absences as part of this change.</p> <p>Councilmember Moore, who served on the Planning & Zoning Commission when this change was discussed, explained that, due to absences, there was an inability to obtain a quorum and meetings were being cancelled.</p> <p>7:42 (44:30) Mr. Lindner acknowledged that the situation is different at the County.</p> <p>Motion to Adopt Ordinance No. 445</p> <table border="1" data-bbox="427 1896 1328 2009"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE		X	X				WORTH			X			
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7:46

ITEM #7B: PUBLIC HEARING, SECOND READING AND POSSIBLE ADOPTION - ORDINANCE NO 446, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTIONS 201, 303, 304, 503, 504, 505, 506 AND 507 OF THE JEROME ZONING ORDINANCE REGARDING ACCESSORY BUILDINGS

Council will conduct a Public Hearing regarding Ordinance No. 446, amending various sections of the Jerome Zoning Ordinance regarding accessory buildings. This change was recommended by the Planning & Zoning Commission on November 7, 2018, for adoption by Council. Following the Public Hearing, Council may conduct the second reading of, and possibly adopt, the Ordinance.

Mayor Barber opened the Public Hearing.

7:47 (46:20) Curtis Lindner gave his thoughts, that the intent of this ordinance is to keep people from using accessory buildings as habitable space; however, that is already prohibited in our Zoning Code. He asked each of the Council members what their intent is. He added that he owns a house on Magnolia, and if he wanted to build a studio that would match that historic roofline, he would not be able to under the proposed height restriction.

7:49 (48:56) Kathy Feher, 701 Hull Road, asked about the intent of the change to the ordinance. They have submitted plans to build a storage unit on top of their garage. She asked if their planned construction would be grandfathered with the new regulation of would be null and void.

7:51 (50:14) Margie Hardie, resident and Chair of the Planning & Zoning Commission, spoke in support of the ordinance. She referenced a packet of information that she handed out to the Council and read from the handout.¹

8:01 (1:00:06) Suzy Mound, a resident, stated that she lives in a dense neighborhood, and if someone were allowed to build a 25-foot-high garage on their lot, it could possibly tower over and be larger than some of the homes there. She supports the proposed height limitation for detached accessory buildings.

8:03 (1:02:25) Curtis Lindner pointed out that this is just a change in permitted height from 25 feet to 14 feet. He suggested that a better way for Jerome to approach this would be to look at situations individually through a use permit or variance process, which would include approval from neighbors – a "good public process."

8:05 (1:05:05) Lance Schall, resident and Vice Chair of the Planning and Zoning Commission, stated that he was sole negative vote when the Commission recommended adoption of this ordinance. He explained that he does not want to see "towering buildings," but feels that this ordinance is poorly drafted. He noted that, if the intention is to prevent a building from blocking someone's view, there is nothing in our ordinance to prohibit a 25-foot-high addition to a structure. "We haven't stopped someone from blocking a view," he said. He further stated, regarding Ms. Hardie's concern that an accessory building could become a second house on one lot, that he doesn't believe that argument is supported, and there are a lot of uses for an accessory building that don't include a living space.

8:09(1:08:44) Don Feher, 701Hull Road, explained the construction they plan to undertake to add a storage space to the top of their garage. With this new proposed amendment, he said, they could not build this. He asked if consideration could be given to their project because, due to its measurements, no one would be able to live in the proposed addition.

Councilmember Moore said that our Zoning Ordinance has always said that an accessory building is to be subordinate to the main structure. The height change was proposed, she said, because a 25-foot tall accessory building might be subordinate to the house, however it would dwarf the historic home. She said that people could always apply for a variance, and if we saw a lot of variance applications, we could consider a further change to the Code. She said that she believes that this is a reasonable ordinance change.

Councilmember Dillenberg said that he doesn't like the verbiage of the ordinance. He said that he believes that adding to the top of a garage is okay, as long as the space is not used to generate income. He doesn't have a problem with a caregiver living on the property, and would encourage that the ordinance be rewritten.

