

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

AGENDA

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, APRIL 9, 2019, AT 7:00 P.M.

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

For TYY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE	
	Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
ITEM #2:	FINANCIAL REPORTS	
	Budget to Actual reports, vendor ledger and balance sheet for March 2019	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS	
	Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT	
	Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	APPROVAL OF MINUTES	
	March 12, 2019 open session	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC	
	Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized with8ut a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.	Discussion/Possible Direction
ITEM #7	PRESENTATIONS AND PROCLAMATIONS	
	ITEM #7A: PRESENTATION: APS FIRE MITIGATION	
	Darla DeVille of APS will provide information regarding the utility's fire mitigation protocol, and answer questions from Council and the public.	Discussion only
	ITEM #7B: PROCLAMATION DESIGNATING APRIL 2019 AS FAIR HOUSING MONTH	Sponsored by Mayor Alex Barber
	Council may approve a proclamation designating April 2019 as Fair Housing Month.	Discussion; Possible Action
ITEM #8	ORDINANCES AND RESOLUTIONS	
	ITEM #8A: ORDINANCE NO. 449, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 12-1-10, "OTHER RESTRICTED PARKING AREAS," OF THE JEROME TOWN CODE REGARDING DESIGNATION OF NO PARKING ZONES	
	Council may conduct the first reading of Ordinance 449, amending the Town Code to include the Fire Chief as an official that may provide recommendations to the Town Council regarding the designation of No Parking zones.	Sponsored by Mayor Alex Barber Discussion; Possible Action

	ITEM #8B: ORDINANCE NO. 450, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 8, "BUSINESS," OF THE JEROME TOWN CODE BY ADOPTING A NEW ARTICLE, "8-6, "MOBILE FOOD VENDORS," RELATING TO THE REGULATION OF MOBILE FOOD VENDORS; ESTABLISHING A PURPOSE; SETTING FORTH DEFINITIONS; SETTING FORTH LICENSING REQUIREMENTS; ESTABLISHING OPERATIONAL REQUIREMENTS; AND ESTABLISHING PENALTIES	Sponsored by Councilmember
	Council may conduct the first reading of Ordinance No. 450, establishing regulations and requirements for mobile food vendors.	Mandy Worth Discussion; Possible Action
	ITEM #8C: RESOLUTION NO. 582, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING TOWN CLERK APPROVAL ON BEHALF OF THE TOWN COUNCIL FOR CHARITABLE GROUP SPECIAL EVENT LIQUOR LICENSE APPLICATIONS	Sponsored by Mayor Alex Barber
	Council may approve Resolution 582, authorizing the Town Clerk to approve special event liquor license applications.	Discussion; Possible Action
ITEM #9:	UNFINISHED BUSINESS	
	ITEM #9A: EXECUTIVE SESSION – REZONING	
	Council may enter into executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4), to receive legal advice from the Town Attorney, who may participate telephonically, regarding rezoning.	Sponsored by Mayor Alex Barber Discussion; Possible Action
	ITEM #9B: REZONING Council will discuss the recommendation of the Planning & Zoning Commission for the rezoning of 11 parcels on Hampshire Avenue. No action will be taken at this meeting.	Sponsored by Mayor Alex Barber Discussion; Possible Direction
	ITEM #9C: PARKING KIOSKS	Sponsored by
	Council will review the discussions conducted at meetings of the parking kiosk work group and may direct staff regarding the next step in this process.	Mayor Alex Barber Discussion; Possible Direction
	ITEM #9D: FILM PERMIT – STUDENT FILM Council may review and determine the appropriate permit fee for a short student film to be filmed in Jerome May and June.	Sponsored by Councilmember Mandy Worth Discussion; Possible Action
ITEM #10:	NEW BUSINESS	
	ITEM #10A: APPOINTMENT TO PLANNING & ZONING COMMISSION	
	Council may make an appointment to the Planning & Zoning Commission to fill the remainder of the unexpired term ending February 28, 2021. Discussion may include questioning of any candidates present.	Sponsored by Mayor Alex Barber Discussion; Possible Action
	ITEM #10B: PROFESSIONAL SERVICES – TOWN PROSECUTOR	
	The Town's professional services agreement with Prescott Law Group, LLC (Andrew Jolley) as Town Prosecutor expired in June 2018 and has continued on a month-to-month basis since that time. Council will consider whether to enter into a renewed agreement or issue RFQs (Requests for Qualifications) in order to consider other firms.	Sponsored by Mayor Alex Barber Discussion; Possible Action
	ITEM #10C: PROFESSIONAL SERVICES - TOWN ATTORNEY	
	The Town's professional services agreement with Sims Murray, Ltd. (William Sims) as Town Attorney will expire on April 10, 2019. Mr. Sims (whose firm name is now Sims Mackin Ltd.) has agreed to extend his contract for another year at the same rate and terms. Council will consider whether to extend the agreement or issue RFQs (Requests for Qualifications) in order to consider other firms.	Sponsored by Mayor Alex Barber Discussion; Possible Action
	ITEM #10D: OPPORTUNITY TO PURCHASE PUBLIC PARKING AREA	
	Council will consider the opportunity presented by Christopher Segretti for the Town to purchase parcels 401-06-151 and 401-06-004, currently leased by the Town for public parking (7 spaces), as per the stipulation in the existing lease agreement which gives the Town first opportunity to purchase in the event that the property is pending sale. Mr. Segretti has proposed a price of \$175,000. Some or all of this discussion may take place in closed session pursuant to A.R.S. § 38-431.03 (A)(7).	Sponsored by Mayor Alex Barber Discussion; Possible Direction
ITEM #11:	TO AND FROM THE COUNCIL	
	Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.	Discussion; Possible Direction
ITEM #12:	ADJOURNMENT	
he Town Council mo	recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may parted on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.	ticipate telephonically,

the four counting releast his point meeting and CARS, § 38-431.03 (A)(3). The Chair me purpose of usuassand or consolidation of legal and careful regarding any item listed on his agenda pursuing to A.R.S. § 38-431.03 (A)(3). The Chair meserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7:00 p.m. p.m. on 3/11/19 in accordance with the statement filed by the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post office, interior posting case

Town of Jerome Budget to Actual Summary 19-Mar

					Cur	rent Period						YTD		<u></u>
<u>Fund</u>		Department	Rev	<u>enue</u>	Bug	dget .	Var	riance	Rev	<u>enue</u>	<u>Bu</u>	<u>dget</u>	<u>Var</u>	iance
	10	GF Revenue	\$ 1	143,583.87	\$	141,676.18	\$	1,907.69	\$	1,290,614.78	\$	1,307,823.90	\$	(17,209.12)
		Total	\$ 1	143,378.88	\$	141,676.18	\$	1,702.70	\$	1,290,614.78	\$	1,307,823.90	\$	(17,209.12)
			Exp	ense	Bu	dget	Va	riance	Ex	pense	Ві	ıdget	Vai	riance
	11	Admin	\$	54,930.08	\$	77,636.42	ŝ	22,706.34	\$	443,533.57	\$	530,890.12	\$	87,356.55
	12	Court	\$	7,427.28	Ś	7,257.77	\$	(169.51)		55,962.47	\$	57,671.05	Š	1,708.58
	13	Police		31,149.86	Š	32,650.36	Ś	1,500.50	Ś	351,206.96	Ś	•	Š	14,981.17
	14	Fire	\$	•	\$	22,022.97	\$	1,445.51	Ś	237,422.28	\$	263,256.88	Ś	25,834.60
	15	Library	\$	5,997.03	\$	7,555.94	\$	1,558.91	\$	65,689.97	\$	70,912.66	\$	5,222.69
	16	P&Z	\$	•	\$	8,741.63	\$	1,125.36	\$	-	\$	66,151.38	-	7,373.02
	17	Parks	\$	722.27	\$	1,807.29	\$	1,085.02	Ś	8,632.94	Ś	14,407.75		5,774.81
	18	Properties	\$	10,406.22	\$	33,822.57	\$	23,416.35	Ś	116,147.46	\$	201,320.32		85,172.86
	19	JKAW						•		5.00		•		. 20
		Total	\$:	138,826.47	\$	191,494.95	\$	52,668.48	\$	1,337,374.01	\$	1,570,798.29	\$	233,424.28
General	Net Inc	come (Loss)	\$	4,552.41	\$	(49,818.77)	\$	54,371.18	\$	(46,759.23)	\$	(262,974.39)	\$	216,215.16
			Re	venue	Bu	dget	Va	riance	Re	venue	В	ıdget	Va	riance
	50	Water	\$	15,822.84	\$	17,108.32	\$	(1,285.48)	\$	143,785.25	\$	153,975.04	\$	(10,189.79)
	51	Sewer	\$	15,602.41	\$	17,241.66	\$	(1,639.25)	\$	140,746.71	\$	155,175.02	\$	(14,428.31)
	52	Trash	\$	15,966.09	\$	16,266.66	\$	(300.57)	\$	142,582.27	\$	146,400.02	\$	(3,817.75)
		Total	\$	47,391.34	\$	50,616.64	\$	(3,225.30)	\$	427,114.23	\$	455,550.08	\$	(28,435.85)
			Exp	oense	Bu	ıdget	Va	riance	Ex	pense	В	udget	Va	riance
	50	Water	\$	20,570.92	\$	26,288.48	\$	5,717.56	\$	132,875.06	\$	181,636.27	\$	48,761.21
	51	Sewer	\$	18,070.64	\$	22,751.13	\$	4,680.49	\$	158,000.98	\$	188,871.66	\$	30,870.68
	52	Trash	\$	15,812.20	\$	21,498.46	\$	5,686.26	\$	127,048.57	\$	152,429.39	\$	25,380.82
		Total	\$	54,453.76	\$	70,538.07	\$	16,084.31	\$	417,924.61	\$	522,937.32	\$	105,012.71
Utilities	Net inc	come (Loss)	\$	(7,062.42)	\$	(19,921.43)	\$	12,859.01	\$	9,189.62	\$	(67,387.24)	\$	76,576.86
			Re	venue	Вι	idget	Va	ariance	Re	venue	В	udget	Va	riance
	30	HURF	\$	8,190.47	\$	15,493.95	\$	(7,303.48)	\$	72,246.17	\$	119,418.15	\$	(47,171.98)
			Ex	pense	Bu	ıdget		ariance		pense	-	udget		riance
			\$	8,190.47	\$	18,013.09	\$	9,822.62	\$	72,246.17	\$	113,743.79	\$	41,497.62
Road	Net Inc	come (Loss)	\$	-	\$	(2,519.14)	\$	2,519.14	\$	8.5	\$	5,674.36	\$	(5,674.36)
	Total F	Revenue	\$	198,960.69					\$	1,789,975.18				
	Less To	otal Expense	\$	201,470.70						1,827,544.79				
	Net Inc	come (Loss)	\$	(2,510.01)					\$	(37,569.61)				

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Income Statement Town of Jerome

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Department: (10) Revenues & General Fund Fund: (1) General

		Current Period	75			Year To Date	ate	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Property Taxes	\$19,840.20	\$11,325.44	\$8,514.76	75.2 %	\$22,126.72	\$13,523.77	\$8,602.95	63.6 %
City Sales Taxes	72,097.16	00'006'99	5,197.16	7.8	730,935.34	742,800.00	(11,864.66)	(1.6)
State Sales Taxes	3,638.26	3,780.25	(141.99)	(3.8)	33,629.99	34,022.25	(392.26)	(1.2)
Urban Revenue Share	15,137.58	15,137.00	0.58	0.0	136,237.02	136,233.00	4.02	0.0
Yavapai County for Library	0.00	00:0	00:00	0.0	9,559.76	9,550.00	9.76	0.1
Vehicle License Tax	2,345.48	2,604.00	(258.52)	(6.6)	23,650.38	23,436.00	214.38	6.0
Fines and Forfeitures	5,138.73	5,000.00	138.73	2.8	50,560.92	45,000.00	5,560.92	12.4
Building Permits	1,121.00	658.33	462.67	70.3	3,321.75	3,625.01	(303.26)	(8.4)
Planning & Zoning Fees	310.00	208.33	101.67	48.8	2,900.00	1,875.01	1,024.99	54.7
Parking Revenue	0.00	10,000.00	(10,000.00)	(100.0)	0.00	20,000.00	(20,000.00)	(100.0)
Business Licenses	540.00	900.00	(360.00)	(40.0)	5,760.00	6,400.00	(640.00)	(10.0)
Commercial Filming Fees	00:00	171.87	(171.87)	(100.0)	350.00	984.39	(634.39)	(64.4)
Fire Dept Services Rev	1,295.20	875.00	420.20	48.0	4,352.88	4,875.00	(522.12)	(10.7)
Franchise Fees	0.00	0.00	0.00	0.0	12,213.82	9,333.35	2,880.47	30.9
Police Officer Safety Equip Rev	170.88	175.00	(4.12)	(2.4)	1,631.30	1,575.00	56.30	3.6
Police Services	135.00	965.10	(830.10)	(86.0)	3,048.00	4,604.70	(1,556.70)	(33.8)
Rents	6,563.51	6,543.50	20.01	0.3	59,566.59	58,891.50	675.09	1.1
Utility Reimbursements	644.27	375.00	269.27	71.8	3,999.77	3,375.00	624.77	18.5
Wildland Fire Fees	0.00	0.00	0.00	0.0	50,029.22	50,000.00	29.22	0.1
Contributions	100.00	57.28	42.72	74.6	116.18	328.16	(211.98)	(64.6)
Library Contributions	384.00	380.94	3.06	0.8	3,122.00	2,857.18	264.82	9.3
Interest	174.40	20.83	153.57	737.3	1,034.79	187.51	847.28	451.9
Sale of Assets	164.78	1,202.61	(1,037.83)	(86.3)	3,971.63	6,892.17	(2,920.54)	(42.4)
Miscellaneous Revenues	25.00	727.63	(702.63)	(96.6)	6,515.85	4,817.11	1,698.74	35.3
Ins Dividends, Claims, Reimbursmts	0.00	114.57	(114.57)	(100.0)	0.00	656.29	(656.29)	(100.0)
Administrative Charges	13,553.43	13,553.50	(0.07)	0.0	121,980.87	121,981.50	(0.63)	0.0
Net Revenues	\$143,378.88	\$141,676.18	\$1,702.70	1.2 %	\$1,290,614.78	\$1,307,823.90	\$(17,209.12)	(1.3)%

(1.3)%

\$(17,209.12)

\$1,307,823.90

\$1,290,614.78

1.2 %

\$1,702.70

\$141,676.18

\$143,378.88

Net Income (Loss)

4/1/19 3:27:18 PM

Town of Jerome

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019 Income Statement

Fund: (1) General Department: (11) Administration

		Current Period	_			Year To Date	Ð	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Accounting and Auditing	\$13,000.00	\$14,500.00	\$1,500.00	10.3 %	\$15,275.00	\$17,500.00	\$2,225.00	12.7 %
Advertising, Printing, & Publishing	328.55	266.66	(61.89)	(23.2)	2,749.37	2,400.02	(349.35)	(14.6)
Contract Services	487.62	400.00	(87.62)	(21.9)	3,793.86	3,600.00	(193.86)	(5.4)
Conventions and Seminars	0.00	114.57	114.57	100.0	1,160.82	656.29	(504.53)	(200)
Training & Education	0.00	125.00	125.00	100.0	2,105.30	1,125.00	(980.30)	(87.1)
Dues, Subs & Memberships	288.00	117.92	(170.08)	(144.2)	6,215.72	6,146.26	(69.46)	(1.1)
TPT Collection Fee Exp	0.00	00:00	0.00	0.0	1,091.48	1,107.00	15.52	1.4
Election expenses	00:00	624.00	624.00	100.0	663.25	1,928.00	1,264.75	65.6
Insurance	7,434.70	10,775.00	3,340.30	31.0	14,665.44	18,000.00	3,334.56	18.5
Insurance Deductible Exp	0.00	114.57	114.57	100.0	00:00	629.29	656.29	100.0
Legal Exp - Gen Gov	741.00	1,464.58	723.58	49.4	6,630.00	10,106.26	3,476.26	34.4
Miscellaneous	75.80	0.00	(75.80)	0.0	3,214.91	3,705.00	490.09	13.2
Bank Fees - Gen Admin	122.49	141.66	19.17	13.5	1,112.12	1,275.02	162.90	12.8
Bank Fees / Merch Svcs	482.03	550.00	67.97	12.4	4,971.04	4,950.00	(21.04)	(0.4)
Office Supplies	565.56	450.00	(115.56)	(25.7)	4,520.34	4,400.00	(120.34)	(2.7)
Copier & Equip Lease Expense	496.68	625.00	128.32	20.5	4,779.48	5,625.00	845.52	15.0
Software Support Exp - GG	283.55	500.00	216.45	43.3	3,978.00	4,500.00	522.00	11.6
Computer Hardware & Service	250.00	416.66	166.66	40.0	8,313.96	6,750.02	(1,563.94)	(23.2)
Operating Supplies - Gen Gov	29.56	66.83	37.27	55.8	715.16	799.51	84.35	10.6
Postage	00:00	333.33	333.33	100.0	4,174.46	3,000.01	(1,174.45)	(39.1)
Rep and Maint - Vehicles	0.00	57.28	57.28	100.0	0.00	328.16	328.16	100.0
Rep and Maint - Equipment	00:0	0.00	0.00	0.0	179.00	0.00	(179.00)	0.0
Shuttle Expenses	70.70	83.33	12.63	15.2	1,198.66	750.01	(448.65)	(28.8)
Small Tools and Equipment	00:0	160.40	160.40	100.0	650.00	918.80	268.80	29.3
Telephone	163.36	416.66	253.30	8.09	3,301.59	3,750.02	448.43	12.0
Internet Access	360.00	00:00	(360.00)	0.0	360.00	00'0	(360.00)	0.0
Travel	119.60	41.66	(77.94)	(187.1)	962.52	375.02	(587.50)	(156.7)
Tourism 1% Bed Tax	34.23	28.72	(5.51)	(19.2)	8,803.35	9,563.87	760.52	8.0
Community Health	0.00	71.42	71.42	100.0	0.00	285.74	285.74	100.0
Preservation of Historic Buildings	00:0	7,857.14	7,857.14	100.0	4,788.11	31,428.58	26,640.47	84.8
Transfers Out	6,577.51	13,824.99	7,247.48	52.4	112,966.68	160,125.03	47,158.35	29.5
Total Program Expenses	\$31,910.94	\$54,127.38	\$22,216.44	41.0 %	\$223,339.62	\$305,754.91	\$82,415.29	27.0 %
General & Administrative Expenses		1 0 0	0	č	10 407	C. 10.46	00000	9
	644 202 04	617 K2K 21	16. GEVS	25.0%	AT AND AND	7 D C C C C C C C C C C C C C C C C C C	20 XXII 7.6	S C

1.8 % 5.5

\$3,068.59 707.32

\$167,535.43 12,816.24

\$164,466.84 12,108.92

2.5 % 6.1

\$432.27 82.91

\$17,635.31 1,349.08

\$17,203.04 1,266.17

Salaries and Wages FICA Match

4/1/19 3:27:18 PM

Town of Jerome Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (11) Administration

		Current Period	riod			Year To Date	Jate	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Retirement Match	1,231.34	1,231.62	0.28	0.0	11,625.86	11,700.36	74.50	9.0
Health/Life insurance	3,192.46	3,249.70	57.24	8.1	30,328.37	30,872.10	543.73	1.8
Workers Compensation	0.00	0.00	0.00	0.0	00.909	1,308.75	702.75	53.7
Unemployment Insurance	126.13	43.33	(82.80)	(191.1)	1,057.96	902.33	(155.63)	(17.2)
Total General & Administrative Expenses	\$23,019.14	\$23,509.04	\$489.90	2.1 %	\$220,193.95	\$225,135.21	\$4,941.26	2.2 %
Total Expenses	\$54,930.08	\$77,636.42	\$22,706.34	29.2 %	\$443,533.57	\$530,890.12	\$87,356.55	16.5 %
Net Income (Loss)	\$(54,930.08)	\$(77,636.42)	\$22,706.34	29.2 %	(\$443,533.57)	\$(530,890.12)	\$87,356.55	16.5 %

4/1/19 3:29:41 PM

Town of Jerome Income Statement

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (12) Court

	Actual	Current Period	riod	%	Actual	Year To Date Budget	ate Variance	%
		1						
Program Expenses								
Contract Services	\$1,100.00	\$704.88	\$(395.12)	(56.1)%	\$4,561.67	\$4,350.00	\$(211.67)	(4.9)%
Conventions and Seminars	0.00	40.09	40.09	100.0	91.14	229.73	138.59	60.3
Training & Education	0.00	29.16	29.16	100.0	0.00	262.52	262.52	100.0
Dues and Subscriptions	0.00	27.45	27.45	100.0	161.69	167.65	5.96	3.6
Miscellaneous	0.00	25.00	25.00	100.0	0.00	225.00	225.00	100.0
Office Supplies	0.00	00.00	0.00	0.0	76.62	00:00	(76.62)	0.0
Copier & Equip Lease Exp	1,125.00	1,125.00	0.00	0.0	2,250.00	2,250.00	0.00	0.0
Computer Hardware & Service	0.00	00:0	00:00	0.0	217.18	0.00	(217.18)	0.0
Telephone	65.38	83.33	17.95	21.5	349.33	750.01	400.68	53.4
Travel	0.00	99.99	99.99	100.0	0.00	600.02	600.02	100.0
Total Program Expenses	\$2,290.38	\$2,101.57	\$(188.81)	%(0.6)	\$7,707.63	\$8,834.93	\$1,127.30	12.8 %
General & Administrative Expenses								
Salaries and Wages	\$4,538.00	\$4,576.46	\$38.46	0.8 %	\$42,991.02	\$43,476.38	\$485.36	1.1 %
FICA and Medicare	347.16	350.08	2.92	9.0	3,288.84	3,325.74	36.90	1.1
Retirement	160.00	160.00	0.00	0.0	1,505.00	1,520.00	15.00	1.0
Worker's Compensation	0.00	0.00	0.00	0.0	145.00	216.00	71.00	32.9
Unemployment	91.74	99.69	(22.08)	(31.7)	324.98	298.00	(26.98)	(9.1)
Total General & Administrative Expenses	\$5,136.90	\$5,156.20	\$19.30	0.4 %	\$48,254.84	\$48,836.12	\$581.28	1.2 %
Total Expenses	\$7,427.28	\$7,257.77	\$(169.51)	(2.3)%	\$55,962.47	\$57,671.05	\$1,708.58	3.0 %
Net Income (Loss)	\$(7,427.28)	\$(7,257.77)	\$(169.51)	(2.3)%	(\$55,962.47)	\$(57,671.05)	\$1,708.58	3.0 %

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Town of Jerome Income Statement

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (13) Police

	Actual	Current Period	Variance	%	Actual	Year To Date Budget	ie Variance	%
		5						
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$57.28	\$57.28	100.0 %	\$0.00	\$328.16	\$328.16	100.0 %
Contract Services	0.00	87.50	87.50	100.0	738.38	937.50	199.12	21.2
Training & Education	422.00	120.64	(301.36)	(249.8)	2,262.00	2,000.00	(262.00)	(13.1)
Dispatch Fees	0.00	00:00	0.00	0.0	35,060.45	35,100.00	39.55	0.1
Dues and Subscriptions	0.00	29.75	29.75	100.0	326.89	410.75	83.86	20.4
Fuel	644.97	99.999	21.69	3.3	5,460.10	6,000.02	539.92	9.0
Prosecutor Exp	2,907.50	2,931.18	23.68	0.8	20,645.50	21,206.46	560.96	2.6
Miscellaneous	37.98	00:0	(37.98)	0.0	802.74	00:009	(202.74)	(33.8)
Software Service & Support	0.00	100.00	100.00	100.0	900.00	1,400.00	200.00	35.7
Computer Hardware & Service	0.00	375.00	375.00	100.0	7,351.65	8,875.00	1,523.35	17.2
Operating Supplies - Police	521.91	208.33	(313.58)	(150.5)	1,539.09	1,875.01	335.92	17.9
Postage	3.82	8.33	4.51	54.1	33.71	75.01	41.30	55.1
Rep and Maint - Vehicles	285.66	571.03	285.37	50.0	1,228.01	3,786.91	2,558.90	67.6
Rep and Maint - Equipment	0.00	00.09	60.00	100.0	929.70	900.00	(29.70)	(3.3)
Police Officer Safety Equip Exp	00:0	218.75	218.75	100.0	209.47	1,443.75	1,234.28	85.5
Small Tools and Equipment	318.99	170.00	(148.99)	(87.6)	2,555.41	2,610.00	54.59	2.1
Telephone	297.78	333.33	35.55	10.7	2,667.80	3,000.01	332.21	11.1
Uniforms	00:0	187.49	187.49	100.0	440.43	1,437.53	997.10	69.4
Operating Equipment	36.30	0.00	(36.30)	0.0	461.07	0.00	(461.07)	0.0
Vehicles, Cap Outlay, Police	00:00	0.00	0.00	0.0	5,415.58	5,500.00	84.42	1.5
Total Program Expenses	\$5,476.91	\$6,125.27	\$648.36	10.6 %	\$89,027.98	\$97,486.11	\$8,458.13	8.7 %
General & Administrative Expenses								
Salaries and Wages	\$18,830.89	\$19,347.85	\$516.96	2.7 %	\$185,907.40	\$183,804.55	\$(2,102.85)	(1.1)%
FICA and Medicare	1,399.15	1,480.08	80.93	5.5	13,841.62	14,060.74	219.12	1.6
Retirement	2,289.49	2,403.31	113.82	4.7	22,355.81	22,831.43	475.62	2.1
Health Insurance	3,049.12	3,073.85	24.73	9.0	28,966.64	29,201.55	234.91	0.8
Worker's Compensation	0.00	00:00	0.00	0.0	13,062.00	17,463.75	4,401.75	25.2
Unemployment	104.30	220.00	115.70	52.6	1,146.57	1,340.00	193.43	14.4
Payroll Adjustment-Police	0.00	0.00	0.00	0.0	(3,101.06)	0.00	3,101.06	0.0
Total General & Administrative Expenses	\$25,672.95	\$26,525.09	\$852.14	3.2 %	\$262,178.98	\$268,702.02	\$6,523.04	2.4 %
Total Expenses	\$31,149.86	\$32,650.36	\$1,500.50	4.6 %	\$351,206.96	\$366,188.13	\$14,981.17	4.1 %

4.1 %

\$14,981.17

\$(366,188.13)

(\$351,206.96)

4.6 %

\$1,500.50

\$(32,650.36)

\$(31,149.86)

Net Income (Loss)

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Town of Jerome

Income Statement (Original Budget to Actual Comparison)
For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (14) Fire

		Current Period	poi			Year To Date	Jate	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$57.28	\$57.28	100.0 %	\$0.00	\$328.16	\$328.16	100.0 %
Training & Education	1,153.56	0.00	(1,153.56)	0.0	6,912.33	6,000.00	(912.33)	(15.2)
Dispatch Fees	484.08	462.50	(21.58)	(4.7)	4,356.72	4,162.50	(194.22)	(4.7)
Dues and Subscriptions	0.00	59.99	59.99	100.0	919.57	780.01	(139.56)	(17.9)
Fue	358.32	458.33	100.01	21.8	3,065.62	4,125.01	1,059.39	25.7
Legal Exp - Fire	0.00	0.00	0.00	0.0	721.50	500.00	(221.50)	(44.3)
Medical Expenses	0.00	41.66	41.66	100.0	539.28	375.02	(164.26)	(43.8)
Medical Supplies Exp	219.52	333.33	113.81	34.1	1,738.56	3,000.01	1,261.45	42.0
Miscellaneous	211.10	171.87	(39.23)	(22.8)	768.16	984.39	216.23	22.0
Operating Supplies - Fire Dept	0.00	0.00	0.00	0.0	975.63	1,000.00	24.37	2.4
Rep and Maint - Vehicles	278.28	219.60	(58.68)	(26.7)	13,512.73	14,341.20	828.47	5.8
Rep and Maint - Equipment	00:00	416.66	416.66	100.0	1,954.08	3,850.02	1,895.94	49.2
Small Tools and Equipment	640.64	1,318.18	677.54	51.4	7,311.62	11,045.46	3,733.84	33.8
Telephone	287.55	416.66	129.11	31.0	2,332.97	3,750.02	1,417.05	37.8
Training Center Assessment	00:00	00:00	00.00	0.0	2,492.00	2,600.00	108.00	4.2
Total Program Expenses	\$3,633.05	\$3,956.06	\$323.01	8.2 %	\$47,600.77	\$56,841.80	\$9,241.03	16.3 %
General & Administrative Expenses								
Salaries and Wages	\$9,173.02	\$10,085.71	\$912.69	% 0.6	\$84,375.99	\$89,290.87	\$4,914.88	5.5 %
Wildland Personnel	00:0	0.00	0.00	0.0	31,226.59	31,400.00	173.41	9.0
Volunteer-Employee Volunteer Personnel	1,869.75	2,375.00	505.25	21.3	14,835.50	16,875.00	2,039.50	12.1
Firewise Personnel	2,014.00	636.12	(1,377.88)	(216.6)	7,075.00	8,091.64	1,016.64	12.6
FICA and Medicare	852.65	1,039.15	186.50	17.9	10,327.46	10,277.30	(50.16)	(0.5)
Retirement	713.20	845.80	132.60	15.7	17,504.10	18,508.80	1,004.70	5.4
Health Insurance	2,164.80	2,896.13	731.33	25.3	14,792.80	18,401.47	3,608.67	19.6
Worker's Compensation	00:0	0.00	0.00	0.0	8,306.00	12,425.00	4,119.00	33.2
Unemployment	156.99	189.00	32.01	16.9	1,378.07	1,145.00	(233.07)	(20.4)
Total General & Administrative Expenses	\$16,944.41	\$18,066.91	\$1,122.50	6.2 %	\$189,821.51	\$206,415.08	\$16,593.57	8.0 %
Total Expenses	\$20,577.46	\$22,022.97	\$1,445.51	6.6 %	\$237,422.28	\$263,256.88	\$25,834.60	% 8.6
Net Income (Loss)	\$(20,577.46)	\$(22,022.97)	\$1,445.51	% 9.9	(\$237,422.28)	\$(263,256.88)	\$25,834.60	8.6

Town of Jerome Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (15) Library

	*	Current Period	iod	8	A	Year To Date)ate Variance	%
	Vectual	Bana		` 				2
Program Expenses								
Contract Services	\$0.00	\$120.83	\$120.83	100.0 %	\$200.00	\$1,087.51	\$887.51	81.6 %
Dues and Subscriptions	0.00	240.62	240.62	100.0	0.00	1,378.14	1,378.14	100.0
Miscellaneous	0.00	57.28	57.28	100.0	208.00	328.16	120.16	36.6
Office Supplies	0.00	25.00	25.00	100.0	311.98	225.00	(86.98)	(38.7)
Operating Supplies - Library	234.95	263.02	28.07	10.7	3,759.46	3,160.94	(598.52)	(18.9)
Print and Non-Print Materials	0.00	324.16	324.16	100.0	2,986.09	2,917.52	(68.57)	(2.4)
Rep and Maint - Equipment	0.00	25.00	25.00	100.0	0.00	225.00	225.00	100.0
Small Tools and Equipment	142.74	268.87	126.13	46.9	608.51	1,693.39	1,084.88	64.1
Telephone	(62.50)	83.33	145.83	175.0	(138.08)	750.01	888.09	118.4
E-Rate Exp	40.07	00.0	(40.07)	0.0	160.28	0.00	(160.28)	0.0
Travel	0.00	0.00	00.00	0.0	00.00	200.00	200.00	100.0
Total Program Expenses	\$355.26	\$1,408.11	\$1,052.85	74.8 %	\$8,096.24	\$12,265.67	\$4,169.43	34.0 %
General & Administrative Expenses								
Salaries and Wages	\$4,297.34	\$4,761.30	\$463.96	9.7 %	\$44,290.66	\$45,232.40	\$941.74	2.1 %
FICA and Medicare	319.88	364.23	44.35	12.2	3,304.74	3,460.19	155.45	4.5
Retirement	256.00	256.00	0.00	0.0	2,470.46	2,432.00	(38.46)	(1.6)
Health Insurance	721.60	716.30	(5.30)	(0.7)	6,855.20	6,804.90	(20.30)	(0.7)
Worker's Compensation	0.00	0.00	0.00	0.0	173.00	247.50	74.50	30.1
Unemployment	46.95	20,00	3.05	6.1	499.67	470.00	(29.67)	(6.3)
Total General & Administrative Expenses	\$5,641.77	\$6,147.83	\$506.06	8.2 %	\$57,593.73	\$58,646.99	\$1,053.26	1.8 %
Total Expenses	\$5,997.03	\$7,555.94	\$1,558.91	20.6 %	\$65,689.97	\$70,912.66	\$5,222.69	7.4 %
Net Income (Loss)	\$(5,997.03)	\$(7,555.94)	\$1,558.91	20.6 %	(\$65,689.97)	\$(70,912.66)	\$5,222.69	7.4 %

Town of Jerome Income Statement

(Original Budget to Actual Comparison)
For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (16) P & Z

		Current Period	Po			Year To Date	ıte	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$14.30	\$14.30	100.0 %	\$661.96	\$157.10	\$(504.86)	(321.4)%
Contract Services	0.00	171.87	171.87	100.0	0.00	984.39	984.39	100.0
Training & Education	0.00	114.57	114.57	100.0	0.00	629	626.29	100.0
Dues and Subscriptions	0.00	11.45	11.45	100.0	00:00	65.65	65.65	100.0
Legal Exp - P&Z	2,047.50	2,106.42	58.92	2.8	9,321.00	9,780.70	459.70	4.7
Map Upgrades and Materials	0.00	11.45	11.45	100.0	0.00	65.65	65.65	100.0
Miscellaneous	00:0	22.90	22.90	100.0	25.85	131.30	105.45	80.3
Software Maintenance & Support	00:00	45.82	45.82	100.0	0.00	262.54	262.54	100.0
Operating Supplies - P&Z	00:0	52.07	52.07	100.0	97.83	343.79	245.96	71.5
Small Tools and Equipment	00:0	57.28	57.28	100.0	76.88	328.16	251.28	76.6
Telephone	47.96	54.16	6.20	11.4	383.19	487.52	104.33	21.4
Travel	00:0	57.28	57.28	100.0	0.00	328.16	328.16	100.0
Total Program Expenses	\$2,095.46	\$2,719.57	\$624.11	22.9 %	\$10,566.71	\$13,591.25	\$3,024.54	22.3 %
General & Administrative Expenses								
Salaries and Wages	\$4,007.31	\$4,550.25	\$542.94	11.9 %	\$35,847.08	\$39,655.99	\$3,808.91	% 9.6
FICA and Medicare	261.44	326.23	64.79	19.9	2,549.29	3,099.19	549.90	17.7
Retirement	265.19	289.58	24.39	8.4	2,149.33	2,461.45	312.12	12.7
Health Insurance	930.22	776.00	(154.22)	(19.9)	6,968.08	6,596.00	(372.08)	(2.6)
Worker's Compensation	0.00	0.00	0.00	0.0	281.00	247.50	(33.50)	(13.5)
Unemployment	56.65	80.00	23.35	29.2	416.87	200.00	83.13	16.6
Total General & Administrative Expenses	\$5,520.81	\$6,022.06	\$501.25	8.3 %	\$48,211.65	\$52,560.13	\$4,348.48	8.3 %
Total Expenses	\$7,616.27	\$8,741.63	\$1,125.36	12.9 %	\$58,778.36	\$66,151.38	\$7,373.02	11.1 %
Net Income (Loss)	\$(7,616.27)	\$(8,741.63)	\$1,125.36	12.9 %	(\$58,778.36)	\$(66,151.38)	\$7,373.02	11.1 %

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Town of Jerome Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (17) Parks

		Current Period	po			Year To Date	te	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses	į							
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	% 0.0	\$35.40	\$0.00	\$(35.40)	0.0 %
Fuel	5.45	4.16	(1.29)	(31.0)	46.41	37.52	(8.89)	(23.7)
Miscellaneous	0.00	23.43	23.43	100.0	93.81	179.71	85.90	47.8
Operating Supplies - Parks	0.00	20.83	20.83	100.0	65.51	187.51	122.00	65.1
R&M Building - Parks	0.00	11.45	11.45	100.0	0.00	65.65	65.65	100.0
Rep and Maint - Vehicles	37.93	253.33	215.40	85.0	651.19	1,740.01	1,088.82	62.6
Rep and Maint - Equipment	00:00	57.28	57.28	100.0	30.58	328.16	297.58	20.7
Rep and Maint - Infrastructure	00:00	456.66	456.66	100.0	18.13	2,630.02	2,611.89	99.3
Small Tools and Equipment	00:00	52.07	52.07	100.0	66.00	343.79	277.79	80.8
Telephone	15.05	16.66	1.61	9.7	135.45	150.02	14.57	9.7
Uniform Exp Parks	10.96	44.16	33.20	75.2	193.94	267.52	73.58	27.5
Utilities	174.44	179.16	4.72	2.6	1,730.01	1,612.52	(117.49)	(7.3)
Lease Payments	(77.60)	83.33	160.93	193.1	471.08	750.01	278.93	37.2
Total Program Expenses	\$166.23	\$1,202.52	\$1,036.29	86.2 %	\$3,537.51	\$8,292.44	\$4,754.93	57.3 %
General & Administrative Expenses								
Salaries and Wages	\$415.76	\$438.77	\$23.01	5.2 %	\$3,645.85	\$4,168.31	\$522.46	12.5 %
FICA and Medicare	31.60	33.54	1.94	5.8	276.53	318.62	42.09	13.2
Retirement	30.99	34.77	3.78	10.9	252.06	330.31	78.25	23.7
Health Insurance	75.04	94.69	19.65	20.8	722.26	899.57	177.31	19.7
Worker's Compensation	0.00	0.00	0.00	0.0	166.00	379.50	213.50	56.3
Unemployment	2.65	3.00	0.35	11.7	32.73	19.00	(13.73)	(72.3)
Total General & Administrative Expenses	\$556.04	\$604.77	\$48.73	8.1%	\$5,095.43	\$6,115.31	\$1,019.88	16.7 %
Total Expenses	\$722.27	\$1,807.29	\$1,085.02	% 0.09	\$8,632.94	\$14,407.75	\$5,774.81	40.1 %
Net Income (Loss)	\$(722.27)	\$(1,807.29)	\$1,085.02	% 0.09	(\$8,632.94)	\$(14,407.75)	\$5,774.81	40.1 %
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Income Statement Town of Jerome

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (1) General Department: (18) Property

		Current Period	riod			Year To Date	Jate	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$75.72	\$0.00	\$(75.72)	% 0.0
Contract Services	00:00	1,458.32	1,458.32	100.0	3,157.35	9,625.04	6,467.69	67.2
Engineering Fees	00:00	572.90	572.90	100.0	0.00	3,281.30	3,281.30	100.0
Equipment Rentals - Properties	0.00	17.18	17.18	100.0	0.00	98.46	98.46	100.0
Fuel	5.45	4.16	(1.29)	(31.0)	93.02	37.52	(25.50)	(147.9)
Legal Exp - Properties	0.00	57.28	57.28	100.0	0.00	328.16	328.16	100.0
Miscellaneous	136.53	0.00	(136.53)	0.0	1,587.63	1,000.00	(587.63)	(28.8)
Operating Supplies - Properties	19.37	125.00	105,63	84.5	1,269.07	1,125.00	(144.07)	(12.8)
R&M Building - Properties	583.00	1,616.66	1,033.66	63.9	17,981.03	21,150.02	3,168.99	15.0
Rep and Maint - Vehicles	37.93	248.12	210.19	84.7	651.19	1,755.64	1,104.45	62.9
Rep and Maint - Equipment	0.00	57.28	57.28	100.0	30.58	328.16	297.58	200
Rep and Maint - Infrastructure	2,089.15	19,430.25	17,341.10	89.2	2,830.65	60,309.25	57,478.60	95.3
Purchase of Parking Kiosks	0.00	2,500.00	2,500.00	100.0	00:00	7,500.00	7,500.00	100.0
Small Tools and Equipment	0.00	41.66	41.66	100.0	128.91	375.02	246.11	65.6
Uniform Exp Properties	10.96	33.33	22.37	67.1	193.94	300.01	106.07	35.4
Utilities	4,158.20	3,833.33	(324.87)	(8.5)	35,211.46	34,500.01	(711.45)	(2.1)
Lease Payments	(77.60)	83.33	160.93	193.1	471.08	750.01	278.93	37.2
Transfers Out	0.00	0.00	0.00	0.0	21,000.00	21,000.00	0.00	0.0
Total Program Expenses	\$6,962.99	\$30,078.80	\$23,115.81	76.9 %	\$84,681.63	\$163,463.60	\$78,781.97	48.2 %
General & Administrative Expenses								
Salaries and Wages	\$2,574.50	\$2,716.77	\$142.27	5.2 %	\$22,576.23	\$25,809.31	\$3,233.08	12.5 %
FICA and Medicare	195.69	207.85	12.16	5.9	1,712.39	1,974.55	262.16	13.3
Retirement	191.94	215.38	23.44	10.9	1,560.75	2,046.14	485.39	23.7
Health Insurance	464.72	586.23	121.51	20.7	4,472.86	5,569.19	1,096.33	19.7
Worker's Compensation	0.00	0.00	0.00	0.0	941.00	2,351.25	1,410.25	0.09
Unemployment	16.38	17.54	1.16	9.9	202.60	106.28	(96.32)	(90.6)
Total General & Administrative Expenses	\$3,443.23	\$3,743.77	\$300.54	8.0 %	\$31,465.83	\$37,856.72	\$6,390.89	16.9 %
Total Expenses	\$10,406.22	\$33,822.57	\$23,416.35	69.2 %	\$116,147.46	\$201,320.32	\$85,172.86	42.3 %
Net Income (Loss)	\$(10,406.22)	\$(33,822.57)	\$23,416.35	69.2 %	(\$116,147.46)	\$(201,320.32)	\$85,172.86	42.3 %

4/1/19 3:36:42 PM

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019 Income Statement Town of Jerome

Fund: (2) Utilities Department: (50) Water

		Current Period		:	,	Year To Date		;
	Actual	Budget	Variance	* 	Actual	Budget	Variance	%
Revenues								
Water Usage Fees	\$14,656.17	\$15,916.66	\$(1,260.49)	%(6.7)	\$133,504.70	\$143,250.02	\$(9,745.32)	(6.8)%
Miscellaneous	225.00	250.00	(25.00)	(10.0)	1,805.52	2,250.00	(444.48)	(19.8)
Transfers In	941.67	941.66	0.01	0.0	8,475.03	8,475.02	0.01	0.0
Net Revenues	\$15,822.84	\$17,108.32	\$(1,285.48)	(2.2)%	\$143,785.25	\$153,975.04	\$(10,189.79)	%(9.9)
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	% 0.0	\$35.43	\$0.00	\$(35.43)	% 0.0
Contract Services	900.00	445.95	(454.05)	(101.8)	7,738.03	9,662.15	1,924.12	19.9
Training & Education	0.00	85.93	85.93	100.0	00:0	492.21	492.21	100.0
Dues and Subscriptions	00:00	22.90	22.90	100.0	0.00	131.30	131.30	100.0
Permit Fee Exp - Water	379.08	0.00	(379.08)	0.0	1,271.58	400.00	(871.58)	(217.9)
Engineering Fees	00:00	221.66	221.66	100.0	57.50	1,335.02	1,277.52	95.7
Equipment Rentals	0.00	34.37	34.37	100.0	0.00	196.89	196.89	100.0
Fuel	130.20	200.00	69.80	34.9	1,358.06	1,800.00	441.94	24.6
Insurance	2,934.75	4,775.00	1,840.25	38.5	5,788.99	7,625.00	1,836.01	24.1
Legal Exp - Water	754.50	85.61	(68.89)	(781.3)	3,601.50	3,243.17	(358.33)	(11.0)
Miscellaneous	00:00	23.58	23.58	100.0	668.32	212.26	(456.06)	(214.9)
Software Support Exp - Water	243.62	135.42	(108.20)	(79.9)	1,484.43	2,093.74	609.31	29.1
Operating Supplies - Water	1,075.96	250.00	(825.96)	(330.4)	1,850.04	2,250.00	399.96	17.8
R&M Building - Water	00:00	34.37	34.37	100.0	0.00	196.89	196.89	100.0
Rep and Maint - Vehicles	37.95	208.33	170.38	81.8	919.60	1,875.01	955.41	51.0
Rep and Maint - Equipment	0.00	572.90	572.90	100.0	30.60	3,281.30	3,250.70	99.1
Rep and Maint - Infrastructure	3,979.36	7,476.91	3,497.55	46.8	6,995.99	32,569.27	25,573.28	78.5
Service Tests/System Testing	15.00	0.00	(15.00)	0.0	939.00	700.00	(239.00)	(34.1)
Small Tools and Equipment	00:00	246.87	246.87	100.0	315.83	1,759.39	1,443.56	82.0
Telephone Exp - Water	68.58	83.33	14.75	17.7	563.27	750.01	186.74	24.9
DWR Fee Exp	0.00	103.12	103.12	100.0	0.00	590.64	590.64	100.0
Uniform Exp Water	10.97	33.33	22.36	67.1	194.08	300.01	105.93	35.3
Utilities Exp - Water	34.59	41.66	70.7	17.0	337.39	375.02	37.63	10.0
Administrative Charge	4,204.21	4,204.25	0.04	0.0	37,837.89	37,838.25	0.36	0.0
Lease Payments	(271.59)	166.67	438.26	263.0	4,148.73	5,499.99	1,351.26	24.6
Total Program Expenses	\$14,497.18	\$19,452.16	\$4,954.98	25.5 %	\$76,136.26	\$115,177.52	\$39,041.26	33.9 %
General & Administrative Expenses						() () () () () () () () () ()	, (C)	3

11.2 % 12.1

\$5,119.04 422.17

\$45,526.93 3,482.86

\$40,407.89 3,060.69

5.2 % 5.8

\$250.95 21.43

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\$4,541.36 345.19

Salaries and Wages FICA and Medicare Town of Jerome Income Statement

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (2) Utilities Department: (50) Water

		Current Period	po			Year To Date	ate	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Retirement	338.57	499.92	161.35	32.3	2,753.11	3,603.26	850.15	23.6
Health Insurance	819.74	1,148.36	328.62	28.6	7,890.00	9,480.86	1,590.86	16.8
Worker's Compensation	0.00	0.00	0.00	0.0	2,254.00	4,148.25	1,894.25	45.7
Unemployment	28.88	29.11	0.23	0.8	373.11		(156.52)	(72.3)
Total General & Administrative Expenses	\$6,073.74	\$6,836.32	\$762.58	11.2 %	\$56,738.80	\$66,458.75	\$9,719.95	14.6 %
Total Expenses	\$20,570.92	\$26,288.48	\$5,717.56	21.7 %	\$132,875.06	ı	\$48,761.21	26.8 %
Net Income (Loss)	\$(4,748.08)	\$(9,180.16)	\$4,432.08	48.3 %	\$10,910.19	\$(27,661.23)	\$38,571.42	139.4 %

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Town of Jerome Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (2) Utilities Department: (51) Sewer

	•	Current Period	Variance	8	Action	Year To Date	te Variance	%
	Actual	nagana	Aditalia					·
Revenues								;
Sewer Usage Fees	\$15,114.88	\$16,750.00	\$(1,635.12)	(8.8)%	\$136,359.68	\$150,750.00	\$(14,390.32)	(6.5)%
Interest and Investment Eamings	4.20	8.33	(4.13)	(49.6)	37.06	75.01	(37.95)	(20.6)
Transfers In	483.33	483.33	0.00	0.0	4,349.97	4,350.01	(0.04)	0.0
Net Revenues	\$15,602.41	\$17,241.66	\$(1,639.25)	%(5.6)	\$140,746.71	\$155,175.02	\$(14,428.31)	(6.3)%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	% 0.0	\$35.43	\$0.00	\$(35.43)	% 0.0
Contract Services	3,200.00	3,200.00	00.0	0.0	25,600.00	28,800.00	3,200.00	11.1
Training & Education	0.00	17.18	17.18	100.0	0.00	98.46	98.46	100.0
Permit Fee Exp - Sewer	0.00	143.22	143.22	100.0	251.06	820.34	569.28	69.4
Engineering Fees	0.00	57.28	57.28	100.0	0.00	328.16	328.16	100.0
Equipment Rentals	0.00	28.64	28.64	100.0	0.00	164.08	164.08	100.0
Fuel	130.21	175.00	44.79	25.6	1,193.26	1,575.00	381.74	24.2
Insurance	3,326.05	5,143.00	1,816.95	35.3	6,560.85	8,375.00	1,814.15	21.7
Legal Exp - Sewer	0.00	28.64	28.64	100.0	0.00	164.08	164.08	100.0
Miscellaneous	0.00	23.83	23.83	100.0	132.12	214.51	82.39	38.4
Software Support Exp - Sewer	243.62	130.21	(113.41)	(87.1)	1,484.43	2,109.37	624.94	29.6
Operating Supplies - Sewer	2,971.83	1,805.72	(1,166.11)	(64.6)	10,904.83	10,000.00	(904.83)	(0:6)
R&M Building - Sewer	0.00	34.37	34.37	100.0	0.00	196.89	196.89	100.0
Rep and Maint - Vehicles	37.95	200.00	162.05	81.0	651.60	1,800.00	1,148.40	63.8
Rep and Maint - Equipment	0.00	266.43	266.43	100.0	6,451.46	7,000.71	549.25	7.8
Rep and Maint - Infrastructure	0.00	2,820.83	2,820.83	100.0	1,220.13	16,537.51	15,317.38	92.6
Service Tests/System Testing	598.00	283.81	(314.19)	(110.7)	9,272.60	9,148.57	(124.03)	(1.4)
Small Tools and Equipment	00:0	156.25	156.25	100.0	437.00	1,031.25	594.25	97.6
Telephone Exp - Sewer	68.61	75.00	6.39	8.5	563.20	675.00	111.80	16.6
Uniform Exp Sewer	10.97	44.03	33.06	75.1	194.08	267.91	73.83	27.6
Utilities	257.31	166.66	(90.65)	(54.4)	2,309.60	1,500.02	(809.58)	(54.0)
Administrative Charge	4,204.21	4,204.25	0.04	0.0	37,837.89	37,838.25	0.36	0.0
Sewer Principal Expense	0.00	0.00	00:00	0.0	11,236.77	11,000.00	(236.77)	(2.2)
Sewer Interest Expense	00:0	0.00	00:00	0.0	7,185.70	7,500.00	314.30	4.2
Lease Payments	(271.59)	166.67	438.26	263.0	4,148.73	5,499.99	1,351.26	24.6
Total Program Expenses	\$14,777.17	\$19,171.02	\$4,393.85	22.9 %	\$127,670.74	\$152,645.10	\$24,974.36	16.4 %
General & Administrative Expenses	!			ç	000	100 700	40 000 04	, a c t

12.5 % 13.0

\$3,092.91 244.77

\$24,687.57 1,887.31

\$21,594.66 1,642.54

5.2 % 6.3

\$136.12 12.59

\$2,598.69 199.77

\$2,462.57 187.18

Salaries and Wages FICA and Medicare Town of Jerome Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (2) Utilities Department: (51) Sewer

		Current Period	po			Year To Date	ate	
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Retirement	183.58	206.00	22.42	10.9	1,492.88	1,957.00	464.12	23.7
Health Insurance	444.50	560.77	116.27	20.7	4,278.38	5,327.31	1,048.93	19.7
Worker's Compensation	0.00	00:00	0.00	0.0	1,128.00	2,249.25	1,121.25	49.8
Unemployment	15.64	14.88	(0.76)	(5.1)	193.78	118.12	(75.66)	(64.1)
Total General & Administrative Expenses	\$3,293.47	\$3,580.11	\$286.64	8.0 %	\$30,330.24	\$36,226.56	\$5,896.32	16.3 %
Total Expenses	\$18,070.64	\$22,751.13	\$4,680.49	20.6 %	\$158,000.98	\$188,871.66	\$30,870.68	16.3 %
Net Income (Loss)	\$(2,468.23)	\$(5,509.47)	\$3,041.24	55.2 %	(\$17,254.27)	\$(33,696.64)	\$16,442.37	48.8 %

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Town of Jerome Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (2) Utilities Department: (52) Sanitation

Current Period

Year To Date

	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Reveniles								
Sanitation Usage Fees	\$15,728.76	\$16,000.00	\$(271.24)	(1.7)%	\$140,247.30	\$144,000.00	\$(3,752.70)	(5.6)%
Miscellaneous	54.00	83.33	(29.33)	(35.2)	685.00	750.01	(65.01)	(8.7)
Transfers In	183.33	183.33	0.00	0.0	1,649.97	1,650.01	(0.04)	0.0
Net Revenues	\$15,966.09	\$16,266.66	\$(300.57)	(1.8)%	\$142,582.27	\$146,400.02	\$(3,817.75)	(2.6)%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	% 0.0	\$35.43	\$0.00	\$(35.43)	% 0.0
Contract Services	0.00	57.28	57.28	100.0	00:00	328.16	328.16	100.0
Recycling Contract Exp	120.00	183.33	63.33	34.5	1,080.00	1,650.01	570.01	34.5
Training & Education	0.00	34.37	34.37	100.0	00.00	196.89	196.89	100.0
Equipment Rentals	0.00	114.57	114.57	100.0	00.00	656.29	62059	100.0
Fuel	650.93	716.66	95.67	13.3	5,701.80	6,450.02	748.22	11.6
Insurance	3,913.00	6,450.00	2,537.00	39.3	7,718.65	10,250.00	2,531.35	24.7
Landfill Tipping Fees	1,353.20	1,974.55	621.35	31.5	13,602.00	17,576.35	3,974.35	22.6
Miscellaneous	0.00	43.12	43.12	100.0	93.86	330.64	236.78	71.6
Software Support Exp - Trash	243.62	99.99	(176.96)	(265.5)	1,484.43	1,800.02	315.59	17.5
Operating Supplies - Trash	0.00	20.83	20.83	100.0	65.54	187.51	121.97	65.0
R&M Building - Trash	0.00	17.18	17.18	100.0	00.0	98.46	98.46	100.0
Rep and Maint - Vehicles	37.95	1,232.50	1,194.55	96.9	3,945.33	8,302.50	4,357.17	52.5
Rep and Maint - Equipment	0.00	401.03	401.03	100.0	30.60	2,296.91	2,266.31	98.7
R&M Trash - Infrastructure	0.00	0.00	0.00	0.0	18.15	00:0	(18.15)	0.0
Small Tools and Equipment	0.00	135.41	135.41	100.0	66.03	893.77	827.74	92.6
Telephone Exp - Trash	68.29	75.00	6.41	8.5	563.06	675.00	111.94	16.6
Uniform Exp Trash	10.97	43.95	32.98	75.0	194.08	268.15	74.07	27.6
Administrative Charge	4,204.21	4,204.25	0.04	0.0	37,837.89	37,838.25	0.36	0.0
Transfers Out	0.00	0.00	0.00	0.0	5,000.00	5,000.00	00:00	0.0
Total Program Expenses	\$10,572.53	\$15,770.69	\$5,198.16	33.0 %	\$77,436.85	\$94,798.93	\$17,362.08	18.3 %
General & Administrative Expenses								
Salaries and Wages	\$3,917.72	\$4,164.23	\$246.51	2.9 %	\$34,355.10	\$39,275.19	\$4,920.09	12.5 %
FICA and Medicare	297.80	316.23	18.43	5.8	2,605.82	3,004.19	398.37	13.3
Retirement	292.07	327.69	35.62	10.9	2,375.04	3,113.07	738.03	23.7
Health Insurance	707.16	892.08	184.92	20.7	6,806.48	8,474.74	1,668.26	19.7
Worker's Compensation	0.00	0.00	0.00	0.0	3,161.00	3,578.25	417.25	11.7
Unemployment	24.92	27.54	2.62	9.5	308.28	185.02	(123.26)	(9.99)
Total General & Administrative Expenses	\$5,239.67	\$5,727.77	\$488.10	8.5 %	\$49,611.72	\$57,630.46	\$8,018.74	13.9 %

4/1/19 3:37:30 PM

Income Statement Town of Jerome

(Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (2) Utilities Department: (52) Sanitation

Total Expenses

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	%	16.7 %	357.6 %
)ate	Variance	\$25,380.82	\$21,563.07
Year To Dat	Budget	ı	\$(6,029.37)
	Actual	\$127,048.57	\$15,533.70
	%	26.4 %	102.9 %
riod	Variance	\$5,686.26	\$5,385.69
Current Peric	Budget	\$21,498.46	\$(5,231.80)
	Actual	\$15,812.20	\$153.89

4/1/19 3:37:58 PM

Town of Jerome Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (3) Road

	Actual	Current Period Budget	od Variance	%	Actual	Year To Date Budget	ate	%
Revenues								
HURF Revenue	\$3,183.50	\$3,285.00	\$(101.50)	(3.1)%	\$29,536.81	\$29,565.00	\$(28.19)	(0.1)%
Interest and Investment Eamings	37.79	15.00	22.79	151.9	217.65	135.00	82.65	61.2
Transfers In	4,969.18	12,193.95	(7,224.77)	(59.2)	42,491.71	89,718.15	(47,226.44)	(52.6)
Net Revenues	\$8,190.47	\$15,493.95	\$(7,303.48)	(47.1)%	\$72,246.17	\$119,418.15	\$(47,171.98)	(39.5)%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	% 0.0	\$35.41	\$0.00	\$(35.41)	% 0:0
Engineering Fees	0.00	0.00	0.00	0.0	00:00	2,000.00	2,000.00	100.0
Equipment Rentals - HURF	0.00	171.87	171.87	100.0	00:00	984.39	984.39	100.0
Fuel	5.44	0.00	(5.44)	0.0	46.43	0.00	(46.43)	0.0
Insurance	1,956.50	2,000.00	43.50	2.2	3,859.32	6,000.00	2,140.68	35.7
Miscellaneous	0.00	40.96	40.96	100.0	93.86	314.12	220.26	70.1
Operating Supplies - HURF	0.00	41.66	41.66	100.0	541.39	375.02	(166.37)	(44.4)
Public Restroom Supplies	0.00	198.43	198.43	100.0	963.29	1,654.71	691.42	41.8
R&M Building - HURF	0.00	34.37	34.37	100.0	00.0	196.89	196.89	100.0
Rep and Maint - Vehicles	37.95	200.00	162.05	81.0	651.62	1,800.00	1,148.38	63.8
Rep and Maint - Equipment	0.00	40.09	40.09	100.0	30.61	229.73	199.12	86.7
Rep and Maint - Infrastructure	30.74	9,316.25	9,285.51	2.66	4,663.91	40,051,25	35,387.34	88.4
Small Tools and Equipment	30.74	41.66	10.92	26.2	169.70	375.02	205.32	54.7
Street Lights	967.71	1,041.66	73.95	7.1	8,848.57	9,375.02	526.45	5.6
Street Supplies	440.73	312.50	(128.23)	(41.0)	2,006.88	2,062.50	55.62	2.7
Telephone	15.05	16.66	1.61	9.7	135.45	150.02	14.57	2.6
Uniform Exp - HURF	10.98	38.32	27.34	71.3	194.10	235.04	40.94	17.4
Administrative Charge	940.80	940.83	0.03	0.0	8,467.20	8,467.51	0.31	0.0
Lease Payments	(77.58)	584.84	662.42	113.3	5,471.02	9,145.48	3,674.46	40.2
Total Program Expenses	\$4,359.06	\$15,020.10	\$10,661.04	71.0 %	\$36,178.76	\$83,416.70	\$47,237.94	26.6 %
General & Administrative Expenses								
Salaries and Wages	\$3,034.95	\$2,193.69	\$(841.26)	(38.3)%	\$27,825.98	\$20,840.07	\$(6,985.91)	(33.5)%
FICA and Medicare	231.16	167.84	(63.32)	(37.7)	2,116.83	1,594.52	(522.31)	(32.8)
Retirement	154.98	173.92	18.94	10.9	1,260.25	1,652.26	392.01	23.7
Health Insurance	375.24	447.77	72.53	16.2	3,611.62	4,253.81	642.19	15.1
Worker's Compensation	0.00	00.00	0.00	0.0	993.00	1,899.00	900.00	47.7
Unemployment	35.08	9.77	(25.31)	(259.1)	259.73	87.43	(172.30)	(197.1)
Total General & Administrative Expenses	\$3,831.41	\$2,992.99	\$(838.42)	(28.0)%	\$36,067.41	\$30,327.09	\$(5,740.32)	(18.9)%
Total Expenses	\$8,190.47	\$18,013.09	\$9,822.62	54.5 %	\$72,246.17	\$113,743.79	\$41,497.62	36.5 %

4/1/19 3:37:58 PM

Town of Jerome

Income Statement (Original Budget to Actual Comparison) For the period of 3/1/2019 Through 3/31/2019

Fund: (3) Road

	%	(100.0)%
Date	Variance	\$(5,674.36)
Year To Date	Budget	\$5,674.36
	Actual	\$0.00
	%	100.0 %
riod	Variance	\$2,519.14
Current Peri	Budget	\$(2,519.14)
	Actual	\$0.00

Net Income (Loss)

4/1/19 3:00:47 PM **Town of Jerome**

Balance Sheet As of 3/31/2019

Fund: (1) General

Assets

Current Assets		
LGIP	\$1,635.92	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	5,430.42	
City Sales Taxes	177,519.85	
Franchise Fees	3,915.37	
GF Accounts Receivable	150.00	
Property Taxes	1,501.31	
Rents	(112.25)	
State Sales Taxes	7,188.39	
Court - Checking & Bond Acct	91,921.08	
Court - JCEF Acct	11,606.04	
Court - FTG Acct	5,665.38	
Urban Revenue Sharing	15,136.98	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	49,434.58	
OAZ Checking	193,244.29	
OAZ General Savings	393,277.41	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$958,094.77
Other Assets		
Due From Other Funds	\$1,426,528.45	
Total Other Assets		1,426,528.45
	_	
Total Assets	_	\$2,384,623.22
Liabilit	ies and Net Assets	
Current Liabilities		
Accounts Payable	\$(13,841.91)	
Federal WH & FICA	(9.81)	
Arizona Withholding	(35.05)	
Unemployment Taxes	843.86	
AFLAC	(477.08)	
Health Insurance	(3,088.72)	
457G Retirement	0.03	
PSPRS	(0.08)	
Customer Deposits	6,760.72	
FD Per Call Payable	5,265.00	
Ganishments Payable	1,735.51	
Wages Payable	16,497.04	
Due To Other Funds	1,662,664.46	
Court Liabilities	6,507.78	
Suspense Account	(1,633.78)	
Total Current Liabilities	(1,000.10)	\$1,681,187.97
		4.,42.,10.,01
Total Liabilities		\$1,681,187.97

Net Assets

Unrestricted Funds 734,473.85
Prior Period Adj - GF 56.13

4/1/19 3:00:47 PM **Town of Jerome**

Balance Sheet As of 3/31/2019

Fund: (1) General

Current Year Net Assets

Total Net Assets

Total Liabilities and Net Assets

(31,094.73)

703,435.25

\$2,384,623.22

4/1/19 3:00:32 PM **Town of Jerome**

Balance Sheet As of 3/31/2019

Fund: (2) Utilities

Current Assets		
Allowance for Doubtfut Accts	\$(15,000.00)	
Utilities A/R	58,875.76	
Bond Account	5,014.62	
Replacement & Extension Acct	64,346.24	
Series 2001 Bond Reserve Acct	30,046.81	
Total Current Assets		\$143,283.43
Property, Plant & Equipment		
Buildings	\$2,166,541.66	
Operating Equipment	188,014.81	
Buildings	(1,407,754.07)	
Operating Equipment	(158,460.36)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,188,088.10
Other Assets		
Due From Other Funds	\$489,509.89	
Total Other Assets		489,509.89
Total Assets		\$2,820,881.42
Liabilities and Net Ass	iets	
Current Liabilities		
Sales Tax Payable	\$1,024.23	
Customer Deposits	23,390.51	
Compensated Absences	1,653.16	
Bonds Payable	159,682.50	
Other Liabilities	6,354.76	
Due To Other Funds	451,762.37	
Accrued Payroll	1,951.06	
Accrued Interest Payable	3,592.85	
Total Current Liabilities		\$649,411.44
Total Liabilities		\$649,411.44
Net Assets		
Unrestricted Fund Balance	798,050.00	
Unrestriced Fund Balance	(157,060.00)	
Unrestricted Fund Balance	1,546,043.98	
Current Year Net Assets	(15,564.00)	
Total Net Assets		2,171,469.98
Total Liabilities and Net Assets		\$2,820,881.42

4/1/19 3:00:19 PM **Town of Jerome**

Balance Sheet As of 3/31/2019

Fund: (3) Road

Current Assets		
HURF Accounts Receivable	\$6,631.11	
OAZ HURF Savings	129,118.51	
Total Current Assets		\$135,749.62
Other Assets		
Due From Other Funds	\$76,065.40	
Total Other Assets		76,065.40
Total Assets	_	\$211,815.02
Liabilitie	s and Net Assets	
Current Liabilities		
Due To Other Funds	\$216,169.72	
Accrued Payroli	526.64	
Total Current Liabilities		\$216,696.36
Total Liabilities		\$216,696.36
Net Assets		
Unrestricted Fund Balance	(4,881.34)	
Current Year Net Assets		
Total Net Assets		(4,881.34)
Total Liabilities and Net Assets	<u> </u>	\$211,815.02

Town of Jerome

Balance Sheet As of 3/31/2019

Fund: (4) Firefighters Pension & Relief

Due from State of AZ Investments - Penison & Relief Total Current Assets 138,095.81 \$140,014.13 Other Assets \$140,014.13 Other Assets \$32,383.61 \$32,383.61 Total Other Assets \$172,397.74 Liabilities and Net Assets Due To Other Funds \$6,434.59 Total Current Liabilities \$6,434.59 Total Liabilities \$6,434.59 Net Assets Unrestricted Fund Balance 143,885.68 Current Year Net Assets 22,077.47 Total Net Assets 165,963.15 Total Liabilities and Net Assets \$172,397.74	<u>Current Assets</u>		
Other Assets \$140,014.13 Other Assets \$32,383.61 Total Other Assets \$32,383.61 Total Assets \$172,397.74 Liabilities and Net Assets Due To Other Funds \$6,434.59 Total Current Liabilities \$6,434.59 Total Liabilities \$6,434.59 Net Assets \$6,434.59 Net Assets \$6,434.59 Total Net Assets \$6,434.59 Total Net Assets \$6,434.59 Total Net Assets \$6,434.59 Total Net Assets \$6,434.59	Due from State of AZ	\$1,918.32	
Other Assets \$32,383.61 Total Other Funds \$32,383.61 Total Assets \$172,397.74 Liabilities and Net Assets Due To Other Funds \$6,434.59 Total Current Liabilities \$6,434.59 Total Liabilities \$6,434.59 Net Assets \$6,434.59 Unrestricted Fund Balance \$6,434.59 Current Year Net Assets \$2,077.47 Total Net Assets \$165,963.15	Investments - Penison & Relief	138,095.81	
Total Other Funds \$32,383.61 32,383.61 Total Assets \$172,397.74 Liabilities and Net Assets \$172,397.74 Liabilities \$6,434.59 Total Current Liabilities \$6,434.59 Total Liabilities \$6,434.59 Total Liabilities \$6,434.59 Net Assets \$6,434.59 Unrestricted Fund Balance \$143,885.68 Current Year Net Assets \$22,077.47 Total Net Assets \$165,963.15	Total Current Assets	\$140,014.13	i
Total Other Assets 32,383.61 Total Assets Liabilities and Net Assets Due To Other Funds \$6,434.59 Total Current Liabilities \$6,434.59 Total Liabilities \$6,434.59 Net Assets \$6,434.59 Unrestricted Fund Balance \$6,434.59 Current Year Net Assets \$22,077.47 Total Net Assets \$165,963.15	Other Assets		
State	Due From Other Funds	\$32,383.61	
Liabilities and Net Assets Current Liabilities Due To Other Funds \$6,434.59 Total Current Liabilities \$66,434.59 Total Liabilities \$66,434.59 Net Assets Unrestricted Fund Balance \$143,885.68 Current Year Net Assets \$22,077.47 Total Net Assets \$165,963.15	Total Other Assets	32,383.61	ĺ
Current Llabilities \$6,434.59 Due To Other Funds \$6,434.59 Total Current Liabilities \$6,434.59 Net Assets \$6,434.59 Unrestricted Fund Balance 143,885.68 Current Year Net Assets 22,077.47 Total Net Assets 165,963.15	Total Assets	\$172,397.74	<u>-</u>
Due To Other Funds \$6,434.59 Total Current Liabilities \$6,434.59 Total Liabilities \$6,434.59 Net Assets Unrestricted Fund Balance Current Year Net Assets 143,885.68 Current Year Net Assets 22,077.47 Total Net Assets 165,963.15	Liab	ilities and Net Assets	_
Total Current Liabilities \$6,434.59 Total Liabilities \$6,434.59 Net Assets Unrestricted Fund Balance 143,885.68 Current Year Net Assets 22,077.47 Total Net Assets 165,963.15	Current Liabilities		
Net Assets \$6,434.59 Unrestricted Fund Balance 143,885.68 Current Year Net Assets 22,077.47 Total Net Assets 165,963.15	Due To Other Funds	\$6,434.59	
Net Assets 143,885.68 Unrestricted Fund Balance 122,077.47 Total Net Assets 165,963.15	Total Current Liabilities	\$6,434.59	}
Unrestricted Fund Balance 143,885.68 Current Year Net Assets 22,077.47 Total Net Assets 165,963.15	Total Liabilities	\$6,434.59	-
Current Year Net Assets 22,077.47 Total Net Assets 165,963.15	Net Assets		
Total Net Assets 165,963.15	Unrestricted Fund Balance	143,885.68	
	Current Year Net Assets	22,077.47	
Total Liabilities and Net Assets \$172,397.74	Total Net Assets	165,963.15	5
	Total Liabilities and Net Assets	\$172,397.74	<u>-</u>

4/1/19 3:00:02 PM

Town of Jerome

Balance Sheet As of 3/31/2019

Fund: (5) Operating Grants

Current Assets		
Opr Grants Receivable	\$5,109.33	
Inventory	13,893.06	
Total Current Assets		\$19,002.39
Other Assets		
Due From Other Funds	\$281,036.55	
Total Other Assets		281,036.55
Total Assets	_	\$300,038.94
Liabil	lities and Net Assets	
Current Liabilities		
Due To Other Funds	\$174,537.83	
Deferred Revenue - Opr Grants	56,964.75	
Total Current Liabilities		\$231,502.58
Total Liabilities	_	\$231,502.58
Net Assets		
Unrestricted Fund Balance	11,960.45	
Current Year Net Assets	56,575.91	
Total Net Assets		68,536.36
Total Liabilities and Net Assets	_	\$300,038.94
	-	

4/1/19 2:59:51 PM

Town of Jerome

Balance Sheet As of 3/31/2019

Fund: (6) Capital Grants

Other Assets Due From Other Funds Total Other Assets	\$524,703.84	\$524,703.84
Total Assets	_	\$524,703.84
Liabilities and	Net Assets	
Current Liabilities		
Deferred Revenue - Cap Grants	\$37,456.83	
Due To Other Funds	470,425.60	
Total Current Liabilities		\$507,882.43
Total Liabilities	_	\$507,882.43
Net Assets		
Restricted Fund Balance	\$31,920.73	
Unrestricted Fund Balance	(35,183.20)	
Current Year Net Assets	20,083.88	
Total Net Assets		16,821.41
Total Liabilities and Net Assets	_	\$524,703.84

4/1/19 2:59:42 PM

Town of Jerome

Balance Sheet As of 3/31/2019

Fund: (7) GF Contingencies

<u>Current Assets</u> Wildland Fees Receivable Total Current Assets	\$22,363.66	\$22,363.66
Other Assets Due From Other Funds Total Other Assets	\$211,840.73	211,840,73
Total Assets		\$234,204.39
	Liabilities and Net Assets	
Current Liabilities Due To Other Funds Total Current Liabilities	\$92,198.34	\$92,198.34
Total Liabilities		\$92,198.34
Net Assets Unrestricted Fund Balance Current Year Net Assets	\$80,209.40 61,796.65	
Total Net Assets	_	142,006.05
Total Liabilities and Net Assets		\$234,204.39

4/1/19 2:57:10 PM **Town of Jerome**

Balance Sheet As of 3/31/2019

Fund: (9) Capital

Current Assets OAZ Capital Improvements Total Current Assets	\$40,562.47	\$40,562.47
Other Assets Due From Other Funds	\$47,124.44	
Total Other Assets		47,124.44
Total Assets		\$87,686.91
	Liabilities and Net Assets	
Current Liabilities	445 000 00	
Due To Other Funds Total Current Liabilities	<u>\$15,000.00</u>	\$15,000.00
Total Liabilities	_	\$15,000.00
Net Assets		
Unrestricted Fund Balance	\$67,628.33	
Current Year Net Assets	5,058.58	
Total Net Assets		72,686.91
Total Liabilities and Net Assets		\$87,686.91

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 3/1/2019 to 3/31/2019

Invoice Number Inv.Date Description	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
VENDOR: 1002 - XEROX FINANCIAL SERVICES	ERVICES	•						\$0.00
030619N 03/06/19	03/06/19 04/05/19 1 11 6191 - Copier & Fouio Lease E	\$321.03	\$0.00	\$321.03	03/06/19	9805	ASCUC	\$0.00
000000000000000000000000000000000000000	INVOICE 030619N TOTALS:	\$321.03	\$0.00	\$321.03				\$0.00
	XEROX FINANCIAL SERVICES TOTALS:	\$321.03	\$0.00	\$321.03				\$0.00
VENDOR: 1008 - MCI COMM SERVICE								\$0.00
032019C 03/20/19 6N294147 928 649 3034 FD	03/20/19 04/09/19 1.14.6265 - Telephone	\$34.22	\$0.00	\$34.22	03/20/19	9842	ASCUC	\$0.00
	INVOICE 032019C TOTALS:	\$34.22	\$0.00	\$34.22				\$0.00
	MCI COMM SERVICE TOTALS:	\$34.22	\$0.00	\$34.22				\$0.00
VENDOR: 1021 - NICHOLAS BARTELL								\$0.00
032819MA1 03/28/19 FD Per Call	03/28/19 04/27/19 1 10.2950 - FD Per Call Pavable	\$33.75	\$0.00	\$33.75	03/28/19	9868	ASCUC	\$0.00
	INVOICE 032819MA1 TOTALS:	\$33.75	\$0.00	\$33.75				\$0.00
CR-0000001 03/28/19 Adj For JFD Per Call Pay-Bartell	03/28/19 12/13/18 1.10.2950 - FD Per Call Payable	(\$33.75)	\$0.00	(\$33.75)	03/28/19		ASCUC	\$0.00
	INVOICE CR-0000001 TOTALS:	(\$33.75)	\$0.00	(\$33.75)				\$ 0.00
	NICHOLAS BARTELL TOTALS:	\$0.00	\$0.00	\$0.00			ļ	\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH	TION TECH							\$0.00
032619INT 03/26/19	03/26/19 04/25/19 1 11 6266 - Internet Access	\$240.00	\$0.00	\$240.00	03/26/19	9859	ASCUC	\$0.00
Inv#18-275, Internet Access, GG	1.11.6266 – Internet Access	\$120.00	\$0.00	\$120.00	03/26/19	9859	ASCUCE	\$0.00
INV#10-27 I, E-Kale Internet Access,	INVOICE 032619INT TOTALS:	\$400.07	\$0.00	\$400.07		8		\$0.00
	YAVAPAI CO. EDUCATION TECH TOTALS:	\$400.07	\$0.00	\$400.07			l	\$0.00
VENDOR: 1031 - GARY ALLEN								\$0.00
030619D 03/06/19	03/06/19 04/05/19 2 51 6280 - Uniform Exp Sewer	\$10.97	\$0.00	\$10.97	03/06/19	9806	ASCUC	\$0.00
reimbursement water	2.50.6280 - Uniform Exp Water	\$10.97	\$0.00	\$10.97	03/06/19	9806	ASCUC	\$0.00
reimbursement prop	1.18.6280 - Uniform Exp Properties 1.17.6280 - Uniform Exp Parks	\$10.96 \$10.96	\$0.00 \$0.00	\$10.96 \$10.96	03/06/19 03/06/19	980e 980e	ASCUC ASCUC	\$0.00 \$0.00
reimbursement trash	2.52.6280 - Uniform Exp Trash	\$10.97	\$0.00	\$10.97	03/06/19	9806	ASCUCE	\$0.00
reimbursement HURF	3.30,6280 - Uniform Exp - HURF	\$10.98	\$0.00	\$10.98	03/06/19	9086	Ascucr 	\$0.00
		\$65.61	\$0.00	10.004			l	
	GARY ALLEN TOTALS:	\$65.81	\$0.00	\$65.81				\$0.00

^{*}V - Denotes Voided Check Entries

Page: 2

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Town of Jerome

04/01/19 3:10:21 PM

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 3/1/2019 to 3/31/2019

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Ledger as of : 3/1/2019 to 3/31/	
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Invoice Number Description	Inv.Date	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
VENDOR: 1032 - JANICE PONTIOUS	SUOITING								\$0.00
032019F 11666 PD	03/20/19	03/20/19 04/19/19 1.13.6185 - Miscellaneous	\$37.98	\$0.00	\$37.98	03/20/19	9843	ASCUC	\$0.00
		INVOICE 032019F TOTALS:	\$37.98	\$0.00	\$37.98				\$0.00
		JANICE PONTIOUS TOTALS:	\$37.98	\$0.00	\$37.98				\$0.00
VENDOR: 1033 - BROWN & BROWN LAW OFFICES	BROWNLA	W OFFICES							\$0.00
032019M 2057 water	03/20/19	03/20/19 04/19/19 2.50.6170 - Legal Exp - Water	\$735.00	\$0.00	\$735.00	03/20/19	9844	ASCUC	\$0.00
		INVOICE 032019M TOTALS:	\$735.00	\$0.00	\$735.00				\$0.00
		BROWN & BROWN LAW OFFICES TOTALS:	\$735.00	\$0.00	\$735.00				\$0.00
VENDOR: 109 - AFLAC									\$0.00
031419H Acct # DN513, Inv. 793111	03/14/19	03/14/19 03/14/19 1.10.2405 - AFLAC	\$214.51	\$0.00	\$214.51	03/14/19	9840	ASCUC	\$0.00
		INVOICE 031419H TOTALS:	\$214.51	\$0.00	\$214.51				\$0.00
		AFLAC TOTALS:	\$214.51	\$0.00	\$214.51				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES	QUIPMENT &	& SERVICES							\$0.00
030719R 53988 FD	03/07/19	03/07/19 03/07/19 1.14.6181 - Medical Supplies Exp	\$107.52	\$0.00	\$107.52	03/07/19	9824	ASCUC	\$0.00
		INVOICE 030719R TOTALS:	\$107.52	\$0.00	\$107.52				\$0.00
032019I 148947 FD	03/20/19	03/20/19 03/20/19 1.14.6181 - Medical Supplies Exp	\$112.00	\$0.00	\$112.00	03/20/19	9845	ASCUC	\$0.00
		INVOICE 0320191 TOTALS:	\$112.00	\$0.00	\$112.00				\$0.00
		ALL-MED EQUIPMENT & SERVICES TOTALS:	\$219.52	\$0.00	\$219.52			1	\$0.00
VENDOR: 118 - VOCE TELECOM	COM								\$0.00
032719A 208461, 190740070 PD	03/27/19	03/27/19 03/27/19 1.13.6265 - Telephone	\$12.38	\$0.00	\$12.38	03/27/19	9860	ASCUC	\$0.00
		INVOICE 032719A TOTALS:	\$12.38	\$0.00	\$12.38				\$0.00
		VOCE TELECOM TOTALS:	\$12.38	\$0.00	\$12.38				\$0.00
VENDOR: 119 - APS									\$0.00
030619M 9438060 roof	03/06/19	03/06/19 03/21/19 1.18.6285 - Utilities	\$13.35	\$0.00	\$13.35	03/06/19	9807	ASCUC	\$0.00
		INVOICE 030619M TOTALS:	\$13.35	\$0.00	\$13.35				\$0.00
A.P.S27	03/27/19	03/27/19 04/11/19							

^{*}V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of: 3/1/2019 to 3/31/2019

Invoice Number Inv.Date Description	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
0421621 Fire station	1.18.6285 - Utilities	\$457.82	\$0.00	\$457.82	03/27/19	9861	ASCUC	\$0.00
2353720 FD gulch	1.18.6285 - Utilities	\$92.44	\$0.00	\$92.44	03/27/19	9861	ASCUC	\$0.00
	1.17.6285 - Utilities	\$43.55	\$0.00	\$43.55 \$10.00	03/2//19	1986	ASCOC	00.00
	1.17.6285 - Utilities	\$59.33	\$0.00	#04.33	03/27/19	300	2000	9 6
	1.17.6285 - Utilities	\$35.78	\$0.00 \$0.00	\$35.78	03/27/19	9861	10000 10100	90.00
	1.17.6285 - Utilities	\$35.78	\$0.00 \$0.00	970.78	03/27/19	900		9.00
	1.18.6285 - Utilities	\$35.78	\$0.00	\$35.78	03/27/19	9001	20004	90.00
2839800 Ghost Pepper	1,18,6285 - Utilities	\$164.89	\$0.00	\$164.89	03/2//19	9861	ASCUC	\$0.00 \$0.00
1976520 Co-op	1.18.6285 - Utilities	\$167.42	\$0.00	\$167.42	03/27/19	9861	ASCUC	\$0.00
7575770 Civic Center	1.18.6285 - Utilities	\$883.54	\$0.00	\$883.54	03/27/19	9861	ASCUC	\$0.00
6506951 PD	1.18.6285 - Utilities	\$157.65	\$0.00	\$157.65	03/27/19	9861	ASCUC	\$0.00
4246290 WWTP	2,51,6285 - Utilities	\$257.31	\$0.00	\$257.31	03/27/19	9861	ASCUC	\$0.00
	3.30.6255 - Street Lights	\$967.71	\$0.00	\$967.71	03/27/19	9861	ASCUC	\$0.00
	1,18.6285 - Utilities		\$0.00	\$0.00				\$0.00
	1.18.6285 - Utilities	\$124.27	\$0.00	\$124.27	03/27/19	9861	ASCUC	\$0.00
	2.50.6285 - Utilities Exp - Water	\$34.59	\$0.00	\$34.59	03/27/19	9861	ASCUC	\$0.00
	INVOICE A.P.S27 TOTALS:	\$3,517.86	\$0.00	\$3,517.86				\$0.00
	APS TOTALS:	\$3,531.21	\$0.00	\$3,531.21				\$0.00
VENDOR: 120 - ARROW EXPRESS								\$0.00
032019A 03/20/19	03/20/19 04/19/19					!		
Sewer sample shipping - 112127	2.51.6240 - Service Tests/System Testii	\$45.00	\$0.00	\$45.00	03/20/19	9846	ASCOC	\$0.00
	INVOICE USENISA TO IALS.	\$45.00	\$0.00	\$45.00				90.00
	ARROW EXPRESS TOTALS:	\$45.00	\$0.00	\$45.00				\$0.00
VENDOR: 122 - AT&T								\$0.00
032719B 03/27/19	03/27/19 04/26/19	945	9	84 84 84	03/27/10	0862	ADIO A	00 0
28/25143568ZX0315Z019 FD	I. 13.02.03 - Telephone INVOICE 032719B TOTALS:	\$45.52	\$0.00	\$45.52	21700	7000		\$0.00
	AT&T TOTALS:	\$45.52	\$0.00	\$45.52			1	\$0.00
VENDOR: 141 - ARIZONA SUPREME COURT	URT							\$0.00
03/07/19	03/07/19 03/07/19							
199 CT	2.6191 - Copier & Equip Lease	\$1,125.00	\$0.00	\$1,125.00	03/07/19	9825	ASCUC	\$0.00
	INVOICE 030719T TOTALS:	\$1,125.00	\$0.00	\$1,125.00				\$0.00
	ARIZONA SUPREME COURT TOTALS:	\$1,125.00	\$0.00	\$1,125.00			•	\$0.00
VENDOR: 167 - OFFICE DEPOT								\$0.00
032019D 03/20/19	03/20/19 05/19/19		,	!		!		•
63266436, 288037502001 GG	1.11.6190 - Office Supplies INVOICE 032019D TOTALS:	\$215.47	\$0.00	\$215.47 \$215.47	03/20/19	9847	Ascuck	\$0.00 \$0.00

^{*}V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 3/1/2019 to 3/31/2019

Invoice Number inv.Date Description	te Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
	OFFICE DEPOT TOTALS:	\$215.47	\$0.00	\$215.47				\$0.00
VENDOR: 168 - CENTURY LINK								\$0.00
CENTURYLINK-35 03/28/19	19 03/28/19 04/12/19	\$31.06	00 0\$	\$31.06	03/28/19	6986	ASCUC	\$0.00
928 634 2243 PD 928 634 6647 FD	1.14.6265 - Telephone	\$60.99	\$0.00	\$60.99	03/28/19	9869	ASCUC	\$0.00
	2.50.6265 - Telephone Exp - Water	\$15.06	\$0.00	\$15.06	03/28/19	6986	ASCUC	\$0.00
	2.51.6265 - Telephone Exp - Sewer	\$15.06	\$0.00	\$15.06	03/28/19	6986	ASCUC	\$0.00
	2.52.6265 - Telephone Exp - Trash	\$15.05	\$0.00	\$15.05	03/28/19	9869	ASCUC	\$0.00
	1.17.6265 - Telephone	\$15.05	\$0.00	\$15.05	03/28/19	9869	ASCUC	\$0.00 \$0.00
928 634 6714 HURF	3.30.6265 - Telephone	\$15.05	\$0.00	\$15.05	03/28/19	9869	ASCUC	\$0.00
	1.11.6265 - Telephone	\$152.63	\$0.00	\$152.63	03/28/19	6986	ASCUC	00.00
	1.13.6265 - Telephone	\$171.29	\$0.00 \$0.00	\$177.29	03/28/19	5005	ASCOCA	\$0.00
	1.15.6265 - Telephone	(\$62.50) #27 £3	\$0.00	(\$62.50)	03/28/19	5005	ASCILOR	00.00
	1.13.6265 - Telephone	#57.33 £116.57	00.0g	\$116.57	03/28/19	6986	ASCUC	\$0.00
928 649 3034 FD	1.14.0203 - Telephone 4.12.6265 - Telephone	\$65.38	\$0.00	\$65.38	03/28/19	6986	ASCUC	\$0.00
	INVOICE CENTURYLINK-35 TOTALS:	\$648.22	\$0.00	\$648.22			\	\$0.00
	CENTURY LINK TOTALS:	\$648.22	\$0.00	\$648.22			1	\$0.00
VENDOR: 200 - ALLEN MUMA								\$0.00
032019E 03/20/19 reimbursement PD	03/20	\$347.41	\$0.00	\$347.41	03/20/19	9848	ASCUC	\$0.00
reimbursement GG	1.11.5190 - Office Supplies	930.40	\$0.00		210700	2		60.00
		\$365.6T	90.0¢	4505.0				
	ALLEN MUMA TOTALS:	\$385.81	\$0.00	\$385.81				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC	S, INC							\$0.00
030619G 03/06/19	19 03/06/19 03/06/19	\$120.00	00 U\$	\$120.00	03/06/19	9808	ASCUCK	\$0.00
Recycling Services, 519 NE	INVOICE 030619G TOTALS:	\$120.00	\$0.00	\$120.00				\$0.00
	SEDONA RECYCLES, INC TOTALS:	\$120.00	\$0.00	\$120.00				\$0.00
WENDOB: 249 VEDIZON WIDEI ESS	v							\$0.00
O - VERIEGIA VIII								
VERIZON-32 03/06/19 928 300 5987 PZ Barry	19 03/06/19 03/31/19 1.16.6265 - Telephone	\$37.23	\$0.00	\$37.23	03/06/19	6086	ASCUC	\$0.00
	1.14.6265 - Telephone	\$65.04	\$0.00	\$65.04	03/06/19	9809	ASCUC	\$0.00
-	2.50.6265 - Telephone Exp - Water	\$11.76	\$0.00	\$11.76 \$14.77	03/06/19	6006 806	ASCUCE	00.09
928 301 1878 sewer	z.51.6265 - Telephone Exp Sewer 2.52.6265 - Telephone Exp Trash	\$11.77	\$0.00	\$11.77	03/06/19	6086	ASCUC	\$0.00
	2.50.6265 - Telephone Exp - Water	\$11.76	\$0.00	\$11.76	03/06/19	6086	ASCUCE	\$0.00
928 301 2381 sewer 928 301 2381 trash	2.51.6265 - Telephone Exp - Sewer 2.52.6265 - Telephone Exp - Trash	\$11.77 \$11.77	\$0.00 \$0.00	\$11.77	03/06/19 03/06/19	6086 6086	ASCUC	\$0.00 \$0.00

^{*}V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 3/1/2019 to 3/31/2019

Invoice Number Inv.Date Description	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
928 821 0133 shuttle driver - Leo	1.11.6285 - Tourism 1% Bed Tax	\$34.23	\$0.00	\$34.23	03/06/19	6086	ASCUC	\$0.00
	2.50.6265 - Telephone Exp - Water	\$7.86	\$0.00	\$7.86	03/06/19	6086	ASCUC	\$0.00
	2.51.6265 - Telephone Exp - Sewer	\$7.86	\$0.00	\$7.86	03/06/19	6086	ASCUC	\$0.00
	2.52.6265 - Telephone Exp - Trash	\$7.85	\$0.00	\$7.85	03/06/19	6086	ASCUC	\$0.00
>	2.50.6265 - Telephone Exp - Water	\$11.40	\$0.00	\$11.40	03/06/19	6086	ASCUC	\$0.00
928 821 8335 sewer Lyle	2.51.6265 - Telephone Exp - Sewer	\$11.41	\$0.00	\$11.41	03/06/19	6086	ASCUC	\$0.00
	2.52.6265 - Telephone Exp - Trash	\$11.41	\$0.00	\$11.41	03/06/19	6086	ASCUC	\$0.00
access charges water	2.50.6265 - Telephone Exp - Water	\$10.74	\$0.00	\$10.74	03/06/19	6086	ASCUC	\$0.00
remon secreta second	2 51 6265 - Telephone Exp. Sewer	\$10.74	\$0.00	\$10.74	03/06/19	6086	ASCUCK	\$0.00
	2 52 CONTRACTOR Tolophone Eve Trach	\$10.74	00 05	\$10.74	03/06/19	9809	ASCIICE	\$0.00
	ביסקיייי ביטקטייים בעלי - יופפון			640.70	02/06/40	0000	10110V	80.00
	1.11.6265 - Ielephone	610.73	90.00	910.73	03/00/13	6006		00.00
access charges FD	1.14.6265 - Telephone	\$10.73	00.0¢	\$10.73	61/90/50	8008	ASCOC.	\$0.00
access charges PZ	1.16.6265 - Telephone	\$10.73	\$0.00	\$10.73	03/06/19	8086	ASCOCK TO CK	\$0.00
	INVOICE VERIZON-32 TOTALS:	\$329.30	\$0.00	\$329.30				\$0.00
	VERIZON WIRELESS TOTALS:	\$329.30	\$0.00	\$329.30			l	\$0.00
VENDOR: 220 - STARLIGHT PUBLISHING	(1)							\$0.00
02,10,00	02/27/40 04/26/40							
197719E 03/2/719 190019 GG	Œ	\$311.69	\$0.00	\$311.69	03/27/19	9863	ASCUCK	\$0.00
	INVOICE 032719E TOTALS:	\$311.69	\$0.00	\$311.69			•	\$0.00
							I	
	STARLIGHT PUBLISHING TOTALS:	\$311.69	\$0.00	\$311.69				\$0.00
VENDOD: 334 ECCEND								\$0.00
VENDOR: 224 - LEGEND								
030619K 0306119 03/06/19	03/06/19	\$75.00	\$0.00	\$75.00	03/06/19	9811	ASCUC	\$0.00
	INVOICE 030619K TOTALS:	\$75.00	\$0.00	\$75.00			1	\$0.00
030719X 03/07/19	03/07/19	\$75.00	\$0.00	\$75.00	03/07/19	9826	ASCUC	\$0.00
	INVOICE 030719X TOTALS:	\$75.00	\$0.00	\$75.00			l	\$0.00
03/30/10	03/20/19 04/19/19							
10-0001475, Inv. 1903	1.6	\$51.00	\$0.00	\$51.00	03/20/19	9849	ASCUC	\$0.00
	INVOICE 032019L TOTALS:	\$51.00	\$0.00	\$51.00				\$0.00
03/28/19	03/28/19 04/27/19							
Acct 00-0001475, Inv.1904291 sewer	1.6240 - Service Tests/System	\$75.00	\$0.00	\$75.00	03/28/19	9870	ASCUC	\$0.00
Acct 00-0001475, Inv.1904290 sewer	2.51.6240 - Service Tests/System Testil	\$277.00	\$0.00 \$0.00	\$277.00	03/28/19	9870	ASCUCE	\$0.00 \$0.00
Acct 00-0001475, Inv.1904290 water	2.50.6240 - Service Tests/System Tests	00.614	00.00	913.00	61/07/00	0 / 06	1	90.00
	INVOICE 032819J TOTALS:	\$367.00	\$0.00	\$367.00				\$0.00
	LEGEND TOTALS:	\$568.00	\$0.00	\$568.00			l	\$0.00
VENDOR: 237 - UNISOURCE ENERGY SERVICES	ERVICES							\$0.00