Councilmember Worth expressed her agreement with Councilmember Dillenberg and Mr. Schall. She said that she is uncomfortable with the way that the proposed ordinance is written. She referred to the definition of a guest house and read it from the Zoning Ordinance, and asked if that would be removed with this ordinance. (This was confirmed by staff.) She said that she doesn't like the strictness of the proposed ordinance, although she is fine with a height change to 14 feet.

Vice Mayor Harvey stated that FEMA's definition of an accessory building states that it is not habitable by humans, and commented that, if we allow people to live in something that is not habitable, there would be an impact on infrastructure.

Councilmember Worth asked if someone could apply for a variance on the height of an accessory building; for example, Mr. and Mrs. Feher.

Ms. Page explained that a variance would go through the Board of Adjustment.

The Council discussed different scenarios and variances. Ms. Gallagher read aloud the portion of the Zoning Ordinance stating that the Board of Adjustment is authorized to "hear and decide appeals for variances from the terms of the zoning ordinance only if, because of special circumstances applicable

¹ Ms. Hardie's handout is included as an addendum to these minutes.

to the property, including its size, shape, topography, location, or surroundings the strict application of the zoning ordinance will deprive such property of privileges enjoyed by other property of the same classification in the same zoning district. Any variance granted is subject to such conditions as will assure that the adjustment authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zoning in which such property is located."

8:33(1:32:27) Curtis Lindner pointed out that our variance process doesn't include the public. If it is not an allowed use, it is handled by a different process. Mr. Lindner also referenced a provision in the Ordinance stating that it would require a 4/5 vote by Council to override the recommendation of the Planning & Zoning Commission. "Council may want to look at that," he said, noting that the Commission is just making a recommendation.

Councilmember Moore stated that our ordinance is not clear as to what "subordinate" means, and this height restriction makes it clearer. She said that guest houses are not allowed in any zone, so she is not sure why there is a definition for that included in the existing Zoning Ordinance.

Councilmember Worth added she would like to see the Ordinance clarified regarding permitted size and square footage.

8:39 (1:38:30) Margie Hardie noted that there are limitations in our Zoning Ordinance based on the lot coverage. You can build up to 60% on your lot. There are already limitations in place based on lot size and setbacks.

Councilmember Worth noted that, regardless, if one has a big enough lot, one could add a large building. "I just want to make sure it is very clear," she said, so we're not opening us up to legal issues" She reiterated that she would like a square footage limitation included.

Councilmember Dillenberg reminded all that this is a public hearing, and Council does not have to vote on this at this meeting.

Councilmember Worth said that she would like to table action on this. Councilmember Dillenberg agreed. Mayor Barber asked if that was a motion and Ms. Worth replied, "No, that is merely a request."

Ms. Gallagher clarified that Council could choose to continue or close the public hearing.

At this time, Councilmember Moore made a motion to adopt Ordinance 446. There was no second and the Mayor declared that the motion died.

Vice Mayor Harvey stated, "I'm going to have to go with Mandy and Jack, it does need to be clearer." She then made a motion to table this.

Mayor Barber asked Ms. Gallagher for clarification on the next step.

Ms. Gallagher explained, "You could table it to a definite date. You could ask staff to work on it or send it back to Planning and Zoning."

Councilmember Worth said she would like to make a motion to table this. Councilmember Dillenberg did the same.

Ms. Gallagher said there already is a motion to table.

Councilmember Worth said she wanted it tabled, with the amendment that we have a committee that includes Planning and Zoning, staff and at least some Council (that incorporates all interested parties) to provide input prior to its appearing on an agenda again.

Motion to Table with Amendment that a Committee that Incorporates all Interested Parties Give Input Prior to Appearing on an Agenda Again

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBERG		X	X			
HARVEY				X		
MOORE				X		
WORTH	X		X			

Motion failed.

8:46 (1:45:15) Margie Hardie said that if Council wishes to change anything, they are basically sending it back to the Commission, and they need a 3/4 vote (meaning four members out of five) in order to do that.

Councilmember Worth noted that Council is not sending it back to the Commission. They would just be getting additional input and clarification.

8:48(1:47:00) Ms. Hardie said, "You're rejecting the Commission's recommendation."

Councilmember Worth said, "I am not rejecting the recommendation, I am requesting for clarification and further discussion on detail."