VENDOR: 237 - UNISOURCE ENERGY SERVICES

04/09/19

^{03/20/19} 03/20/19 UNISOURCE-33

[&]quot;V - Denotes Voided Check Entries

Town of Jerome

04/01/19 3:10:21 PM

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 3/1/2019 to 3/31/2019

Invoice Number Description	Inv.Date	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
693726 PD		1.18.6285 - Utilities	\$46.11	\$0.00	\$46.11	03/20/19	9850	ASCUC	\$0.00
055982 ED		1.18.6285 - Utilities	\$186.86	\$0.00	\$186.86	03/20/19	9850	ASCUC	\$0.00
		1.18.6285 - Utilities	\$583.28	\$0.00	\$583.28	03/20/19	9850	ASCUC	\$0.00
		1.18.6285 - Utilities	\$242.08	\$0.00	\$242.08	03/20/19	9850	ASCUC	\$0.00
		1.18.6285 - Utilities	\$195.81	\$0.00	\$195.81	03/20/19	9850	ASCUC!	\$0.00
		INVOICE UNISOURCE-33 TOTALS:	\$1,254.14	\$0.00	\$1,254.14				\$0.00
		UNISOURCE ENERGY SERVICES TOTALS:	\$1,254.14	\$0.00	\$1,254.14				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE	EY HARDW	ARE							\$0.00
0306190	03/06/19	03/06/19 03/21/19							
2860 prop		1.18.6195 - Operating Supplies - Prope	\$19.37	\$0.00	\$19.37	03/06/19	9812	ASCUC	\$0.00
2860 FD		1.14.6250 - Small Tools and Equipment	\$90.30	\$0.00	\$90.30	03/06/19	9812	ASCUC	\$0.00
2860 HURF		3.30.6230 - Rep and Maint - Infrastructi 1.18.6185 - Miscellaneous	\$30.74	\$0.00 \$0.00	\$47.26	03/06/19	9812 9812	ASCUC	\$0.00
4014 0007		INVOICE 030619Q TOTALS:	\$187.67	\$0.00	\$187.67				\$0.00
		VERDE VALLEY HARDWARE TOTALS:	\$187.67	\$0.00	\$187.67			l	\$0.00
VENDOR: 247 - HILL BROTHERS CHEMICAL CO	ERS CHEMI	ICAL CO							\$0.00
		,							
030619I 03/06/ ¹ Acct 4842000, Inv. 4458412 water	03/06/19 2 water	03/06/19	\$1,075.96	\$0.00	\$1,075.96	03/06/19	9823	ASCUC	\$0.00
Acct 4842000, Inv. 4458412 sewer	2 sewer	2.51.6195 - Operating Supplies - Sewer INVOICE 0306191 TOTAL St	\$2,971.83	\$0.00	\$2,971.83	03/06/19	9823	Ascuci	20.00
			\$4,047.78	\$0.00	61.140,44			1	
		HILL BROTHERS CHEMICAL CO TOTALS:	\$4,047.79	\$0.00	\$4,047.79				\$0.00
VENDOR: 252 - NAPA AUTO PARTS	PARTS								\$0.00
	03/06/19	03/06/19 03/26/19	11	0	\$27 05	02/20/40		301004	60 00
31380 sewer		2.51.6220 - Rep and Maint - Vehicles	\$37.95 \$37.95	90.00	\$37.95	03/06/19	9813	ASCUC	\$0.00
31380 prop		1.18.6220 - Rep and Maint - Vehicles	\$37.93	\$0.00	\$37.93	03/06/19	9813	ASCUC	\$0.00
31380 parks		1.17.6220 - Rep and Maint - Vehicles	\$37.93	\$0.00	\$37.93	03/06/19	9813	ASCUC	\$0.00
31380 trash		2.52.6220 - Rep and Maint - Vehicles	\$37.95	\$0.00	\$37.95	03/06/19	9813	ASCUC	\$0.00
31380 HURF		3.30.6220 - Rep and Maint - Vehicles	\$37.95	\$0.00	\$37.95	03/06/19	9813	Ascoc	\$0.00
		INVOICE 0306190 101ALS:	\$227.66	\$0.00	\$227.66				90.00
030619P	03/06/19	03/06/19 03/26/19 1 1 1 6220 - Den and Maint - Vehicles	\$231.56	\$0 O	\$231.56	03/06/19	9813	ASCUC	\$0.00
dr 00516		INVOICE 030619P TOTALS:	\$231.56	\$0.00	\$231.56				\$0.00
		NAPA AUTO PARTS TOTALS:	\$459.22	\$0.00	\$459.22				\$0.00
VENDOR: 254 - THE VERDE INDEPENDENT	INDEPEND	ENT							\$0.00
030719U 11366, 143863 GG	03/07/19	03/07/19 03/17/19 1.11.6105 - Advertising, Printing, & Pub	\$328.55	\$0.00	\$328.55	03/07/19	9827	ASCUC	\$0.00

^{*}V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

invoice Number Description	Inv.Date	Post.Date Due.Date	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
		INVOICE 030719U TOTALS:	\$328.55	\$0.00	\$328.55				\$0.00
		THE VERDE INDEPENDENT TOTALS:	\$328.55	\$0.00	\$328.55				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD	TONWOOD								\$0.00
032019B 03/20/19 Dispatch fees, March 2019, 2877 FD	03/20/19 2877 FD	03/20/19 03/20/19 1.14.6120 - Dispatch Fees	\$484.08	\$0.00	\$484.08	03/20/19	9851	ASCUC	\$0.00
		INVOICE 032019B TOTALS:	\$484.08	\$0.00	\$484.08				\$0.00
		CITY OF COTTONWOOD TOTALS:	\$484.08	\$0.00	\$484.08			1	\$0.00
VENDOR: 260 - CYMA SYSTEMS, INC	MS, INC								\$0.00
032819H 486269 trash	03/28/19	03/28/19 03/28/19 2.52.6192 - Software Support Exp - Tra	\$243.62	\$0.00	\$243.62	03/28/19	9871	ASCUC	\$0.00
486269 sewer		2.51.6192 - Software Support Exp - Sev	\$243.62	\$0.00	\$243.62	03/28/19	9871	ASCUC	\$0.00 \$0.00
486269 water 486269 GG		Z.50.619Z - Software Support Exp - Wa 1.11.619Z - Software Support Exp - GG	\$243.60	\$0.00	\$243.60	03/28/19	9871	ASCUC	\$0.00
		INVOICE 032819H TOTALS:	\$974.46	\$0.00	\$974.46				\$0.00
		CYMA SYSTEMS, INC TOTALS:	\$974.46	\$0.00	\$974.46				\$0.00
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS	ASTEWAT	ER OPERATIONS							\$0.00
030619E water, February 2019	03/06/19	03/06/19 03/31/19 2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	03/06/19	9814	ASCUC	\$0.00
WWTP, February 2019		2.51.6110 - Contract Services INVOICE 030619E TOTALS:	\$3,200.00 \$4,100.00	\$0.00 \$0.00	\$3,200.00 \$4,100.00	03/06/19	9814	Ascuct	\$0.00 \$0.00
032819L	03/28/19	03/28/19 04/22/19	:				1	i i	ć ć
1014262 water, services 1014262 water, supplies		2.50.6230 - Rep and Maint - Infrastructi 2.50.6230 - Rep and Maint - Infrastructi	\$55.00 \$2,269.95	\$0.00 \$0.00	\$55.00	03/28/19	98/4 9874	ASCUC	\$0.00 \$0.00
		INVOICE 032819L TOTALS:	\$2,324.95	\$0.00	\$2,324.95				\$0.00
	CONT	CONTRACT WASTEWATER OPERATIONS TOTALS:	\$6,424.95	\$0.00	\$6,424.95				\$0.00
VENDOR: 270 - KATHLEEN JARVIS	ARVIS								\$0.00
032819M reimbursement LB	03/28/19	03/28/19 04/04/19 1.15.6195 - Operating Supplies - Librar	\$223.54	\$0.00	\$223.54	03/28/19	9875	ASCUC	\$0.00
reimbursement LB		1.15.6250 - Small Tools and Equipment INVOICE 032819M TOTALS:	\$142.74	\$0.00	\$142.74	03/28/19	9875	ASCUC!	\$0.00 \$0.00
			07:000						
		KATHLEEN JARVIS TOTALS:	\$366.28	\$0.00	\$366.28				\$ 0.00
VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS	E & AUTOT	IRE PROS							\$0.00
031319E 38847 PD labor 38847 PD parts	03/13/19	03/13/19 04/12/19 1.13.6220 - Rep and Maint - Vehicles 1.13.6220 - Rep and Maint - Vehicles	\$40.00 \$245.66	\$0.00	\$40.00 \$245.66	03/13/19 03/13/19	9834 9834	ASCUC! ASCUC!	\$0.00
*// Depotes Moided Chark Entries	9								

^{*}V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Invoice Number Description	Inv.Date	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date Check No.	Check No.	Bank	Balance
		INVOICE 031319E TOTALS:	\$285.66	\$0.00	\$285.66				\$0.00
	_	REESE'S TIRE & AUTOTIRE PROS TOTALS:	\$285.66	\$0.00	\$285.66				\$0.00
VENDOR: 304 - PITNEY BOWES GLOBAL	S GLOBAL								\$0.00
030619L 12100693, 3102952361 GG	03/06/19	03/06/19 04/05/19 1.11.6191 - Copier & Equip Lease Expe	\$175.65	\$0.00	\$175.65	03/06/19	9815	ASCUC	\$0.00
		INVOICE 030619L TOTALS:	\$175.65	\$0.00	\$175.65				\$0.00
		PITNEY BOWES GLOBAL TOTALS:	\$175.65	\$0.00	\$175.65				\$0.00
VENDOR: 356 - SMELTER CITY IRON WORKS, LTD	Y IRON WG	RKS, LTD							\$0.00
0328191 (03/28/19	03/28/19 04/27/19 1 18 6230 - Reo and Maint - Infrastructu	\$2.089.15	\$0.00	\$2,089.15	03/28/19	9872	ASCUC	\$0.00
		INVOICE 0328191 TOTALS:	\$2,089.15	\$0.00	\$2,089.15			ŀ	\$0.00
	V	SMELTER CITY IRON WORKS, LTD TOTALS:	\$2,089.15	\$0.00	\$2,089.15				\$0.00
VENDOR: 361 - USDA FOREST SERVICE	T SERVICE								\$0.00
03/07 03/07 03/07 03/07	03/07/19 water	03/07/19 04/06/19 2 50 6135 - Permit Fee Exp - Water	\$379.08	\$0.00	\$379.08	03/07/19	9828	ASCUC	\$0.00
		INVOICE 030719V TOTALS:	\$379.08	\$0.00	\$379.08				\$0.00
		USDA FOREST SERVICE TOTALS:	\$379.08	\$0.00	\$379.08				\$0.00
VENDOR: 381 - EXTRICATION CONCEPTS, LLC	CONCEPT	S, LLC							\$0.00
030619J ECI-1867 FD	03/06/19	03/06/19 04/05/19 1.14,6250 - Small Tools and Equipment	\$188.58	\$0.00	\$188.58	03/06/19	9816	ASCUC	\$0.00
		INVOICE 030619J TOTALS:	\$188.58	\$0.00	\$188.58				\$0.00
		EXTRICATION CONCEPTS, LLC TOTALS:	\$188.58	\$0.00	\$188.58				\$0.00
VENDOR: 384 - USA BLUE BOOK) Yo								\$0.00
032719G 959133, 831385 water	03/27/19	03/27/19 04/26/19 2.50.6230 - Rep and Maint - Infrastruct	\$47.72	\$0.00	\$47.72	03/27/19	9864	ASCUC	\$0.00
		INVOICE 032719G TOTALS:	\$47.72	\$0.00	\$47.72				\$0.00
		USA BLUE BOOK TOTALS:	\$47.72	\$0.00	\$47.72				\$0.00
VENDOR: 399 - YAVAPAI COLLEGE	EGE								\$0.00
030519JS 03 Haney & Bauer Apparatus, FD	03/05/19 :D	03/05/19 04/04/19 1.14.6116 - Training & Education 1.14.6116 - Training & Education	\$330.00	\$0.00	\$330.00	03/05/19	9804 9804	ASCUC! ASCUC!	\$0.00
ספונפון ניפג-זאימי,		INVOICE 030519JS TOTALS:	\$660.00	\$0.00	\$660.00				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

invoice Number Inv.Date	Post.Date Due.Date	1		Y C	Acc John	Charle Date Charle No	2 2 2	Release once
Description	YAVAPAI COLLEGE TOTALS:	\$660.00	\$0.00	\$660.00	NEC VOICE			\$0.00
VENDOR: 427 - MINICIPAL EMERGENCY SERVICES	CY SERVICES							\$0.00
031319B 03/13/19	03/13/19 04/12/19	\$208.27	00 08	\$208.27	03/13/19	9835	ASCUC	\$0.00
Q1124/0/4 FD	INVOICE 031319B TOTALS:	\$208.27	\$0.00	\$208.27				\$0.00
2	MUNICIPAL EMERGENCY SERVICES TOTALS:	\$208.27	\$0.00	\$208.27				\$0.00
VENDOR: 450 - #1 FOOD STORE								\$0.00
031319A Town of Jerome shuttle, Feb. 2019	03/13/19 03/13/19 1.11.6145 - Fuel	\$70.70	\$0.00	\$70.70	03/13/19	9836	ASCUCE	\$0.00
Jerome PD, Feb. 2019 Jerome FD, Feb. 2019	1.13.6145 - Fuel 1.14.6145 - Fuel	\$644.97 \$358.32	\$0.00	\$644.97 \$358.32	03/13/19 03/13/19	9836 9836	ASCUC ASCUC	\$0.00
	INVOICE 031319A TOTALS:	\$1,073.99	\$0.00	\$1,073.99				\$0.00
	#1 FOOD STORE TOTALS:	\$1,073.99	\$0.00	\$1,073.99			l	\$0.00
VENDOR: 502 - DANA KEPNER CO								\$0.00
032019G 03/20/19 5124 0012729 water	03/20/19 04/19/19 250.6230 - Rep and Maint - Infrastructi	\$795.97	\$0.00	\$795.97	03/20/19	9852	ASCUC	\$0.00
	INVOICE 032019G TOTALS:	\$795.97	\$0.00	\$795.97			1	\$0.00
	DANA KEPNER CO TOTALS:	\$795.97	\$0.00	\$795.97				\$0.00
VENDOR: 549 - IKE'S LOCK & KEY								\$0.00
032019K 03/20/19 700145 prop	03/20/19 03/20/19 1.18.6215 - R&M Building - Properties	\$159.00	\$0.00	\$159.00	03/20/19	9853	ASCUC	\$0.00
	INVOICE 032019K TOTALS:	\$159.00	\$0.00	\$159.00			•	\$0.00
	IKE'S LOCK & KEY TOTALS:	\$159.00	\$0.00	\$159.00			1	\$0.00
VENDOR: 663 - TOWN OF JEROME								\$0.00
030519MA1 03/05/19 Monthly R&E Sewer Bond Transfer	03/05/19 03/05/19 1.10.2999 - Suspense Account	\$455.00	\$0.00	\$455.00	03/05/19	9802	ASCUC	\$0.00
	INVOICE 030519MA1 TOTALS:	\$455.00	\$0.00	\$455.00				\$0.00
030519MA2 03/05/19 Monthly P&I Sewer Bond Transfer	03/05/19 03/05/19 1.10.2999 - Suspense Account	\$1,600.00	\$0.00	\$1,600.00	03/05/19	9801	ASCUC	\$0.00
•	INVOICE 030519MA2 TOTALS:	\$1,600.00	\$0.00	\$1,600.00				\$0.00
	TOWN OF JEROME TOTALS:	\$2,055.00	\$0.00	\$2,055.00				\$0.00
VENDOR: 691 - CANDACE GALLAGHER	α.							\$0.00

	04/26/19
	03/27/19
VENDOR, 631 - CAMBACE GALLAGIEN	03/27/19
VENDOR: 691	032719D

[&]quot;V - Denotes Voided Check Entries

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Invoice Number Description	Inv.Date	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
mileage reimbursement GG	် ၂	1.11.6275 - Travel	\$29.00	\$0.00	\$29.00	03/27/19	9865	ASCUC	\$0.00
		INVOICE 032719D TOTALS:	\$29.00	\$0.00	\$29.00				\$0.00
		CANDACE GALLAGHER TOTALS:	\$29.00	\$0.00	\$29.00				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST	RECT WEST								\$0.00
030619C 46690, 0039751 water	03/06/19	03/06/19 03/21/19 2.50.6145 - Fuel	\$65.19	\$0.00	\$65.19	03/06/19	9817	ASCUC	\$0.00
		2.51.6145 - Fuel 2.52.6145 - Fuel	\$65.19 \$408.01	\$0.00	\$65.19 \$408.01	03/06/19 03/06/19	9817 9817	ASCUC ASCUC	\$0.00 \$0.00
		INVOICE 030619C TOTALS:	\$538.39	\$0.00	\$538.39				\$0.00
032019N 46690 0039928 water	03/20/19	03/20/19 04/04/19 2.50.6145 - Fuel	\$59.56	\$0.00	\$59.56	03/20/19	9854	ASCUC	\$0.00
46690, 0039928 sewer 46690, 0039928 trash		2.51.6145 - Fuel 2.52.6145 - Fuel	\$59.57 \$207.53	\$0.00	\$59.57 \$207.53	03/20/19 03/20/19	9854 9854	ASCUC! ASCUC!	\$0.00
		INVOICE 032019N TOTALS:	\$326.66	\$0.00	\$326.66				\$0.00
		DIESEL DIRECT WEST TOTALS:	\$865.05	\$0.00	\$865.05				\$0.00
VENDOR: 735 - FOUR-D LLC	Ų								\$0.00
030719W 708 GG	03/07/19	03/07/19 04/06/19 1.11.6193 - Computer Hardware & Serv	\$250.00	\$0.00	\$250.00	03/07/19	9829	ASCUC	\$0.00
			\$250.00	\$0.00	\$250.00				\$0.00
		FOUR-D LLC TOTALS:	\$250.00	\$0.00	\$250.00				\$0.00
VENDOR: 747 - TOWN OF JEROME PR	EROME PR								\$0.00
030519MA3 Monthly Payroll Transfer	03/05/19	03/05/19 03/05/19 1.10.2999 • Suspense Account INVOICE 030519MA3 TOTALS:	\$90,000.00	\$0.00	\$90,000.00	03/05/19	9803	ASCUC	\$0.00
		TOWN OF JEROME PR TOTALS:	\$90.000.00	\$0.00	\$90,000.00			1	\$0.00
VENDOR: 748 - SIMS MACKIN, LTD	GIN, LTD								\$0.00
032019J 24237 GG	03/20/19	03/20/19 04/19/19 1.11.6170 - Legal Exp - Gen Gov	\$741.00	\$0.00	\$741.00	03/20/19	9855	ASCUCE	\$0.00
24237 PZ 24237 water		1.16.6170 - Legal Exp - P&Z 2.50.6170 - Legal Exp - Water	\$2,047.50 \$19.50	\$0.00	\$2,047.50	03/20/19 03/20/19	9855 9855	ASCUC! ASCUC!	\$0.00 \$0.00
		INVOICE 032019J TOTALS:	\$2,808.00	\$0.00	\$2,808.00				\$0.00
		SIMS MACKIN, LTD TOTALS:	\$2,808.00	\$0.00	\$2,808.00			ļ	\$0.00
VENDOR: 754 - ARIZONA BUG COMPANY	UG COMPAN	Ł.							\$0.00
032019H 106518 prop	03/20/19	03/20/19 04/19/19 1,18,6215 - R&M Building - Properties	\$50.00	\$0.00	\$50.00	03/20/19	9856	ASCUC	\$0.00
*V - Denotes Voided Check Entries	rtries								

^{*}V - Denotes Voided Check Entries

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

)))					
Invoice Number Description	Inv.Date	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
		INVOICE 032019H TOTALS:	\$50.00	\$0.00	\$50.00			1	\$0.00
		ARIZONA BUG COMPANY TOTALS:	\$50.00	\$0.00	\$50.00				\$0.00
VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&C	IPAL RISK RE	T POOL P&C							\$0.00
	03/14/19	03/14/19 03/14/19 1.11.6155 - Insurance	\$7,434.70	\$0.00	\$7,434.70	03/14/19	9841	ASCUCE	\$0.00
40001406-03042019 water 40001406-03042019 sewe	water sewer trach	2.50.6155 - Insurance 2.51.6155 - Insurance 2.52.6155 - Insurance	\$3,326.05	\$0.00 \$0.00	\$3,326.05 \$3,913.00	03/14/19	9841 9841	ASCUC	\$0.00
40001406-03042019 HL	HURF	3.06155 - Insurance INVOICE AMPDEDER 3 TOTALS:	\$1,956.50	\$0.00	\$1,956.50	03/14/19	9841	ASCUC	\$0.00
	∢	AZ MUNICIPAL RISK RET POOL P&C TOTALS:	\$19.565.00	\$0.00	\$19.565.00			1	\$0.00
VENDOR: 776 - COLBY & POWELL PLC	POWELL PLC								\$0.00
030619B 611026 GG	03/06/19	03/06/19 03/06/19 1.11.6101 - Accounting and Auditing INVOICE 030619B TOTALS:	\$8,000.00	\$0.00	\$8,000.00	03/06/19	9818	ASCUC ^k	\$0.00
032819K 611112 GG	03/28/19	03/28/19 03/28/19 1.11.6101 - Accounting and Auditing INVOICE 032819K TOTALS:	\$5,000.00	\$0.00	\$5,000.00	03/28/19	9873	ASCUC	\$0.00
		COLBY & POWELL, PLC TOTALS:	\$13,000.00	\$0.00	\$13,000.00				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES	JEROME - UT	ллеs							\$0.00
TOJUTILITIES-32 7002-01 Civic Center 7015-01 Fire station 7031-01 Library 7054-01 Police station 7060-01 Town vard	03/06/19	03/06/19 04/05/19 1.18.6285 - Utilities	\$216.90 \$137.56 \$137.56 \$177.32 \$137.56	\$0.00 \$0.00 \$0.00 \$0.00	\$216.90 \$137.56 \$137.56 \$177.32 \$137.56	03/06/19 03/06/19 03/06/19 03/06/19 03/06/19	9819 9819 9819 9819	ASCUC ASCUC ASCUC ASCUC ASCUC	\$0.00 \$0.00 \$0.00 \$0.00
		INVOICE TOJUTILITIES-32 TOTALS:	\$806.90	\$0.00	\$806.90				\$0.00
		TOWN OF JEROME - UTILITIES TOTALS:	\$806.90	\$0.00	\$806.90				\$0.00
VENDOR: 794 - BANKCARD CENTER TOJ	D CENTER TO	7.							\$0.00
031219BB 03/1	03/12/19 Sewer	03/12/19 04/11/19 2.51.6145 - Fuel	\$5.45	\$0.00	\$5.45	03/12/19	9832	ASCUC	\$0.00
Gas for small equipment, Water	, Water	2.50.6145 - Fuel	\$5.45	\$0.00	\$5.45	03/12/19	9832	ASCUC	\$0.00
Gas for small equipment, Prop	, Prop	1.18.6145 - Fuel	\$5,45 86.45	\$0.00	\$5.45 85.45	03/12/19	9832	ASCUC	90.00
Gas for small equipment, Parks Gas for small equipment, Trash	, ranks , Trash	2.52.6145 - Fuel 2.52.6145 - Fuel	\$5.45 \$5.45	80.00	\$5.45 55.45	03/12/19	9832 9832	ASCUC	\$0.00
cas for small equipment, nord	בים בי	INVOICE 031219BB TOTALS:	\$32.69	\$0.00	\$32.69	1	}	1	\$0.00

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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Invoice Number Inv.Date		Post.Date Due.Date							
		= 1	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
03/12/19 IIMC & Verde Dues, GG	/19 03/12/19 1.1	2/19 04/11/19 1.11.6125 - Dues. Subs & Membership:	\$288.00	\$0.00	\$288.00	03/12/19	9831	ASCUC	\$0.00
Gift Card & Batteries, GG		1.11.6185 - Miscellaneous	\$75.80	\$0.00	\$75.80	03/12/19	9831	ASCUC	\$0.00
Municipal Impace Website, GG		1.11.6192 - Software Support Exp - GG	\$39.95	\$0.00	\$39.95	03/12/19	9831	ASCUC	\$0.00
Code4 online courses, PD		1.13.6116 - Training & Education	\$422.00	\$0.00	\$422.00	03/12/19	9831	ASCUC	\$0.00 \$0.00
Tri-Tech blood kits, PD		1.13.6195 - Operating Supplies - Police	\$1/4.50 \$2.82	\$0.00 \$0.00	\$174.50 \$3.82	03/12/19	9631	ASCUC	90.09
Postage for fetumed necklade, PD		1.13.0200 - FOStage 4.43.6250 - Small Tools and Equipment	\$3.02	90.09	\$318 99	03/12/19	9831	ASCUC	\$0.00
VHE Antenna DD		1 13 7020 - Operating Equipment	\$36.30	\$0.00	\$36.30	03/12/19	9831	ASCUC	\$0.00
Coffer Pips. FD		1.14.6185 - Miscellaneous	\$2.83	\$0.00	\$2.83	03/12/19	9831	ASCUCE	\$0.00
Sumples .ICW		1.15.6195 - Operating Supplies - Librar	\$11.41	\$0.00	\$11.41	03/12/19	9831	ASCUC	\$0.00
Tractor Supply and Hilltop, PW		1.18.6185 - Miscellaneous	\$89.27	\$0.00	\$89.27	03/12/19	9831	ASCUCK	\$0.00
Snow shovels, HURF		3.30.6250 - Small Tools and Equipment	\$30.74	\$0.00	\$30.74	03/12/19	9831	ASCUC	\$0.00
25 bags of Salt, HURF		3.30.6260 - Street Supplies	\$143.23	\$0.00	\$143.23	03/12/19	9831	ASCUC	\$0.00
,		INVOICE 031219BC TOTALS:	\$1,636.84	\$0.00	\$1,636.84				\$0.00
		BANKCARD CENTER TOJ TOTALS:	\$1,669.53	\$0.00	\$1,669.53				\$0.00
VENDOR: 795 - BANKCARD CENTER WF	R WF								\$0.00
032519WL 03/25/19	/19 03/25/19	5/19 04/24/19							
/F Academy, Laerdal		4.6	\$493.56	\$0.00	\$493.56	03/25/19	9858	ASCUC	\$0.00
Lic Plate lights for E-111, FD		1.14.6220 - Rep and Maint - Vehicles	\$46.72	\$0.00	\$46.72	03/25/19	9858	ASCUC!	\$0.00
		INVOICE 032519WL TOTALS:	\$540.28	\$0.00	\$540.28				\$0.00
		BANKCARD CENTER WF TOTALS:	\$540.28	\$0.00	\$540.28				\$0.00
VENDOR: 806 - PRESCOTT LAW GROUP, PLC	ROUP, PLC								\$0.00
031319F 03/13/19	119 03/13/19	3/19 04/12/19		6	1	0	000	0	000
2011-00019, 2599 PD		1.13.6172 - Prosecutor Exp INVOICE 031319F TOTALS:	\$2,907.50	\$0.00	\$2,907.50	03/13/19	983/	ASCOC	20.00
			20.100,124						
	ď.	PRESCOTT LAW GROUP, PLC TOTALS:	\$2,907.50	\$0.00	\$2,907.50				\$0.00
VENDOR: 891 - ALPHA OMEGA POWER SYSTEMS	WER SYSTE	W.							\$0.00
031319C 03/13/19	/19 03/13/19	3/19 04/12/19 1 18 6215 - D&M Building - Droparties	\$195.00	80.00	\$195.00	03/13/19	9838	ASCUC	\$0.00
4005 prop parts		1.18.6215 - R&M Building - Properties	\$70.00	\$0.00	\$70.00	03/13/19	9838	ASCUC	\$0.00
		INVOICE 031319C TOTALS:	\$265.00	\$0.00	\$265.00				\$0.00
	ALPHA	ALPHA OMEGA POWER SYSTEMS TOTALS:	\$265.00	\$0.00	\$265.00				\$0.00
VENDOR: 895 - COPPER TOWN HAULING, LLC	ULING, LLC								\$0.00
030619H 03/06/19	719 03/06/19	3/19 04/05/19	\$297.50	\$0.00	\$297.50	03/06/19	9820	ASCUC	\$0.00
		INVOICE 030619H TOTALS:	\$297.50	\$0.00	\$297.50			ļ	\$0.00

^{*}V - Denotes Voided Check Entries

Town of Jerome

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Invoice Number Inv.Date Description	Post.Date Due.Date Account	Amount	Discount	Amount Paid	Check Date	Check Date Check No.	Bank	Balance
	COPPER TOWN HAULING, LLC TOTALS:	\$297.50	\$0.00	\$297.50				\$0.00
VENDOR: 914 - LIFE & PROPERTY SAFETY, LLC	ETY, LLC							\$0.00
03/13/19 03/13/19 2951 prop	03/13/19 04/12/19 1.18.6215 - R&M Building - Properties	\$109.00	\$0.00	\$109.00	03/13/19	9839	ASCUC	\$0.00
	INVOICE 031319D TOTALS:	\$109.00	\$0.00	\$109.00				\$0.00
	LIFE & PROPERTY SAFETY, LLC TOTALS:	\$109.00	\$0.00	\$109.00			ļ	\$0.00
VENDOR: 947 - JONI SAVAGE								\$0.00
03/27/19 reimbursement - notary stamp GG	03/27/19 04/26/19 1.11.6195 - Operating Supplies - Gen C 1.14.6275 - Travel	\$29.56 \$90.60	\$0.00	\$29.56 \$90.60	03/27/19	9866 9866	ASCUC	\$0.00
	INVOICE 032719C TOTALS:	\$120.16	\$0.00	\$120.16			 	\$0.00
	JONI SAVAGE TOTALS:	\$120.16	\$0.00	\$120.16				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.	NA, INC.							\$0.00
032019O 03/20/19 Health Insurance - March 2019, 0319	03/20/19 04/19/19 1.10.2406 - Health Insurance	\$13,500.87	\$0.00	\$13,500.87	03/20/19	9857	Ascuci	\$0.00
	INVOICE 032019O TOTALS:	\$13,500.87	\$0.00	\$13,500.87				\$0.00
	KAIROS HEALTH ARIZONA, INC. TOTALS:	\$13,500.87	\$0.00	\$13,500.87				\$0.00
R 955 - IFC RADIOS 8								\$0.00
030619A 03/06/19 19037 FD	03/06/19 04/05/19 04/05/19 1.14.6250 - Small Tools and Equipment	\$361.76	\$0.00	\$361.76	03/06/19	9821	ASCUC	\$0.00
	INVOICE 030619A TOTALS:	\$361.76	\$0.00	\$361.76				\$0.00
	IFC RADIOS & SAFETY TOTALS:	\$361.76	\$0.00	\$361.76				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.	ŭ							\$0.00
030619F 03/06/19 0040, 2413 trash	03/06/19 04/05/19 2.52.6165 - Landfill Tipping Fees	\$1,353.20	\$0.00	\$1,353.20	03/06/19	9822	ASCUC	\$0.00
	INVOICE 030619F TOTALS:	\$1,353.20	\$0.00	\$1,353.20				\$0.00
	PATRIOT DISPOSAL, INC. TOTALS:	\$1,353.20	\$0.00	\$1,353.20				\$0.00
VENDOR: 974 - PURSELL LAW FIRM, PLLC	ITC							\$0.00
032719F CM 2018000015 & CM 2018000029 CT	03/27/19 04/ : 1.12.6110	\$1,100.00	\$0.00	\$1,100.00	03/27/19	29867	ASCUC	\$0.00
	INVOICE 032719F TOTALS:	\$1,100.00	\$0.00	\$1,100.00				\$0.00
	PURSELL LAW FIRM, PLLC TOTALS:	\$1,100.00	\$0.00	\$1,100.00				\$0.00

[&]quot;V - Denotes Voided Check Entries

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank		ASCUC	ļ	ļ		ASCUC		ļ		ASCUC	ASCUC!		1	
Check Date Check No.		9833				9830				0086				
Check Da		03/12/19				03/07/19				03/04/19	03/04/19			
Amount Paid		\$810.72	\$810.72	\$810.72		\$13.88	\$13.88	\$13.88		\$411,224.00	\$20,923.00	\$432,147.00	\$432,147.00	\$614,581.30
Discount		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Amount	:	\$810.72	\$810.72	\$810.72		\$13.88	\$13.88	\$13.88		\$411,224.00	\$20,923.00	\$432,147.00	\$432,147.00	\$614,581.30
Post.Date Due.Date Account		03/12/19 04/11/19 2.50.6230 - Rep and Maint - Infrastruct	INVOICE 031219USF TOTALS:	USF FABRICATION, INC. TOTALS:		03/07/19 04/06/19 2 00 2600 - Customer Denosits	INVOICE 030719S TOTALS:	ANTHONY KIEFER TOTALS:	ED	03/04/19 04/03/19 6.70.7025 - Vehicles, Cap Outlay - Cap	7,25,7025 - Vehicles, Cap Exp, GF Con	INVOICE 030419MA1 TOTALS:	HME, INCORPORATED TOTALS:	LEDGER TOTALS:
Inv.Date	-ABRICATION, INC.	03/12/19 25 x 36.25"			ANTHONY KIEFER	03/07/19	מכנו אי סיבילי		HME, INCORPORATI	03/04/19 4x4 Fire Engine	HME Extereme Rat 4x4 Fire Eng *Town			
Invoice Number Description	VENDOR: 979 - USF FABRICATION, INC.	031219USF 03 Aluminum FPS 24.25 x 36.25"			VENDOR: ONETIM - ANTHONY KIEFER	03/0719S I MD credit halans and #7012.04			VENDOR: ONETIM - HME, INCORPORATED	030419MA1 03/04/11 HME Extereme Rat 4x4 Fire Engine	HME Extereme Rat			

For the meeting of April 9, 2019

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

My activities over the past month included:

- With Mayor Barber, Vice Mayor Harvey and Councilmember Worth, attended the Jerome/Clarkdale Police Awards Banquet on March 9.
- Continued work on the 2019-20 budget. I plan to schedule budget meetings beginning in late April.
- Prepared renewed leases for two tenants at Town Hall and one tenant at Hotel Jerome, as per Council's direction at March meeting.
- Continued work with NACOG regarding our CDBG Housing Rehabilitation grant.
 - o **GOOD NEWS!** The Town's guaranteed CDBG funding round is coming up this year. The income figures have been recalculated and we are once again eligible for a Town-wide project. Awards are generally in the \$300,000 range. Council will be considering projects at a future meeting.
- Reviewed audited financial statements for FY2018. Discussed with Town auditor and scheduled presentation of audit for April 18 at 6 p.m.
- Reviewed and approved several business license applications.
- Gathered and prepared materials for Council meeting packets.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including considerable support to Planning & Zoning.

Following are a water flows report and an accounting of sales tax revenues through February. As always, please feel free to contact me with any questions or concerns.

Carlow

TOWN OF JEROME, AZ CITY SALES TAXES PER ADOR ONLINE REPORTS

SALES TAX REVENUES

Compared to

	FYE 2019 BUDGET	FY2019 actual	Budget +/-	FYE 2018 actual prior year +/-	ior year +/-
July	79,800	72,844	(936'9)	629'22	(4,835)
August	75,200	76,404	1,204	73,212	3,192
September	992	68,834	2,334	64,776	4,058
October	91,300	92,254	954	88,840	3,414
November	106,500	104,329	(2,171)	103,657	672
December	74,200	79,084	4,884	72,244	6,840
January	90,200	83,596	(6,604)	87,849	(4,253)
February	006′99	61,341	(5,559)	65,144	(3,803)
March	84,900			82,620	
April	113,200			110,253	
May	109,100			106,209	
June	92,200			89,714	
Total YTD	1,050,000	638,686	(11,914)	1,022,197	5,285

TOWN OF JEROME, AZComparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues FY2019 VS. FY2018

	*	377	(1,947)	2	1,820	1,917	4,220	350	(419)					6,320
RETAIL (Bus Class 17)	FY2018 actual	25,679	23,198	22,172	32,869	37,328	27,991	31,525	23,467	29,455	39,003	38,828	33,810	365,325
RETAIL	FY2019 actual	26,056	21,251	22,174	34,689	39,245	32,211	31,875	23,048					230,549
325/344)	-/+	1,167	(2,132)	(440)	(232)	(1,409)	2,626	(2,271)	(519)					(3,510)
(Bus Class 44/144/	FY2018 actual	10,707	11,798	699'6	12,170	16,706	8,592	11,539	8,785	11,855	15,965	15,947	12,163	145,896
ACCOMMODATION (Bus Class 44/144/325/344)	FY2019 actual	11,874	999'6	9,229	11,638	15,297	11,218	9,268	8,266					86,456
	+	(2,573)	7,630	2,667	2,802	83	2,219	(1,100)	(2,952)					8,776
RESTAURANTS/BARS (Bus Class 11)	FY2018 actual	29,424	30,418	26,606	32,098	40,133	24,596	32,808	24,421	32,029	44,426	40,828	37,083	394,870
RESTAURANTS	FY2019 actual	26,851	38,048	29,273	34,900	40,216	26,815	31,708	21,469					249,280
FY2019 VS. FY2018		ylut	August	September	October	November	December	January	February	March	April	May	June	Total YTD

Added 1% Bed Tax

VALUE OF THE PARTY		
		TOTAL TO DATE
July	1,827	1,827
August	1,487	3,314
September	1,420	4,734
October	1,790	6,524
November	2,353	8,877
December	1,726	10,603
January	1,426	12,029
February	1,268	13,297
March		
April		
May		
900		

WATER FLOWS REPORT

Some fluctuations due to turnout or turn-in of springs as needed.

Reading Date	WALNUT GPM	VERDE GPM
7-Mar	52	195
9-Mar	61	208
14-Mar	56.5	205
22-Mar	56.5	205
28-Mar	53	200
24-Apr	56.5	210
25-Apr	52	208
9-May	48	208
16-May	48	205
20 /////	Level I water restrictions i	
23-May	47.5	207
30-May	40	210
6-Jun	40	205
13-Jun	40	202
20-Jun	39	198
22-Jun	39	198
22 3011		138
20-Jun	39	198
22-Jun	39	198
22 7411	Water restrictions increased	
11-Jul	39	200
17-Jul	43	204
27 347	Water restrictions rolled bac	
24-Jul	43.5	204
6-Aug	39.5	202
13-Aug	39.5	202
20-Aug	39	200
4-Sept	47	204
10-Sept	47	204
17-Sept	47	205
24-Sept	47	205
	Water restrictions suspe	
1-Oct	47	215
8-Oct	47	175
12-Oct	47	34
15-Oct	47	85
22-Oct	47	85
29-Oct	47	88
20-Nov	56.6	118
26-Nov	56.5	118
4-Dec	56.5	115
10-Dec	56.5	87
21-Dec	56.5	144
24-Dec	56.5	139
9-Jan	56.5	140
14-Jan	56.5	141
23-Jan	56.5	86
5-Feb	52.1	102
12-Feb	56.6	91
26-Feb	71	132
4-Mar	77	215
11-Mar	95	125
18-Mar	101	226
22-Mar	115	220
26-Mar	123	203
20-IVIGI	123	1

^{*}On Monday, March 25, Marty Boland noted that there was no flow at Verde Central. He contacted Tyler Christensen, who investigated and found that the line at Mescal Canyon had shifted and sheared the discharge pipe. No water from those springs was reaching the town, but because flows at Walnut Spring were robust, the Town did not lose any water from its tanks. The next morning, Tyler and Lyle Keith repaired the sheared line, and flows at Verde Central are back to normal.

CASH REPORT MONTH OF MARCH 2019

	MONTH OF MAN	CH 2019			
TOWN REVENUE					
	TRAFFIC & CRIMINAL FINES		\$	4,913.19	
	DEFENS DRIVING DIVERSION FEE		\$	-	
	ATTORNEY FEES REIMBURSEMENT		\$	370.90	
	DEFAULT FEE		\$	560.00	
	OFFICER SAFETY EQUIPMENT - PD		\$	172.90	
	DEFERRED PROSECUTION FEE		\$	-	
	MISC FEES/RECORDS		\$	-	
	LICENSE PLATE VIOLATION		\$	193.84	
	OVER PAYMENT FORFEITED		\$	2.20	
	WARRANT FEE		\$ \$ \$ \$ \$ \$ \$ \$ \$	129.00	
	TOTAL TOWN REVENUE		\$	6,342.03	
COURT REVENUE					YTD
	COURT ENHANCEMENT FEE		\$	388.87	
	COURT SECURITY FEE		\$	520.00	\$ 1,240.00
REMITTED DIREC	TLY TO THE STATE BY COURT				
	CLEAN ELECTION FUND (16-949D;16-954C)		\$	555.13	
	CRIMINAL JUSTICE ENHANCE FUND		\$	2,447.94	
	DNA STATE 3%		\$	77.46	
	FARE SPECIAL COLLECTION		\$	390.74	
	FARE DELINQUENCY FEE		\$	70.00	
	FARE ENHANCED SPEC COLLECT FEE		\$ \$ \$ \$	94:15	
	FARE ENHANCED DELINQUENCY FEE			245.00	
	FILL THE GAP 7%		\$	357.94	
	TITLE 22 FEES/ RECORDS		\$	3,84	
	JUDICIAL COLLECTION ENHANCE FUND		\$	182.00	
	DRUG & GANG ENFORCEMENT		\$	368.60	
	PEACE OFFICER TRAINING EQUIP FUND		* * * * * * * * * *	102.82	
	MED SERV ENHANCE 11% (36-2219.01;23-1	116.0)	\$	712.16	
	2011 ADDTNL ASSMT-STATE TRSR		\$	345.82	
	PRISON CONSTRUCTION		\$	845.00	
	PROBATION SURCHARGE		\$	857.14	
	ADPS FORENSIC FUND		\$	273.02	
	PUBLIC SAFETY EQUIPMENT FUND			250.00	
	VICTIM COMPENSATION/ASSIST FUND		\$	90.28	
	VICTIMS RIGHTS ENFOR ASSMT FUND		\$	85.56	
	VICTIM'S RIGHT FUND		\$	150.07	
	TOTAL STATE REVENUE		\$	8,504.67	
350					
REMITTED DIRE	CTLY TO THE COUNTY BY COURT		æ	407.40	
	JAIL (INCARCERATION FEES)		\$	427.10	
	2011 ADDTNL ASSMT - CNTY TRSR		\$ \$	43.17 470.27	
	TOTAL COUNTY REVENUE		Ф	4/0.2/	
LOCAL ICEE/TI	ME PAYMENT ALLOCATION RECEIVED				
LUCAL JUEF/ III	AIC LY LIMITAL VEFOCKLION VEOFIAED		\$	99.66	YTD
	Total Funds Available		•		\$ 12,596.12
	I OTAL I ALIAO I TRANSPIO				
OVERPAYMENT	REFUNDED				
	ED FOR THE MONTH		\$	17,236.50	
BONDS	Received During the Month	\$ 590.00)		
DOMUG	1100011101 - 11110	\$ 190.00			
	Bollad I ditolled to 1 dy 1 11 20	\$ 590.00			
Liloan Dwyer Ma	agistrate for the Town of Jerome, do hereby certi			g	

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of MARCH, 2019

COURT REVENUE 2018-2019 TOWN REVENUE

June - May

Civil Traffic Criminal Criminal Traffic CHARGES

	७	7	<u> </u>	7	7 0	<u>, 10</u>	-	(7	مام	2		31	
	e (80	80	- (5	- 0	3	,	4 (٥	o l		24	
	4	9	0	6	o	Ω	7	-	- (20 0	3		47	
	49	53	67	26	51	41	33	1	32	98	22		440	
Fund														-19-2017
Court Enhancement Fund	\$ 1,062.00	\$ 1,459.49	\$ 871.16	\$ 1,909.71	\$ 1,376.83	\$ 1,230.13	\$ 1,305.29			١	\$ 388.87		\$ 10,549.88	funds transferred to Court on 10-19-2017
NET to Town	4,346.49	5,948.25	5,768.01	7,639.80	5,364.07	5,886,32	5,074.68		5,394.57	5,138.73	6,169.13		56,730.05	
R	↔	မာ	क	↔	₩	69	↔		છ	↔	ઝ		⇔	F F F F F F F F F F F F F F F F F F F
p Fund	146.62	200.99	145.35	273.74	181.10	176.71	175.58		123.98	170.88	172.90		1,767.85	column reflects prio nn is money received (as of 4-2-2019) s 2
PD Equip Fund	\$	₩	69	€>	8	es.	8		↔	\$	s		₩	ocolumn nn is mc (as of 4 s 2 s 1
Gross	4,493.11	ı	1		5,545.17	1	1		5,518.55	5,309.61			\$ 58,497.90	NOTE: Month noted in column reflects prior month revenue i.e., June column is money received in May Other Court Monies (as of 4-2-2019) \$ 12,596.12 JCEF Fill the Gap \$ 6,167.01 Court Security Fund Court Enhancement Funds 2 \$ 51,980.02 Court Enhancement Funds 1 \$ 31,392.97
U	June	1	List L		Je.	ē		2019	January \$	February \$		April May	, , A	Cour Gap Secu Enha

\$ 104,334.89

TOTAL

Founded 1876 Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 120th Anniversary 1899 - 2019

March 2019 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

OTHER PROJECTS

Did weekly checks on regulators. Replaced a regulator at Lozano's at the end of the water line that goes down the power line road.

Checked a vibration at Nancy Drivers. There is a small regulator before her meter that may need replacing.

On Monday the 25th we read the flows at Verde central and noticed the meter wasn't spinning. We checked to see if it was frozen and it didn't seem to be. I called Tyler to see if he had turned out all the springs by chance, and he said he hadn't. Tyler ran up to check the boxes above Verde Central and noticed water running off the hillside. He checked the box of where it seemed to be coming from. The line that was hooked up to the box there was "rigged" in a way in the past that was subpar. Tyler gave me a list of what was needed to fix it correctly, and luckily, we had it on hand. Lyle and Tyler headed up the following Tuesday morning and spent the entire morning repairing the line. They did an awesome job and it should hold up for a while.

We will be doing our biannual regulator rebuilds in April. We should have reports for council in next month's report.



Page 1 of 2

0000000073

Work Order #: 0000000073

Title: Sewer 03/19 Origin: Non-PM

Cost Center:

Priority: High
Problem: HISTORY
Originated: 03/01/2019

Expected:

Work Category: Improvement

Work requested:

Sewer 03/19
Action Taken:

Source Type: Location WO Status: Assigned Originator: Admin Admin

Project:

Work Type: Improvements
Cause: HISTORY

Assigned: 03/01/2019 01:42:00 PM

Completed:

Comments:

Total Labor Cost:	1921.50	Total Labor Hours:	92.00
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-inv \$:	0.00		
WO Cost:	1921,50	Total Hrs:	92.00
Est \$:	0.00	Est Hrs:	0.00

Custom Fields

•		
N	or	1e

Est Hrs Company Name
0.00
Description
ME SEWER PARTS & TOOLS
W 12 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
ost ctor
Sewer checks, clean sewer box on 3rd.
Sewer checks, clean sewer box on 3rd.
Find sewer clean outs for septic tanks
Find sewer clean outs for septic tanks
Sewer checks, and 2 sewer repairs on Gulch rd.
Sewer checks, and 2 sewer repairs on Gulch rd.
Sewer repair on Gulch, and researching for future repairs witl excavator
Sewer repair on Gulch, and researching for future repairs witl excavator
Blue stake Beal st. and Douglas

Date Printed:

04/02/2019



000000073

Page 2 of 2

LYLE KEITH	03/15/2019 05:26:00 PM	2.00	Grab trash cans from sewer plant
Troy Marsh	03/15/2019 05:26:00 PM	1.50	Sewer checks
Gary Allen	03/15/2019 05:26:00 PM	2.00	Grab trash cans from sewer plant
LYLE KEITH	03/18/2019 10:32:00 AM	2.00	Snake sewer line on Verde
Gary Allen	03/18/2019 10:32:00 AM	2.00	Snake sewer line on Verde
LYLE KEITH	03/20/2019 10:35:00 AM	5.50	Dig and replace sewer line below Gulch
Troy Marsh	03/20/2019 10:35:00 AM	1.50	Dig and replace sewer line below Gulch
Gary Allen	03/20/2019 10:35:00 AM	3.00	Dig and replace sewer line below Gulch
LYLE KEITH	03/21/2019 10:48:00 AM	4.00	Dig and replace 4 inch sewer line with 6 inch below Gulch
Troy Marsh	03/21/2019 10:48:00 AM	1.00	Dig and replace 4 inch sewer line with 6 inch below Gulch
Gary Allen	03/21/2019 10:48:00 AM	3.00	Dig and replace 4 inch sewer line with 6 inch below Gulch
LYLE KEITH	03/22/2019 10:52:00 AM	3.00	Backfill sewer line below Gulch
Troy Marsh	03/22/2019 10:52:00 AM	1.00	Sewer checks throughout town
Gary Allen	03/22/2019 10:52:00 AM	3.00	Backfill sewer line below Gulch
MARTY BOLAND	03/25/2019 10:54:00 AM	1.50	Snake sewer line at Town half
LYLE KEITH	03/25/2019 10:54:00 AM	3.00	Snake sewer line at Town half (1.5hrs) Fix sewer line below Gary Shapiro's
Gary Allen	03/25/2019 10:54:00 AM	1.50	Fix sewer line below Gary Shapiro's
MARTY BOLAND	03/27/2019 11:02:00 AM	1.00	Mark out trench for sewer replacement below Hampshire
LYLE KEITH	03/27/2019 11:02:00 AM	1.00	Mark out trench for sewer replacement below Hampshire
Troy Marsh	03/27/2019 11:02:00 AM	5.00	Dig sewer trench for new six inch line below Hampshire
Gary Allen	03/27/2019 11:02:00 AM	3.00	Dig sewer trench for new six inch line below Hampshire
LYLE KEITH	03/28/2019 11:06:00 AM	2.50	Hand digging new sewer line below Hampshire
Troy Marsh	03/28/2019 11:06:00 AM	1.00	Hand digging new sewer line below Hampshire
Gary Allen	03/28/2019 11:06:00 AM	3.00	Hand digging new sewer line below Hampshire
MARTY BOLAND	03/29/2019 11:09:00 AM	2.00	Snake sewer line on Holly
LYLE KEITH	03/29/2019 11:09:00 AM	2.00	Snake sewer line on Holly
Troy Marsh	03/29/2019 11:09:00 AM	5.00	Snake sewer line on Holly
Gary Allen	03/29/2019 11:09:00 AM	4.00	Snake sewer line on Holly

None

Equipment Usage

None

Tasks/Steps

None

Dο	cun	nen	its

None

Safety Programs

None

Date Printed:

04/02/2019



Page 1 of 2

Work Order #: 0000000072 Title: Water 03/19 Origin: Non-PM

Cost Center: Priority: High Problem: HISTORY Originated: 03/01/2019

Expected:

Work Category: Improvement

Work requested: Water 03/19 Action Taken:

Source Type: Location WO Status: Assigned Originator: Admin Admin

Project:

Work Type: Preventive Maintenance

Cause: HISTORY

Assigned: 03/01/2019 01:30:00 PM

Completed:

Comments:

Total Labor Cost:	1608.00	Total Labor Hours:		76.50
Total Part Cost:	0.00	Total Other Hours:		0.00
Equipment Usage Cost	0.00			
Total Other Cost:	0.00			
External Labor \$:	0.00			
Non-inv \$:	0.00		22	
WO Cost:	1608.00	Total Hrs:		76.50
Est \$:	0.00	Est Hrs:		0.00

Custom Fields

_		_
	Man	•
	INUIT	ч

Employee #	Name	Job Title	Phone	Email			Est Hrs Company Name
1	Admin Admin	Administrator		jlvanderhors com	@hotmail.		0.00
Source							
Name	Location #	Path			Site		Description
WATER A	[N/A]	PUBLIC WORKS > P.V	W. WAREI	OUSE > WATER A	TOWN OF	JEROME	IN P.W. WAREHOUSE
Labor	TELL II			100000000000000000000000000000000000000			
Employee	Start Date	End Date		Hour(s)	ОТ	OT Cost Factor	Description
Troy Marsh		03/04/2019 10:51:00 A	M	1.50			Read the flows
LYLE KEITH		03/07/2019 10:52:00 A	M	2.50			Regulator checks
Gary Allen		03/07/2019 10:52:00 A	М	5.50			Water meter route #1
Troy Marsh		03/08/2019 10:56:00 A	M	1.00			Read the flows
LYLE KEITH		03/11/2019 11:00:00 A	M	1.00			Swap out broken meter box
Troy Marsh		03/11/2019 11:00:00 A	M	1.00			Read flows
Gary Allen		03/11/2019 11:00:00 A	M	1.00			Swap out broken meter box
LYLE KEITH		03/13/2019 05:33:00 P	М	2.00			Blue stake Beal St. and check for leak on Upper Bell.
Gary Allen		03/13/2019 05:33:00 P	M	1.00			Check for leak on Upper Bell.
LYLE KEITH		03/14/2019 11:10:00 A	M	5.00			Regulator checks
Gary Allen		03/14/2019 11:10:00 A	М	3.00			Read meters route 2, and hand out shut off notices
Troy Marsh		03/17/2019 11:11:00 A	M	2.00	III VEW		Check for water leak on 3rd street turned out to be a hose left on
LYLE KEITH		03/18/2019 11:14:00 A	М	3.50			Dig out regulator at Lazano's and prepare new regulator for swap out

Date Printed:

04/02/2019



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Gary Allen	03/18/2019 11:14:00 AM	1.00	Read the flows
LYLE KEITH	03/19/2019 11:18:00 AM	6.50	Replace regulator at Lazano's, Help Tyler replace wier at Walnut spring
Gary Allen	03/19/2019 11:18:00 AM	1.00	Replace regulator at Lazano's
MARTY BOLAND	03/21/2019 11:21:00 AM	1.50	Blue stake Dundee
LYLE KEITH	03/21/2019 11:21:00 AM	4.00	Blue stake Dundee, check regulators
Gary Allen	03/21/2019 11:21:00 AM	3.00	Meter route 3.
MARTY BOLAND	03/22/2019 11:24:00 AM	1.00	Water leak on hill street
LYLE KEITH	03/22/2019 11:24:00 AM	4.00	Water leak on hill street
Troy Marsh	03/22/2019 11:24:00 AM	4.00	Water leak on hill street
Gary Allen	03/22/2019 11:24:00 AM	1.00	Water leak on hill street
MARTY BOLAND	03/25/2019 11:27:00 AM	1.00	Check the flows at Verde Central
LYLE KEITH	03/25/2019 11:27:00 AM	1.00	Check the gauge at Walnut
Troy Marsh	03/25/2019 11:27:00 AM	1.00	Read the flows
LYLE KEITH	03/26/2019 11:30:00 AM	5.50	Repair water line break at Mescal Canyon
Troy Marsh	03/26/2019 11:30:00 AM	1.00	Read the flows
Gary Allen	03/26/2019 11:30:00 AM	1.00	Repair water meter at 699 Holly
LYLE KEITH	03/28/2019 11:33:00 AM	4.00	Check regulators and check vibration @ Nancy Drivers
Gary Allen	03/28/2019 11:33:00 AM	5.00	Read water meters route 4

None

Equipment Usage

None

Tasks/Steps

None

Documents

None

Safety Programs

None

04/02/2019



Page 1 of 3

000000071

Work Order #: 0000000071 Title: PW 03/19

Origin: Non-PM

Cost Center:

Priority: High Problem: HISTORY Originated: 03/01/2019

Expected:

Work Category: Improvement

Work requested:

Public works 03/19

Action Taken:

Comments:

Source Type: Location WO Status: Assigned Originator: Admin Admin

Project:

Work Type: Preventive Maintenance

Cause: HISTORY

Assigned: 03/01/2019 01:26:00 PM

Completed:

Total Labor Cost:	4010.00	Total Labor Hours:	204.50
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-inv \$:	0.00		
WO Cost:	4010.00	Total Hrs:	204.50
Est \$:	0.00	Est Hrs:	0.00

Custom Fields

None	

Assigned To					•		
Employee #	Name	Job Title	Phone	Email		E	st Hrs Company Name
1	Admin Admin	Administrator		jivanderi com	horst@hotmail.		0.00
Source							
Name	Location #	Path			Site		Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS			TOWN OF	JEROME '	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.
Labor							
Employee	Start Date	End Date		Hour(s)	ОТ	OT Cost Factor	Description
MARTY BOLAND		03/01/2019 01:00:00 F	PM	1.00			Grade Dundee
Troy Marsh		03/01/2019 01:00:00 F	M	3.50			Clean sidewalks, Shop/yard
Gary Allen		03/01/2019 01:00:00 F	PM	2.50			Remove rocks from Giroux and fix mirror at Holly/East ave
LYLE KEITH		03/01/2019 01:01:00 F	PM	3.00			Remove rocks from Giroux and fix mirror at Holly/East ave
LYLE KEITH		03/04/2019 01:42:00 F	PM	3.00			Cut piece of wood for courthouse, work on flatbed
Troy Marsh		03/04/2019 01:42:00 F	РМ	3.50			Cottonwood for suplies and fuel, shop/yard
Gary Allen		03/04/2019 01:42:00 F	PM	2.50		1	Work on flatbed
LYLE KEITH		03/05/2019 01:46:00 F	PM	7.00		-0-00	Town yard, patch concrete steps @ upper park and threshold @ Passion cellars (6hrs) move plow and flatbed.
Troy Marsh		03/05/2019 01:46:00 F	М	7.50			Clean parks (3hrs), check roads and go to Cottonwood.
Gary Allen	Yung di Balan	03/05/2019 01:46:00 F	M	6.00			Work on flatbed (3hrs), fix threshold at Passion cellars (3hrs)



0000000071

Page	2	~f	2
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LYLE KEITH	MARTY BOLAND	03/06/2019 03:49:00 PM	5.00	Grading and cleaning up old town vard
Troy Marsh	LYLE KEITH	03/06/2019 03:49:00 PM	4.50	Cleaning old town yard, grading
MARTY BOLAND 0307/2019 04:12:00 PM 5.50 Grading old town yard LYLE KEITH 0307/2019 04:12:00 PM 5.50 Grading old town yard Home depot, paint curb red on Verde, shoplyard LYLE KEITH 0308/2019 04:12:00 PM 5.50 Grading old town yard Home depot, paint curb red on Verde, shoplyard LYLE KEITH 0308/2019 04:31:00 PM 1.00 Shoplyard Troy Marsh 0311/2019 11:28:00 AM 5.50 Grading old town yard Cut up trees in old town yard LYLE KEITH 0311/2019 11:28:00 AM 5.50 Grading old town yard Cut up trees in old town yard an haul off, town yardshop, clean rocks of steet. LYLE KEITH 0311/2019 11:33:00 AM 6.00 Grading old town yard and red lean drains. Fuel sequipment Troy Marsh 0312/2019 11:33:00 AM 6.00 Grading old town yard and red lean drains. Fuel sequipment Troy Marsh 0312/2019 11:33:00 AM 8.00 Grading old town yard and red lean drains. Fuel sequipment Troy Marsh 0312/2019 11:33:00 AM 5.00 Grading old town yard and red lean drains. Fuel sequipment Troy Marsh 0312/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:33:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:30:00 AM 5.00 Grading of the sequipment Troy Marsh 0313/2019 11:30:00 AM 5.00 Grading of the sequipment Troy Marsh 0314/2019 11:30:00 AM 5.00 Grading of the sequipment	Troy Marsh	03/06/2019 03:49:00 PM	6.00	Cottonwood and cleaning old
LYLE KEITH 03/07/2019 04-12:00 PM 5.50 Grading old town yard Troy Marsh 03/07/2019 04-12:00 PM 4.50 Home depot, part of virtue of on Verde, shoplyard Cary Alen 03/07/2019 04-12:00 PM 2.50 Grading old town yard LYLE KEITH 03/08/2019 04-31:00 PM 1.00 Shoplyard Troy Marsh 03/08/2019 04-31:00 PM 4.50 Read flows, check reads for cock clear drines. Fuel equipment Troy Marsh 03/11/2019 11:28:00 AM 4.50 Check town yard and check storm of check of street. LYLE KEITH 03/12/2019 11:33:00 AM 6.00 Cli changes (4 Ins), check broke to check of street. LYLE KEITH 03/12/2019 11:33:00 AM 8.00 Check for rocks and storm drains of street. Troy Marsh 03/12/2019 11:33:00 AM 5.00 Glap test street of the street. Gary Allen 03/12/2019 11:33:00 AM 5.00 Group test street of the street. Troy Marsh 03/13/2019 11:33:00 AM 5.00 Group test street. Gary Allen 03/13/2019 11:33:00 AM 5.00 Group test street. Troy Marsh 03/13/2019 11:33:00 AM 4.50 Chec	Gary Alten	03/06/2019 03:49:00 PM	4.50	Cleaning old town yard, grading old town yard
Troy Marsh 03/07/2019 04:12:00 PM 4.50 Vertex, bloglyand Carly Allen 03/07/2019 04:12:00 PM 2.50 Grading old town yard Shopy and LYLE KEITH 03/08/2019 04:31:00 PM 1.00 Shopy and 1.00 Sho	MARTY BOLAND	03/07/2019 04:12:00 PM	5.50	Grading old town yard
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Commons	LYLE KEITH	03/08/2019 04:31:00 PM	1.00	Shop/yard
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	Troy Marsh	03/21/2019 11:54:00 AM	2.50	Shop, went to Ace for parts
	Gary Allen	03/21/2019 11:54:00 AM	2.00	Work on car 111, drill bolt holes in weld plates for old town yard

Date Printed:

04/02/2019





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03/22/2019 11:56:00 AM	2.00	Shop/replace ballast in shop light
03/25/2019 11:59:00 AM	2.50	Run to Ace, cut pipe for railing
03/25/2019 11:59:00 AM	1.50	Work on Ballast in shop
03/25/2019 11:59:00 AM	1.50	Grab pipe from old town yard, drill holes in weld plate
03/26/2019 12:03:00 PM	7.00	Shop, parks, sign instalation
03/26/2019 12:03:00 PM	4.50	Work on railing for old town yard, take tp to CO-OP
03/27/2019 12:09:00 PM	5.00	Layout and drill weld plates, and install them at old town yard
03/27/2019 12:09:00 PM	1.00	Irrigation at parks/ shop
03/28/2019 12:14:00 PM	1.00	Shop/yard
03/27/2019 12:16:00 PM	1.50	layout weld plates at old town yard
03/29/2019 12:18:00 PM	6.00	Weld plates at old town yard
03/29/2019 12:18:00 PM	1.00	Prepare to work on F-250. Replacing flywheel
	03/25/2019 11:59:00 AM 03/25/2019 11:59:00 AM 03/25/2019 11:59:00 AM 03/26/2019 12:03:00 PM 03/26/2019 12:03:00 PM 03/27/2019 12:09:00 PM 03/27/2019 12:09:00 PM 03/28/2019 12:14:00 PM 03/27/2019 12:16:00 PM	03/25/2019 11:59:00 AM 2.50 03/25/2019 11:59:00 AM 1.50 03/25/2019 11:59:00 AM 1.50 03/26/2019 12:03:00 PM 7.00 03/26/2019 12:03:00 PM 4.50 03/27/2019 12:09:00 PM 5.00 03/27/2019 12:09:00 PM 1.00 03/28/2019 12:14:00 PM 1.50 03/27/2019 12:16:00 PM 1.50 03/29/2019 12:18:00 PM 6.00

None

Equipment Usage

None

Tasks/Steps

None

Documents

None

Safety Programs

None



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039 E-mail: blair@jeromefire.us

Fire Chief's Report

Month: March Year: 2019

Calls by Type	Number	Resident	Non-Resident
EMS Calls	13	5	8
Residential Fire	0		
Commercial Fire	0		
Wildland	0		
Still Assignment	6		
Special Duty	14	9	5
Snake Removal	0		
Tech Rope Rescue	0		
MVA/Rescue	4	0	4
HazMat	3		
Dispatch			
Totals:	40	23	17
Total Calls Chief on Scene	36		
Total JFD Meetings Chief Attended	7		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals) Total Hours: 287.3

Fire Chief Meetings	Date
Verde Valley Fire Chief's Association Meeting	03/06/2019
Fire Marshals Meeting	03/13/2019

Education, Yavapai College Spring Semester:

Attending Yavapai College Fire Academy this Spring Semester is Keith Lazaro. Sean Bauer is also attending
his Driver/Operator course for preparation for our new Engine. Nick Bartell is also taking his Hazardous
Materials course. Additionally, Kevin Will is attending Fire Academy in Baghdad Arizona

Additional Training:

- On March 24th, Allen Muma held a Technical Rope Rescue training at Station 11.
- Arizona Wildland Incident Management Academy happened March 9th 15th. James Paisano, Johnny Braden, Micah Braden, Ian Haney, Chris Gonzales, and Jasper Lanning will be attending.
- Tim Irwin instructed a wildland refresher and Incident Safety Officer Training on March 18.

Department Affairs and On-going Projects

- We would like to thank everyone for coming to the Housing Ceremony. In attendance we had about 200 citizens, the Yavapai Board of Supervisors, Supervisor Randy Garrison, the local Boy Scouts, and other dignitaries including Congressman Paul Gozar and Deputy Emergency Manager Hugh Vallely with Yavapai County Emergency Management. Special thanks to the Jerome Town Council for showing their support.
- Our March 2019 call volume is down by 1 call over last March 41 calls, totaling 40 calls this month. Our
 year to date call volume is 139 compared with 133 calls YTD 2018. Of course, we are only 3 months into this
 New Year, yet we are already on our way to setting another record for number of calls in any given previous
 year. Our Fire Department personnel are performing their tasks in a professional manner with no injuries
 occurring.
- The new Delta Avon Air Packs arrived! FDC Rescue Products came to fit the new masks to our firefighters on 03/21. The new masks should be arriving soon.
- Regarding the new HME-Ahrens Engine it has arrived! The Department needs to do additional training on the
 driving and operation of this new apparatus. This includes pump operation, training with different hose loads,
 and defensive driving training. The official Housing Ceremony will take place on March 30. The Jerome Fire
 Department has invited the proper dignitaries and the Jerome residents. We once again thank the Town
 Council for matching the FEMA funds for this Engine. This will allow many more years of Fire Service and
 Tradition for the Town.
- Station 11's facilities have been used by the Probation Supervisors Meeting, and the Chamber of Commerce as a meeting area this month.
- There were 21 business licenses issued this month.
- Duty Officer Haney has been attending Pulse Point meetings and Training and Safety meetings.
- Captain Lanning is continually attending PAWUIC meetings to help meet our fuel mitigation targets.

Prevention

• We have had a total of 43 visits to the burn pile in March with loads of trimmings, slash and brush for a total of 55 combined Jerome citizen hours. Adding to those totals are 160 hours of Firewise crew for a Grand Total of 215 hours combined. We have a part-time crew of 4. If you need assistance, and haven't filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush and grasses.

March Fire and EMS Report:

Incident	Date	Time	Day of week	Select Type	 Additional Info	# per
19-88	3/2/19	4:00:00 PM	Sat	EMS Non-Resident	Gasoline Spill Clean	2
19-89	3/2/19	5:00:00 PM	Sat	EMS Resident	EMS 38 YOF	3
					Loaded LDH into new E-	
19-90	3/4/19	8:00:00 AM	Mon	Special Duty Resident	111	5
13	3/4/19	2:05:00 PM	Mon	EMS Non-Resident	58 YOF Allergic reaction	5
19-91	3/6/19	9:00:00 AM	Wed	Still Assignment Resident	Burnt in place.	3
14	3/6/19	11:38:00 AM	Wed	Special Duty Resident	Assist JPD with traffic	3
19-92	3/6/19	12:30:00 PM	Wed	Still Assignment Resident	Check for gas leak.	3
					Diesel spill from	
19-93	3/7/19	5:45:00 PM	Thurs	Hazmat	oversized vehicle	2
					Diesel spill from	
19-94	3/7/19	7:00:00 PM	Thurs	Hazmat	oversized vehicle	3
					Diesel spill from	
19-95	3/8/19	12:00:00 AM	Fri	Hazmat	oversized vehicle	2
					Assist JPD with	
19-96	3/7/19	8:30:00 PM	Thurs	MVA/Rescue Non-Resident	oversized	3
19-97	3/8/19	9:00:00 AM	Fri	Still Assignment Resident	Burn in place	3
19-98	3/8/19	10:00:00 AM	<u>Fri</u>	Special Duty Resident	Put E-111 into service.	5
19-99	3/8/19	3:30:00 PM	Fri	EMS Resident	66 YOM Welfare check	4
					Checked on reported	
19-100	3/9/19	12:00:00 PM	Sat	Still Assignment Resident	smell of natural gas	1
19-101	3/9/19	4:00:00 PM	Sat	EMS Resident	66 YOM Check BP	1
					Report of smell of	
15	3/9/19	8:40:00 PM	Sat	Still Assignment Resident	electrical smoke	5
					EMS 37 YOF Unknown	
16	3/12/19	11:44:00 AM	Tues	EMS Non-Resident	medical	6
17	3/13/19	11:39:00 AM	Wed	Still Assignment Resident	Power pole wire arcing	4
					Assisted JPD with dog	
19-102	3/13/19	4:30:00 PM	Wed	Special Duty Resident	capture	2
19-103	3/15/19	4:45:00 PM	Fri	Special Duty Resident	Smoke detector check	2
					57 YOM Unknown	
18	3/15/19	5:09:00 PM	Fri	EMS Resident	medical	6
					Assisted JPD with 2 dogs	
19-104	3/16/19	11:30:00 AM	Sat	Special Duty Non-Resident	locked in vehicle	1
19-105	3/16/18	12:45:00 PM	Sat	MVA/Rescue Non-Resident	MC Down no injuries	1
					62 YOF Right shoulder	
19	3/16/19	1:20:00 PM	Sat	EMS Non-Resident	pain	5
19-106	3/18/19	9:00:00 AM	Mon	Special Duty Resident	Wildland refresher	5
19-107	3/19/19	12:30:00 PM	Tues	Special Duty Non-Resident	Vehicle lock-out	3
20	3/19/19	12:36:00 PM	Tues	MVA/Rescue Non-Resident	MVA-Delta	10
21	3/19/19	12:50:00 PM	Tues	EMS Non-Resident	EMS	5
					Spec. Duty: 28 YOF	
19-108	3/21/19	5:15:00 PM	Thurs	Special Duty Non-Resident	Welfare check	4
			Day of			#
Incident	Date	Time	week	Select Type	Additional Info	per

		r — — — — — — — — — — — — — — — — — — —	т —	1		
Incident	Date	Time	Day of week	Select Type	Additional Info	# per
_					EMS 27 YOF Female	1
22	3/21/19	11:15:00 AM	Thurs	EMS Non-Resident	Unknown Medical	10
					Spec. Duty Disabled	
19-109	3/23/19	10:00:00 AM	Sat	Special Duty Non-Resident	Vehicle	1
23	3/24/19	2:10:00 PM	Sun	MVA/Rescue Non-Resident	MVA- Cancelled enroute.	5
					Assist citizen with	
19-110	3/28/19	11:15:00 AM	Thurs	Special Duty Resident	disabled vehicle.	3
24	3/30/19	2:50:00 PM	Sat	EMS Resident	EMS 57 YOM Fall Injury	5
					Special Duty: Housing	
19-111	3/30/19	4:00:00 PM	Sat	Special Duty Resident	Event	17
25	3/30/19	6:43:00 PM	Sat	EMS Non-Resident	EMS 63 YOM Fall Injury	7
19-112	3/30/19	7:00:00 PM	Sat	Special Duty Non-Resident	Agency Assist	5
26	3/30/19	8:02:00 PM	Sat	EMS Non-Resident	EMS 64 YOF ETOH	5
					Special Duty: Wash	
19-113	3/30/19	12:00:00 AM	Sat	Special Duty Resident	Down	3
			Day of			#
Incident	Date	Time	week	Select Type	Additional Info	per

March 2019 Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.
1-Mar	216 Gulch			2	2	2	4.0
4-Mar	School Street			1	1	1	1.0
4-Mar	1219 89A			1	2	1	2.0
5-Mar	Douglas Road		X		4	7	28.0
6-Mar	Douglas Road Burn in Place		X		2	7	14.0
6-Mar	555 Clark Street			1	1	1	1.0
7-Mar	Douglas Road		X		4	6	24.0
8-Mar	Douglas Road Burn in Place		X		2	7	14.0
9-Mar	345 Dundee Ave Burn in Place			2	1	5	5.0
11-Mar	545 Main			1	1	3	3.0
11-Mar	555 Clark Street		X	1	1	3	3.0
11-Mar	699 Holly Ave			1	1	3	3.0
14-Mar	545 Main			1	1	3	3.0
14-Mar	Douglas Road		X		1	6	6.0
15-Mar	Unknown		X		2	7	14.0
17-Mar	105 Third Street			2	1	3	3.0
18-Mar	687 Main			3	2	4	8.0
18-Mar	645 Verde			3	2	4	8.0
19-Mar	201 Main			1	2	3	6.0
26-Mar	725 East Ave			1	1	1	1.0
26-Mar	513 School		X	1	1	1	1.0
26-Mar	874 Hampshire		X	5	2	8	16.0
27-Mar	874 Hampshire		X	4	2	8	16.0
28-Mar	874 Hampshire		X	4	3	8	24.0
28-Mar	690 Verde			3	1	4	4.0
29-Mar	700 Hull Road			1	1	1	1.0
30-Mar	101 Hill			4	1	2	2.0
	3645						0.0
	Totals	0	11	43	45	109	215.0
55.0	Jerome Citizen Hours	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.

Rusty Blair Chief JVFD

The Library

Jim Lowman from Yavapai County Management Information Systems paid us a final visit in March. He introduced us to his replacement, set up a color printer in the Art Room, did some trouble shooting on the staff work stations and changed a few passwords.

After working with him for the past 10 years he will be greatly missed by all.

The Art Workshop

The Art Room is undergoing a complete transformation; finally the Art room is starting to look like ART.

We are going for the Van Gogh look with a Starry Night floor already completed by Leo Shakespeare, next will be some murals painted by our Art students.

We are looking forward to a jewelry class made from used guitar strings and an I Phone photography class along with the tried and true Glass Mosaic and Pour Paint classes.

If you are not on our e-mail list for class notifications please call the Library at 639-0574

Founded 1876 Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft, Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 b.wolstencroft@jerome.az.gov

MARCH 2019

- Business license inspections
- Issued NACOG permit for deck and stair rehab at 593 Main Street.
- Issued permit for a bathroom remodel at 752 Gulch Rd.
- Issued permit for re-roofing at 700 Holly Ave.
- Issued permit to install electrical wiring to a detached shed at 700 Holly Ave.
- Finalled out a NACOG permit at 764 East Ave.
- Issued permit to create a new bathroom at 136 Main Street.
- Finalled permit for concrete retaining wall on Diaz Street.

Barry Wolstencroft, Building Inspector

TOWN OF JEROME

Monthly Council Staff Report from the Deputy Clerk: April 2, 2019

This report covers the month of March 2019.

- Prepared packets, posted, attended and transcribed action minutes for Council.
- Continue with Retention and Records Destruction.
- Attended Design Review and Planning and Zoning meetings; took minutes and assisted Ms. Page with any questions.
- Balanced bank accounts daily and reconciled all bank accounts monthly.
- Performed Notary services throughout the month on several occasions.
- Assisted residents, co-workers and councilmembers with various questions and research request throughout the month.
- Processed credit card invoices and several other on demand invoices, payments and checks.
- Recreating hard copies of P & Z, BOA and DRB meeting packets. It has been determined that Kyle Dabney did not archive these permanent records.

Thank you,

Joni Savage

Deputy Clerk



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF 305 MAIN STREET POST OFFICE BOX 335 JEROME, ARIZONA 86331 (928) 634-8992 FAX (928) 649-2776



April 1, 2019

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for March 2019.

The March "Calls for Service" report contained a number of calls including the following: two separate burglaries during which a total of four subjects were apprehended and transported to jail; a criminal trespass in which a transient from Cottonwood took up residence in a vacant residential property listed for sale and subject was located and arrested; a transient subject who blocked a public street and attempted to force his way into a person's vehicle, he was arrested; a subject who fled from police during traffic stop, he was located and arrested; a disorderly subject who was harassing people on Main Street, after at least two warnings was arrested on numerous charges; several accidents, one with injuries; an animal cruelty case with subject being arrested for killing a hamster; and a number of other complaints ranging from motorcycle noise (I caught one while off duty and cited him) to a large number of parking complaints.

We had a great turn out for the Clarkdale / Jerome Annual Police Banquet. It was well received, and I want to thank Mayor Barber, Vice-Mayor Harvey and Council Member Worth for attending along with Town Manager Candace Gallagher.

The number One Foods store will be closing its gas pumps for a couple of months for improvements, during that time our police units will get fuel at Maverick in Cottonwood.

It was a busy month in March for follow-up investigations, as we had more felony arrests in a two-week period than we typically see in six months.

Respectfully,

Allen L. Muma, Chief of Police

JEROME POLICE DEPARTMENT 305 MAIN STREET

JEROME, AZ 86331 (928) 634-8992 Date: 03/31/2019
Page: 1
Agency: JPD

Calls For Service Totals By Call Type

03/01/2019 to 03/31/2019

Call Type		Totals	
205	Trespass	3	
410	Criminal Damage	2	
459	Burglary	2	
459A	Burglar Alarm	1	
476	Animal Control Problem	1	
487	Theft	2	
500	Welfare Check	1	
54A	Intoxicated Individual	1	
647A	Suspicious Person	2	
692	DUI	1	
903	Follow-Up	17	
906	Back-Up	2	
908F	Found Property	3	
908L	Lost or Stolen Property	4	
961	Accident - No injuries	4	
962	Accident - With Injuries	1	
AA	Agency Assist	2	
AAMB	Assist Ambulance	1	
AC	Animal Cruelty	1	
ACPD	Assist Clarkdale PD	2	
ADPS	Assist DPS	3	
AF	Assist Fire Department	1	
AYCSO	Assist YCSO	2	
CA	Citizen Assist	9	
CO	Call Out	3	
CRT	Court Appearance	3	
DIS	Disorderly Conduct	2	
DRAL	Dogs Running at Large	1	
DRSE	Douglas Rd Speed Enforcement	2	
DSE	Dundee Speed Enforcement	1	
FP	Foot Patrol	3	
FPF	Fingerprinting	2	
HAR	Harrassment	1	
HR	Hit & Run Accident	1	
HS	Hazardous Situation	1	
HSE	Hampshire Speed Enforcement	9	
HUC	911 Hang Up Call	2	
INFO	Information	2	
Database District Control of	02/24/2040 40:54:54		

Printed By/On: CHIEF / 03/31/2019 10:54:51

CrimeStar® Law Enforcement Records Management System

Licensed to: JEROME POLICE DEPARTMENT

JEROME POLICE DEPARTMENT 305 MAIN STREET

JEROME, AZ 86331 (928) 634-8992 Date: 03/31/2019
Page: 2
Agency: JPD

Calls For Service Totals By Call Type

03/01/2019 to 03/31/2019

Call Typ	e	Totals	
ME	Medical Emergency	2	
NV	Noise Violation / Town Code	1	
OA	Officer Assist	2	
OT	Oversize Truck	9	
PARK	Parking Complaint	4	
PARKV	Parking Violation	9	
PS	Civil Paper Service	1	
SC	Security Check	22	
SW	Search Warrant Executed	1	
T/S	Traffic Stop	29	
TCD	Traffic Control Duties	1	
TF	Trip & Fall / Slip & Fall	1	
TI	Threats & Intimidation	1	
TRN	Training	1	

Grand Total for all calls

185

Printed By/On: CHIEF / 03/31/2019 10:54:51
CrimeStar® Law Enforcement Records Management System Licensed to: JEROME POLICE DEPARTMENT



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

April 2019 staff report for March activity respectfully submitted by Rosa Cays

Utilities

Current debt (45 days past due):

Eleven shut-off notices went out with March utility statements, and eight yellow tags were distributed. Payment was ultimately made on all 11, active accounts.

Delinquent accounts that have not made a payment for a year ("inactive") are removed from the shut-off list and added to the collections list.

Balance owed on these accounts from March billing: \$4,669.38

Balance owed at end of March: \$463.90

A copy of the March AR Aging report is attached.

Business Licenses

Renewed: 18 In process: 19

Renewal reminders went out to 10 businesses whose licenses expire in April.

Business owners will need to fill out a renewal application after all, for administrative reasons, and will have to provide a copy of the current TPT license. Verification of a TPT number on the ADOR website is not indicative of a current license, just a valid one. Was hoping to simplify the process for license holders, but realized quickly that it overcomplicated the process on our end. Hoping the few who have complained about the "redundancy" of renewing a Jerome business license will understand.

Rentals

All rental accounts were paid for March.

			Conmunication of the contraction			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	1	76		274			
ChargeItem			ge2	Age3		Age5	Balan
	11 11 11 11 11 11 11 11 11 11		11 11 11 11 11 11 11 11 11 11 11 11				
UserType: Commercial							
Credit	\$0.00	(\$1,556.68)	\$0.00		0.0	61.	465.
Water	\$0.00	\$4,621.13	299.5	0.0	0.0	270	, 191
Sewer	\$0.00	\$6,281.22	60.0	0.0	0.0	N	363
Trash	\$0.00	\$8,321.97	\$349.42	0.0	0.0	84	,519
Tax	\$0.00	\$454.95	\$21.1	0.0	0.0	S.	515
Misc	\$0.00		\$0.0	0.0	0.0	\$0.00	\$15.00
Late Fee	\$0.00	\$40.00	\$40.00	\$0.00		0	9
LMP	\$0.00	\$0.00	\$0.00	0.0	0.0	\$0.00	\$0.00
UserType: Commercial ((8)						
Subtotal>	\$0.00	\$18,177.59	\$1,270.13	(\$46.80)	\$10.00	\$2,788.29	\$22,199.21
UserType: Residential							
Credit	\$0.00	(\$684.41)	(\$245.94)	(\$1,005.30)	(\$166.25)	(\$1,078.10)	(\$3,180.00)
Water	\$0.00	\$8,503.49	2,022.3	0	25.3	1,577	2,128.7
Sewer	\$0.00	\$8,054.68	80.8	\$0.00	\$52.67	\$2,845.51	m
Trash	\$0.00	\$6,453.55	1,583.	0	44.9	1,537	,619.7
Tax	\$0.00	\$817.87	19	0	2.5	243	1,258.
Misc	\$0.00	\$0.00	\$0.00	0	0.0	3	63.
Late Fee	\$0.00	\$240.00	0		0.0	\$5,364.35	\$5,774.45
LMP	\$0.00	\$0.00	\$0.00	0	\$0.00	00 08	\$0.00
UserType: Residential	(8)						
Subtotal>	\$0.00	\$23,385.18	\$5,775.77	(\$1,005.30)	(\$10.81)	\$10,553.69	\$38,698.53
UserType: Municipal							
	\$0.00	\$0.00	\$0.00	0	\$0.00	0	0
Water	\$0.00	\$169.69	0	0	0.0	o.	169.
Sewer	\$0.00	\$217.70	\$0.00	0	0	\$0.00	17.
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	9.	\$0.00	0	\$0.00	\$0.00	16.
Misc	\$0.00	\$0.00	0	0	0	0	0
Late Fee	\$0.00	\$0.00	0	0	0	0	0
	\$0.00	\$0.00	\$0.00	0.0	0.0	0	0.0
UserType: Municipal (8) Subtotal>	(8 \$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

Charge Ite		Charge Item	Summary By User Type	Type		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
)				17 15 15 15 16 16 16 16 17 17 18 18 18 18 18 18 18 18 18 18 18 18 18		III III III III III III III III III II	
UserType: Commercial							
Credit	\$0.00	(\$173.60)	(\$39.75)	\$0.00	\$0.00	\$0.00	(\$213.35)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$6,222.08	\$0.00	\$0.00	\$0.00	\$347.36	\$6,569.44
Gas	\$0.00	\$195.81	\$0.00	\$0.00	\$0.00	\$0.00	\$195.81
Electric	\$0.00	\$332.31	\$0.00	\$0.00	\$0.00	\$0.00	\$332.31
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)	(8)						
Subtotal>	\$0.00	\$6,576.60	(\$39.75)	\$0.00	\$0.00	\$347.36	\$6,884.21
UserType: Default							
Credit	\$0.00	(\$25.00)	\$0.00	(\$30.00)	\$0.00	(\$300.00)	(\$355.00)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)							
Subtotal>	\$0.00	(\$25.00)	\$0.00	(\$30.00)	\$0.00	(\$300.00)	(\$352.00)
Grand Total (35) ======							
	\$0.00	\$48,704.37	\$7,006.15	(\$1,082.10)	(\$0.81)	\$13,389.34	\$68,016.95

Charge Item Summary

	Future	Current			Age4	Ages	Balance
Credit	\$0.00	(\$2,439.69)	(\$285.69)	(\$1,082.10))	(\$2,240.09)	
Water	\$0.00	\$13,294.31	\$2,321.84		\$25.36	\$1,847.90	\$17,489.41
Sewer	\$0.00	\$14,553.60	\$2,640.90	\$0.00	\$52.67	\$3,368.09	\$20,615.26
Trash	\$0.00	\$14,961.44	\$1,933.12	\$0.00	\$44.91	\$2,385.62	\$19,325.09
Tax	\$0.00	\$1,289.51	\$215.88		\$2.50	\$282.56	\$1,790.45
Misc	\$0.00	\$15.00	\$0.00		\$0.00	\$63.55	\$78.55
Late Fee	\$0.00	\$280.00	\$180.10		\$40.00	\$7,334.35	\$7,834.45
Rent	\$0.00	\$6,222.08	\$0.00			\$347.36	\$6,569.44
Gas	\$0.00	\$195.81	\$0.00			\$0.00	\$195.81
Electric	\$0.00	\$332.31	\$0.00	\$0.00	\$0.00	\$0.00	\$332.31
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12) ======						=======================================	
	\$0.00	\$48,704.37	\$7,006.15	(\$1,082.10)	(\$0.81)	\$13,389.34	\$68,016.95

Customer Count = 385



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

MARCH 2019 STAFF REPORT

From: Melanie Atkin, Accounting/HR Clerk m.atkin@jerome.az.gov

To: The Mayor and Council

Accounting Duties:

- Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- Made the weekly bank deposits.
- Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- An monthly fund, departmental, and vendor reports.
- Created a March summary budget to actual report for General, Utility, and Road funds.

HR Duties:

- Continuing to work with Kairos for the upcoming health benefits open enrollment.
- ❖ Worked on our quarterly worker's comp reports due next month.



Town of Jerome

Zoning Administrator Council Staff Report: April 9th, 2019

From: Charlotte Page, Zoning Administrator

- Planning and Zoning Commission: On March 6, 2019, the Regular Meeting of Planning and Zoning Commission was held.
 - Officers were elected and the DRB liaison was appointed.
 - o Final approval was given for accessory structure on First Ave.
 - o Preliminary approval was given for a new residence on Dundee
 - o Preliminary review for a 2nd story addition on a garage was tabled at the request of the applicant to obtain input directly from the Fire Chief.
- Design Review Board: On March 11, 2019, the Design Review Board met:
 - o Officers were elected.
 - o Review of the Zoning Ordinance Section 509 Signs was the main topic of the meeting
 - They discussed a simplified application process to streamline small projects. This would replace the intent of having a 'Certificate of No Effect' and was recommended for both DRB and P&Z.
- Board of Adjustment: On March 7th 2019 the Board met and elected officers.
- > Town Council: Update for Conservation of Historic property.
 - Hampshire property is active in site clean-up and owner has visited the site to evaluate the leaning shed. They are working with Jerome's Fire Wise program to reduce the overgrown areas of the two lots.
 - North Ave., property owner wants to redevelop as duplex, owner states they want to wait to see if the rezoning is allowed then submit plans for a duplex. He also has contractor reviewing his plan and is planning to have the structure evaluated to confirm if it will be possible to work with the existing structure or if it is unsalvageable.
 - Magnolia a stipulated lien was recorded March 29th, the Town should receive the legal notice the first week of April.

Zoning Update:

- Proposed R-2 Zone: Owners were contacted and given the Agreement drafted by Town Attorney. They are instructed to have the document notarized and return to Town Hall.
- New Projects Zoning initiated March 2019
 - Audit of P&Z and DRB minutes for expiration of approvals from 2017 forward.
 Letters will be sent to any expired projects.
 - Research of residential CUP's in all zones, review of all issued residential Conditional Use Permits, historic practices and relevance of 1997 change to Zoning Ordinance to be presented to P&Z for input.
 - Research of shed built without P&Z review.

- o Update forms for CUP, BOA Appeal Application, Sign Permit
- o Initiate simple project form for P&Z and DRB review.

Public Support

- Attend meeting with Fire Chief, Building Inspector and owners about garage addition at Hull Rd., application will remain open for six months for possible submission of alternate plan.
- Call to owner of Main St. property with stair rail in dangerous condition. It is approved by DRB for replacement, they have removed old rails and need building permit to proceed.
- o Post vacancy for P&Z Commissioner.
- Pre submission meetings
 - Discuss property boundaries
 - ADA Parking
 - Utility hookups
 - Restaurant Parking
 - Parking signs (private, require DRB approval)

Site Visits

- o Inspections/Follow up
 - Hampshire, several visits
 - Hull Rd., review lot coverage requirements
 - Holly Ave., check set back, measure
 - North Dr., First Ave., Fourth St., School St., photograph sheds
 - Main St., cleanup requested
- O Business Inspections, Business License
 - Haunted Hamburger
 - Grapes/T's/Coffee shop locations
 - Western Heritage
 - Ghost City Inn
 - Liberty Theatre
 - Spirit Room
 - High School, public areas

Projects, ongoing

- o CUP document floorplans for wine tasting for future reference
- o Periodic review of District Signs for problem resolution
- o Photograph new signs and update Zoning Sign inventory binder



POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715 REGULAR MEETING OF THE TOWN OF JEROME

BOARD OF ADJUSTMENT

DATE: Thursday, April 5, 2018 TIME: 6:00 pm

PLACE: JEROME CIVIC CENTER 600 Clark St.

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Board of Adjustment and to the general public that the BOA will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the BOA will attend either in person or by telephone, video or internet conferencing.

The BOA may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

Before calling the meeting to order, the Zoning Administrator administered the oath of office to Suzy Mound.

ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order by Chris Babbage at 6:11 p.m.

Roll call was taken by Vice Chair Babbage. Members present were Gary Shapiro, Suzy Mound, Vice Chair Chris Babbage and Carol Yacht was present telephonically. Jane Moore was absent. Staff present were Kyle Dabney, Zoning Administrator and Joni Savage, Deputy Clerk/Minute Taker.

ITEM 2: APPROVAL OF MINUTES: Approve Minutes of April 6, 2017

Carol Yacht made a motion to approve the minutes of April 6, 2017. The motion was seconded by Gary Shapiro and passed with 3 ayes and one abstention from Vice Chair Babbage.

ITEM 3: PETITIONS FROM THE PUBLIC — There were no petitions from the public.

ITEM 4: ELECTION TO APPOINT A CHAIR AND VICE CHAIR OF BOARD OF ADJUSTMENTS

Pursuant to Section 105 of the Town of Jerome Zoning Ordinance, the Board shall elect a Chair and Vice Chair from among its own members, who shall serve for one (1) year and until their successors are elected and qualified. The Chair shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The Chair shall have the power to administer oaths and to take evidence. The Vice Chair shall perform the duties of the Chair in the latter's absence or disability. Vacancies created by any cause shall be filled for the unexpired term by a new election.

Gary Shapiro nominated Jane Moore as Chair and was seconded by Vice Chair Babbage and passed unanimously. Carol Yacht nominated Chris Babbage for Vice Chair and was seconded by Gary Shapiro and passed unanimously.