8:48(1:47:10) Ms. Hardie said, "Unless you accept this as is written, you're rejecting it."

Councilmember Worth said again that they are not rejecting it, but just requesting further discussion.

Ms. Page referenced the Zoning Ordinance and stated that Council can propose changes that would be sent back to the Commission.

Councilmember Dillenberg then moved that the discussion be tabled and that a special meeting be scheduled to continue the discussion. Councilmember Worth seconded the motion.

Motion to Table to a Special Meeting

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY			X			
MOORE				X		
WORTH		X	X			

Ms. Gallagher asked the Mayor if she would close or continue the public hearing.

Mayor Barber said that we could continue the public hearing at the special meeting. Ms. Gallagher will use Doodle to schedule a special meeting for this purpose.

8:54
(1:52:05)

ITEM #7C: FIRST READING – ORDINANCE NO. 447, AN ORDINANCE OF THE COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 10, “OFFENSES,” OF THE JEROME TOWN CODE BY THE ADDITION OF NEW ARTICLE 10-3 THEREOF, “DRIVING WHILE USING A PORTABLE COMMUNICATIONS DEVICE”

Council may conduct the first reading of Ordinance 447, amending the Town Code to prohibit the operation of portable communications devices while driving, unless that device is configured to allow hands-free listening and talking, and is used in that manner.

The resolution

Mayor Barber read Ordinance 447 in title only.

Ms. Gallagher explained that this ordinance mirrors the language in the County’s ordinance, and that the Police Chief fully supports this. The language itself is set forth in Resolution 578 in order to minimize publication costs.

8:58
(1:57:30)

ITEM #7D: FIRST READING – ORDINANCE NO. 448, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-8, “VOTING,” OF ARTICLE 2-4, “COUNCIL PROCEDURE,” OF THE JEROME TOWN CODE

Council may conduct the first reading of Ordinance 448, amending the Town Code with respect to abstentions from voting.

Mayor Barber read Ordinance 448 in title only, and Councilmember Worth explained the need for it in order to be consistent with Robert’s Rules of Order. Our current Code states that an abstention for any reason other than a conflict of interest would constitute a “yes” vote, which conflicts with Robert’s Rules.

The draft ordinance would delete one paragraph entirely – Item D. It was discussed and agreed that the first sentence of that paragraph would remain in place, stating that Council members are expected to vote on all issues placed before them.

ITEM #8:
7:03 (3:02)

NEW BUSINESS

ITEM #8A: AUTHORIZING PURCHASE OF SELF-CONTAINED BREATHING APPARATUS (SCBAs)

Council may approve the purchase of 12 SCBAs from FDC Rescue Products in the amount of \$76,324.44, funded primarily through a FEMA grant received for same. The Town’s match is \$4,400.00, and funds were appropriated in the 2018-19 budget for same.

Chief Blair presented and explained this request. He noted that these would be for the AVON packs.

Vice Chair Harvey confirmed with Ms. Gallagher that the matching funds were in the budget.

Motion to Authorize Purchase of Self-contained Breathing Apparatus.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
WORTH			X			

7:07 (6:58)

ITEM #8B: AUTHORIZING PURCHASE OF FIRE TRUCK

Council may approve the purchase of a Type 1 Fire Truck from HME Incorporated at a cost of \$432,147, funded primarily through a FEMA grant received for same. The Town’s match is \$20,923.00, and funds were appropriated in the 2018-19 budget for same.

Chief Blair presented and explained this request. He said that they are hoping to do a ceremonial “push in” of the truck on Saturday, January 26, and he will be putting out a flier about that.

Councilmember Moore asked what we would be doing with engine that is being replaced. Chief Blair explained that this would be up to Council; however, it can’t be given away because it was purchased with FEMA funds, and another department could not use it because it is a non-compliant vehicle. A private individual could buy it.

The Chief thanked Assistant Chief Tim Irwin for writing these grants.

16:00: Duty Officer Ian Haney informed Chief Blair that there would be a rope drill in the morning on the 26th of January.

Vice Chair Harvey confirmed with Ms. Gallagher that the matching funds were in the budget.