ITEM 5: FUTURE AGENDA ITEMS -There were no future agenda items.

ITEM 6: ADJOURN

<u>Vice Chair Babbage moved to adjourn the meeting and was seconded by Gary Shapiro. The motion passed unanimously, and the meeting was adjourned at 6:15.</u>

Approval on next page.

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REGULAR MEETING OF THE TOWN OF JEROME

BOARD OF ADJUSTMENT

DATE: Thursday, April 5, 2018 TIME: 6:00 pm PLACE: JEROME CIVIC CENTER 600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Joni Savage on March 7, 2019

Approved: Board of Adjustment Chair ACTING	Date: 3.7.19
Altest: Suggin Mon d Board of Adjustment Vice Chair mem Ben	Date: 3-7-19



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REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, February 11, 2019 TIME: 7:00 pm PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:02 p.m.

Charlotte Page called roll. Present were Chair Brice Wood, Vice Chair Danny Smith, Henry Vincent, Tyler Christensen and John McDonald.

Staff present were Charlotte Page, Zoning Administrator and Joni Savage, Deputy Clerk.

7:03 (1:10) ITEM 2: APPROVAL OF MINUTES: Minutes of January 14, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		Х			
SMITH			х			·
CHRISTENSEN			X		1	
MCDONALD		X	X			<u> </u>
VINCENT			Х			

7:03 (1:50) ITEM 3: PETITIONS FROM THE PUBLIC

Chair Wood spoke about the discussion of signs on agenda Item 8. He told the board he would table this item, because he anticipated hours of discussion. He knew Mr. Fallen wanted to discuss signs and asked him to approach the dais.

7:04 (3:00) Charles Fallen, a representative of Passion and Cabal Cellars, spoke in support of the sandwich boards and their importance for businesses to be successful. His request is to allow the sandwich boards.

Chair Wood said he anticipated that signs would be on the agenda for several months to come and encouraged Mr. Fallen to return.

7:07 (6:00) ITEM 4: REPORT OF RECENT P&Z ACTIVITIES, HENRY VINCENT, P&Z LIASION

Mr. Vincent summarized, the P & Z Commission gave final approval to the Williams on East Avenue. They gave preliminary approval for tandem parking at the Clubhouse. The Feher addition was tabled for legal review. A preliminary approval for Andrea Allen, she didn't realize she needed approval. The Chair asked her to come back with better drawings, showing where the parking is at and come back with that for the platform. Rezoning on Hampshire is being forwarded to Council with two conditions, the parcel is limited to duplexes and triplexes and a Prop 207 waiver is to be signed by all affected property owners. They will have a work session on the 25th of February where they will contemplate bringing additional parcels into that rezone.

Chair Wood said there has always been a sequence for an applicant. Historically we waited for P & Z to make their

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approvals, we got a little bit out of that sequence lately and we need to go back to that sequence. He believes it should be done that way.

7:17 (15:40) ITEM 5: LOT #8, NORTH DRIVE, PARCEL NEXT TO 160 NORTH DRIVE

APPLICANT: Nelle Moffett

ZONE: R1-5

ADDRESS: 156 North Drive

APN: 401-11-012J

(Mailing: PO Box 1406, Astoria, OR 97103) OWNER OF RECORD: N. Moffett & R. Bowers

Applicant seeks approval for a simple single wire fence constructed with T-posts and a single stranded wire on the north east border of her lot. It is to establish boundary of the property line.

Mr. Smith asked about the fence, his concern is if there is a thin wire it might not be seen. He suggested hanging something on it.

Approval of Fence Half a Foot Inside Her Property Line to Delineate Her Property.

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			х			
SMITH			X		1	
CHRISTENSEN		X	X			
MCDONALD	X		X			
VINCENT		1	X			

7:21 (18:52) ITEM 6: 752 GULCH RD., THREE WINDOWS TO BE REPLACED WITH TWO

APPLICANT: Copper Star Remodeling for Janice Pontious

ADDRESS: PO Box 1082

OWNER OF RECORD: Steve & Janice Pontious

ZONE: R1-5

APN: 401-09-015

Applicant seeks approval to remove three windows and replace with two. These windows are in the master bath on the side of the house. The replacement windows will be mounted at the same height but are smaller to allow additional privacy in the bathroom.

7:21 (19:20) Janice Pontious explained what windows they were removing and that it was a privacy issue.

Motion to Approve the Project as Presented

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH		X	X			
CHRISTENSEN	1		X			-
MCDONALD	1		Х			· · · · · · · · · · · · · · · · · · ·
VINCENT			X			

7:22 (21:05) ITEM 7: GULCH RADIO - SHED, 105 GULCH LANE

APPLICANT: Chuck Runyon for Richard Martin

ADDRESS: PO Box 43, 105 Gulch Lane

ZONE: R1-5

OWNER OF RECORD: Martin Property Investments, LLC APN: 401-07-063

Applicant seeks approval from DRB for a shed on vacant property to house equipment for a radio

station. The site location and antenna were approved by Conditional Use Permit last year.

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Mr. Vincent asked what would be put in the shed.

7:23 (22:00) Mr. Runyon responded the transmitter and some other small equipment.

Chair Wood said he liked the design and asked if it was historical.

7:23 (22:40) Mr. Runyon said some of the materials are from the Verdugo house at the top of Gulch Road.

Motion to Approve Gulch Radio Shed

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABŞENT	ABSTAIN
WOOD			x			
SMITH			х			
CHRISTENSEN	1	X	Х		<u> </u>	
MCDONALD	X		X			
VINCENT	_		х			

7:25 (24:05) ITEM 8: SECTION 509 - SIGNS

DRB to review Zoning Ordinance, Article V, Section 509 SIGNS. P&Z advanced to Council Text Amendments with regard to Temporary Signs. Council was unable to support changes, asked P&Z to revise, P&Z seeks DRB input. Possible revisions to be suggested by Zoning Administrator for review.

Chair Wood said he would like to table this for now.

Vice Chair Smith suggested they might do a work session with Planning and Zoning.

Mr. Vincent prepared a handout pertaining to signs and temporary signs.

Chair Wood thanked him and suggested that it be on the next agenda.

7:35 (34:34) ITEM 9: FUTURE AGENDA ITEMS

There were no future agenda items.

ITEM 10: ADJOURN Adjourned at 7:38

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			х			
SMITH		X	х		1	
CHRISTENSEN	T		х			
MCDONALD	X		х			
VINCENT	T		х			

Approval on next page.

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REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, February 11, 2019 TIME: 7:00 pm PLACE: JEROME CIVIC CENTER 600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Joni Savage on March 11, 2019.

Approved: Tom Wood	Date: 3-11-19
Design Review Board Chair	
Attest:	Date: 3-11-19
Design Review Board Vice Chair	

DRB Sign Ordinance discussion February 11, 2019

GENERAL CONSIDERATIONS

Menu boards

Signs inside foyer

Signs inside window

Sign on window (lettering)

Exit/entrance

A Frame

Non-conforming pre-existing

Abandoned, dangerous or defective

Jerome's directory signs re: businesses

Home occupation

TEMPORARY

Property sale

Political

Construction

Required construction funding signs

A Frame

Hand held

Sale (reduced prices)

Special event

Street banners

Bisbee's exceptions:

Name plate
Historic designation plaques
Political
Real estate
Home occupations
Traffic control
Sandwich board
Integral building sign (name of building, contractor, date of construction or carved into building)
Sign walker
Murals

Bisbee contains language of within and not within the Historic Overlay District

Camp Verde Ordinance provides a good matrix of temporary signs. Copy attached

"Subdivision directional sign" means a sign limited to directional messages or direction instructions for new subdivisions and may be on or off premise and such signs shall be made of any heavy duty, weather-resistant material including laminated paper, plastic, metal or wood.

"Temporary sign" means any sign or advertising display intended to be viewed for a temporary period of time, ordinarily until the happening of a particular event; Sec 404D.

"Under-canopy sign" or "under-marquee sign" means a sign suspended below the ceiling or roof of a canopy or marquee.

"Wall sign" means a sign mounted flat against or painted on the wall of a building with the face in a parallel plane to the plane of the building wall.

"Window sign" means a sign installed inside a window for the purpose of viewing from outside the premises. This term does not include merchandise located in a window.

des flot flictude ffier	citatidise located iii a wii		115000	DD 3 11 1/0 /
). Temporary				PRDINANCE
			TED TEMPORARY SIGNS	
Temp			rmance with provisions s	pecified below.
Type/	Maximum	Location/	Maximum Time Period	Comment/Additional
Purpose	Size/Area	Property	Allowed:	Regulation
Event, Show, Election, Public Notice*	16 sq ft; max 2'x2' in Public R/W ****Except in Council Designated (Event Show) temporary sign areas.	On-site, or with Owner's written permission	10 days after event; in Public R/W: max 48 hrs after and max 30 days total	Public R/W ** only for Local Events,*** but not on street, traffic, or utility poles; must not create traffic visual obstruction
For Sale, Lease or Rent	7 sq ft; max 32 sq ft per 500' street frontage;	On-site for sale, lease, rent;	10 days after close of escrow or lease;	Permit & Fees required for Temporary signs greater than 7 sq ft;
Open House	max 3 signs @ 7 sq ft, two sided, no illumination	on/off-site with owner's written permission	only when sales person in home being advertised	Not in Public R/W
Opening New Subdivision	32 sq ft to 100 sq ft per Final Plat; 1 sign per exterior street	On-site, min 5'setback from R/W	3 years from date of permit issuance	Not permitted in Public R/W; Permit & Fees required
Opening New Multi-Family, Commercial, Industrial	32 sq ft, 1 add't sign per exterior street under same ownership	On-site, min 5'setback from R/W	year from installation or certificate of occupancy, whichever occurs first	Not permitted in Public R/W; Permit & Fees required
Buildings under Construction	32 sq ft; max 16 sq ft in single-family residential	On building under construction		Permit & Fees required
Directional for New Subdivision	1.5 sq ft, 3ft hgt per sign; max 30 signs 20' apart; 40' from other signs; 5 max per 500' same street	On/off-site w/in 3mi radius with Owner's written permission	3 years from date of permit issuance	Not permitted in Public R/W; Permit & Fees required
Garage/Yard Sales	2' x 3'	With Owner's written permission	Duration of sale; immediate removal after	Not permitted in Public R/W; phone number required on signs



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REGULAR MEETING OF THE TOWN OF JEROME

PLANNING AND ZONING COMMISSION

DATE: Wednesday, February 6, 2019 TIME: 7:00 pm PLACE: JEROME CIVIC CENTER 600 Clark St., JEROME, ARIZONA 86331

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Planning & Zoning Commission and to the general public that the Planning & Zoning Commission will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Planning & Zoning Commission will attend either in person or by telephone, video or internet conferencing. The Planning & Zoning Commission may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)[3].

Before calling the meeting to order the oath of office was administered to Joe Testone.

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Margie Hardie called the meeting to order at 7:02 p.m.

Roll call was taken by Charlotte Page. Commission members present were Chair Margie Hardie, Vice Chair Lance Schall, Joe Testone, Scott Hudson and Henry Vincent.

Staff present were Charlotte Page, Zoning Administrator and Joni Savage, Deputy Clerk.

7:03 (1:50) ITEM 2: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

7:04 (2:30) ITEM 3: APPROVAL OF MINUTES: Minutes of Executive Session December 5, 2018

Approval of Executive Session Minutes of December 5, 2018

Commissioner	Moved	Second	Ауе	Nay	Absent	Abstain
Hardie		1	X	100 100 100		1. Barrier 1. S
Hudson	X		х			
Testone	1700					X
Schall		Х	Х		-	
Vincent	TOTAL PROPERTY.		X	POWER PARTY		

7:08 (5:22) ITEM 4: APPROVAL OF MINUTES: Minutes of Regular Meetings December 5th and January 2, 2019

Approval of Minutes of December 5, 2018 with Amendment and January 2, 2019

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			X	etopa L		
Hudson	1000	X	X			
Testone	100000000000000000000000000000000000000					X
Schall	X		X			
Vincent	DOT THE REAL		X			

****OPENING OF PUBLIC HEARING****

7:09 (08:00) ITEM 5: PUBLIC COMMENT: ZONING ORDINANCE ARTICLE III PROCEDURES, SECTION 304. DESIGN REVIEW, ADDITION OF REFERENCE TO A PREVIOUSLY APPROVED SOLAR GUIDELINE.

****CLOSE OF PUBLIC HEARING**** 7:10 (08:20)

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7:10 (8:30) ITEM 6: REVIEW PUBLIC COMMENT AND PROPOSED TEXT AMENDMENT ZONING ORDINANCE ARTICLE III PROCEDURES, SECTION 304. DESIGN REVIEW ADDITION OF REFERENCE TO A PREVIOUSLY APPROVED SOLAR GUIDELINE.

The Commission shall, after the public hearing and discussion, make a recommendation to Council to either adopt the ordinance as written, adopt the ordinance with changes, or not adopt the Zoning Ordinance text amendments referenced in Item 5 above.

Chair Hardie said in 2015 our Council approved these guidelines to be included as a reference for the Design Review Board to look at when approving, reviewing an application for solar electricity.

Ms. Page gave an introductory statement. This has not been reviewed by the lawyer. This commission doesn't see the formal ordinance given to Council. You may want to discuss any changes and have the lawyer review it, put it into an ordinance and then come back to P & Z and then go to Council.

Chair Hardie summarized, when we do a text amendment to the zoning ordinance, she believes Ms. Page is saying we can vote to approve this action and then it is a preliminary approval. It will be crafted by the attorney into an ordinance and then come back to us prior to going to Council.

Chair Hardie said we can vote to approve this action, it is preliminary in so far as the inclusion into the zoning ordinance and then come back to us prior to final approval from Council. We will be doing two reviews for text amendments. She asked for a motion.

Motion to add the Solar Installation Guidelines to the Zoning Ordinance.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			Х	No. of	2012	250000
Hudson	X		X			The second second
Testone	\$605 USA	X	X			
Schall			Х			
Vincent	TO THE PARTY		X			THE RESERVE

Chair Hardie called the question and added to the motion, all in favor of Sending This to Our Attorney for Crafting Into an Ordinance

****OPENING OF PUBLIC HEARING****

7:15 (13:32) ITEM 7: PUBLIC COMMENT: ZONING ORDINANCE ARTICLE III PROCEDURES, SECTION 301. AMENDMENTS OR ZONE CHANGES, ADDITION OF REFERENCE REQUIRING ZONING ADMINISTRATOR TO REFER TO "ARS 9-462.04. ZONING REGULATIONS; PUBLIC HEARING; DEFINITIONS" PRIOR TO POSTING NOTICES OF PUBLIC HEARING.

The Commission shall conduct a public hearing on a proposed amendment to the Jerome Zoning Ordinance, Section 301.C considering an addition to reference "ARS 9-462.04 Zoning regulations; public hearing; definitions" requiring the Zoning Administrator to refer to the state statute for current regulations prior to public hearing notifications. The Commission has set this hearing pursuant to Jerome Zoning Ordinance Section 301(C) Commission Action. ****CLOSE OF PUBLIC HEARING****7:16 (14:55)

7:16 (15:02) ITEM 8: REVIEW PUBLIC COMMENT AND PROPOSED TEXT AMENDMENT ZONING ORDINANCE ARTICLE III PROCEDURES, SECTION 301. AMENDMENTS OR ZONE CHANGES, ADDITION OF REFERENCE REQUIRING ZONING ADMINISTRATOR TO REFER TO "ARS 9-462.04. ZONING REGULATIONS; PUBLIC HEARING; DEFINITIONS" PRIOR TO POSTING NOTICES OF PUBLIC HEARING. The Commission shall, after the public hearing and discussion, make a recommendation to Council to either

The Commission shall, after the public hearing and discussion, make a recommendation to Council to eithe adopt the ordinance as written, adopt the ordinance with changes, or not adopt the Zoning Ordinance text amendments referenced in Item 7 above.

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Ms. Page explained she has been instructed not to incorporate this into the zoning ordinance as an instruction to the administrator and we read this in a different way. She asked them to table this and bring it back as a discussion item next month.

Motion to Table Item #8

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	X		X	Service .	CALL TO A	100000
Hudson			Х			
Testone		SERVE FOR	X	of the		
Schall		×	X			
Vincent			X			

7:17 (15:58) ITEM 9: 728 EAST AVE., LANDSCAPE PLAN

APPLICANT: Jamie & Darryl Williams

ADDRESS: PO Box 1295

OWNER OF RECORD: Darryl & Jamie Williams

APN: 401-07-090K Applicant requests review and Commission decision for proposed project that includes landscaping and

exterior accessory structures. Lot line and set back have been confirmed.

Chair Hardie confirmed nothing had changed since they made a preliminary approval other than a better definition of the site plan showing the setback of five feet.

ZONE: R1-5

Motion for Final Approval of Proposed Project

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	0.000		X	a Vite	200	
Hudson	200 (100 (100 (100 (100 (100 (100 (100 (X	X			
Testone	"您" 经启用。	X	X			
Schall	X		X			
Vincent	A CONTRACT		X			

7:19 (17:59) ITEM 10: 222 FIRST AVE., DECK

APPLICANT: Andrea Allen ADDRESS: PO Box 1151

ZONE: C-1 OWNER OF RECORD: Andrea Allen APN: 401-06-072A

Applicant requests review and Commission decision for a deck built at the lower level of this property, on the northwest side of the building facing Diaz St. Required parking is shown on the site plan, in the packet.

Ms. Page explained it is a platform made of wood not permanently installed. The site plan is demonstrating parking. This is a three-story building with three apartments which requires five parking spaces. The question is adequate parking really.

Commissioner Hudson commented they have plenty of parking and that is a non-issue to him.

Commissioner Vincent asked a question is the parking was located on the north end of the building.

7:21 (19:59) Andrea Allen answered that is where the majority of the spaces are, there are four spaces.

Chair Hardie asked, in regard to the site plan, it is already in place, correct. What happened, how did that come about? 7:22 (20:50) Ms. Allen confirmed that it was and according to her conversations with the prior Zoning Administrator it was her understanding she did not need a building permit. The structure is less than 12" off the ground. As soon as Ms. Page brought this matter to her attention, she stopped the work. It's 16 ½ by 16 ½, wood and not completed.

Chair Hardie said in reviewing the site plan, you are required to provide certain information and asked if she had been given access to the Zoning Ordinance. She asked what she meant by a temporary structure.

7:24 (23:12) Ms. Allen responded it is not anchored into the ground, it can be disassembled and moved. It's a platform, a deck with multiple uses. It is a private space and she didn't realize it was meant for parking. The road barely accesses it. No one can drive down there. She planned on using it for yoga, meditation and potential other uses.

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Chair Hardie said according to the ordinance there are a few things required for the site plan, one of the things required is the dimensions. This isn't called an accessory structure, because a deck is 12" off the ground. We're talking about an accessory feature, it doesn't qualify as a deck. She read, "Vicinity sketch showing the location of the site in relation to the surrounding street system, adjacent properties and there uses shall be identified."

7:26 (25:24) Ms. Allen said she submitted photos of the adjacent properties.

Chair Hardie said it is preliminary as far as she is concerned. It requires the vicinity sketch, the setbacks from the front and side of the building. She confirmed that Ms. Allen is required to have five parking spaces, and then asked did you say they can't get to the parking on Diaz.

7:28 (26:38) Ms. Allen explained if you had a truck you could. Not many people drive down there.

Chair Hardie said, "But that's your required off-street parking."

7:28 (26:49) Ms. Allen responded, "One of the spots is."

Chair Hardie asked about the ones on the other side.

7:28 (26:51) Ms. Allen explained how you would access the back of her house. You would come along Diaz, there are four parking spaces to the right. After the driveway is not as easily accessible.

Chair Hardie explained what she needed, the dimensions of the parking, showing how you do not overlap into your side yard.

Ms. Page said because it is on the street it does not need setbacks.

Chair Hardie said since it's zero it can be put there, but she does need the dimensions of the five parking spaces. And Ms. Page can show you how to do that.

7:29 Ms. Allen asked for confirmation that the parking spaces needed to be 8' x 20'.

Chair Hardie said yes and whatever remains of the property. She doesn't like to hold up projects, but she would like a site plan.

Commissioner Vincent added that DRB gave final approval on this at the last meeting.

Motion to Preliminarily Approve

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			X	1		Denie le le
Hudson			X			
Testone	ARWINE		X			CHARLES NO.
Schall	X		X			
Vincent	##F#VES	X	X			

7:31 (29:28) ITEM 11: 701 HULL RD., 2ND STORY ADDITION ON GARAGE

APPLICANT: Don & Kathi Feher

ADDRESS: PO Box 244
OWNER OF RECORD: Don & Kathi Feher

ZONE: R1-5 APN: 401-08-011A & 011B

Applicant request review and Commission decision for a second story addition over existing garage. Plans and Zoning Analysis in the packet.

Ms. Page again asks that the commission table this item. The file is being reviewed by legal and they did not have time to form an opinion. They will probably want to have an executive session with this commission.

Motion to Table Item 11

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			X	Part of the		
Hudson	Х		Х			
Testone	250 1275	STREET,	X	DOTAL STREET		OUT AND
Schall		х	Х			
Vincent	And the second		X			PARTITION

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7:32 (30:35) ITEM 12: 123 HILL ST., JEROME CLUBHOUSE POST NEIGHBORHOOD MEETING REPORT WITH REVISED PARKING FOR FIRE SAFETY AND SPECIFIC ASSIGNED SPACES

APPLICANT: Dewayne Woodworth

ADDRESS: 830 S. Main St., Suite 2D, Cottonwood ZONE: C-1

OWNER OF RECORD: Jerome Clubhouse, LLC APN: 401-07-169A

Applicant requests preliminary review and Commission decision for tandem parking, recommendations for fire safety are in the packet and incorporated in the design. Legal was consulted and will support the design on condition that lane assignments are specific to individual apartments and signed. Neighborhood Meeting Report is included in the packet for review and/or discussion.

Ms. Page told them what was in the packet. The owner would like an indication about parking prior to developing, they would like to know if they would get preliminary approval regarding tandem parking.

Vice Chair Schall asked about the fire lane, you said it was new. He had thought it was on the other drawing.

Ms. Page stated she did not have the prior drawing, however the fire lane was new.

Bobby Woods, the architect, approached the dais.

Chair Hardie asked him to explain the parking plan so far and the addition of the fire lane.

7:37 (34:05) Mr. Woods said the Fire Captain requested a 10-foot space between the building and where parking starts. They are required to have 12 spots. They're giving two spots for every apartment. Since our map is not accurate, we may lose a spot. If you don't allow tandem parking, then this is a moot point. A concern that came up at the community meeting, we want to make sure people can get in and out of the parking on that road. Since it is a private road people can back onto it.

Ms. Page said what is not on here is the retaining walls.

Chair Hardie asked for clarification she is confused about his statement, "to show how people get in and out of their parking spots."

7:39 (37:52) Mr. Woods said when we come back with a parking lot drawing with proper dimensions and slopes. Before we do all of that work we need to know if you will allow us to have tandem parking. If it's not acceptable than what's the point.

Vice Chair Schall said it looks like he is looking for approval of tandem parking and he's inclined to grant that, he has no problem with tandem parking.

Motion to Approve the Tandem Parking

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	VANDER IN	1500				
Hudson	There was a sur-					
Testone	IN THE SECOND					
Schall	10000	X				
Vincent	X					

Chair Hardie said she had discussion. She said, "What about eliminate tandem parking and do the required spaces?" You mentioned removing the number one space, why did you do that.

7:41 (40:24) Mr. Woods explained again, that they don't have the exact dimensions yet. This is conceptual at this time and he would like to give people two spots instead of one.

Chair Hardie asked, "Has it ever occurred to you to reconfigure this in a way which would allow for a lane for all individual cars to come and go?"

7:43 (41:45) Mr. Woods said, "Yes, we did, but we're going into a hillside, by the time you add all of those spots you're too deep into the hillside."

Chair Hardie suggested parallel parking rather than perpendicular.

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7:44 (42:25) Mr. Woods explained to her why it wouldn't work. It takes 24 feet for parallel parking to work. This is an economical way to get a lot of parking, as long as you're happy with tandem parking. We looked at this five or six different ways and then they came up with tandem parking.

Ms. Page added there was a suggestion that they be assigned spaces in the motion and the lease would indicate the spaces.

Commissioner Vincent said he would amend his motion to two spaces assigned to each rental. Vice Chair Schall amended his second.

Motion to Approve the Preliminary Tandem Parking Arrangement and that Two Spaces Would be Assigned to Each of the Rental Units

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	30835		Х	100		
Hudson	- /		Х			
Testone	动态的有效		X	CHARLES		
Schalf	(C. 14)	X	X			
Vincent	X		X			DESCRIPTION OF THE PERSON OF T

7:47 (46:15) ITEM 13: R-2 REZONING: STAFF REQUESTED COMMISSION REVIEW

Data has been accumulated regarding the proposed rezoning. Commission may discuss information from the report of the Neighborhood Meeting, Tentative Development Plan and Police and Fire input.

Chair Hardie asked how many speeding tickets had been issued on Hampshire. She asked Officer Kerry Lee if he would mind telling us, she's getting at safety issues for the people that live on Hampshire.

7:51 (51:20) Officer Kerry Lee said he understands, people are coming in to town at 35 to 45 miles an hour. They come in the middle of the lane. We do right a lot of speeding tickets on Hampshire. More than half of our tickets come from that area. You will find one of our officers on that road almost every day, which keeps the accidents down to a minimum.

Commissioner Vincent asked when they come around the curve from North Drive how fast are they going?

7:52 (52:30) Officer Lee said they are going at about 30 miles into the curve and then they accelerate again once they get past the high school. Speed isn't excessive at the curve, but by the Copper Shop they speed up again.

Chair Hardie interjected they accelerate at North Drive.

Officer Lee said yes.

7:56 (54:15) ITEM 14: R-2 REZONING: INFO FROM JEROME WASTEWATER MANAGEMENT AND PUBLIC WORKS

The Commission shall review and discuss input from Wastewater Management and Public Works regarding possible effects of increased use of and current condition of public sewer with regard to proposed zone change from R1-5 to R-2.

Chair Hardie said this is an important thing to consider whenever you consider the growth of the town.

7:57(55:05) Officer Lee said he would like to say one more thing. The majority of the citations issued off Hampshire Avenue are commuters that live in Prescott and are traveling through town.

Chair Hardie asked if the commissioners had read the information from Mr. MacVittie.

The Commission had and agreed they had no concerns for now.

Chair Hardie requested a synopsis from Ms. Page.

Ms. Page started with water consumption, in this zone the average water used per month is 2,600 up to 7,000. She compared this to random duplexes and triplexes, triplexes using up to 9,000 gallons. Duplex usage is similar to the properties in the zone. She spoke about the sewer line and these houses being at the end of the line for the public sewer.

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The other homes have their own septic. The biggest issue seemed to be areas that are still on the historic clay line.

Mr. Boland does not believe any of these homes are still on the clay pipes, but rather plastic.

Chair Hardie speculated that the problems are not exacerbated by these types of plumbing pipes, that kind of thing.

Ms. Page explained again, "The problem is where the clay pipe is."

Chair Hardie said we need to know if the increase in population could or could not have an effect on the waste water treatment plant.

Ms. Page said Mr. MacVittie said they could add up to an additional 10,000 gallons per day. That is for the entire town.

8:04 (1:02:41) ITEM 15: R-2 REZONING: GENERAL PLAN REVIEW WITH REGARD TO POSSIBLE ZONE CHANGE

The Commission shall review and discuss Jerome's General Plan with regard to land use and the proposed zone change from R1-5 to R-2.

Chair Hardie added this is land use and we're expanding what we currently have. She asked for input, no one had any. She continued and noted in the General Plan they talk about infill, she believes it is the best way to grow a town, in her opinion. She believes we would be going along with the General Plan to consider the properties right now for rezoning. To stay the way they are and use what is already there.

Vice Chair Schall thought that was a good comment. He didn't see any conflict with the rezoning and the General Plan. He would rather see infill versus urban sprawl. He prefers to see maximum use of lots and he thinks this rezoning addresses that.

Chair Hardie referred to page 21, the community identified issues. She read, "Residents stressed the need to build on Jerome's sense of community, recommending that a vibrant fulltime residency be actively protected and pursued through land use policy." Now that can mean that the landfill and increased density in existing neighborhoods is a good thing and yet down further it also says, "Land use and new development must be tied to the availability of water and the ability of the town's infrastructure to accommodate the projected tourist and resident population." We've already gone over what we can and she believes that issue with water and wastewater should be moved on to the Council. The lack of affordable housing has been going on for some time.

Commissioner Testone added it's happening everywhere, not just Jerome.

Chair Hardie thinks this would be a plus, to add to our affordable housing.

Ms. Page pointed out, in the General Plan it discusses density on page 23, R1-5 and R2 zones have always been seen as medium density, basically similar use. And then also same thing on page 24, density is referred to again.

Chair Hardie said we've gone through this before and acknowledged the description of the R-2 zone.

Ms. Page continued and referred to page 27 regarding infrastructure, Town wants to "prioritize infrastructure upgrades and maintenance to encourage redevelopment and infill." She suggested upgrading infrastructure is a Town responsibility.

8:14 (1:10:20) ****OPENING OF PUBLIC HEARING****

ITEM 16: PUBLIC COMMENT: PROPOSED ZONE CHANGE FROM R1-5 TO R-2, PARCELS LOCATED ON NORTH AVE., AND HAMPSHIRE AVE.

APPLICANT: Petitioners Heather & Robert Doss

ADDRESS: 896 Hampshire

OWNER OF RECORD: Robert & Heather Doss

ZONE: R1-5 bert & Heather Doss APN: 401-11-005A

The Commission shall conduct a public hearing on a proposed Zone Change for several properties: 10, 18, 21 North Ave., 884, 886, 888, 894, 896, 898 Hampshire and one vacant lot on Hampshire Ave., identified as APN 401-11-002A. The Commission has set this hearing pursuant to Jerome Zoning Ordinance Section 301(C) Commission Action. The Commission may continue the Public Hearing to a time and place certain if necessary.

Chair Hardie said, "I open up the public hearing for comment. If you wish to speak please raise your hand and I will have you come up and speak here up at the dais where the microphone is. If there are any comments."

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8:15 (1:11:22) Richard Johnson, resident of Jerome spoke, he is concerned about the parking. He asked if the requirements for parking would be increased.

Chair Hardie said, "Let me explain the purpose of a public comment, public hearing. It's not a Q & A. We'd like to hear from you your opinion. If you have any questions of that nature, happy to answer them. Our zoning administrator can help you out with that. But if you can present, because you know, because these are facts that you're asking. I don't want to presume, I'd rather she answer them. Happily, I know she would. If you'd like to make a comment of your feelings or position on the rezoning, happy to hear it."

8:16 (1:12:25) Mr. Johnson continued by saying, "My concern is the infrastructure. Does new construction have to provide its own septic and he would hate to see the parking issue between Verde and School Streets be recreated in that neighborhood. With that said, he is not afraid of more people moving to Jerome."

8:18 (1:14:00) Cybil Malinowski Melody, a Jerome homeowner said, "Initially was neutral on this proposal, but is actually reconsidering, I think it is great and I would like to potentially join in on the rezoning." She thinks it is a good thing for Jerome, it gives us more housing.

Chair Hardie asked if there were anymore comments. She closed the public hearing at 8:18 (1:15:30)

****CLOSE OR CONTINUATION OF PUBLIC HEARING****

8:18 (1:15:42) ITEM 17: P&Z REVIEW OF PUBLIC COMMENT, PROPOSED ZONE CHANGE FROM R1-5 TO R-2 The Commission shall consider public input and further discuss proposed zone change at the close of public hearing. The Commission may, after the close of public hearing and discussion, make any desired recommendations to Council to consider the approval or denial of the proposed rezoning.

Vice Chair Schall said he is ready to recommend to Council to approve this rezoning.

Chair Hardie said she felt the same way.

Vice Chair Schall believed they had done the required homework and documented it.

Chair Hardie had prepared a motion. This would be our recommendation to Council.

Motion to Advance the Rezoning Petition to Council With the Conditions That the Prop 207 Waiver Will Be Agreed Upon by the Applicants and That the Zoning Density Use be Limited to Duplex or Triplex

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	X		Х	100		STILL ST
Hudson			X			
Testone	THE RESIDENCE OF		X			基础的数据
Schall		X	Х			
Vincent			X			如於自身學生

Chair Hardie recognized Star Flagg who spoke from the audience.

7:56 (1:18:50) Mr. Flagg stated he thought the P & Z had done a very good job and thanked the commission.

Chair Hardie confirmed with Ms. Page that this would not have to be reviewed by the attorney. She asked her what happens next.

Ms. Page said after we look at this agreement that it would be time to ask the property owners to review that. It will advance to Council.

Commissioner Vincent asked if the agreement is in final form from the attorney.

Ms. Page said she has it and it is on the agenda tonight for us to review.

7:58 (1:20:30) ITEM 18: R-2 REZONING: ADDITIONAL REQUEST FOR INCLUSION IN PROPOSED ZONE CHANGE FROM ADJACENT PROPERTY OWNERS.

The Commission shall review and discuss additional requests for inclusion in Proposed Zone Change, for possible recommendation to Council.

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Chair Hardie would like to table items 18, 19 and 20 until the special meeting later in the month.

Commissioner Vincent asked if we review them at the March 6th meeting is that adequate time for the Council to consider at their March 11th meeting.

Ms. Page said to include the other applicants the process would have to start over again.

<u>Motion to Table Items 18, 19 and 20 Until a Date Set for a Special Meeting for us to Discuss and Make</u> Recommendations to Council

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	X		X			
Hudson			X			
Testone	A SECTION OF		X			
Schall		Х	X			
Vincent	1000		X			

Chair Hardie requested that Ms. Page set up a special meeting to discuss the attorney recommendations, look at Prop 207 and the next three items 18, 19 and 20.

ITEM 19: R-2 REZONING: DRAFT AGREEMENT, LIMIT USE & WAIVE CLAIMS, PROPOSED ZONE CHANGE.

The Commission shall review and discuss the agreement drafted for the proposed zone change from R1-5 to R-2.

Discussion/Possible Action/Possible Direction to Staff

ITEM 20: R-2 ZONE REVIEW ZONING ORDINANCE CHANGE, ARTICLE V, R-2 ZONE AND POSSIBLE CREATION OF ADDITIONAL ZONES

Commission may discuss how to modify the Zoning Ordinance to represent future residential zones that may change existing and/or introduce new residential zones. Draft text amendments are in the packet.

8:26 (1:24:42) ITEM 21: ZONING ADMINISTRATOR UPDATE OF STATUS FOR TEXT AMENDMENTS IN PROCESS.

Zoning Administrator to brief Commission on status of text amendments for Home Occupations, Member Absences, Accessory Buildings, Signs, reference for Solar Guidelines, and Certificate of No Effect.

Ms. Page said, So the first two are completed, Home Occupations and Member Absences. The Accessory Building will be continued at the February 12th Council Meeting. In regard to temporary signs, the proposed changes were given to Council, it was sent back to Planning and Zoning, Planning and Zoning asked DRB to review it. DRB reviewed it and they have it scheduled on the February meeting.

Commissioner Vincent added that Chair Brice Wood wanted to kick it back down the road and he challenged all the DRB to work on it.

Ms. Page said she may suggest a task force to have a work session.

Chair Hardie suggested a joint meeting of P & Z and DRB together.

Ms. Page talked about corrections to the sign ordinance regarding current practices, however it was put on the back burner in October. We had the Solar Guidelines public hearing and the ARS was tonight. It was discussed and decided it was better for a staff discussion.

8:29 (1:27:54) ITEM 22: FUTURE AGENDA ITEMS

Chair Schall suggested they clean their plates before they add anything else.

Chair Hardie asked what was scheduled for next month.

Ms. Page thought that Andrea Allen would be back, there is a new house on Dundee and possibly the garage on Hull.

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ITEM 23: ADJOURN

Adjourned at 8:32

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			x	PARTIES.		
Hudson	2000		x			and the same of the same
Testone	TAX DESCRIPTION	X	X			
Schall	X		×			AL
Vincent	AWAY		x			

Approval on next page.

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REGULAR MEETING OF THE TOWN OF JEROME

PLANNING AND ZONING COMMISSION

DATE: Wednesday, February 6, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER 600 Clark St., JEROME, ARIZONA 86331

	13.	1/ 4:	Respectfully submitted by Joni Savage on March 6, 2015	9
Approved:	Margie	Hadie	Date: 3/7/19	
	Planning & Zoning Commission	Çhair	1,//	
Attest:	1 da	w	Date: 3/14/2019	
	Planning & Zoning Commission	Vice Chair		



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DRAFT MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS

TUESDAY, MARCH 12, 2019, AT 7:00 P.M.

	10ESDAY, MARCH 12, 2019, AT 7:00 P.M.						
ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE						
	Mayor/Chairperson to call meeting to order.						
	Mayor Alex Barber called the meeting to order at 7:05 p.m.						
	Town Clerk to call and record the roll.						
	Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage						
	Harvey, Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg (who was present telephonically).						
	Other staff present were Charlotte Page, Zoning Administrator, and Joni Savage, Deputy Clerk.						
	Other state present were chantoner age, zoning Administrator, and som savage, bepory clerk.						
	Mayor or Mayor's designee to lead the Pledge of Allegiance.						
	Mayor Barber led the pledge.						
TEM #2:	FINANCIAL REPORTS						
7:07 (1:10)	Budget to Actual reports, vendor ledger and balance sheet for February 2019						
	Motion to Approve the Financial Reports						
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN						
	BARBER X X DILLENBERG X						
	HARVEY X						
	MOORE X X X WORTH X						
TEM #3:	STAFF AND COUNCIL REPORTS						
7:08 (1:47)	Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public						
	Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports						
	from Council members.						
	Motion to Approve Staff Reports						
	COUNCILMEMBER MOVED SECONDED AYE MAY ABSENT ABSTAIN						
	BARBER X X X DILLENBERG X						
	HARVEY X X						
	MOORE X WORTH X						
TEM #4:	PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING						
7:12 (6.12)	ADMINISTRATOR'S REPORT						
	Minutes are provided for the information of Council and do not require action.						
	Ms. Page read from her report and answered questions from Council.						
TEM #5:	APPROVAL OF MINUTES						
7:18(11:19)	February 12, 2019 - open and closed sessions						
	If necessary, Council may enter into executive session, pursuant to A.R.S. §38-431.01(A)(2), for the discussion or consideration						
7:22(16:30)	of records exempt by law from public inspection.						
	Mr. Gallagher left the Council Chamber to retrieve the placed assists win the of February 10,0010						
	Ms. Gallagher left the Council Chambers to retrieve the closed session minutes of February 12, 2019, Mayor Barber moved on to Item #6. Upon Ms. Gallagher's return:						
	Motion to Approve the Open Session minutes of February 12, 2019						
	BARBER X X						
	DILLENBERG X HARVEY X X						
	MOORE X						
	WORTH X						

	Motion to	Approve the	Closed Se	ssion Mil	nutes of	February	12, 2019				
	COUNCILMEMBE		SECONDED	AYE	NAY	ABSENT	ABSTAIN]			
	BARBER DILLENBERG	Х	-	X	 		x	-			
	HARVEY		X	Х							
	WORTH		+	X							
M #6:	PETITIONS FROM THE	DUBLIC		-			<u> </u>				
:18(11:38)	A letter from for end of these mir		ember Hunte	er Bachra	ch was r	ead by Ma	yor Barber	and is included at the			
TEM #7:	PRESENTATION: YAV				-						
7:25	Kristin Dan of Verde C	onnect will pro	vide informa	ation rego	irding th	e Yavapai (County Ve	rde Connect Project			
	and their consideration	n ot a plan to	construct a r	new north	i-south ro	oad in the c	area bound	ded by SR 260, I-17,			
	Cornville Road and SF										
	7:25(19:30) Dan	Cherry, Yavapı	ai County Pu	blic Work	s Directo	or, presente	d informat	ion. (Kristin Darr was not			
	present, ravap	al County app	ollea for a Fe	aerai Buil	a grant II	n the amou	int of \$25 n	nillion dollars. Out of 851			
								one in the State of en proposed since 1999			
								en proposed since 1999 led could find further			
	information and			Gecomine	CI,COIII	wilele beig	Oi is ii ii ei esi	eu coula fina former			
				aerina en	oka Hal	nas haan in	volved wit	h this project since 1999.			
	He directed the	audience to a	nower noin	t nresent	ation and	rus been in Hitalked ah	out the ste	ps involved with the			
								ation and input, and			
	noted that the f							mon and inport and			
	7:45(39:19) Mr. C		•				er anv aue	stions			
	Councilmember		•	-			, ,	3110713.			
			_ · · · · · · · · · · ·								
	7:46(39:35) Mr. C			-		-	-				
				rome, ası	cea it the	ere was a m	iap snowin	g the population			
	concentration in										
	7:48 (40:40) Mr. (-	•		,						
	7:49 (42:30) Bobi						_				
			there are so	me forest	service i	roads in the	area, hov	vever they can't give			
	preferences yet.										
	At this time, May	or Barber refer	enced ager	nda items	#10A ar	nd #10B, re	garding rea	zoning. She said that she			
								one those items to a			
				would of	en the t	loor at this	time to any	yone from the public			
	who wished to s		•								
					with the	e exceptio	n of publ	ic comment, to a			
		eeting, date	to be deter	mined							
	COUNCILMEMBE	R MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN]			
	BARBER DILLENBERG		+	X		+					
	HARVEY	X	1	Х	 						
	MOORE WORTH		X	X		4					
	WORTH	<u>I</u>		<u> </u>	1		L				
		Mayor Barber opened the topic up for public comment. No one came forward, and the floor was closed.									
	7:52 Motion	to Take a Fiv	e-Minute R	ecess							
	COUNCILMEMBE		SECONDED	AYE	NAY	ABSENT	ABSTAIN]			
	BARBER DILLENBERG	X	+	X		-					
	HARVEY			Х							
	WORTH		X	X							
ITEM #8	ORDINANCES AND	RESOLUTIONS	(#8A AND		TED 3/1	1/19\					
7:59	ITEM #8C: RESOLUTION						I OF THE I	OWN OF IEDOME			
PT2 (00:20)	YAVAPAI COUNTY,										
112 (00.20)											
			. 5/9, design	ating the	east side	e of Center	Street bet	ween 4th and 5th Streets			
	as a "No Parking" zon										
								nd said, "Eliminating			
	parking in Jerom	ie – is that who	ır we want?'	: She ack	nowledg	ged that "p	ublic safety	y trumps everything			
	نناه سسال ممارم	and to the com-	12 At		أتناه المسلما						
						itant about	displacing	residents from parking			
	in front of their h	omes. She ask	ed for input	from the	Council i	itant about members, c	displacing and discuss	residents from parking			

¹ The information is included at the end of these minutes.

Councilmember Moore said that she has driven on this street quite a few times and has had difficulty

making the curve even in a car. She suggested that we conduct a neighborhood meeting onsite to include property owners, Council and staff, and Council agreed.

8:13 (12:12) Carol Anne Teague, a resident of Jerome, stated that her concern is for our senior citizens, and we do not want them to fall.

8:14 (13:14) Suzy Mound, a resident of Jerome, spoke about why she believed that the "No Parking" should be in another area and not where it is proposed, and read from a letter she had prepared.

Mayor Barber gave direction to staff to schedule a public meeting onsite with staff, Council and property owners.

8:24 (23:15)

ITEM #8D: RESOLUTION NO. 581, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, ARIZONA, SUPPORTING THE PROPOSED AMENDMENT TO THE CONSTITUTION OF THE UNITED STATES RELATIVE TO EQUAL RIGHTS FOR MEN AND WOMEN

Council may approve Resolution No. 581, supporting ratification of the Equal Rights Amendment by the Arizona State legislature.

Mayor Barber read Resolution No. 581 in its entirety, and it was noted that Arizona would be the 38th state to ratify the ERA, which would cause it to become part of the U.S. Constitution.

Motion to approve Resolution 581

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
8ARBER	1		Х			
DILLENBERG	Ί	X	Х			
HARVEY	X		Х			
MOORE			X	1	1	
WORTH			X	1		

ITEM #9:

UNFINISHED BUSINESS

8:30 (29:10)

ITEM #9A: REQUEST FOR HANDICAPPED PARKING SPACE

Council may consider a request by Windy Jones for installation of a handicapped parking space on a Townowned lot located on Queen Street.

Mayor Barber noted that there has been some confusion on this, and we are awaiting final word from our Building Inspector. She asked Ms. Jones who told them that an ADA parking space was required.

8:31 (29:58) Windy Jones said that, in May of 2017, she had email and phone conversations with then Zoning Administrator Kyle Dabney. She met in person with Mr. Dabney, Building Inspector Barry Wolstencroft, Fire Chief Rusty Blair, Curtis Lindner and Carol Ann Teague. She was told by Mr. Dabney that an ADA parking space would be required. "If it is not required," she said, "then we won't be needing that space."

Vice Mayor Harvey asked what their intentions are and noted that whether it is a commercial or residential use may make a difference in whether or not an ADA space would be required.

8:33(31:30) Ms. Jones said that the property is zoned commercial, and ideally, it would be a combination of commercial and residential.

Councilmember Worth said that she would like to get clarification on some questions from the Town Attorney, and will email those questions to Ms. Gallagher.

Mayor Barber suggested that this be tabled to the same special meeting where rezoning is discussed so that Council will have more definitive information.

Motion to table until the special meeting

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG	L		Х			
HARVEY		X	Х		T	
MOORE			X			
WORTH		1.	X			

ITEM #10:

NEW BUSINESS

7:50 (43:30)

ITEM #10A: EXECUTIVE SESSION - REZONING

Council may enter into executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4), to receive legal advice from the Town Attorney, who may participate telephonically, regarding rezoning.

This item was postponed earlier in the meeting to a special meeting, date TBD.

ITEM #10B: REZONING

Council will review and may approve the recommendation of the Planning & Zoning Commission for the rezoning of 11 parcels on Hampshire Avenue.

With the exception of comments from the public on this item, it was postponed earlier in the meeting to a special meeting, date TBD. The floor was opened at that time to the public, but no one stepped forward.

8:36 (35:36)

ITEM #10C: POSSIBLE ZONING ORDINANCE AMENDMENTS

Council will review the following sections of the Zoning Ordinance and consider whether amendments would be appropriate. Council may direct staff and/or forward recommendations to the Planning & Zoning Commission in

² Ms. Mound's letter is included at the end of these minutes.

this regard.

- Section 301(D)(3), which requires that, in order to overrule a recommendation of the Planning Commission, it requires the vote of three-fourths (3/4) of all members of the Council; and
- Section 106(B), which provides that one member of the Design Review Board shall be a member of the Planning & Zoning Commission, designated annually by that Commission.

Councilmember Moore, who sponsored this item, recommended that these be sent to the Planning & Zoning Commission to determine if the Zoning Ordinance should be changed.

With respect to the common member of P&Z and DRB, she noted that this allows one person to have two votes and questioned why that is necessary.

With respect to the % vote needed to overrule a recommendation of P&Z, Ms. Gallagher said that she reached out to other Arizona towns through the Municipal Clerks Association, and none of those who responded have that provision in their Code. Their position is that P&Z makes recommendations, but Council is the ultimate authority, and P&Z recommendations can be overruled by a simple majority vote by Council.

Ms. Moore suggested that this could be the beginning of taking a look at several things in our Zoning Ordinance that could use revision.

Staff was directed to ask the Planning & Zoning Commission to look at these two provisions and make recommendations to Council.

8:44 (43:00)

ITEM #10D: FOUR-YEAR STAGGERED TERMS FOR COUNCIL

Council will review the ballot question narrowly approved by Jerome voters in August 2018 regarding four-year staggered terms for Councilmembers and may determine how to proceed.

Mayor Barber read a letter from resident Margie Hardie on this topic. Her letter recommended that, if going to four-year terms, the Mayor continue to be chosen every two years.

Ms. Gallagher stated that the Mayor would continue to be chosen every two years. She has discussed it with the attorney, and while Council would serve four-year staggered terms, every two years there would effectively be a new Council, and each new Council would choose its Mayor.

Councilmember Worth, who sponsored this item, said that she had done some research with other municipalities, and it is common practice that, even with four-year staggered terms, every two years there is a new Council, and they choose a Mayor and Vice Mayor.

Ms. Gallagher stated that the Town Attorney has advised that Council must take some action, either to adopt an ordinance establishing four-year staggered terms, or to rescind Resolution 565, adopted by the prior Council, stating that such an ordinance would be adopted if approved by the voters.

Council discussed this, and comments were heard from the public.

8:57(56:48) Suzy Mound, a Jerome resident, stated that she did not understand the need for the staggered terms. She supports rescinding.

8:58(57:50) Mansel Mathews, a Jerome resident, said, "If it isn't broke"

There was further discussion, wherein ultimately, the Council decided to rescind the Resolution.

Motion to Rescind Resolution #565

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABŞTAIN
BARBER		X	Х			
DILLENBERG			X			
HARVEY	X		X			_
MOORE			X		1	
WORTH			Х			

8:58 (59:15)

ITEM #10E: RENTAL OF TOWN-OWNED SPACES

Council will review recently expired leases of Town-owned spaces at Town Hall (Studios 1 and 3) and at the Hotel Jerome (Unit B2) and determine whether to extend the existing leases as is, renew them with altered rates or terms, or open them to bidding.

Ms. Gallagher reviewed a list of current leases, explained the pricing and noted the three spaces with expired leases. All three of those tenants would like to continue with a lease.

Councilmember Worth asked questions about the rental prices.

Councilmember Moore asked about including a small percentage rate increase, perhaps at budget time.

Ms. Gallagher said that Council has that option, and it was agreed to include a provision in the lease where the rental price could be increased at the discretion of Council by up to 3% each year.

Motion to extend the Leases as discussed

COUNCILMEMBER	MOVED	SECONDED	AYE	MAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		l	X			
HARVEY	1	X	Х			Î
MOORE	Х Х		Х			
WORTH			X		1	

Regular Meeting of March 12, 2019 9:07 ITEM #10F: OLD TOWN YARD PARKING (1:06:15)Council will discuss parking being created at the old Town yard and may determine the nature of its intended use (public parking, resident parking, etc.). Ms. Gallagher said that our crew is very close to having the old Town yard ready to open for parking. She asked Council how they wished to utilize it. Council discussed this and determined that it would be parking for Jerome residents only, and overflow from Town Hall. Motion to Use the Parking for Residents Only and Overflow from Town Hall COUNCILMEMBER MOVED SECONDED AYE ABSENT ABSTAIN BARBER DILLENBERG HARVEY WORTH 9:12 ITEM #10G: PROCLAMATION: WELCOME HOME VIETNAM VETERANS DAY (1:11:05)Council may approve a Proclamation designating March 30, 2019, as "Welcome Home Vietnam Veterans Day." Mayor Barber read the Proclamation in its entirety. Councilmember Moore commented that we should do all that we can to avoid another war like this. Motion to Adopt the Proclamation: Welcome Home Vietnam Veterans Day COUNCILMEMBER SECONDED AYE MOVED BARBER DILLENBERG Х HARVEY ITEM #11: TO AND FROM THE COUNCIL 9:20 Council may direct staff as to items of pending importance that they would like placed on a future meeting (1:19:40)agenda. Councilmember Moore said that she would like to have the Public Works department come up at budget time with recommended projects and estimated costs. She would also like the fee schedule for Planning & Zoning to be reviewed. Ms. Page noted that those fees have not been updated since 2006, Ms. Gallagher suggested that Council take a broader look at all fees, and Council agreed. Mayor Barber would like to have Council tour the sewer plant and the Hotel Jerome during April. Ms. Gallagher noted that before touring the Hotel Jerome, we need to complete the lead paint abatement there; however, a sewer plant tour can be scheduled. The Mayor said that during the sewer plant tour, she would like an explanation about how everything works, and added that Tyler Christensen would like to show Council the plant in Sedona as well. Mayor Barber also noted that the next meeting of the parking kiosk work force is scheduled for Thursday, March 21, at 11:00 a.m. Vice Mayor Harvey thanked staff for the additional information she had requested. Councilmember Worth spoke about her first NACOG meeting and the Intergovernmental meeting she attended, which she found very informative. She also talked about her involvement with the local schools and several upcoming events. Councilmember Dillenberg, who was attending by phone, noted that he was in Dubai with 7,000 special Olympians. He added that he could not wait to be back in Jerome. Councilmember Moore added that she sits on the board of Verde Valley Land Preservation and they have a meeting on March 21 where they will discuss open space issues and Verde Connect. Councilmember Dillenberg added that a citizen approached him about the possibility of Jerome having a community garden, which he feels is an interesting concept. ITEM #12: **ADJOURNMENT** Adjourned at 9:29 p.m. COUNCILMEMBER MOVED SECONDED AYE ABŞENT BARBER Х DILLENBERG HARVEY MOORE

APPROVE:	ATTEST:
Christina "Alex" Barber, Mayor	Candace B. Gallagher, CMC, Town Manager/Clerk
	Date:

Dear Jerome Town Council and public attendees:

The Mayor and Town Council have a lot of work ahead of them. They were elected by a majority of the citizens of Jerome to DO that job.

Each and every one of them campaigned on the promise to do what ever they have to do to repair, replace and update the town's infrastructure. Think about that for a moment please. Our infrastructure is so important to the citizenry that 100% of the people elected were those who promised to do something about it.

The Town's annual budget is, admittedly, a lot of money. That said, it costs a lot of money to run our town. With all the revenue taken in, with tax revenue from restaurants, shops and residential rentals, including vacation rentals, it is just enough to keep our town running "in place", but not enough to make the repairs that everyone admits are needed and those that will come upon us without warning.

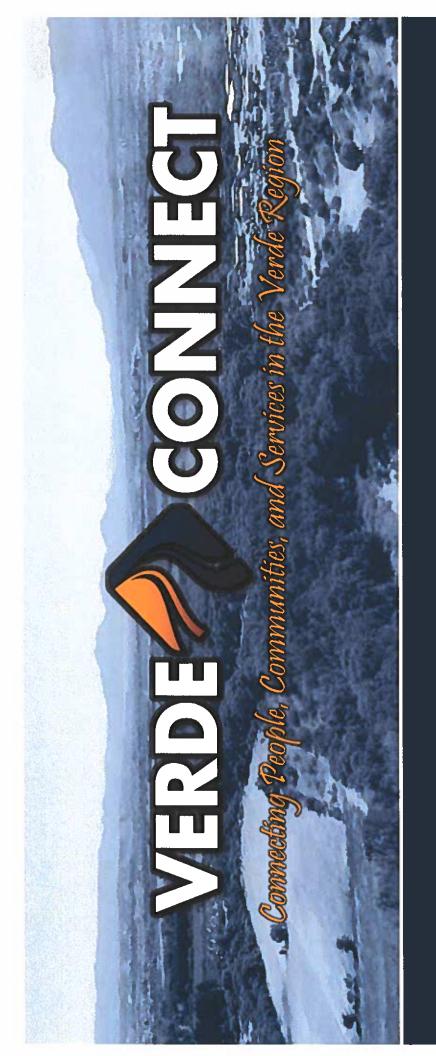
This council faces some very tough decisions, many won't be popular. The people who support these measures, will not likely be here tonight. It seems the ones who do show up to council meetings and voice their opinions on social media are, by a majority, there to present negative views.

If you have not attended Town of Jerome budget meetings, you are probably very unaware of just exactly where the town's money is spent. I urge you to attend the budget meetings before you pass negative judgment on the Town Council when they make a tough, and unpopular, decision.

I also urge you to remember, that the people behind the dais are your friends and neighbors, not your enemies. They care just as much as you about the future of Jerome. Perhaps they care more. They are volunteering their time, a LOT of it, for what amounts to a thankless job, often under duress, for which they will be scrutinized often and complimented infrequently.

Please. SUPPORT, don't criticize, the efforts and hard decisions of the people you elected. They are doing their very best under unfavorable circumstances. It's not a matter of IF our infastructure fails, it's a matter of WHEN. We need to have dedicated funds in the bank, ready to use when it's needed. Without these funds in hand, we will be in deep trouble when the inevitable happens.

Kind regards, Hunter Bachrach



Add Your Voice!



VERDE CONNECT

- □ What is Verde Connect?
- Activities to date
- What has been going on since the public meetings last fall?
- 1 Project Purpose
- ☐ Next steps

A LONG-ENVISIONED INVESTMENT

WHAT IS VERDE CONNECT?

Verde Connect brings

together a long-term

vision for a north-south

route to connect Cornville

Road to State Route 260.

1999 Overde Valley
Transportation Study

0 2009

Camp Verde Small Area Transportation Study

2009 (

Verde Valley Multimodal Transportation Study 2012

Yavapai County Comprehensive

2016

Verde Valley Master Transportation Study

4

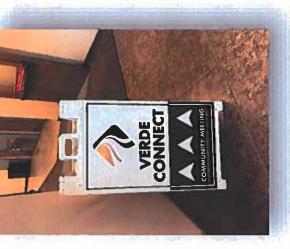
ACTIVITIES TO DATE

- □ Yavapai County initiated and funded a Design Concept Report in the spring of 2018, with no funding available for final design or construction.
- □ Public meetings held in
 Cottonwood, Camp Verde, and on
 the Yavapai Apache Nation in
 September and October of 2018.



WHAT HAS BEEN GOING ON SINCE THE PUBLIC MEETINGS LAST FALL?





9

BUILD GRANT

Better Utilizing Investments to Leverage Development

- ☐ Federal grant program for investments in road, rail, transit, and port projects.
- \$25 Million awarded to Yavapai County for the Verde Connect project in December 2018.
- projects were awarded. This project was the only one awarded in the State of □ Of the total 851 BUILD Grant applications submitted to the USDOT, only 91
- The Grant requires that all funds be fully expended by September 30, 2025.
- (FHWA), the County must complete an environmental study that is compliant To obtain funding authorization from the Federal Highway Administration with the National Environmental Policy Act (NEPA).

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NEPA

National Environmental Policy Act of 1969

- Environmental Assessment (EA).
- Requests input on alignment alternatives the public would like us to evaluate and areas we should avoid.
- ☐ Close coordination with local, regional, state, and federal agencies such Engineers, and Environmental Protection Agency, among many others. as the US Fish and Wildlife Service, US Forest Service, Army Corps of
- □ "Scoping" period initiates the EA process.
- □ Future Phases: Alternative Analysis, Preferred Alternative Selection, Draft EA, Public Hearing, Final EA.

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SCOPING

Public Comments Requested through March 31,

- Scoping is the process used to determine the appropriate scope of an EA study, such as the study area and the need for the project, and to identify issues and concerns.
- □ Public participation is an integral part of scoping.
- comments received since public involvement kicked off in June 2018. ☐ Input received during this time will be added to the hundreds of

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WHAT ARE WE DOING NOW FOR SCOPING?

Public Comments Requested through March 31,

- Coordination with local, state, and federal agencies.
- Conducting Verde Valley Community presentations to receive public input.
- Website updates to disseminate latest project information.
- Outreach to public using press releases, newspaper advertisements, radio, online survey, email blast, etc.

mailing list.

HOW CAN I ADD MY VOICE?



Mail comments to Verde Connect Project/Central Creative, 24 W Camelback Rd. #A-479, Phoenix, AZ 85013



www.verdeconnect.com
Click on "Get Involved" to
complete a short survey.
Click on "Contact Us" to
submit a written comment
and be added to the project
email list.

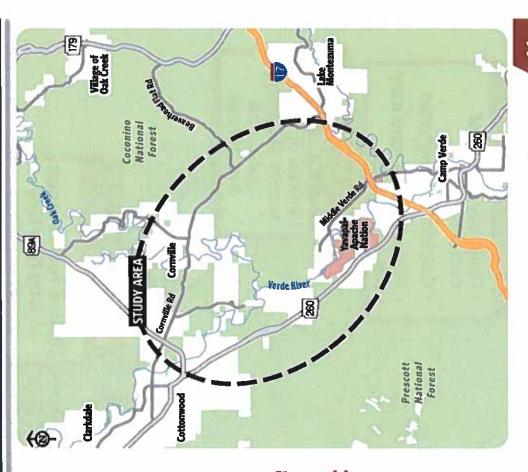


Call Public
Involvement
Manager Kristin Darr
at 602-750-7139 for
more information or
to be added to our

PROJECT PURPOSE

- □ Connect areas divided by the Verde River
- □ Reduce out-of-direction travel
- □ Meet current and future travel demand
- □ Provide an alternative/emergency route
- □ Support planned economic development
- providing a bridge crossing

□ Manage access to the Verde River by

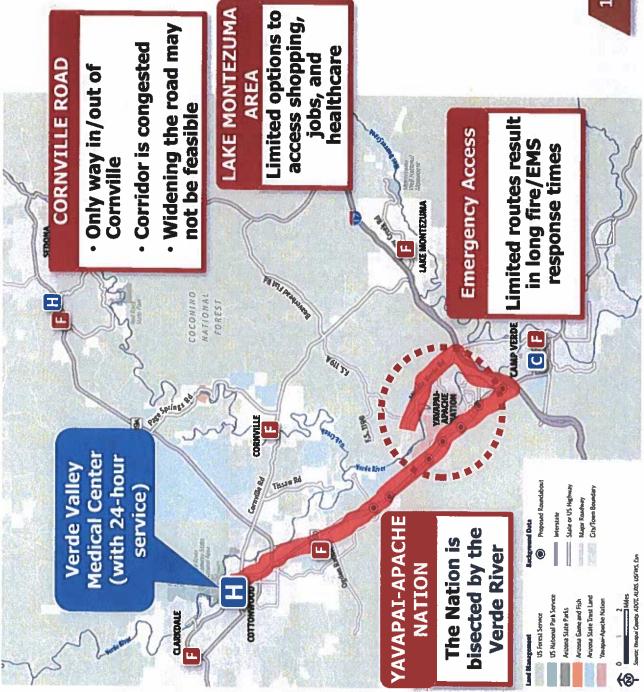


AREA ISSUES AND NEEDS

Long Commute Times

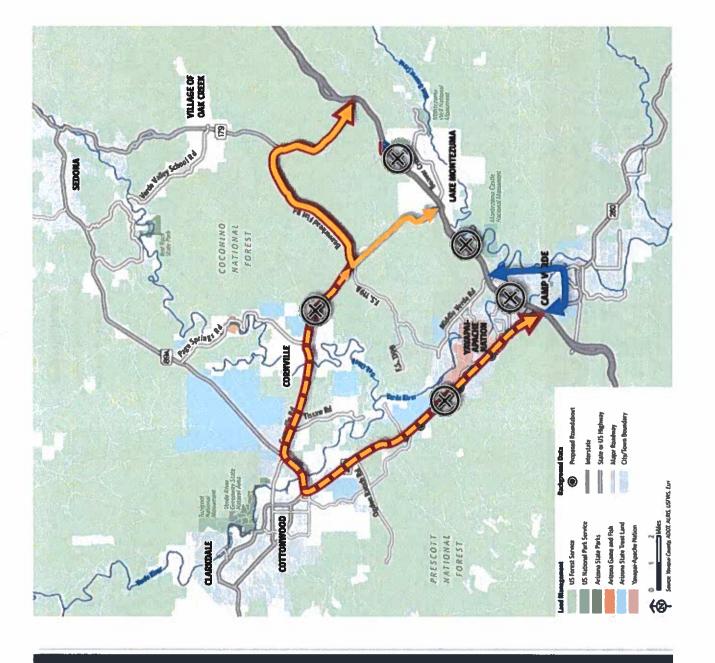
Long Fire and EMS Response Times

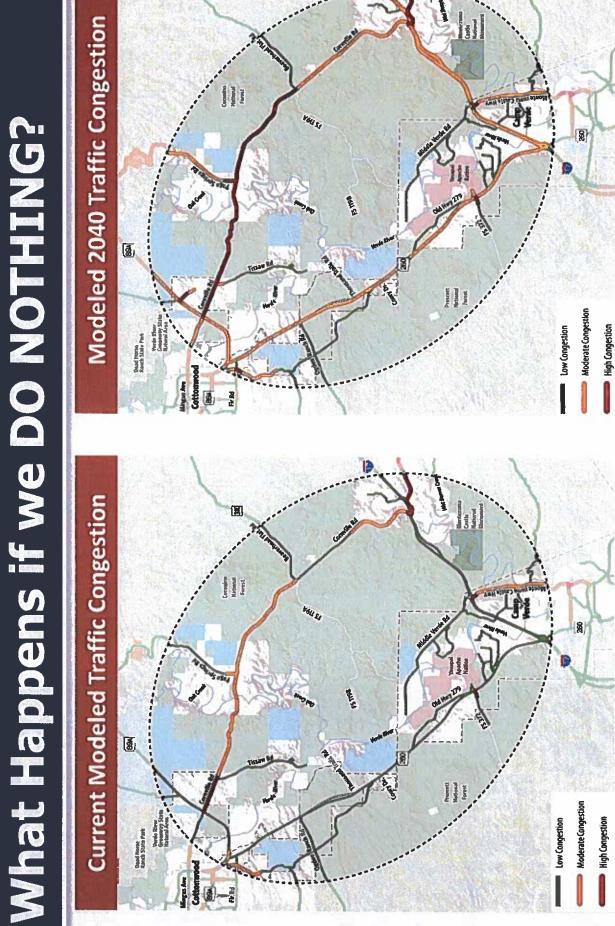
- Fire Station
- H Hospital/Emergency Department
- C Medical Clinic



AREA ISSUES AND NEEDS

Detour lengths if regional highways are shutdown



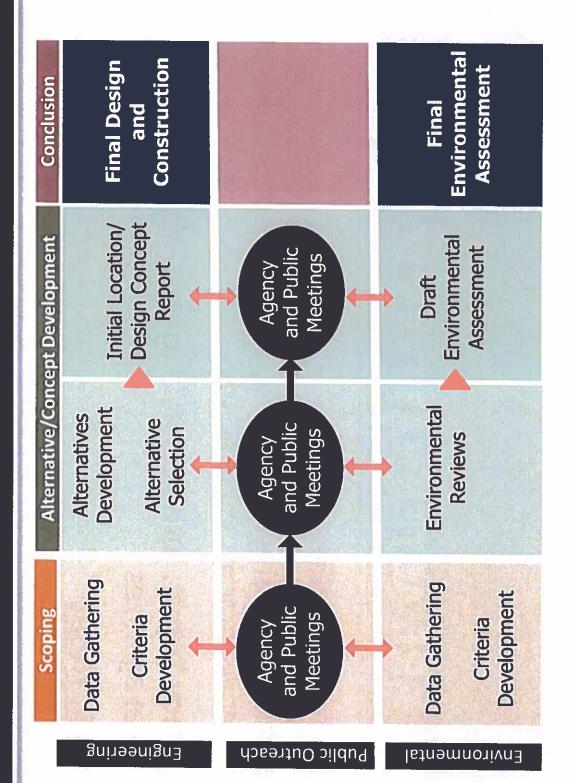


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HOW ARE ALTERNATIVES IDENTIFIED?

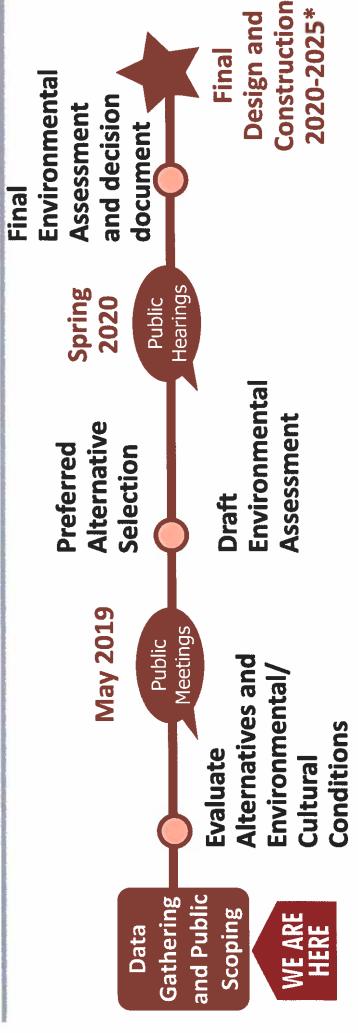
- Previous Studies
- Technical Analysis: physical, environmental, cultural, built environment, impacts, etc.
- Agency Input: jurisdictions; regional, state and federal agencies
- **Public Input**

STUDY PROCESS



17

NEXT STEPS



*If a build alternative is selected.

mailing list.

HOW CAN I ADD MY VOICE?



Mail comments to Verde Connect Project/Central Creative, 24 W Camelback Rd. #A-479, Phoenix, AZ 85013



Www.verdeconnect.com
Click on "Get Involved" to
complete a short survey.
Click on "Contact Us" to
submit a written comment
and be added to the project
email list.



Call Public
Involvement
Manager Kristin Darr
at 602-750-7139 for
more information or
to be added to our

March 12, 2019

Suzy Mound 646 Center Ave Jerome, AZ 86331

To Town Council:

I'm thankful I attend council meetings, especially because as I read through the reports during last month's meeting, I learned of the proposal to eliminate parking directly in front of my house, at 646 Center Avenue. I've purposely parked in front of my bedroom and bathroom windows for the entire 22 years I've owned my home. Parking here gives me more privacy which helps me feel safer, it blocks some of the street noise, and provides closer access to my front door.

I'm asking council to alter the proposed change by once again painting part of the curb across from me, in front of Julie Perkins house, red. Thus, allowing her to park in front of her house and me in front of mine. The red curb paint wore off years ago, and the town never repainted it. By doing it this way, we will only lose one parking spot instead of two. There's also an inactive fire hydrant that cannot be moved, and an electric pole that hinders people's ability to park close to the curb on that side of the road.

I currently park as close to my fence as possible, but because the road is in such disrepair, I must adjust several times to get my car in closer. It's my understanding Center Avenue will be repaired this spring, which will make parking easier for everyone.

One of the biggest culprits of vehicles partially blocking the road has been contractor vehicles doing repairs on homes in the neighborhood. There are times when parking is an issue for months at a time. We must all grin and bare it, because our 100+ year old homes need the upkeep. When this happens the vehicle, owners are present in order to move their vehicles for emergency and safety reasons.

I'm pleading with council to allow me to continue parking directly in front of my house. Due to a neck injury and prior herniated disk, I can only lift up to 10 pounds. Living alone already requires me to make many trips to the car to carry in provisions, etc. I require close access to my home for medical reasons.

Thank you,

Suzy Mound 928.202.2700



Proclamation

FAIR HOUSING MONTH - APRIL 2019

Whereas, the National Fair Housing Law of 1986, as amended by the Fair Housing Amendments Act of 1988, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

Whereas, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

Whereas, April has traditionally been designated as Fair Housing Month in the United States;

Now, Therefore, I, Christina "Alex" Barber, Mayor of the Town of Jerome, Arizona, do hereby proclaim *April 2019* as *Fair Housing Month* in the Town of Jerome, and urge all citizens of this community to comply with the letter and spirit of the Fair Housing Law.

Dated this 9th day of April, 2019

Christina "Alex" Barber, Mayor		
2000		



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ORDINANCE NO. 449

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 12-1-10, "OTHER RESTRICTED PARKING AREAS," OF THE JEROME TOWN CODE REGARDING DESIGNATION OF NO PARKING ZONES

BE IT ORDAINED by the Common Council of the Town of Jerome, Arizona, as follows:

Section 1. Paragraph A of Section 12-1-10, "Other Restricted Parking Areas," of Article 12-1, "Traffic Control," of the Jerome Town Code is hereby amended as follows (additions <u>underlined</u>; deletions in strikeout text):

Section 12-1-10 Other Restricted Parking Areas

- A. Upon recommendation of the Police, Fire and/or Public Works Departments, the Town Council shall may designate restricted parking areas by the use of signs and/or painted curbs.
 - 1. If the curb is painted red, parking shall be prohibited in the red area adjacent to the painted curbs at all times.
 - If the curb is painted yellow, the space so painted shall be used exclusively by vehicles during
 the loading or unloading of freight or passengers. Signs placed at either one or both ends of
 such zone may further restrict use of a loading zone for specific vehicles or purposes.

Section 2. Paragraph C of Section 12-1-10, "Other Restricted Parking Areas," of Article 12-1, "Traffic Control," of the Jerome Town Code is hereby amended as follows (additions <u>underlined</u>; deletions in strikeout text):

Section 12-1-10 Other Restricted Parking Areas

C. Upon recommendation of the Police, <u>Fire</u> and/or Public Works Departments, the Town Council <u>shall may</u> determine and cause to be designated by proper signs or markings, locations in which the stopping, standing, or parking of vehicles would create a hazardous condition or would cause delay to traffic.

Date of first reading:				Dates o	f publication:	
Date of adoption:				Date of	posting:	
Voting record at adoption:		for Hills a		-		
	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						i
HARVEY						1
MOORE						
WORTH		7				

Section 3. Following its adoption with the requirements of A.R.S. § 39-203	n, this Ordinance shall be published by the Town Clerk in accordance et seq.
Section 4. All ordinances or parts are hereby repealed to the extent of their	s of ordinances that are in conflict with the provisions of this Ordinance inconsistency herewith.
jurisdiction, such decision shall not affect	provision of this Ordinance be declared invalid by a court of competent t the validity of this Ordinance, any provision incorporated by reference e as a whole or any part thereof other than the part so declared invalid.
PASSED AND ADOPTED BY THE TOWN C	OUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS
Christina "Alex" Barber, Mayor	
ATTEST:	APPROVED AS TO FORM:

William J. Sims, Esq.
Town Attorney

Candace Gallagher, Town Manager/Clerk



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STAFF SUMMARY REPORT

FROM:

Candace Gallagher, Town Manager/Clerk

CASO

ITEM:

ITEM #8B: ORDINANCE NO. 450 (MOBILE FOOD VENDORS)

MEETING DATE:

April 9, 2019

Mobile food vendors are proliferating throughout the State of Arizona, and recent legislation has curtailed the ability of municipalities to prohibit or restrict them. However, we are able to adopt regulations to, among other things, assure that the vendor has the appropriate county permits and the required state license. (See statutes below.)

The League of Arizona Cities and Towns developed a model ordinance for use by cities and towns, which I used to draft Ordinance 450. The League has strongly encouraged all towns to adopt at least the portion of the model ordinance that establishes operational requirements, in order to avoid further state regulation and preemption in this area. Ordinance 450 includes this and more.

A.R.S. 9-485.01. Mobile food vendors; mobile food units; operation

A. In relation to a mobile food vendor or mobile food unit, a city or town by ordinance or resolution may:

- 1. Prohibit or restrict a mobile food vendor from operating at a public airport or public transit facility, in an area zoned for residential use or within two hundred fifty feet of an area zoned for residential use.
- 2. Continue to enact and enforce regulations and zoning codes on mobile food units or mobile food vendors that are not otherwise prohibited by law.
- B. In relation to a mobile food vendor or mobile food unit, a city or town may not:
- 1. Require a mobile food vendor, property owner or lessee of a property to apply for and receive any special permit that is not required for other temporary or mobile vending businesses in the same zoning district.
- Require a mobile food vendor or mobile food unit to operate a specific distance from the perimeter of an existing commercial establishment or restaurant, except as required by applicable building, fire, street and sidewalk codes.
- 3. Prohibit or restrict a mobile food vendor or mobile food unit from using any legal parking space, including metered parking, except to restrict the number of spaces, vehicle size and parking duration and the ability to occupy sites with insufficient parking capacity as prescribed by a local zoning ordinance of the city or town or as otherwise prohibited by federal law.
- 4. Require a mobile food unit to be inspected by a city or town fire department before operation if the mobile food vendor provides evidence that the mobile food unit passed a fire inspection by another city or town fire department in this state within the preceding twelve months.
- C. A city or town with a population of more than fifty thousand persons shall make available all applicable license applications in an electronic format that is available online and may not require a mobile food vendor to apply in person.

A.R.S. 36-1761. Mobile food vendors; mobile food units; rules; health and safety licensing standards

- A. The director shall adopt rules that do all of the following:
- 1. Establish health and safety licensing standards for mobile food vendors and mobile food units that apply on a statewide basis. The licensing standards shall:
- (a) Include three categories of mobile food units that are based on the type of food dispensed and the amount of handling and preparation required.
- (b) Include general physical and operation requirements of a mobile food unit, including:
- (i) Installation of compressors, generators and similar mechanical units that are not an integral part of the food preparation or storage equipment.
- (ii) Necessary commissary or other servicing area agreements.
- (iii) Vehicle and equipment cleaning requirements.
- (iv) Waste disposal requirements during and after operation on public or private property, which may not include the size or dimensions of any required solid waste receptacle.
- 2. Establish statewide inspection standards that are based on objective factors for use by the county health departments.
- 3. Establish a licensing process for mobile food units that does all of the following:
- (a) Regulres a separate license for each mobile food unit.
- (b) Requires a license to be renewed annually.
- (c) Delegates to the county health department in the county where the mobile food vendor's commissary is located the licensing and health and safety inspection for state licensure using the statewide inspection standards adopted pursuant to this section. The licensing process shall require random inspections by county health departments at no additional cost except as provided in section 11-269.24. A mobile food unit license issued by a county health department pursuant to this section shall have reciprocity in each county of this state. A county health department may enforce the statewide inspection standards regardless of where the license was issued.
- (d) Requires all employees of a mobile food vendor to have a valid food handler card or a certificate from an accredited food handler training class as specified in rule by the department.
- (e) Requires that the license be displayed in the mobile food vendor's operating location in a conspicuous location for public view.
- B. The rules adopted pursuant to this section may not do either of the following:
- 1. Require a mobile food vendor or mobile food unit to operate a specific distance from the perimeter of an existing commercial establishment or restaurant.
- 2. Address the operating hours of a mobile food unit.
- C. Except as otherwise specified in this chapter, the director may adopt rules that are substantively the same as the regulations that are in place on August 3, 2018 in Maricopa county regarding mobile food establishments.
- D. This section does not preclude a city, town or county from requiring a mobile food vendor to be licensed if the licensing system includes a background check or identification and fingerprinting of the owner of the mobile food vending operation.



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ORDINANCE NO. 450

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 8, "BUSINESS," OF THE JEROME TOWN CODE BY ADOPTING A NEW ARTICLE, "8-6, "MOBILE FOOD VENDORS," RELATING TO THE REGULATION OF MOBILE FOOD VENDORS; ESTABLISHING A PURPOSE; SETTING FORTH DEFINITIONS; SETTING FORTH LICENSING REQUIREMENTS; ESTABLISHING OPERATIONAL REQUIREMENTS; AND ESTABLISHING PENALTIES

WHEREAS, the Town of Jerome is authorized to enact and enforce regulations and zoning codes on mobile food units or mobile food vendors that are not otherwise prohibited by law; and

WHEREAS, the Town of Jerome is authorized to regulate mobile food vendors pursuant to applicable law, including Arizona Revised Statutes Sections 9-485, 9-485.01, 9-485.02, and 36-1761; and

WHEREAS, the Town of Jerome recognizes that mobile food vendors create opportunities for economic development and can provide affordable food at a variety of locations and events; and

WHEREAS, the Town of Jerome seeks to protect public health, safety and welfare through a reasonable regulatory program of mobile food vendors that includes safety standards and parking regulations; and

WHEREAS, with these regulations, the Town of Jerome ensures that mobile food vendors comply with applicable law, including building, health, and sanitation codes, as applicable; and

WHEREAS, the Town of Jerome seeks to minimize potential traffic safety threats by mobile food vendors who may impede the free flow of traffic, distract vehicle operators from observing traffic regulations, obstruct the view of pedestrians and vehicle operators, and encourage pedestrians who wish to inquire about services to cross the street in an unsafe and illegal manner;

NOW THEREFORE, BE IT ORDAINED by the Common Council of the Town of Jerome, Arizona, as follows:

Section 1. Chapter 8, "Business," of the Jerome Town Code is hereby amended by adding a new Article 8.6, "Mobile Food Vendors," to read as follows:

ARTICLE 8.6 MOBILE FOOD VENDORS

Section 8.6.1 Purpose.

Section 8.6.2 Definitions

Section 8.6.3 Compliance with State Licensing Requirements

Section 8.6.4 Licensing Requirements

Dates o	of publication:	
Date of posting:		
NAY	ABSENT	ABSTAIN
	T "	
	T	
		1
		1

Section 8.6.6 Operational Requirements Section 8.6.7 Penalties

Section 8.6.1 Purpose.

This article is adopted to protect the health, safety and welfare of the community of the Town of Jerome by enacting reasonable regulation for mobile food vendors, their employees, agents, lessees or independent contractors by requiring compliance with minimum standards for safety and security.

Section 8.6.2 Definitions.

The below words and phrases, wherever used in this article shall be construed as defined in this section unless, clearly from the context, a different meaning is intended. Words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

A. "Legal parking space":

- 1. Means an area designated for vehicle parking in the Town of Jerome right-of-way that may be paved or unpaved and may be delineated by road surface markings.
- 2. Does not include a parking space in a parking lot on property owned by the Town of Jerome.
- B. "Mobile food unit" means a food establishment that is licensed by the State of Arizona, that is readily movable and that dispenses food or beverages for immediate service and consumption and other incidental retail items from any vehicle as defined in Arizona Revised Statutes Section 28-101.
- C. "Mobile food vendor" means any person who owns, controls, manages or leases a mobile food unit or contracts with a person to prepare foods and vend from, drive or operate a mobile food unit.
- D. "Person" means an individual, partnership, corporation, association or any other entity of whatever kind or nature.
- E. "Right-of-way" means an area of land that is owned or leased by the Town of Jerome and used for street or highway purposes.
- F. "Semi-permanent structure" means equipment, or any dining area, including, but not limited to, tables, chairs, booths, bar stools, benches, and standup counters.

Section 8.6.3 Compliance with State Licensing Requirements.

- A. It shall be unlawful for any person to operate a mobile food unit or act as a mobile food vendor without having first obtained a valid license from the State of Arizona Department of Health Services pursuant to A.RS. § 36-1761.
- B. It shall be a class one misdemeanor to violate this section.

Section 8.6.4 Licensing Requirements.

It shall be unlawful for a person to operate a mobile food unit at any location within the Town of Jerome without obtaining a business license from the Town of Jerome in accordance with Article 8-3 of the Jerome Town Code.

Section 8.6.5 Operational Requirements.

- A. It is unlawful for any person to operate a food truck that does not meet the requirements in this section.
- B. Fire Safety and Inspection. A mobile food vendor must ensure that all mobile food units comply with the version of the International Fire Code in effect at the time, State law, and the Town of Jerome Code relating to fire and explosion safety standards, also in effect at the time.
- C. A mobile food unit(s) shall be inspected by the Town of Jerome's Fire Department, or the mobile food vendor shall provide evidence that the mobile food unit passed a fire inspection by another city or town fire department in this state within the preceding twelve (12) months.
- D. Refuse, Trash and Litter Maintenance. A mobile food unit shall:
 - 1. Provide a minimum of one fifteen (15) gallon trash receptacle within fifteen (15) feet of each individual mobile food unit for customers and employees;
 - 2. Maintain an area around the mobile unit clear of litter, garbage, rubble and debris; and
 - 3. Transport the trash from the area of operation to an authorized waste disposal location.
- E. Noise Restrictions. Noise levels from mobile food units shall not exceed the Town's noise ordinance standards pursuant to Section 10-1-13 of the Jerome Town Code.

F. Security.

- 1. The mobile food unit and the surrounding vending area shall be maintained in a safe and clean manner at all times.
- 2. A mobile food unit shall have adequate lighting to ensure customer safety in the vending area. Lighting shall be directed downwards and away from rights-of-way and adjacent properties.
- 3. The mobile food unit and its customers shall not obstruct the movement of pedestrians or other vehicles using the sidewalk, street, alley, or other public right-of-way.

G. Insurance.

- If the mobile food unit operates at an event sponsored by the Town of Jerome or operates on public
 property, including rights-of-way or property owned by the Town of Jerome, the mobile food
 vendor shall obtain insurance naming the Town of Jerome as an additional insured in amounts as
 required by the Town of Jerome and in accordance with the requirements of A.RS. Title 9, Chapter
 4, Article 7.2.
- 2. The insurance company issuing the policy shall be authorized to issue commercial liability policies in Arizona by the Arizona Department of Insurance.
- 3. The policy shall designate by manufacturer's serial or identification number all mobile food units for which coverage is granted.
- 4. The policy shall insure the person named in the policy and any other person using the mobile food vendor with the express or implied permission of the named insured against any liability arising out of the ownership, maintenance or use of the mobile food unit in Arizona.
- H. Location. A mobile food vendor shall operate a mobile food unit only in the C-1 Zoning district in accordance with the Jerome Zoning Ordinance and to a limited extent in a residential area as set forth below, and subject to the following limitations and conditions:

- 1. Residential Area. A mobile food vendor shall not operate in an area zoned for residential use or within two hundred fifty (250) feet of an area zoned for residential use, except:
 - a. A mobile food vendor selling only ice cream may operate on public rights-of-way in areas zoned for residential use; or
 - a. Subject to applicable laws and the Jerome Town Code, a mobile food vendor may operate on private property in a residential area if the mobile food vendor obtains a separate agreement with the property owner to operate a mobile food unit for a maximum of six (6) hours within a twenty-four (24) hour period on the private property.
- Town of Jerome-Owned Property. A mobile food vendor shall only operate in a legal parking space.
 If the mobile food vendor desires to operate on Town of Jerome property other than a legal parking space in a right-of-way, the mobile food vendor shall obtain permission from the Jerome Town Council.
- Private Property. A mobile food vendor shall obtain written permission to use any private property where a mobile food unit is operating and shall provide proof of such written permission on demand by the Town of Jerome.
 - a. Notwithstanding the permission of a person owning or having lawful control of private real property, a mobile food unit shall not remain in one location on private property for longer than ninety- six (96) consecutive hours, unless the Town of Jerome grants permission for a permitted event greater than four (4) days. "One location" within this subsection means a any location within a parcel of land and includes movements from different parked positions within the same parcel.
- I. Parking. A mobile food unit shall comply with this subsection and applicable law as it pertains to parking.
 - 1. A mobile food unit shall only operate in a legal parking space or on private property or Town property as authorized by this Article.
 - A mobile food unit, including any semi-permanent structure used or associated with the mobile food unit, may use no more than one (1) legal parking space, unless the mobile food vendor has a separate agreement with the Town of Jerome to use additional legal parking spaces or parking spaces on Town of Jerome property other than right-of-way.
 - 3. No mobile food unit exceeding twenty-four (24) feet may park diagonally in a diagonal parking space or park in any manner that occupies more than one (1) diagonal parking space.
 - 4. No mobile food unit shall operate with the serving window facing street traffic.
 - 5. A mobile food unit shall abide by all parking regulations, including posted time limits. If there are no other time restrictions on the use of a legal parking space, a mobile food unit shall not occupy a legal parking space for more than six (6) hours in a twenty-four (24) hour period. "Occupy" within this subsection means within one hundred (100) feet of the place in which the mobile food unit was initially parked.
 - 6. A mobile food unit shall not occupy a legal parking space with insufficient parking capacity as prescribed by applicable law, and includes occupying a legal parking space that reduces the number of available parking spaces surrounding the area which is required for the principal use or uses of the property associated with the parking spaces as set forth in A.R.S. Title 9, Chapter 4, Article 7.2.
 - 7. A mobile food vendor shall not claim or attempt to establish any exclusive right to park at a particular street location, unless the parking space is part of a permitted event.

Section 8.6.6 Penalties.

- A. Each day any violation of any provision of this article shall continue shall constitute a separate offense.
- B. Civil Penalty: Except as otherwise provided herein, violations of any provision of this article shall be civil code offenses which may be adjudicated and enforced by the Town of Jerome civil hearing process set forth in Article 18-3 of the Jerome Town Code.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 et seq.

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL O DAY OF2019.	F THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS
Christina "Alex" Barber, Mayor	
ATTEST:	APPROVED AS TO FORM:
Candace Gallagher, Town Manager/Clerk	William J. Sims, Esq.



POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

Founded 1876 Incorporated 1899

STAFF SUMMARY REPORT

FROM:

Candace Gallagher, Town Manager/Clerk

ITEM:

ITEM #8C: RESOLUTION NO. 582 (DELEGATION OF AUTHORITY RE:

SPECIAL EVENT LIQUOR LICENSES)

MEETING DATE:

April 9, 2019

Recent legislation allows city and town councils to delegate the authority for recommendations to the AZ Dept. of Liquor Licenses and Control regarding the approval of certain liquor licenses and permits, including special event liquor licenses. Many towns are delegating that authority to their Municipal Clerk in an effort to streamline the process for the applicant.

A Special Event (Series 15) Liquor License is a temporary license which allows a qualified organization (nonprofits, government entities and political organizations) to serve wine, beer, and/or spirits for consumption at an event. We process very few of these, and nearly every one applied for in Jerome has been from either the Fire Department Auxiliary (generally for the Halloween Dance) or the Chamber of Commerce (generally for the Holiday Potluck). In my 10 years here, none have ever been recommended by Council for disapproval.

I am recommending that Council delegate authority to me to submit recommendations to the State for these licenses. As Council meets only once a month, it will make the process easier for these organizations as they prepare for their event. It will also eliminate the need to agendize these items for Council action. (I recall at least one instance where a special meeting was convened in order to approve a special event license in time for the event.)



POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

Founded 1876 Incorporated 1899

RESOLUTION NO. 582

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING THE TOWN CLERK TO REVIEW AND COMPLETE THE LOCAL GOVERNING BODY APPROVAL SECTION ON SPECIAL EVENT LIQUOR LICENSE APPLICATIONS FOR SUBMITTAL TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL FOR EVENTS TO BE HELD WITHIN THE JEROME TOWN LIMITS

WHEREAS, Arizona Revised Statutes 4-203.02 allows the Director of Liquor Licenses and Control to issue on a temporary basis special event liquor licenses, subject to approval of local governing bodies or their designees, for events to be held within jurisdictional limits of the local governing body; and

WHEREAS, the Jerome Town Council believes that delegation of authority to the Town Clerk to review and make recommendations on behalf of the Town of Jerome to the Arizona Department of Liquor Licenses and Control regarding special event liquor licenses will allow for a streamlined process for applicants, resulting in a better customer service experience;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, that, pursuant to A.R.S. 4-203.02, the Town Clerk is hereby designated and authorized to make recommendations and complete the local governing body approval section on the Arizona Department of Liquor Licenses and Control Special Event Liquor License Application on behalf of the Town of Jerome.

ADOPTED AND APPROVED by a majori	ity vote of the Jerome Town Council on the day of
	APPROVED:
	Christina "Alex" Barber, Mayor
ATTEST:	APPROVED AS TO FORM:
Candace Gallagher, Town Manager/Clerk	William J. Sims, Town Attorney



POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

TO: Candace Gallagher, Manager Town of Jerome

FROM: Charlotte Page, Zoning Administrator, Town of Jerome

RE: P&Z recommendation for rezoning to be advanced to Council

On February 6th, 2019, the P&Z recommendation was given by motion:

The motion was proposed to advance the Rezoning Petition with the conditions that the Proposition 207 waiver will be agreed upon by the applicants and the zoning density/use be limited to duplex or triplex.

This motion was seconded and agreed upon unanimously.

Charlotte Page Zoning Administrator



PROPOSED R.Z ZONE

When Recorded Return To:
Candace Gallagher, Municipal Clerk
Town of Jerome
P.O. Box 335
Jerome, Arizona 86331

AGREEMENT TO LIMIT USE AND WAIVE ANY CLAIMS AGAINST THE TOWN OF JEROME FOR ZONING AMENDMENT

This Agreement to Limit Use and Waive Any Claims Against the Town of Jerome for Zoning Amendment ("Agreement") is entered into between
, as the owner of the property described herein ("Owner") and the
Town of Jerome ("Town") to limit the use of the Property (defined below) and waive any and all claims for diminution of value that may be based upon action by the Town in response to a request from the Owner and is dated as of, 2019. This Agreement is entered into in conformance with A.R.S. §12-1134(I).
WHEREAS, the Owner is one of many property owners in the Town (the "Petitioning Owners") who have requested the Town to rezone property located in the R1-5 Zone;
WHEREAS, the Town's current residential zoning designations are AR, R1-5 and R1-10 Zones;
WHEREAS, the Town's Zoning Code authorizes multiple family dwellings in an R-2 zoning district, but the Town has never authorized an R-2 zoning district;

WHEREAS, before rezoning property to allow multiple family dwellings in the Town's residential district, the Town desires to determine what the impact of such dwellings would have on the Town, and to determine that impact could take the Town considerable time;

WHEREAS, the Petitioning Owners desire to occupy multiple family dwellings now;

WHEREAS, in order to allow the Petitioning Owners to occupy multiple family dwellings now, and to allow the Town the necessary time to evaluate the impact of allowing multiple family dwellings in the Town; the Town will agree to initiate the process to rezone a limited portion of the current R1-5 District to R-2 Multiple Family Residential (the "Initial R-2 Residential Zone") provided the Petitioning Owners voluntarily limit the proposed use of dwellings in the Initial R-2 Residential Zone to one family, two family and three family dwellings; and

WHEREAS, following the establishment of the Initial R-2 Residential Zone, to address public health and safety issues, Town staff will collect data involving the use of such R-2 district so that Town staff can propose a text amendment to the Town Zoning Code to allow separate residential districts where two-family, three family and four or more family dwelling units will be authorized.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein (and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged), the parties hereto agree as follows:

Section 1.	This Agreement applies to the property located at
	, Jerome, Arizona, (the "Property"), and the Owner, or the
authorized agent of	the Owner has submitted an application to the Town requesting that the
Town rezone the Pr	roperty.