Motion to Authorize Purchase of the Fire Truck

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

8:56
(1:55:15)

ITEM #8C: RESOLUTION NO. 578, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "ARTICLE 10-3, DRIVING WHILE USING A PORTABLE COMMUNICATIONS DEVICE," AN AMENDMENT TO THE TOWN CODE OF THE TOWN OF JEROME

Council may approve Resolution No. 580, declaring as a public record proposed Article 10-3 of the Jerome Town Code, "Driving While Using A Portable Communications Device." The article would be adopted as part of Ordinance No. 447.

Councilmember Worth referred to the Resolution, Exhibit A, Section 10-3-4, B., which states, "A violation of this chapter is a nonmoving civil traffic violation," and asked if this is a misprint.

Ms. Gallagher said that this language was in the County's ordinance, but she will get clarification on that. She suggested the Resolution be tabled to the next meeting, where the ordinance will have its second reading.

Motion to Table Until the Next Meeting.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

9:01
(2:00:35)

ITEM #8D: APPOINTING COUNCIL REPRESENTATIVE TO VERDE VALLEY REGIONAL ECONOMIC ORGANIZATION (VVREO) LONG RANGE STRATEGIC PLANNING COMMITTEE

Council may appoint one of its members to serve as the Town's representative on the Long-Range Strategic Planning Committee of the Verde Valley Regional Economic Organization.

Following a brief discussion, Councilmember Dillenberg recommended that Councilmember Worth be appointed, and said that he would be willing to serve as alternate.

Motion to Appoint Councilmember Worth as the Representative and Councilmember Dillenberg as the Alternate

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY			X			
MOORE	X		X			
WORTH			X			

9:07
(2:06:25)

ITEM #8E: FILM PERMIT – STUDENT FILM

Council may review and determine the appropriate permit fee for a short student film to be filmed in Jerome during March.

Ms. Gallagher explained that staff usually handles film permits; however, this is a student film and we don't have a fee category for that. In those cases, it goes to Council for their determination.

Councilmember Worth expressed strong support for student projects such as this, but stated that she feels that the application is incomplete. She had several questions:

- *Where is the "camp site forest" referenced?*
- *Do they need ADOT permission to film on sidewalks?*
- *She would like to see written permission from private property owners where filming would take place prior to issuing the permit.*
- *The application mentions a "trailer for the crew to sleep in," but overnight camping is not permitted in Jerome.*
- *Insurance certificate should be required.*

Ms. Gallagher asked the Council to forward their questions to her and she will request further information from the applicant. The items was tabled pending receipt of additional information.

Motion to Table

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
WORTH			X			

ITEM #9:
9:11
(2:12:40)

TO AND FROM THE COUNCIL

Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.

Councilmember Moore said that she would like a general update from Public Works on water, sewer and streets. Mayor Barber suggested a question and answer session with Mr. Boland at a future meeting.

	<p>Mayor Barber recommended a field trip by Council to the Hotel Jerome.</p> <p>Councilmember Worth reported that she is working on a presentation to Council about consolidation issues for the Verde Valley Schools. She would also like to meet with our District 6 legislators. Ms. Gallagher recalled that there had been discussion regarding their possible attendance at the February intergovernmental meeting to be hosted by the Yavapai-Apache Nation. She will try to find out more about that.</p> <p>Councilmember Worth asked if the Town was a member of the Chamber of Commerce, Historical Society, and Arizona Rural Development Council through Local First. If so, she said, she would like make sure that someone is attending their meetings and giving Council feedback. Ms. Worth also proposed that we maintain a comprehensive calendar of area meetings to be posted on our website, and find a way to assist new property owners by providing information they will need.</p> <p>Councilmember Dillenberg said that he is a member of the Chamber and he attends their meetings, but if the Council prefers to have a different representative at those meetings, it is fine with him. He also noted that he has been invited to be a special guest at the Special Olympics World Games and will be out of the country at the time of the March Council meeting, but will see if it is possible to attend telephonically.</p>																																										
<p>ITEM #10:</p>	<p>ADJOURNMENT</p> <p>Adjourned at 9:23 p.m.</p> <table border="1" data-bbox="428 674 1328 793"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
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MOORE			X																																								
WORTH			X																																								

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____