Section 2. By signing this Agreement, the Owner agrees:

- (a) to limit the use of the Property to any of: (i) a Dwelling, One-Family, (ii) a Dwelling, Two-Family or (iii) a Dwelling, Three-Family; and
- (b) waive any right or claim that may arise under A.R.S. §12-1134, including any claim for the reduction in the value of the Property, as a result of authorizing the Initial R-2 Residential Zone and entering into this Agreement.
- Section 3. This Agreement is entered into in Arizona and will be construed and interpreted under the laws of the State of Arizona. The Owner has agreed to the form of this Agreement provided and approved by the Town Attorney. The Owner has had the opportunity to consult with an attorney of the Owner's choice prior to entering this Agreement and enters it fully understanding that the Owner is waiving the rights and remedies as set forth herein.
- Section 4. Upon execution, this Agreement shall be recorded in the Office of the Yavapai County Recorder.
- Section 5. The Owner warrants and represents that the person or persons listed herein as the Owner is/are the owner in fee title of the Property. The Owner further agrees to indemnify and hold the Town of Jerome, its officers, employees and agents harmless from any and all claims, causes of action, demands, losses, costs and expenses based upon an alleged reduction of value of the Property as a result of the Town's action in rezoning requested by the Owner.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by and through their authorized representatives the day and year first-above written.

Owner:	Owner:		
(Name of Individual, Corporation, Partnership, or LLC, as applicable)	(Name of Individual, Corporation, Partnership, or LLC, as applicable)		
By:	Ву:		
(Signature of Owner or Authorized Representative, if applicable)	(Signature of Owner or Authorized Representative, if applicable)		
Its:	Its: (Title of Individual Signing in Representative		
Capacity)	Capacity)		
State of Arizona			
County of			
On this on the basis	, 20, before me personally appeared of satisfactory evidence to be the person who		
he or she claims to be, and acknowledged that he	or she signed the above/attached document.		
Notary Public			
My Commission expires:	97-9744444		
APPROVED AS TO FORM			

William J. Sims, Town Attorney

Contract Wastewater Operations, LLC 2199 Liough Dr. Clarkdale, Arizona, 86324 928-301-1076

February 13, 2018

Re: Town of Jerome Wastewater Treatment Plant Capacity

Candace,

The Town of Jerome Wastewater Treatment Plant (WWTP) operates under two discharge permits which limit the volume of daily discharge from the facility to **70,000 gallons per day** (gpd). I have reviewed the effluent flows from the past 15 months of operation. Here is what I found:

From October 2016 to December 2017 we measured an average daily discharge of 35,796 gpd. The maximum recorded daily discharge during that same timeframe was 69,700 gpd.

When considering capacity at the WWTP with respect to volume of discharge, it is important to consider the 80% of design/permit rule. I do not know the exact statute of the ruling, however, this rule states that a facility owner is required to plan and prepare for capacity expansion when a given facility has consistently reached 80% of design or permit capacity. The calculation for 80% of the Town's WWTP design and permit capacity (70,000 * 0.80) yields a volume of 56,000 gpd. Based upon our last 15 months of operation, this leaves the Town with (56,000 - 35,796) 20,204 gpd of WWTP capacity.

We can speculate on how many residents the Town theoretically could grow by using a conservative estimation that each new resident will generate roughly an additional 100 gpd of wastewater. By this estimation, the Town could grow by (20,204/100) 202 additional residents before our effluent flows at the WWTP would reach the 80% of design threshold. Please consider that this estimation does not account for any additional commercial or industrial growth in the Town.

Another consideration when speculating on the reserve capacity of the WWTP is to consider the maximum daily flows at the WWTP. The designed and permitted maximum daily flow at the WWTP is 70,000 gpd. While occasional exceedances of maximum daily flow are tolerable under the existing permits, more consistent exceedances are not. The flows measured at the WWTP often reach volumes greater than 60,000 gpd. During the past 15 months, daily flows greater than 60,000 gpd were measured on about a dozen different days. On those days, the WWTP was less than 10,000 gallons of flow from exceeding the permits and the design. The current flow capacity of the WWTP should be further reduced when considering maximum flow. From a population perspective only, we should estimate that the Town can grow by no more than (10,000/100) 100 residents before we would be more consistently exceeding our discharge limit for total flow.

Sincerely,

Henry R. MacVittie Contract Wastewater Operations, LLC From: Alex Barber <a.barber@jerome.az.gov>
Sent: Tuesday, January 15, 2019 3:10 PM

To: Henry MacVittie
Subject: Rezoning

Happy New Year Henry, I hope this email finds you well.

I am going to throw some ideas at you to get your opinion please.

The P&Z and ZA are looking at rezoning a pretty large area by the high school, and other areas are interested, and it may turn into our whole residential area. My train of thought is resource management. The town may need to set a level of sustainability. We need to support our community and our heavy tourism. Jerome has never rezoned before that I can find. Turn R 1 zone into R 2 Zone may have huge effects on our sewer and water resources. How much more can our sewer plant handle year around, and when we are in heavy tourism months like March and October? Jerome only adds a house every year or less. Apartments, hospitals, etc., lots of impact. Possible impact of every house becoming a duplex or triplex.

Any input would be appreciated, thank you Henry.

Respectfully,

Christina "ALEX" Barber

To: Alex Barber <a.barber@jerome.az.gov>

Subject: Re: Rezoning

Good morning Alex,

Your train of thoughts here with respect to wastewater are quite in-line with the situation that we have for capacity at the WWTP. We see an average daily flow of about 46,000 gallons per day at the WWTP. The permit limit is 70,000 gallons per day. This suggests that there is some room to increase the flow to the WWTP somewhat and not be in danger of exceeding our permit.

We have some days when the Town is very busy or when a few customers have running toilets or maybe heavy rains cause our flows at the WWTP to hit near the permit limit of 70,000 gallons per day. It may actually go over that number on occasion and we are forced to average out the flow at the WWTP over a few days for reporting purposes.

I believe that there is some capacity for additional wastewater flows to the facility but not a whole lot. I think that we can add up to maybe 10,000 gallons per day of flow and still remain in compliance for flow. If the flows go up by 10,000 gallons per day, we are going to hit the 70,000 gallon per day limit more often and have to do some additional averaging of flows for reporting purposes. This is not the ideal situation but I believe that we would manage.

10,000 gallons of sewage is roughly equivalent to 66.7 people living full time in Jerome. (66.7 people x 150 gallons of sewage per day = 10,000 gallons per day)

I don't believe that water consumption is much of an issue. Wastewater will be the issue before water is unless the springs run dry (2).

I hope this is helpful.

Н

From: Alex Barber <a.barber@jerome.az.gov>
Sent: Tuesday, January 15, 2019 3:10 PM

To: Henry MacVittle Subject: Rezoning ----- Original message -----

From: Henry MacVittie < hmacvittie@hotmail.com >

Date: 1/17/2019 11:18 AM (GMT-07:00)
To: Alex Barber <a.barber@jerome.az.gov>

Subject: Re: Rezoning

You're welcome Alex. Keep in mind that 150 gallon of sewage per day per person is a conservative estimate. Some areas of the state generate only 60 gallons of sewage per day per person but I thought that a more conservative estimate was in order.

н

From: Alex Barber <a.barber@jerome.az.gov>
Sent: Thursday, January 17, 2019 11:06 AM

To: Henry MacVittie **Subject:** RE: Rezoning

Thank you Henry. Respectfully, Alex Barber

Sent from my Samsung Galaxy Tab@4

----- Original message -----

From: Henry MacVittie < hmacvittie@hotmail.com >

Date: 1/16/2019 11:03 AM (GMT-07:00)



Updated March 5, 2007

Recommendations Regarding Proposition 207 Waiver Form

Introduction

Since the League's initial guidelines regarding the Proposition 207 Waiver Form were issued on December 19, 2006, there has been much discussion about their use. This update is intended to respond to questions about the recommended use of the waivers as we continue to learn about the new law and its impacts.

Waiver of right of claim for diminished value under Prop 207

A municipality may request a waiver of a property owner's Prop 207 claim if the owner applies for a re-zoning or other legislative land use actions within a municipality's jurisdiction. The waiver is specific to the property owner and to the action requested. Note: Not all cities have the same land use actions identified as administrative or legislative. In some jurisdictions use permits, for example, are administrative actions but in others they are legislative.

A Prop 207 waiver will allow municipalities to proceed with a land owner's land use application without fear of Prop 207 liability from the land owner at some future time. By signing the waiver, the property owner acknowledges that a Prop 207 claim may exist but that the property owner voluntarily relinquishes that claim and agrees to the municipality's conditions regarding the subject property in exchange for the requested land use.

The language of the Proposition itself opens the door to the use of a waiver of Prop 207 rights when a property owner requests a zoning change: A.R.S. § 12-1134 (I): "Nothing in this section prohibits this state or any political subdivision of this state from reaching an agreement with a private property

owner to waive a claim for diminution of value regarding any proposed action by this state or a political subdivision of this state or action requested by the property owner." [emphasis added]

If a property owner requests a land use change that requires legislative action by the city or town Council, you may consider asking the applicant to waive the ability to file a claim for diminished value under Proposition 207. The city cannot require the applicant to sign the waiver, but the Council may consider the application incomplete without the waiver or condition approval upon the receipt of a signed Prop 207 waiver.

Some cities have inserted language in their ordinance that keeps the rezoning ordinance from becoming operative and does not start the 30-day referendum clock (for actions subject to referendum) until the waiver has been recorded. Failure to execute the waiver for recording results in the ordinance being treated as not having been "adopted" – as if it had not been passed in the first place. The waiver must be recorded within a 15-day window after the action's passage or the passage becomes null and void.

Other cities ask property owners (after the Planning Commission recommendation is known) to consent to all conditions attached to the approval of the application. That applies to conditions subsequently imposed by the city council. If there is an objection to doing that prior to council action, signing of the waiver is deferred until the council acts (but before the rezoning ordinance is adopted). The council's motion would indicate that approval is conditioned upon receiving a signed waiver.

Failure to change a land use designation that was in place as of the effective date of the bill (December 4, 2006), does not by itself trigger a Proposition 207 claim.

General principles regarding a waiver of Proposition 207 claims

- It is not recommended that a waiver be required to initiate a land use application process which is administrative in nature.
- The waiver applies only to the property owner, not a renter, leaseholder, or a neighboring property owner.
- The waiver acknowledges that the property owner consents to the conditions being imposed under the approval of the land use change requested and applies only to that specific action, not future land use actions affecting that property.

- The waiver may be conditional until amended to include any additional stipulations that may have been imposed by the Council and to which the property owner agrees, or may have a delayed effective date conditioned upon the recording of a Prop 207 waiver.
- Prop 207 is intended to apply only to the property owner subject to a
 regulation, not to neighboring property owners. The language refers to
 regulation, not impact. If a change in land use negatively impacts a
 neighboring property owner, the owner may choose to sue the neighbor
 and/or the city for the harm to the property, but the owner does not have a
 claim under Proposition 207.
- A city may consider the use of a development agreement that includes a
 declaration by the property owner that a specific change in land use
 regulation does not lessen the property's value.

Please remember these suggestions and related League forms are guidelines only. Each municipality should always seek the advice and input of your city or town attorney for specific recommendations.



December 19, 2006

Sample Proposition 207 Waiver Form and Claims Checklist

Introduction:

In the wake of the United State Supreme Court ruling in *Kelo v. City of New London*, 545 U.S. 469 (2005), Arizona voters passed Proposition 207 -- Private Property Rights Protection Act (Prop 207), which the Governor signed into law on December 4, 2006. Prop 207 creates new statutes at A.R.S. §§ 12-1131 through 12-1138. A.R.S. § 12-1131, 12-1132, and 12-1133 deal with eminent domain. A.R.S. §§ 12-1134 through 12-1138 deal with "regulatory takings," which include government land use and zoning regulations.

Arizona Revised Statutes § 12-1134 permits an owner of property to file a claim with a municipality if the owner's existing rights to use, sell, divide, or possess the property are diminished in value by a municipality's enactment or applicability of a land use action that reduces the fair market value of the property. Under this statute, the owner is entitled to just compensation for the reduction in fair market value of the property.

Attached are two documents that may be useful for you in implementing Prop 207—a form waiver of Prop 207 rights and a checklist that may serve as a guideline for information a municipality may request to process a Prop 207 claim. THESE DOCUMENTS ARE GUIDELINES ONLY. THE MUNICIPALITY SHOULD ALWAYS SEEK THE ADVICE AND INPUT OF THE CITY OR TOWN ATTORNEY BEFORE USING THE ATTACHED DOCUMENTS.

In reviewing the attached waiver and guidelines, please note that a property owner is not required to file a land use application before filing a Prop 207 claim. A.R.S. § 12-1134(D). Further, the municipality may not deny any land use application or zoning request if the property owner does not first file a waiver. A property owner has due process rights in **filing** any application with

the municipality. The municipality may consider whether the owner has filed a Prop 207 waiver when considering the land use application.

Waiver

A municipality may request a waiver of a property owner's Prop 207 claim especially if the owner applies for any of the numerous land use actions within a municipality's jurisdiction, i.e. rezoning, zoning change, use permit, preliminary development plan, general plan amendment, variance, site plan, subdivision, or ordinance. The waiver is specific to the property owner and to the action requested.

A Prop 207 waiver will allow municipalities to proceed with a land owner's land use application without fear of Prop 207 liability from the land owner at some future time. By signing the waiver, the property owner acknowledges that a Prop 207 claim may exist but that the property owner voluntarily relinquishes that claim and agrees to the municipality's conditions regarding the subject property in exchange for the requested land use.

A basic waiver form is attached. The municipality may want to insert "Whereas" clauses and recitals to make the waiver more formal. A municipality may want to draft the waiver into a development agreement. The attached waiver is merely a guide and the municipality should seek the advice of its attorney on how to proceed.

Claims Checklist

Although A.R. S. § 12-1134 (E) requires that the property owner state a specific amount for just compensation, merely requesting an amount of "just compensation" isn't sufficient for a municipality to determine whether to pay the amount and continue with land use regulation or enforcement or to just waive the land use regulation.

A municipality may require certain information in a Prop 207 claim. Arizona case law regarding claims statutes requires that a party supply information sufficient to allow the municipality to investigate its potential for liability. The case law serves as a basic guide in determining what information is necessary for a claim.

The municipality would have to know if the person has standing (actually owns the land), if the person filing the claim on behalf of another has authority to do so, if the municipality land regulation laws actually affect the property (as opposed to a county, state, or federal law affect the property), if any other claims have been filed with other agencies, if the restrictions on land use are actually a result of law or from another source such as CC & Rs, etc. Most of this information is to protect the municipality from fraudulent "written demands."

The information requested in the checklist allows the municipality to determine whether to pay the amount and continue with the land use regulation or to just waive the land use regulation.

Conclusion

The attached waiver and checklist serve as basic guideline on how to proceed with the impact of Prop 207 on municipalities. The municipality may need to request more information from a property owner, although the information should be directly related to the municipality's ability to assess a Prop 207 claim. As the municipalities develop more experience in this area, the waiver and checklist forms may change.

Please feel free to send comments and questions regarding Prop 207, the waiver, and the checklist to the League at (602) 258-5786.

WAIVER OF RIGHTS AND REMEDIES UNDER A.R.S. §12-1134

This agreement regarding Waiver of Rights and Remedies under A.R 12-1134 ("Agreement") is made between				
(Owner) and		(City,		
Town), Arizona, regarding the following property:				
(The level description and sta	l'at annua			
-	eet address or you can list proper y reference into the space above).	•		

The Owner agrees and consents to all the conditions imposed by the City/Town Council regarding the zoning classification in [Rezoning/Zoning Change/Use Permit/Preliminary Dev. Plan Application #__/General Plan Amendment/Variance/ Site Plan/Subdivision/ Ordinance] referenced in [ordinance, application #, permit #].

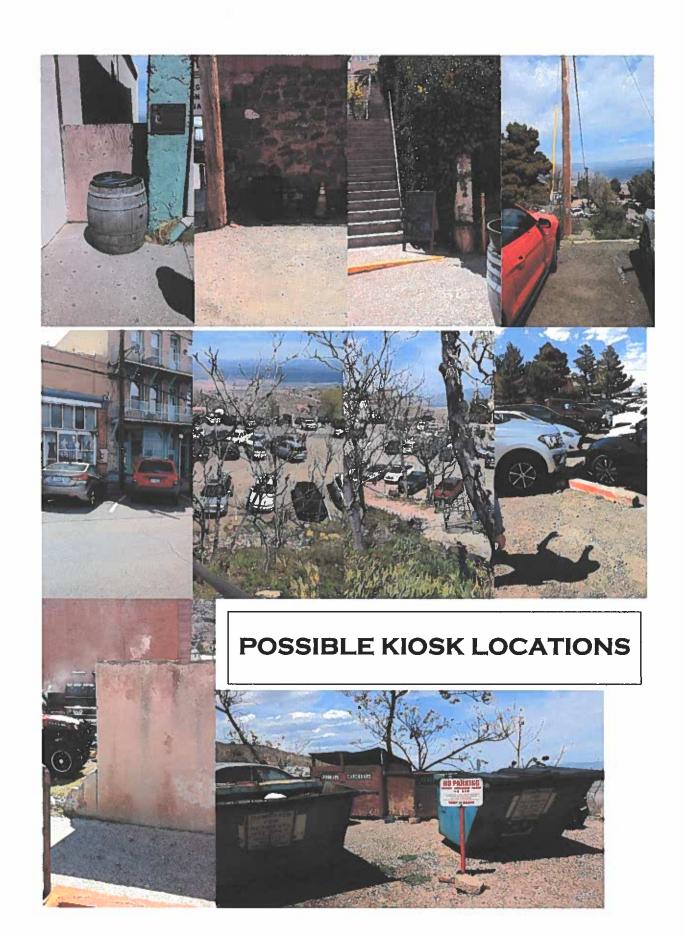
By signing this Agreement, the Owner acknowledges that Owner waives any right to claim diminution in value or claim for just compensation for diminution in value under A.R.S. §12-1134 related to the zoning classification in [Rezoning/Zoning Change/Use Permit/Preliminary Dev. Plan Application #__/General Plan Amendment/Variance/ Site Plan/Subdivision/ Ordinance] as a result of the Council's approval of [Rezoning/Zoning Change/Use Permit/Preliminary Dev. Plan Application #__/General Plan Amendment/Variance/ Site Plan/Subdivision/ Ordinance] with regard to the above-referenced property.

This Agreement, any exhibits attached hereto, and any addendum, constitute the entire understanding and agreement of the Owner and the City/Town and shall supersede all prior agreements or understandings between the Owner and City/Town regarding the above-referenced property. This Agreement may not be modified or amended except by written agreement by the Owner and City/Town.

This Agreement is entered into in Arizona and will be construed and interpreted under the laws of the State of Arizona. Within ten days after the execution of this Agreement, the City Clerk shall file the Agreement in the Official Records of the County Recorder's Office, _____ County, Arizona. This Agreement runs with the land and is binding upon all present and future owners of the above-referenced property. This Agreement is subject to the cancellation provisions of A.R.S. § 38-511. The Owner warrants and represents that Owner is the owner of fee title to the above-referenced property, and that no other person has an ownership interest in the property [if more than one owner this will need to be modified]. The person who signs on behalf of Owner personally warrants and guarantees to the City/Town [he/she/they] have the legal power to bind Owner to this Agreement. Dated this _____ day of _______, 200__. [PROPERTY OWNER] CITY/TOWN, an Arizona Municipal Corporation By: _____ By: _____ ATTEST: City Clerk APPROVED AS TO FORM:

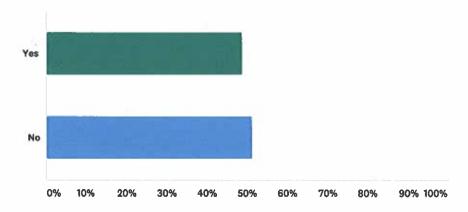
City Attorney

My commission expires:	Notary Public
My commission aunitos	<u></u> .
SUBSCRIBED AND SWO	RN to before me this day of 200, by
County of) ss _)
State of Arizona)



Q1 Are you in favor of paid parking in Jerome to help fund repairs to our aging streets and infrastructure?





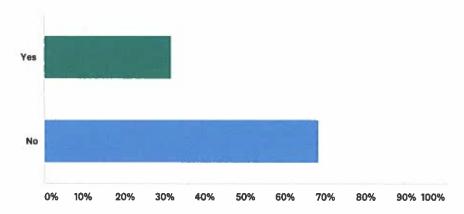
ANSWER CHOICES	RESPONSES	
Yes	48.65%	36
No	51.35%	38

Total Respondents: 74

#	COMMENTS	DATE
1	Restrict use of funds to infastructure and public safety	3/31/2019 10:22 AM
2	Only if there were permits for residents.	3/31/2019 7:16 AM
3	Please don't improve our roads. We like it old and funky and hard for tourists to navigate	3/29/2019 8:34 PM
4	The statement should be paid parking only. The money is not guarareed to go to infrastructure	3/29/2019 7:03 PM
5	Fill upper parking lot first!	3/29/2019 5:34 PM
6	Not for residents.	3/29/2019 6:37 AM
7	I think paid parking would be helpful and giving free passes to residents and people who work in jerome	3/28/2019 10:00 PM
8	Only for tourists	3/28/2019 9:33 PM
9	The tourists should pay. The locals and employees should get a pass.	3/28/2019 8:59 PM
10	Instead of charging for parking maybe cut funding on police force	3/28/2019 8:58 PM
11	start with donation boxes :-}	3/28/2019 7:09 PM
12	This will Not raise money, but will annoy and chase away the tourists.	3/28/2019 7:08 PM
13	Not in favor of having to pay to check my mail or have dinner in my home town. I pay taxes.	3/28/2019 7:08 PM
14	In parking lots only, including Historic Society lot? street parking?	3/28/2019 6:12 PM
15	I am in favor of paid parking for temporary visitors but not for residents. Possibly a low cost annual parking permit for residents but not a daily rate.	3/28/2019 4:07 PM

Q2 Would you be willing to pay \$2 to \$3 per day for parking in Jerome?

Answered: 73 Skipped: 3



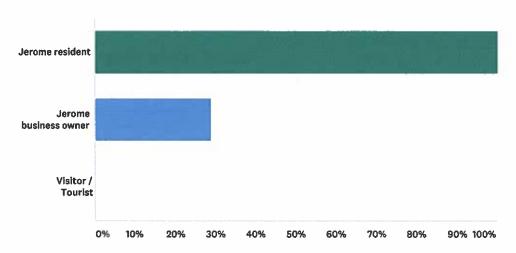
ANSWER CHOICES	RESPONSES	
Yes	31.51%	23
No	68.49%	50

Total Respondents: 73

#	COMMENTS	DATE
1	I feel it should be \$1 - \$3 per hour	3/31/2019 8:47 AM
2	The residents should not be punished because the town ignored its infrastructure for so long.	3/31/2019 3:00 AM
3	I park at my home, so I can't answer. I think that \$3 for parking for tourists is reasonable.	3/30/2019 8:11 AM
4	We will have this debate every year or two to raise the price because we need more	3/29/2019 7:03 PM
5	Better signage pointing to upper parking lot!!	3/29/2019 5:34 PM
6	Only if Business & Resident Voucher System implemented.	3/29/2019 9:00 AM
7	Resident	3/29/2019 8:27 AM
8	See above	3/29/2019 6:37 AM
9	As a resident and someone who works in town I don't think that should be necessary	3/28/2019 10:00 PM
10	Stop fucking the tocals	3/28/2019 9:33 PM
11	If I was a tourist I doubt I would turn around to visit Cottonwood.	3/28/2019 8:59 PM
12	Stop charging the locals more money to live here.	3/28/2019 8:58 PM
13	I'm still angry about the parking "permits" to park if front of my house ehere I've parked for over 36 years!	3/28/2019 7:08 PM
14	I already pay taxes to live here and dont want to pay to check my mail	3/28/2019 7:08 PM
15	Only if parking between 9AM and 6PM, only in parking lot, not on street.	3/28/2019 6:12 PM
16	As a resident, no. As a tourist, yes.	3/28/2019 4:07 PM
17	We will walk. Were on Juarez so its not far.	3/28/2019 3:34 PM

Q3 What is your relationship to Jerome?



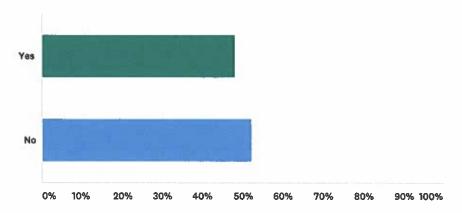


ANSWER CHOICES	RESPONSES	
Jerome resident	100.00%	76
Jerome business owner	28.95%	22
Visitor / Tourist	0.00%	0
Total Respondents: 76		

VISITORS/TOURISTS

Q1 Are you in favor of paid parking in Jerome to help fund repairs to our aging streets and infrastructure?



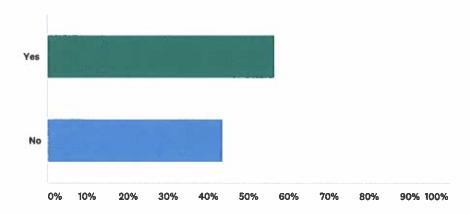


ANSWER CHOICES	RESPONSES	
Yes	47.83%	22
No	52.17%	24
Total Respondents: 46		

#	COMMENTS	DATE
1	Restrict use of funds	4/1/2019 8:13 PM
2	Residents should be exempt from parking fees	3/31/2019 12:53 PM
3	To many times parking that could be turned over is taken by shop owners or their employees	3/30/2019 10:01 AM
4	General parking should be free, but certain areas should be paid parking	3/28/2019 9:08 PM
5	I go to Jerome and spend money on food and products. If I have to pay to park I will consider and probably will go elsewhere.	3/28/2019 6:01 PM

Q2 Would you be willing to pay \$2 to \$3 per day for parking in Jerome?

Answered: 46 Skipped: 0



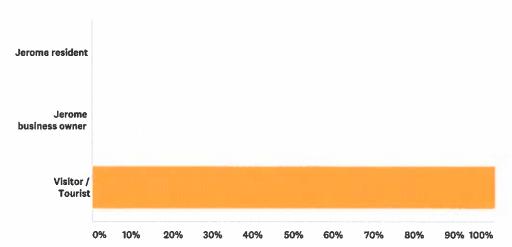
ANSWER CHOICES	RESPONSES	
Yes	56.52%	26
No	43.48%	20

Total Respondents: 46

#	COMMENTS	DATE
1	I pay in Sedona, Teluride, and other spots.	4/1/2019 8:13 PM
2	As a former Jerome resident, i'd be happy to pay \$5 a day!	3/31/2019 12:53 PM
3	No ! Who needs a spot for The Day ? Shop owners ? Buy Your own	3/30/2019 10:01 AM
4	Visiting Jerome is worth it . I am not a resident of Jerome but live only eight minutes away and go to Jerome a lot and wouldn't mind paying a couple of bucks to park .	3/28/2019 10:08 PM
5	As long as if I change parking places I am not charged again and if my paid fee assures me I will be able to park.	3/28/2019 6:46 PM

Q3 What is your relationship to Jerome?

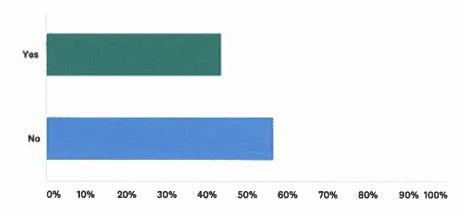




ANSWER CHOICES	4	RESPONSES	
Jerome resident		0.00%	0
Jerome business owner		0.00%	0
Visitor / Tourist		100.00%	46
Total Respondents: 46			

Q1 Are you in favor of paid parking in Jerome to help fund repairs to our aging streets and infrastructure?





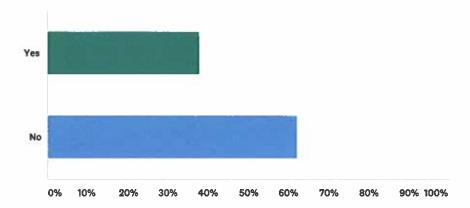
ANSWER CHOICES	RESPONSES	
Yes	43.59%	17
No	56.41%	22

Total Respondents: 39

#	COMMENTS	DATE
1	The statement should be paid parking only. The money is not guarareed to go to infrastructure	3/29/2019 7:03 PM
2	If the paid parking is hourly, as a business owner I know it would affect my salesI tend to get people coming into my store to buy more after lunch but if they are worried about paying for parking they will not look around as much and will leave town faster after lunch. So I would hope it was a all day fee if it happened not hourly	3/28/2019 11:09 PM
3	start with donation boxes :-)	3/28/2019 7:09 PM
4	This will Not raise money, but will annoy and chase away the tourists.	3/28/2019 7:08 PM
5	It depends if they are kiosks. People still don't know about the parking lot beyond the fire station.	3/28/2019 6:30 PM

Q2 Would you be willing to pay \$2 to \$3 per day for parking in Jerome?

Answered: 37 Skipped: 3



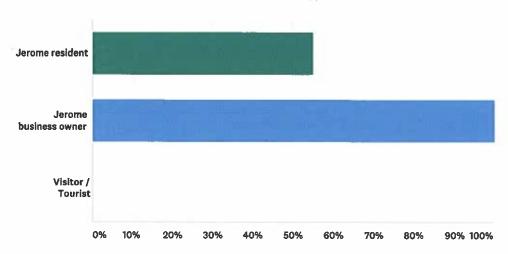
ANSWER CHOICES	RESPONSES	
Yes	37.84%	14
No	62.16%	23

Total Respondents: 37

#	COMMENTS	DATE
1	I feel it should be \$1 - \$3 per hour	3/31/2019 8:47 AM
2	The residents should not be punished because the town ignored its infrastructure for so long.	3/31/2019 3:00 AM
3	Buis owners should be exempt from parking fees. We are already paying for trash, Buis liense and sales tax.	3/30/2019 10:57 AM
4	I park at my home, so I can't answer. I think that \$3 for parking for tourists is reasonable.	3/30/2019 8:11 AM
5	We will have this debate every year or two to raise the price because we need more	3/29/2019 7:03 PM
6	Only if Business & Resident Voucher System implemented.	3/29/2019 9:00 AM
7	I'm still angry about the parking "permits" to park if front of my house ehere I've parked for over 36 years!	3/28/2019 7:08 PM
8	Would business owners have to pay?	3/28/2019 6:30 PM

Q3 What is your relationship to Jerome?





ANSWER CHOICES	RESPONSES	
Jerome resident	55.00%	22
Jerome business owner	100.00%	40
Visitor / Tourist	0.00%	0
Total Respondents: 40		

From: Kevin president@jeromechamber.com

Subject: Council Mtg 7-10-18
Date: July 10, 2018 at 4:22 PM

To: coppertownusa@outlook.com, Frank Vander Horst frank vander horst@yavapal.us

Cc: j savage@jerome.az.gov, c.gallagher@jerome.az.gov, Donna Chesler cheslerphoto@mindspring.com, Mary Beth Barr - Gulch Marybethb@sbcglobal riet, annierabago@msn.com, Tommy Rocks Anderson tommy@tommyrocks.com,

christyfisher@earthlink.net, Michael - Puriveda puravidagallery@msn.com

Mr. Mayor, Council Members & Town Manager,

It would be most appreciated if you could read this at tonight's meeting...

I'm unable to attend tonight's meeting, although I would like to express some input about two particular topics:

- #1. 1% Tourism Tax The Jerome Chamber of Commerce (JCC) has already submitted its suggestions for this budget. Marybeth Barr (Board Member) should be in attendance to field any questions you may have.
- # 2. Paid Parking Rusty Blair (Fire Chief) asked the JCC to help conduct a survey about parking a while back. We conducted the survey from our Visitors Center (Hull Ave & Middle Park). The survey asked a couple simple questions; a) would you be okay paying \$2 (Per Day)? b) would you be willing to pay more and if so, how much do you feel would be appropriate?

Of the 250+ participants/ visitors surveyed...the results were overwhelmingly (Yes) okay with \$2 / day and there was several responses suggesting \$3 / day. See Rusty for complete result details, but the discussion at the time was estimating $2/day \times 300$ business parking spots in our commercial zones (excluding the 300 level lot) = \$600 per day $\times 365$ days = \$219,000 annual revenue generation!

I've heard recent possibilities about moving forward with this paid parking subject. I've heard \$2 (Per Hour) being suggested....with elevating costs for the 4th and 5th hours, etc.

This would be applicable to the Middle Park lot and the Historical Society parking lot (not a revenue generator for the TOJ) initially and may include Main Street sometime in the future.

First, let me say that I would want to conduct our own JCC internal survey to before commenting for all members on such an important topic.

Second, from a business owner and resident of Jerome: we are Not Sedona, not California. Cottonwood, specifically Old Town does not charge for parking, although they have many thousands of residents and many more businesses feeding into the taxation system to pay for their infrastructure needs, etc.

Jerome is much different and unique...a small community with 450 (approx) residents and 110+ businesses supplying an enormously smaller tax revenue base, although we do compete with Cottonwood and other surrounding towns business.

I believe Jerome needs paid parking, but small that coincides with the survey that was conducted. There has been another survey done about the number of times a parking spot gets turned over, only contributing to the revenue stream.

I have other ideas about the Jerome Shuttle system being expanded to better our businesses to utilize the 300 level parking lot which helps free up a large parking dilemma in the downtown area.

Thanks for listening and please let me know how I or the JCC can help!

Kevin Savage

Sent from my iPhone

Here's What
You Said
Results of previous
question:

Should the Town of Jerome install parking klosks to fund municipal infrastructure upgrades?

Yes • 60% No • 40%



September 10, 2018

Sales Quote -
Contact : Allen Muma
StradaPAL Cashless pay station
(Accepts credit/debit cards only)
includes:
Custom Configuration (Pay & Display, Pay by Plate, Pay by Space)
Solar power
Credit/Debit Card Reader
4G Modern and Antenna Kit
7" Color Display
Thermal Graphic Printer w/Self Sharpening Receipt Cutting Blade
1 Rolls of Paper
Personalized Software Including Programming and Testing
Instructional Graphics and Personalized Rate Plate
Mechanical maintenance door lock
Multi Lingual Button
Increment and Max Buttons for Credit Card Payments
Credit Card Software and myParkfolio License Fees
Limited One Year Warranty

Emilion Chie Tour Wallanty				
		QUANTITY	PRICE	TOTAL
StradaPAL Cashless pay station		3	\$6,698	\$20,094
Shipping		3	\$0	\$0
Training & Installation (to the prepared ground)		11	\$1,500	\$1,500
tt.	TOTAL	3	\$8,198	\$21,594

Recommended Options	QUANTITY	PRICE	TOTAL
Receipt Paper roll	3	\$57	\$171
TOTAL Recommended Options			\$171

The second secon			
	TOTAL Including Options	3	\$21.76

Note: All prices are excluding applicable taxes. Site preparation is not included in this quote.

Page 1 of 2 pages



BOS Management Fees

myParkfolio Back-Office Software Management System

Monthly Fees

Monthly Total

3

\$52

\$156

Includes: 2 way wireless connectivity

Wireless airtime fees

On-line access to hosted secure server

Processing and storage of all transactions, maintenance, alarms, & statistic.

Database space

PCI Level 1 Certified real-time credit card authorization account set-up and management

Secure user rights management

Back Office Options:

Please send questions to:
David Guevara
Business Development Manager
Parkeon
40 Twosome Drive, suite 7, Moorestown, NJ 08057
Phone: 214-531-9513
Email dguevara@parkeon.com

Page 2 of 2 pages



Cost Proposal for Pay Stations

VenTek International Quotation

Projec	Parking Kiosks	Date	September 6, 2018
Client	Town of Jerome, AZ	Client Phone	
Direct	707-773-3373 x128	Validity	90 days
Email	victoria@ventek-intl.com	Prepared By:	Victoria lacovetto

Thank You for Choosing VenTek

Part I - Capital Costs - Hardware, Installation, Setup & Services

	PARKING REVENUE CONTROL EQUIPMENT			
ltem	Description	Quantity	Unit Price	Extended Price
E1 venSTATION or venST.	ATION ATB Pay by License Includes 1 year Warranty			1
Power Configuration: S	olar	3	\$8,850	\$26,55
Connectivity: Cellular				
Payment Mode:			1	1
Credit Card		17		1
Custom Wrap - Door C	nly	3	\$275	Include
Shipping ¹	·			include
	PAR	KING REVENUE CONTROL	EQUIPMENT	\$26.55

	INSTALLATION & TRAINING		
Item	Description	Quantity Unit F	rice Extended Price
NSTS1 Base Fee for 1st day Training Conducted	Installation & training - based on a standard installation. on site and unlimited while technician is available onsite	3	Included
		Installation & Tra	ining \$0

Part II - Operating Costs	- Software Subscription Fees			
	ANNUAL SOFTWARE SUBSCRIPTION FEE	s		
Item	Description	Quantity	Unit Price	Extended Price
SW Cloud Based System	Management, Data Storage, Connectivity	3	\$1,140	\$3,420
Annual Software Subscriptions				3

venSTATION Multi-Space Meter

\$26,550.00

Installation and Training

\$0.00

Annual Recurring Software Subscriptions Including Payment Gateway

teway \$3,420.00 Total \$29,970.00

7	CONSUMABLES			
item :	Description	Quantity	Unit Price	Extended Price
C1	Custom VenTek Annual Pass/Value Cards - Lot of 1000	per card	\$1.50	
C2	Standard Ticket Paper Rolls (Order quantity10+ rolls) 1" core	per roll	\$50	
C3	Custom Ticket Paper Rolls (Order quantity 55+ rolls) - Estimate only, Actual will be presented after appro	per roll	Quote	1
C4	Cleaner - Thermal Printer box of 25	per cleaner	\$1	
C5	Cleaner - Credit Card Reader, box of 50	per cleaner	\$1	
C6	Bill Acceptor, box of 15	per cleaner	\$3	1
C7	Canned Air	per unit	\$5	

Notes:

1 This Quote Includes Shipping

Payment Gateway Switching Service - As a Level 1 PCI Service Provider VenTek offers a Secure Electronic gateway operating on its certified, fully-managed, Direct Transaction Processing System ("TPS"). Payment Gateway Switching Service allow VenTek's customers to establish a

- 2 direct connection between the VenTek System and their Payment Card Processor. VenTek warrants that its TPS product will remain PCI-compliant for the duration of service delivery and that our pricing will be lower than comparable transaction gateway products, includes Cyber Insurance coverage with client named as an Additional Insured.
- 3 VenVUE System Management, venSTATION Data Hosting and CDMA Cellular Connectivity are billed Annually
- 4 (1) year factory warranty included
- s Installation includes securing the unit to a surface prepared per installation drawing, connecting existing electrical inside the unit, installing software, network programming and configuration, and installation of all
- Installation Quote does not include Site Prep: Concrete or Conduit Work, Pulling Electrical or Communication Cables or Removal of Existing
- 5b Installation Quote is an estimate based on standard installation. Additional fees billed at time and Material +10%
- Onsite Training is conducted during and/or after installation. If VenTek must come back onsite, time will be billed at \$150/hr. Including travel and expenses.
- 6a venVUE System Management training conducted remotely via WebEx
- 7 ADA Compliant for height, control and reach
- 8 All funds due are in U.S. dollars. Terms Net 30 from date of delivery, 1.25% finance charge (15% per annum) applied to balances over 30 days past



Part III	- OPTIONAL FEATURES			
	OPTIONAL FEATURES		Contract of the	والمرابع
Item	Description	Quantity	Unit Price	Extended Price
OPT1	Solar Power Charging System w/ 40 W Solar Panel and 75 AH Battery	per unit	\$1,995	
	Hybrid Power Switching Module (Primary - AC, Secondary - Solar)	per unit	\$295	
	Pay-by-License - Alpha Numeric Key Pad	per unit	\$895	
	Bill Acceptance	per unit	\$1,536	
OPT3a	Spare Bill Locking Revenue Collection Unit	per unit	\$211	
	Coin Acceptance	per unit	\$1,245	
	Spare Coin Locking Revenue Collection Unit	per unit	\$113	
	Change Dispensing	per unit	\$2,595	
	Change Dispensing \$1.00 Hopper	per unit	\$1,400	
OPT5b	Spare Hopper and Coin Recirculating Assembly	per unit	\$1,633	
OPT6	EMV Smart Card Ready - Includes Pin Pad & RFID Near Field	per unit	\$3,495	
OPT7	Light Bar	per unit	\$600	
	Gate Relay	per unit	\$365	
OPT9	Custom Graphics venSTATION	per unit	\$630	
ОРТ9а	Custom Graphics M600/SVI	per unit	\$1,720	
OPT10	Stainless Steel Cabinet - (Quantity must be over 10)	per unit	\$3,586	
OPT11	Custom Color	per unit	\$850	
OPT12	Custom Wrap	per unit	\$495	
OPT13	Braille Graphics	per unit	\$1,995	
OPT14	Contactless Payment Acceptor (Additional Lead Time Required)	per unit	\$665	
	Bar Code Reader	per unit	\$2,495	
OPT16	QR Code Reader	per unit	\$2,495	
OPT17	CR80 Card Dispensing	per unit	\$2,200	
OPT18	Sticker Dispensing (Additional Lead Time Required)	per unit	\$3,490	
	Audio Help	per unit	\$616	
OPT20	Security Shutter (venSTATION)	per unit	\$673	
	M600 Winter Cover	per unit	\$740	
	venSTATION Overhead Sign Brackets (AC Systems only)	per unit	\$495	
OPT23	Signs for Overhead Brackets	per unit	\$250	
	Satellite Transceiver	per unit	\$3,495	
ARS6	venVUE System Management Software / Annual Subscription (Secondary Users)	per user	\$295	
ARS7	venVUE System Management Unlimited Users Credentials	Unlimited	\$1,995	
	Remote Validation - Pay By Space	per pay station	\$10	
	SPARES		XI.	700 JW =
Item	Description	Quantity	Unit Price	Extended Price
SP1	Spare 40A Battery	per unit	\$179	
SP2	Spare Credit Card Reader	per unit	\$450	
SP3	Spare Bill Acceptor	per unit	\$956	
SP4	Spare Coin Acceptor	per unit	\$615	
SP5	Spare venSTATION Controller	per unit	\$1,775	
SP6	Spare venSTATION Display	per unit	\$755	
	Spare Printers, Including Cable	per unit	\$1,495	
	Spare keypads 1x4	per unit	\$134	
	Spare keypads 3x4	per unit	\$180	-
	Spare Modern GSM/GPRS	per unit	\$522	
	Recommended Spares - Configuration dependent	1 per 10	Quote	
	WARRANTY		150	
Item	Description	Quantity	Unit Price	Extended Price
	Standard Warranty: Free Unlimited Tech Support for 3 Months / Warranty Issues for 12 months	Incl.	incl.	incl.
	Extended 1 Year Factory Warranty (Recommended for years 2+)	3	\$900	
_	Advanced Swap Warranty (Extended warranty & Loaner program)	1 1	\$1,300	
OL1	Onsite Service Calls billed at \$150/hr. Including Time and Material	per hour	\$125	
AH1	After Hours Telephone Support Hourly Labor Rate \$150.00/hr. (Billed in 15 min increments)	per hour	\$150	
			Ţ.30	



Emergency Response Time and Fees (if applicable)

Our response time is covered in our warranty and maintenance listed in section two (2) of this document. Our customer service department is available 24/7 by email or phone. Most issues with our pay stations can be handle via phone calls. If that is not the case, we do have a service technicians in California and Colorado that would be able to get to your sites if necessary.



paybyphone

CANADA | USA | UK | FRANCE | SWITZERLAND | GERMANY | AUSTRALIA

Costs

The costs for PayByPhone cashless parking payment service are listed in the table below.

Table 1 - Service Costs

NO.	ITEM	QTY	COST	TOTAL
	ONE TIME SETUP FEES			
1	Mobile Payment Services Set Up Fee	Each	\$1,500.00	\$1,500.00
2	Signage Design and Production: PayByPhone will be responsible for City-approved signage design and production	Each	\$0.00	\$0.00
3	Signage Installation: PayByPhone will not be responsible for any signage installation	N/A		\$0.00
10000	PER TRANSACTION CHARGES			
4	Consumer pays a convenience fee for each parking transaction. The City of Park Ridge will be Merchant of Record and responsible for any credit card processing fees incurred	Per Transaction	\$0.25	\$0.25

NOTES:

- Should VenTek International be awarded a contract for the parking access and revenue control system with the City of Park Ridge, PayByPhone prefers a separate contract directly with City of Park Ridge for the mobile parking payment service component.
- III Initial setup fee includes, but is not limited to configuration, testing and implementation of a dedicated client account within the PayByPhone system; merchant account integration and testing; set up and training on reporting, customer service and other elements of the PayByPhone BackOffice, and marketing coordination. Setup fees are invoiced at contract signing.
- When there is no additional fee on top of the price of parking, consumer uptake and use of the service is significantly higher. Fees are off-set by increased volume, repeat use, extensions to parking sessions paid remotely via the app, and a cost reduction to clients in cash handling and processing.
- All fees and charges are payable within 30 days of invoicing.



Suite 403, 1168 Hamilton Street, Vancouver, BC Canada V68 2S2 T+1.800.783.7787 E sales@paybyphone.com W http://paybyphone.com

ADDL INFO ITEM 10A (PARKING KIOSKS)

Why have paid Parking

I know it's hard to believe but Jerome's infrastructure is failing. Just because streets and sidewalks uptown look like they're in really good shape, the infrastructure underneath it is not. If you go into the residential area will see that the street, sidewalks and retaining walls are all failing as well as the infrastructure below. When we do get money, it seems to be spent in the commercial area. Currently our town crew is a Band-Aid crew and cannot keep up with these repairs. We cannot maintain our infrastructure in this fashion any longer. If our infrastructure sidewalks, streets and homes go away there will be no commercial area. The tourist will no longer come to Jerome to see its charm.

The evidence is apparent even across from the Mile High parking, down 1st Ave., Park Street and lower parking area by the middle park is deteriorating. Some people say let's get grants, grants are few and far apart and do not provide enough money to impact the whole of our problems, but they will help. We have 15 miles of water line outside of Jerome. Five water tanks to maintain and a sewer plant needs to be replaced. We need to address storm sewers, sewers, water lines, a sewer plant, miles of water line, curb and gutter, sidewalks, retaining walls and streets. Replacing pipe lines run from \$82 to \$150 linear foot. Curb and gutter runs about \$80 a linear foot, sidewalks and streets are even more expensive. The Police and Fire Departments budgets are also impacted by the 1.5 million tourists that come to Jerome each year.

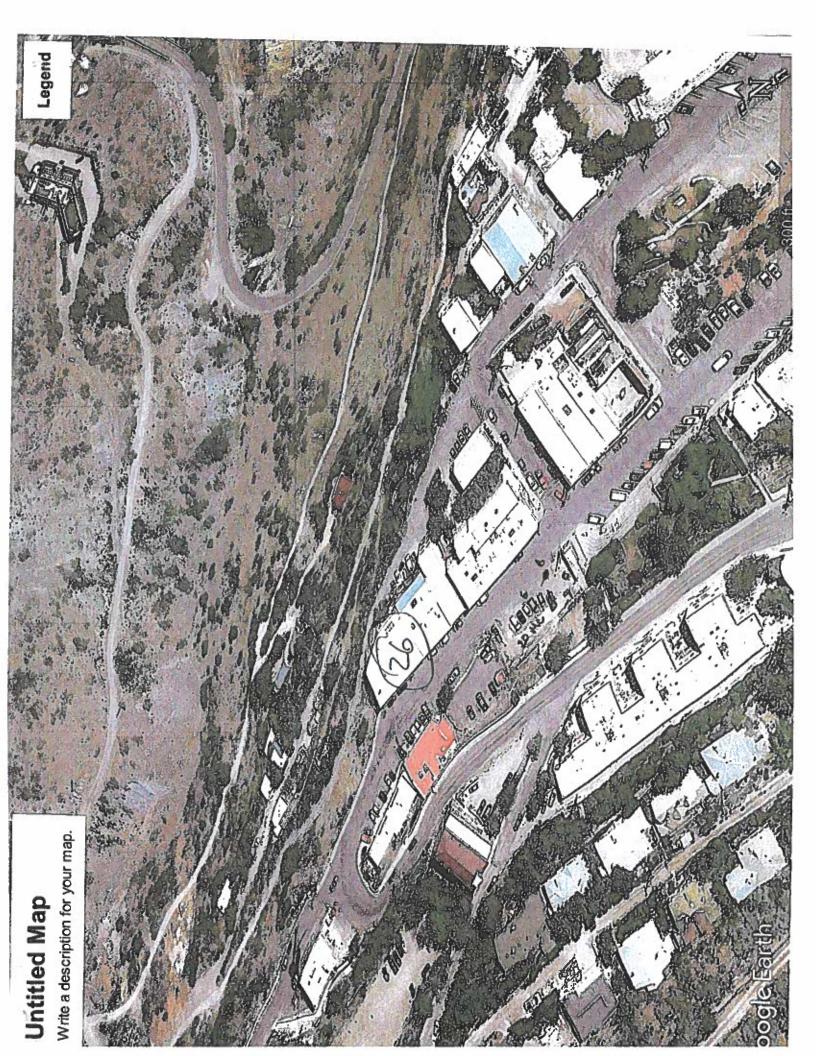
Already our taxes are high for the residents who do not make money off of the tourists and for the merchants with sales tax. We need to find a way to address all these problems before we no longer have a town. We have three choices, either the residents pay for, the merchants paid for through sales tax, or the tourist pay for it, it is your choice. Jerome needs to find a sustainable income in order to address these problems now and into the future. Yes, we do have the cemetery area in Clarkdale that can be sold but this will only bring as a onetime influx of money into the town, that may address part of one of these projects. If any of you have a better idea, put it forward and implement. Talk does not make these problems go away.

From

Rusty Blair, Fire Chief

Marty, Pubic Works Director





From: Alex Barber a.barber@jerome.az.gov

Subject: Fwd: Paid parking

Date: April 2, 2019 at 3:27 PM

To: Candace Gallagher c.gallagher@jerome.az.gov

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street **PO BOX 335** Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: John Portillo <JPortillo@flagstaffaz.gov> Date: 3/8/2019 10:47 AM (GMT-07:00) To: Alex Barber <a.barber@jerome.az.gov>

Subject: Re: Paid parking

Mayor,

Pay-to-park is \$1.00 an hour and permits are \$45 a month. The permits are for downtown business owners and employees.

Thank you, John Portillo **Parking Manager** City of Flagstaff (928) 699-8861

From: Alex Barber <a.barber@jerome.az.gov>

Sent: Friday, March 8, 2019 9:56:36 AM

To: John Portillo

Subject: RE: Paid parking

John, Thank you. What is the price to park?

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street **PO BOX 335** Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov ----- Original message -----

From: John Portillo <JPortillo@flagstaffaz.gov> Date: 3/8/2019 9:05 AM (GMT-07:00)

To: Alex Barber <a.barber@jerome.az.gov>

Cc: Barbara Goodrich <BGoodrich@flagstaffaz.gov>, Shane Dille <SDille@flagstaffaz.gov>, Kevin

Treadway <KTreadway@flagstaffaz.gov>, Coral Evans <cevans@flagstaffaz.gov>

Subject: Re: Paid parking

Good Day Mayor,

I am happy to answer your questions regarding the parking program, ParkFlag.

A. The parking program started to collect money for pay-to-park on October 6, 2017. Customers have various options to pay-to-park: kiosks, City Hall, website and by the phone application "Whoosh".

- B. The generated revenue in one year of operation: 1,412,785 (this includes revenue from permits as well: 177,349).
- C. 102 kiosks are in operation.
- D. The public parking supply which includes on-street and off-street parking: 1,378 spaces

I have attached a brochure created to reflect the program and accomplishments in year one of operation.

If you have any questions, please call me at (928) 699-8861

Thank you,
John Portillo
Parking Manager
City of Flagstaff

From: Kevin Treadway

Sent: Friday, March 8, 2019 7:42:52 AM

To: John Portillo

Cc: Barbara Goodrich; Shane Dille

Subject: Fwd: Paid parking

Hi John,

Could you please respond to Mayor Barber and answer his questions below. Thank you-Kevin

Kevin Treadway Flagstaff Police Department Sent from my iPad

Begin forwarded message:

From: Coral Evans < cevans@flagstaffaz.gov > Date: March 7, 2019 at 8:16:01 PM MST

To: Alex Barber < a.barber@jerome.az.gov >

Cc: Barbara Goodrich < BGoodrich@flagstaffaz.gov >, Shane Dille < SDille@flagstaffaz.gov >,

Kevin Treadway < KTreadway@flagstaffaz.gov>

Subject: RE: Paid parking

Hello Mayor Alex 😊

It is great to hear from you! Thank you for this question. I am cc'ing our City Manager, Barbara, and her staff on my reply to you.

Barbara, can someone please help answer these questions for Mayor Alex?

Thank you all!

Coral

From: Alex Barber [mailto:a.barber@jerome.az.gov]

Sent: Thursday, March 7, 2019 2:14 PM **To:** Coral Evans cevans@flagstaffaz.gov>

Subject: Paid parking

Happy Thursday Mayor,
I have a few questions for you.
How long has Flagstaff used paid parking kiosks?
What is the revenue generated yearly?
How many kiosks are in place? And how many spaces are included?

Thank you Coral,

Christina 'Alex' Barber Mayor-Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ, 86331 (928)634-7943 a barber@ierome.az.gov

AR

From: Alex Barber a.barber@jerome.az.gov

Subject: Fwd: Paid parking kiosks Date: April 2, 2019 at 3:39 PM

To: Candace Gallagher c.gallagher@jerome.az.gov

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Alex Barber <a.barber@jerome.az.gov>

Date: 3/8/2019 9:54 AM (GMT-07:00)

To: Karen Osburn < KOsburn@sedonaaz.gov>

Subject: RE: Paid parking kiosks

Karen, Thank you.

What is price paid to park?

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Karen Osburn < KOsburn@sedonaaz.gov>

Date: 3/8/2019 8:56 AM (GMT-07:00)

To: Victor Estrada < VEstrada@sedonaaz.gov>, Alex Barber < a.barber@jerome.az.gov>

Subject: Re: Paid parking kiosks

Hi Alex, we generated about \$570,000 last year for 101 spaces.

----- Original message -----

From: Victor Estrada < VEstrada@sedonaaz.gov>

Date: 3/7/19 5:47 PM (GMT-07:00)

To: Alex Barber <a.barber@jerome.az.gov>
Cc: Karen Osburn <KOsburn@sedonaaz.gov>

Subject: Re: Paid parking kiosks

Hi Alex,

I believe we are just at 100, paid parking spaces in the Uptown area.

On the annual revenue generated, Karen Osburn would be your best contact for more accurate information.

Victor Estrada Right-of-Way Specialist City of Sedona (928) 204-7800 O | (928) 282-5348 F mailto:VEstrada@SedonaAZ.gov

Sedona Traffic Updates:

http://www.sedonaaz.gov/your-government/departments/public-works

"Please consider the environment before printing this e-mail"

From: Alex Barber <a.barber@jerome.az.gov>

Sent: Thursday, March 7, 2019 2:36 PM

To: Victor Estrada

Subject: RE: Paid parking kiosks

Thank you Victor,
Follow up questions include..
How many spaces included in paid parking?
Annual revenue generated from kiosks?

Respectfully,

Christina 'Alex' Barber Mayor-Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ, 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Victor Estrada < VEstrada@sedonaaz.gov>

Date: 2/28/2019 4:28 PM (GMT-07:00)

To: Alex Barber <a.barber@jerome.az.gov>

Subject: Re: Paid parking kiosks

Alex,

Attached is a copy of a T2 maintenance guide, which gives you an idea of the maintenance needs.

We are currently contracted with a company called ParkPro, who perform quarterly maintenance on 13 units. Other ongoing maintenance items are done in house.

There have been minor warrantied items replaced, which involve minor costs in shipping and processing. We keep and inventory of spare parts, but to date remember only swapping out 3-4 internal components. Last one being a printer, back in November of 2017.

Even though everything is labeled, most of the calls that come into PD are related to users sticking and jamming their credit cards in the bill receivers (Bill Validator).

Let me do some research next week on the pay station installation dates.

Victor Estrada Right-of-Way Specialist City of Sedona (928) 204-7800 O | (928) 282-5348 F mailto:VEstrada@SedonaAZ.gov

Sedona Traffic Updates:

http://www.sedonaaz.gov/your-government/departments/public-works

"Please consider the environment before printing this e-mail"

From: Alex Barber <a.barber@jerome.az.gov> Sent: Thursday, February 28, 2019 1:57:53 PM

To: Victor Estrada

Subject: RE: Paid parking kiosks

How long have they been in place, and do they require much maintenance Victor?

Thank you, Alex Barber ----- Original message -----

From: Victor Estrada < VEstrada@sedonaaz.gov>

Date: 2/28/2019 11:21 AM (GMT-07:00)

To: Karen Osburn < KOsburn@sedonaaz.gov>, Alex Barber < a.barber@jerome.az.gov> Cc: Sherri O'Connor < SOConnor@sedonaaz.gov>, Justin Clifton < JClifton@sedonaaz.gov>

Subject: Re: Paid parking kiosks

Hi Alex.

Happy to share any information related to our maintenance experiences on the T2 paystations.

Feel free to contact me next week with any questions related, as I am scheduled out of the office for training the remainder of my work week.

Victor Estrada City of Sedona Public Works 928-204-7800

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Karen Osburn < KOsburn@sedonaaz.gov>

Date: 2/28/19 10:32 AM (GMT-07:00)

To: Alex Barber <a.barber@jerome.az.gov>

Cc: Victor Estrada < VEstrada@sedonaaz.gov >, Sherri O'Connor

<SOConnor@sedonaaz.gov>, Justin Clifton <JClifton@sedonaaz.gov>

Subject: Re: Paid parking kiosks

Hi Alex, we have the Luke 2 meters from T2 Systems. While I led the effort to select and implement the paid parking program, I am far less involved with the day to day operations so I have also copied two others from our Public Works and Police Departments. They may be able to share more about their experiences with upkeep, maintenance, and any repair or warranty issues we've dealt with, but they seem to be quite reliable and easy to use from what I know.

We opted to outfit the meters with the ability to take credit cards, cash and coins. Many communities only do credit cards because it is much easier to administer, there is no need to physically go to the meters to collect money, there is no need to count money and counting change is particularly cumbersome, no need to make bank deposits, etc. This has been a bit more of a burden on our Finance staff than it is probably worth, but we also

wanted to make sure visitors had every available option to pay since our merchants felt strongly that with our older demographic of visitors they may be unwilling to use a credit card. I believe something like 75% of our transactions are credit card, so in the future we may broach the idea of removing the cash/coin options. Even just the mechanics of these additional systems create additional maintenance/repair needs that we think might be unnecessary.

We use a software called Passport for the pay by phone and for enforcement. This system integrates well with T2, but in hindsight I think we would have opted to use T2 for both the meters and the enforcement piece just for ease of working with one vendor who is responsible and accountable for both systems. At the time Passport had some features PD liked that T2 didn't have, but that changes so rapidly and software sometimes seems as good as the salesman selling it, so it probably wasn't worth going with a separate system.

I'm happy to provide any other info you need, just let me know what that might be. Hope this helps, Karen

From: Justin Clifton

Sent: Thursday, February 28, 2019 7:54 AM

To: Alex Barber Cc: Karen Osburn

Subject: Re: Paid parking kiosks

Hi Alex. I've copied Karen Osburn, our Assistant City Manager, on this email as she led the effort to implement our meters. I'm sure she can give you valuable perspective on our experience.

Justin

On Feb 27, 2019, at 5:20 PM, Alex Barber <a.barber@jerome.az.gov> wrote:

May i inquire about the make and ease of use regarding Uptowns paid parking kiosks Justin? The town of Jerome is discussing possibilities.

Any information is appreciated.

Thank you.

Respectfully, Alex Barber From: Alex Barber a.barber@jerome.az.gov

Subject: Fwd: Paid parking kiosks Date: April 2, 2019 at 4:16 PM

To: Candace Gallagher c.gallagher@jerome.az.gov



Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Karen Osburn < KOsburn@sedonaaz.gov>

Date: 3/8/2019 10:24 AM (GMT-07:00) To: Alex Barber <a.barber@jerome.az.gov>

Subject: Re: Paid parking kiosks

\$2 per hour for the first, second and third hours, then \$4 per hour for the fourth hour and \$8 for the fifth hour which is the max amount of time someone can park. So \$18 if someone wanted to stay all 5 hours. Most of our parents are there about 2 hours.

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Alex Barber <a.barber@jerome.az.gov>

Date: 3/8/19 9:54 AM (GMT-07:00)

To: Karen Osburn < KOsburn@sedonaaz.gov>

Subject: RE: Paid parking kiosks

Karen, Thank you.

What is price paid to park?

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Date: 3/8/2019 8:56 AM (GMT-07:00)

To: Victor Estrada <VEstrada@sedonaaz oovis Alex Rather <a harher@ierome az oovis

TO THORN ENGINEE STEERING STEERING STORES STEERING STORES STORES

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To: Alex Barber Cc: Karen Osburn

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0 5 1 07 0040 1 5 00 004 11 0 1 1 1 0

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Sent from my Samsung Galaxy Tab®4

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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331 FAX (928) 634-0715 (928) 634-7943

> Celebrating Our 110th Anniversary 1899 - 2009

FILM PERMIT APPLICATION

Address: A308 west chandler boulevard Burbank Ca 91505	Applicant:	Aaron Rowe
Email: saron.rowe@nyfa.edu Website: Representative: Type of Production Proposed: Promotional Video or film for local ad or tourism Video or film depicting historic nature of Jerome or a specific person or building Still photography used for commercial purposes Video or film for product advertisement Video or film of feature length for theater, television or video Other Proposed date of production: Proposed time(s) of production: Proposed interior operation(s): Site 1. Haunted Hamburger	Address:	4308 west chandler boulevard Burbank Ca 91505
Website: Representative: Type of Production Proposed: Promotional Documentary Video or film for local ad or tourism Video or film depicting historic nature of Jerome or a specific person or building Still photography used for commercial purposes Video or film for product advertisement Video or film of feature length for theater, television or video Other Proposed date of production: Proposed time(s) of production: Proposed interior operation(s): Site 1. Haunted Hamburger Site 2. Threads on Main Threads on main Site 3. Powder Box/ Pink Lady/ John	Phone:	480 375 1992
Type of Production Proposed: □ Promotional	Email:	aaron.rowe@nyfa.edu
Type of Production Proposed: Promotional	Website:	
□ Promotional □ Documentary □ Documentary □ Editorial (still photography) □ Commercial □ Feature □ Other □ Proposed date of production: □ Proposed interior operation(s): □ Site 1. □ Haunted Hamburger □ Site 2. □ Threads on Main □ Documentary □ Video or film for local ad or tourism □ Video or film depicting historic nature of Jerome or a specific person or building □ Still photography used for commercial purposes □ Video or film for product advertisement □ Video or film of feature length for theater, television or video □ Other □ June 1st - June 11th □ Bam - Spm □ Proposed exterior operation(s): □ Site 1. □ Site 1. □ Site 3. □ Site 3. □ Powder Box/ Pink Lady/ John	Representative:	
Documentary	Type of Production Proposed:	
person or building Editorial (still photography) Still photography used for commercial purposes	☐ Promotional	Video or film for local ad or tourism
□ Commercial □ Feature □ Other Proposed date of production: Proposed time(s) of production: Proposed interior operation(s): Site 1. Haunted Hamburger Site 2. Threads on Main Site 3. Powder Box/ Pink Lady/ John Video or film for product advertisement Video or film of feature length for theater, television or video Video or film of feature length for theater, television or video June 1st - June 11th 8 am - 8pm Proposed exterior operation(s): Site 1. Haunted Hamburger Site 2. Threads on Main Threads on main Site 3. Powder Box/ Pink Lady/ John Powder Box/ pink lady/ John Provider Box/ pink lady/ John Provider Box/ Pink Lady/ John	☐ Documentary	· · ·
Feature	☐ Editorial (still photography)	Still photography used for commercial purposes
Proposed date of production: Proposed time(s) of production: Proposed interior operation(s): Site 1. Haunted Hamburger Site 2. Threads on Main Site 3. Powder Box/ Pink Lady/ John Proposed exterior operation(s): Haunted Hamburger Site 3. Powder Box/ Pink Lady/ John Proposed exterior operation(s): Proposed exterior operation(s): Site 1. Haunted Hamburger Site 3. Powder Box/ Pink Lady/ John Powder Box/ Pink Lady/ John Powder Box/ Pink Lady/ John Proposed exterior operation(s): Site 3. Powder Box/ Pink Lady/ John	☐ Commercial Video or film for product advertisement	
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Powder Box/ Pink Lady/ John Powder Box/ pink lady/ John Biorden Hou	Threads on Main	Threads on main
YOUGGE HOVENING IGNUE INDICATOR HOLE	Site 3.	Site 3.
Riordan house	Powder Box/ Pink Lady/ John Riordan house	Powder Box/ pink lady/ John Riordan House



Expected impacts: (attach separate page(s) if necessary) One Cargo Van with Uhaul Trailer ☑ Parking (how many spaces?) ☐ Traffic control (auto and pedestrian) ☐ Public Works/Fire/Police (safety issues) ☑ Lighting Interior Locations using lighting kits ☐ Noise □ Water Other (explain) **ALL PERMITTEES MUST:** Make arrangements with the Chief of Police regarding parking. No town parking spaces, other than those established by the Chief of Police, may be used. Make arrangements with the Chief of Police for any and all traffic control and/or safety services that may be required. Obtain separate permission from the Arizona State Highway Department for any activities taking place on a State highway. Proof of such permission may be required by the Town of Jerome prior to issuance of a permit. Make separate arrangements with business or home owners affected by the activities of the permittee. These may include businesses and/or homes not in the immediate area of shooting which will have impeded or increased traffic flow due to the production. Proof of such permission may be required by the Town of Jerome prior to issuance of a permit. Coordinate with a representative of the Fire Department in advance of filming any stunts, chases and/or special effects. The Fire Department has full authority to prohibit activities if public safety is jeopardized. Reimburse the Town of Jerome for the cost of any services required by permittee which are provided by any Town employee. Such reimbursement shall be made before the permittee leaves the Town of Jerome. In addition to the above requirements, the Town of Jerome may require a Certificate of Insurance coinsuring the Town of Jerome with liability coverage. By my signature below, I certify that all information contained in this application is true and complete to the best of my knowledge. Further, I hereby agree that permittee shall hold the Town of Jerome harmless from any action against the permittee as a result of permittee's activities within the Town of Jerome and that permittee will pay for any damages caused by its activities within the Town of Jerome. I certify by my signature below that I am authorized by permittee to make these representations on permittee's behalf. 03-31-19 Signature Date signed **Aaron Rowe** Print name FOR TOWN USE ONLY: Date Received:

Received by: ______ Date Permit Issued: _____

FEE SCHEDULE FILM PERMIT APPLICATIONS

Per Town of Jerome Resolution 519 October 8, 2013

Application fee (applicable to all permits)	\$100.00
Daily fee:	
Promotional Production (Video or film for local ad or tourism)	No fee
Documentary Production (Video or film depicting historic nature of Jerome or a specific person or building)	\$250.00
Editorial Production (Still photography used for commercial purposes)	\$500.00
Commercial Production (Video or Film for product advertisement)	\$1,000.00
Feature Production (Video or film of feature length for theater, television or video)	\$7,500.00
Other Production	Set by Town Council on a case by case basis
Additional fees:	
Police Department	\$20 per officer per hour (including vehicle)
Fire Department	\$20 per member per hour (including vehicle)
Public Works Department	\$20 per crew member per hour (including vehicle)

Bondo

Written & directed by Aaron Rowe

I am a student from New York Film Academy in Burbank, CA. I am wanting to make my thesis film in Jerome Arizona. The thesis film is titled Bondo and it is a short horror film of 10-15 mins long. The screenplay is a fictional story written by me and is 11 pages long. When I started writing this screenplay I had Jerome Az in mind the whole time and based the story off certain locations. I plan on shooting exterior and interior in the city.

The exterior locations that I plan on shooting are throughout downtown Jerome by all the main shops just my character walking through the streets and also some still inserts of the town. Another shot of him walking out of the haunted hamburger. Then a shot of him walking down the dirt road beneath the city by the old black and blue victorian house. And the last exterior shot is him walking into the little forest area down that dirt road by the victorian house there is a little creek and an old car back there.

The interiors will consist of the Haunted Hamburger for one short scene and a clothing shop I have not spoken too yet that is in downtown Jerome for one short scene. Those scenes will only consist of a little dialogue between characters. Then I am going to try to talk to the owner of the victorian house I keep mentioning to see if I can get some exteriors and interiors of that house and if I can't then I will just use a stage back in LA. Lastly I am looking for an alternative location for interior scenes that is going to be his Taxidermy workshop but again I don't have the specific location set out and If needed can use a location back here in LA.

My cast and crew will come all down from Cali together in one vehicle and I will have a trailer for the crew to sleep in. I will most likely get a room for my cast. But there will only be one vehicle and a trailer needing parking. I won't need any road closures or anything special.

Thank you for the chance to film in Jerome Arizona, I love the city and am a frequent visitor cause I'm an Arizona native. I've been wanting to film here for a long time now and it's the perfect place for this thesis film. If any questions or concerns please contact me at 480-375-1992 or aaron.rowe@nyfa.edu.

From: Aaron Rowe aaron.rowe@nyfa.edu Subject: Fwd: Filming at Haunted Hamburger

Date: April 2, 2019 at 2:47 PM

To: Candace Gallagher c.gallagher@jerome.az.gov

----- Forwarded message -----

From: <<u>shawn@hauntedhamburger.com</u>>

Date: Fri, Feb 8, 2019 at 2:17 PM

Subject: RE: Filming at Haunted Hamburger To: Aaron Rowe <aaron.rowe@nyfa.edu>

That works for me. Thanks.

From: Aaron Rowe <aaron.rowe@nyfa.edu>
Sent: Friday, February 8, 2019 1:02 PM
To: shawn@hauntedhamburger.com

Subject: Re: Filming at Haunted Hamburger

That's perfect thank you and the owner so much! I will let you know the exact date within the next week if that works?

On Fri, Feb 8, 2019 at 9:36 AM <shawn@hauntedhamburger.com> wrote:

Hello Aaron,

I spoke with you a few days ago about you filming for your thesis at The Haunted Hamburger. I have spoken with the owner and he is not willing to do it during business hours. He did say however if you wanted to come in early in the morning around 8 or so you could film before we opened. I am not sure if that would work for you but let me know.

Thanks,

Shawn Roeller

Haunted Hamburger

410 Clark Street

PO Box 594

Jerome, AZ 86331

928-634-0554

From: Aaron Rowe aaron.rowe@nyfa.edu Subject: Fwd: Shooting Scene at Threads On Main

Date: April 2, 2019 at 2:46 PM

To: Candace Gallagher c.gallagher@jerome.az.gov



----- Forwarded message -----

From: Michael Gamble < ThreadsOnMain@outlook.com>

Date: Sun, Mar 31, 2019 at 1:58 PM

Subject: Shooting Scene at Threads On Main
To: aaron.rowe@nyfa.edu

Hi Aaron,

Per our conversation today, I approve of you shooting a scene in my business – Threads On Main sometime in June.

Please keep me updated as to the date and time.

Thanks!

Michael J. Gamble

Threads On Main - Jerome, AZ

Pura Vida Gallery – Jerome, AZ

Sent from Mail for Windows 10





TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

Founded 1876 Incorporated 1899

APPLICATION TO SERVE AS MEMBER OF DESIGN REVIEW BOARD, PLANNING & ZONING COMMISSION OR BOARD OF ADJUSTMENT

We understand you are interested in serving on one of the Town boards or commissions. We appreciate your volunteering. Such service is vital to the community and we hope this will reward you with a better understanding of your local government and a sense that, through your efforts, Jerome will be a better place to live. We are delighted to hear of your willingness to help.

Name: Jessamyn Ludwig	Date: 3.30.19
Mailing Address:	
Physical Address:	Jerome
Home phone:	Cell phone: Same
Email: jessamyncoral@gm	ail· com
Which board or commission would you prefer to join?	Planning & Zoning
How long have you resided in Jerome? 2.5 yes	, ' '
•	mostly
Have you read Jerome's Comprehensive Plan?	Mal
Do you have previous experience on any of our boalds or similar committees, councils, boards, etc. in other committees to be a similar committee.	·
Sat in Rindge NH Planning	ploand for 3 yrs
Please list any or all background information that would Previous expenience set sit	
Ability to read plans & co	
Briefly state your reasons for wanting to serve at this time have the time and energy	y to put into the work/service
needed to participate in	PNZ

For Planning & Zoning Commission and Board of Adjustment Applicants only:

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PROSECUTION SERVICES AGREEMENT

Jerome Municipal Court Misdemeanors

This Agreement by and between the **Town of Jerome**, hereinafter called "Town," and **Prescott** Law Group, PLC, hereinafter called "PLG."

RECITALS

WHEREAS, the Town and the Jerome Municipal Court in and for the County of Yavapai, hereinafter called "Court," have determined that execution of Legal Services Agreements is an appropriate method to provide prosecutorial services to the Town and for certain other types of legal proceedings; and

WHEREAS, PLG has represented that it is professionally qualified to perform such services, and the Town has relied on such representation in entering into this Agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. DUTIES OF THE TOWN

- A. Compensation. For services rendered pursuant to this Agreement, Town agrees to pay PLG a wage of \$110.00 per hour.
- B. Compensation for expenses. In the event PLG shall incur out of pocket expenses, including, but not limited to, excessive copying charges, excessive postage, deposition transcripts, expert witness fees and possible investigator fees, reimbursement for such expenditures shall be made monthly upon submission of an itemized listing.
- C. Non-Legal Tasks. A rate of \$50 per hour shall be paid to PLG for services rendered by non-attorneys, including paralegals, clerks, secretaries or other support personnel that would ordinarily perform secretarial and clerical support work involved in preparing and transmitting documents, copying, organizing, filing or similar functions.

II. DUTIES OF PLG

- A. In General. PLG shall provide professional legal prosecutions in cases based upon the express warranties that any person providing such prosecutions pursuant to this Agreement is licensed to practice law in the state of Arizona and that such persons are qualified by reason of competence, training and experience to provide the designated prosecutorial services.
- B. Good Standing. During the term of the Agreement or any renewal thereof, PLG will report any bar complaints, malpractice claims or lawsuits in which a determination, finding or decision adverse to any of its attorneys has been made to the Presiding Judge within five (5) working days of becoming aware of, or receiving notice of the existence or occurrence of such determination, finding or decision. Suspension or loss of PLG's

license to practice law in the State of Arizona shall give the Town the Ability to terminate this contract.

- C. Local Availability. The Town and the Court expect that PLG will be fully prepared to provide effective prosecutions and an appropriate level of service to the Court and the justice system. PLG agrees that, during the effective term of this Agreement, PLG will maintain office facilities within the boundaries of Yavapai County and that such facilities will be located and equipped to effectively discharge the duties and responsibilities set forth in this Agreement. It is understood and agreed that PLG shall establish and maintain communications capability that will allow prompt receipt of and responses to electronic communications including, but not limited to telephone and facsimile, and that PLG will be available to receive and promptly respond to such communications. PLG further agrees to be physically present in Yavapai County at such times as may be required to make court appearances and to meet with defendants, justice system personnel and other parties as necessary or to make provisions for substitute prosecutions as specified in Section II(E) of this Agreement.
- D. Acceptance of Assignments. PLG agrees to accept cases appointed by the Court during the effective term of this Agreement unless PLG is not ethically permitted to prosecute under the Arizona Rules of Professional Conduct. PLG shall prosecute defendants throughout their trial court proceedings subject to withdrawal or substitution only as provided in this Agreement or in accordance with Arizona Rules of Criminal Procedure. The duty to prosecute continues until each case is terminated by dismissal, acquittal, sentence, suspension of sentence or imposition of terms of probation and shall include any necessary post-verdict proceedings pursuant to Rule 24, Arizona Rules of Criminal Procedure.
- E. Substitute Representation. The parties contemplate that, unless otherwise specifically provided in writing in this Agreement or attachments thereto, substantially all services to be rendered pursuant to this Agreement are to be provided by PLG. The parties understand and agree that from time to time, illness, vacation or other circumstances may prevent PLG from providing some services. In that event, it shall be the responsibility of PLG to arrange for qualified substitute prosecutorial services at the same rate listed in I(A) above. All substitute attorneys are subject to prior approval by the trial judge. PLG shall not broker or subcontract cases or portions of cases to other firms.
- F. Activity Records. PLG agrees to maintain case logs, final disposition records, time sheets and other pertinent activity records, which shall include the number of days the case was open, the names of the officers involved in each case and any co-defendants for each assigned case and to transmit these records to the Presiding Judge upon request.

III. INDEPENDENT CONTRACTOR STATUS

In performance of the duties set forth herein, it is mutually understood and agreed that PLG is, at all times, acting as an independent provider of prosecutorial services. It is further understood and agreed that Town shall not seek to exercise control or direction over the methods by which PLG shall provide services to individual cases excepting that PLG does, by this Agreement agree to perform said duties in strict accordance with legal and ethical standards governing the provisions of legal services.

IV. TERM AND TERMINATION

- A. Effective Term of Agreement. Unless otherwise specified, the effective term of each Agreement shall run from April 10, 2019 through May 31, 2020.
- B. Termination of Agreement; General. The Town may terminate this Agreement without cause and in its sole discretion, upon thirty (30) days written notice to PLG. PLG may terminate this Agreement without cause and in its sole discretion upon thirty (30) days written notice to the Town and the Presiding Judge.

V. TEMPORARY MODIFICATIONS.

In the event that circumstances arise which prevent PLG from providing effective prosecutions, Town representatives and the Presiding Judge may confer with PLG to identify the issues and attempt to resolve any problems. The Town may make temporary modifications of the Agreement to the extent that the legitimate interests of the parties and the interests of justice may be served thereby.

VII. APPROVALS

PRESCOTT LAW GROUP	TOWN OF JEROME
	
Date:	Date:

* This agreement has been extended annually since 2012 at the same rate and terms. *

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT FOR LEGAL SERVICES ("Agreement") is made and entered into this 1st day of June, 2012 by and between the TOWN OF JEROME, ARIZONA, a municipal corporation ("Town") and SIMS MURRAY, LTD., an Arizona professional corporation ("Sims Murray") for services as Town Attorney.

RECITALS:

- A. The Town desires to contract for the provision of legal services by counsel not in its employ.
- B. Sims Murray has represented that it is professionally qualified to perform such services, and the Town has relied on such representation in entering into this Agreement.

NOW, THEREFORE, it is agreed between the parties as follows:

AGREEMENT:

- 1. <u>Scope of Service and Representation</u>. Sims Murray agrees to act as general legal counsel for the Town providing civil, transactional services including but not limited to:
- a. Drafting ordinances and resolutions; drafting and negotiating contracts and leases; reviewing agendas and minutes; attending meetings of the Town Council and other boards and commissions as needed; coordinate with Town staff for review of documents prepared in-house; providing general legal advice and counsel in areas such as election law, property law, planning and zoning, code enforcement, contract law, procurement law and contracts, personnel, improvement districts, open meeting law, litigation, grants, insurance, state and federal law and municipal law; and overseeing the Town Prosecutor.
- b. Attendance at most regular meetings of the Town Council and such other meetings as requested or required, including special meetings of the Council and meetings of the Planning and Zoning Commission.
 - c. Service as parliamentarian for the Town Council.
- 2. Advice and Status Reporting. Sims Murray shall provide Town with timely advice of all significant developments arising during performance of their services hereunder orally or in writing, as Sims Murray considers appropriate.
- 3. <u>Compensation and Payment</u>. Town agrees to pay Sims Murray for services rendered hereunder as provided in **Appendix A**. All services not specified in **Appendix A** shall be billed at actual cost. Fees and expenses shall be billed on a monthly basis and paid by Town within forty-five (45) days.

- a. Whenever possible, attorneys shall minimize time spent consulting with one another and agree to use their best efforts to minimize the costs of the legal representation of the Town.
- b. All consultants, experts and subcontractors engaged to provide services to Sims Murray in the performance of this Agreement, and the use and extent of those services, shall be approved by the Town prior to them providing the services.
- c. Billing rate increases may only be requested by Sims Murray thirty (30) days prior to the annual anniversary date of this Agreement. Any increased rate shall be based on mutual consent of the Town and Sims Murray.
- 4. Reimbursement for Expenses. The cost of photocopies necessary in the ordinary course of business, faxes sent and received, long distance telephone charges, postage and WestLaw electronic legal research will not be billed to the Town. Large photocopying jobs contracted to an offsite vendor, courier services, and Federal Express will be billed at the actual cost incurred for those services. All costs and other disbursements for outside services not specified herein shall be billed at actual cost.
- 5. Term. The term of this Agreement shall be for the period June 1, 2012 through May 31, 2013, with options to extend for successive periods by mutual agreement of the parties. Approximately sixty (60) days before the termination date of this Agreement, the parties will meet to discuss a proposed renewal of this Agreement and the factors related to such a renewal. If the parties cannot agree on terms for the renewal period at least thirty (30) days before the termination date, the contract will expire as scheduled.
- 6. <u>Cancellation</u>. The Town reserves the right to cancel the whole or any part of this Agreement without cause. The Town will issue a written thirty (30) day notice of such cancellation.
- 7. Indemnification For and Liability and Professional Liability. To the fullest extent permitted by law, Sims Murray, its successors, assigns and guarantors, shall defend, indemnify and hold harmless the Town, its agents, representatives, officers, directors, officials and employees from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorneys' fees, courts costs, and the cost of appellate proceedings, and all claim adjusting and handling expense, related to, arising from or out of or resulting from any negligent, or intentional actions, acts, errors, mistakes or omissions caused in whole or in part by Sims Murray relating to work or services in the performance of this Agreement, including but not limited to anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable and any injury or damages claimed by any of Sims Murray's and subcontractor's employees.
- 8. <u>Choice of Law</u>. This Agreement shall be governed and interpreted according to the laws of the State of Arizona.
- 9. Whole Agreement. This Agreement constitutes the entire understanding of the parties, and no representations or agreements, oral or written, made prior to its execution shall vary or modify its terms.

- 10. <u>Amendments</u>. Any amendment, modification or variation from the terms of this Agreement shall be in writing and shall be effective only after approval of all parties signing the original Agreement.
- 11. <u>Non-Assignment</u>. Services covered by this Agreement shall not be assigned in whole or in part without the prior written consent of the Town.
- 12. <u>Cancellation</u>. This Agreement is subject to cancellation pursuant to A.R.S. § 38-511.
- 13. <u>Independent Contractor Status</u>. The services Sims Murray provides to Town under this Agreement are those of an independent contractor, not an employee.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the day and year first above written.

TOWN OF JEROME	SIMS MURRAY, LTD.	
By:		
	William J. Sims III, Partner	
ATTEST:		
Town Clerk		

APPENDIX A

Billing Rate Schedule

Fixed hourly rate for William J. Sims	\$195/hour
Fixed hourly rate for Jeffrey T. Murray	\$195/hour
Fixed hourly rate for Associate	\$165/hour
Fixed hourly rate for Paralegal	\$ 80/hour

Sims Murray will not charge the Town for faxes, long distance telephone charges, postage, photocopies, or WestLaw electronic legal research necessary in the ordinary course of business. In those cases when an extraordinary volume of photocopying is required and the job is completed by our outside contractor, we will charge the Town at our cost.

We will advance on your behalf charges for such necessary services and costs as outside-communication services, messenger services, and court fees. Such items will be charged monthly as they are received and processed by the firm. We will submit certain charges directly to you for prompt payment.

For necessary travel to and from Jerome for meetings, the Town will be billed for half of the travel time for a round trip. The Town will not be billed for any mileage.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

Founded 1876 Incorporated 1899

STAFF SUMMARY REPORT

FROM:

Candace Gallagher, Town Manager/Clerk ()

ITEM:

10D: OPPORTUNITY TO PURCHASE PUBLIC PARKING AREA

MEETING DATE:

April 9, 2019

On March 26, 2019, Christopher Segretti has formally notified the Town that he intends to sell the area we are currently leasing for public parking on UVX Road at the intersection with Jerome Avenue. (Parcels 401-06-151 and 401-06-004). The existing lease agreement includes this stipulation:

11. <u>First Opportunity to Purchase</u>. In the event that Lessor decides to sell the Premises during the term of this Lease, Lessor agrees to give Lessee a sixty (60) day advance notice of intent to sell the Premises. During that 60-day period, Lessor gives to Lessee the first opportunity to negotiate an acceptable purchase price. If Lessor and Lessee are not able to come to an agreement as to a purchase price during that 60-day period, Lessor shall retain the right to market or list the property for sale.

The Town has until May 25, 2019 to come to an agreement with respect to this property. Mr. Segretti has proposed a price of \$175,000.

The area provides seven (7) parking spaces, making the proposed cost equivalent to \$25,000 per space.

This had been discussed by the prior Council after Mr. Segretti had verbally indicated that he was considering selling the property. The Town included \$125,000 in the 2018-19 budget, under Contingencies, for this purpose.

Our Town Attorney has advised that, in order to purchase this property, we will need a purchase agreement, which he acknowledged is complicated. He provided a 20-page example of one that he did for Camp Verde that addresses escrow, title insurance, environmental review, drainage and more. There would, therefore, be (possibly significant) legal costs associated with this in addition to the purchase price.

To whom it may concern,

I, Christopher Segretti, legal representative of the Segretti family trust, hereby give notice to the town of Jerome. It is the Segretti family trust's intent to sell following properties:

Parcel # 401-06-151

Parcel # 401 - 06-004

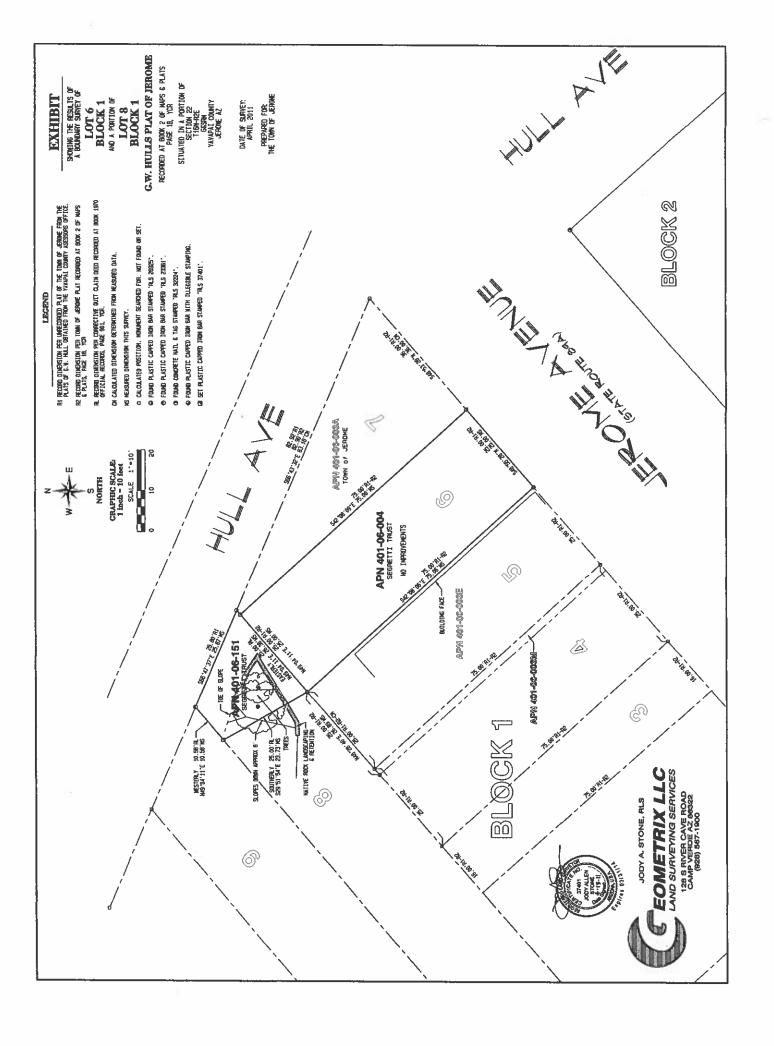
These properties are currently being leased to the town for parking. The purchase price is \$175,000.00. This letter gives the town of Jerome sixty (60) days from this date $\frac{3/2.6/19}{2.6/19}$ to come to terms with the Segretti family trust per the contract that is in place. If terms cannot be met, the property will be sold to other interested parties.

Thank you for your time.

Sincerely,

Chris Segretti

The Segretti Family Trust





TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

Founded 1876 Incorporated 1899

APPLICATION TO SERVE AS MEMBER OF DESIGN REVIEW BOARD, PLANNING & ZONING COMMISSION OR BOARD OF ADJUSTMENT

We understand you are interested in serving on one of the Town boards or commissions. We appreciate your volunteering. Such service is vital to the community and we hope this will reward you with a better understanding of your local government and a sense that, through your efforts, Jerome will be a better place to live. We are delighted to hear of your willingness to help.

Name: Linda Kelt	Date: 4/8/19
م مرس د Mailing Address: , مرس	,
Physical Address:	7 -1.1 12
Home phone:	Cell phone:
Email:	
Which board or commission would y	rou prefer to join? Planning and Zoning
	moved here full time in Feb 2019.
Have you read Jerome's present Zor	
total In The pr	ocess of headers the zoners ordinance. sive Plan? I have send the Genoral Plan
11' 11'	any of our boards or commissions? If yes, which ones? Have you served on set. in other communities? Which? When? Where?
No.	
	ormation that would enhance your qualifications to serve. I finance with minor in interest design.
Business experience	and design experience
Explication (ecf. ma) Briefly state your reasons for wanting	inager / Real Estate Azent - Nevada ing to serve at this time. y of the town, by lemeting demolition
Preserve the histor	y of the town, by limiting demolition
and emproving	the Ristoration of buildings

For Planning & Zoning Commission and Board of Adjustment Applicants only:

What attracted you to Jerome?
I value the historic aspect of the town and what it is
grown ento whele Still maintains its small town feel.
What concerns, if any, do you have regarding the impact of growth on the town and its infrastructure?
Concerned about growth relative to water supply, and
continuity of town.
What is your long-term "vision" for Jerome? Please explain your answer.
Mainfrien The historic entegerty of The town while main -
Maintain the historic entigerty of The town while main - faining abeliance between residential, commercial and
on ac cales
How important or not is the Historic Landmark Status of Jerome?
Very important
If there were one major change you would like to see happen in this town, what would it be?
To ordicement in Salatu Ol Dendent and Visitor Wolfer
Improvement in safety of residents and roitors while walking The Streets. This can be done with sidewallo
wanters i've stays, trusters pe done our statements
What qualities and qualifications do you feel you have that would make you an excellent member of the Planning & Zoning
Commission or Roard of Adjustment?
Interior design deance - everence with design, codes, and
Project marager cutified - defact overted and organized Real Estate Agent - Nevada
Keal Estate Agent-Nevada
We feel it is very important to be knowledgeable about the laws, concepts and reasoning behind our Zoning Ordinance and general plan. Are you free enough and willing to read published materials and go to occasional conferences to enhance
your ability to do a good job on the commission?
yes I am willing
Do you understand that your duty as a Commissioner or Board member is to give a fair and impartial hearing to each proposal or appeal based on its meeting the requirements of the Jerome Zoning Ordinance?
Yes I underspira
Give an example of a situation in which you have had to handle something under pressure that would relate to serving on
this board. In my career as a project managery a large.
this board. In my career as a project managerat a large. not for protest company theor were many situations in managing difference goals and project members
Transpire digresing grace with project montell
spectagions.

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message ------

From: Bradley Magee < brad@bmjconsulting.net>

Date: 4/3/2019 8:08 AM (GMT-07:00)

To: Alex Barber < a.barber@jerome.az.gov>

Cc: blair@jeromefire.us

Subject: Parking Options for Jerome

Ms. Barber,

Thank you for taking the time to meet with me yesterday to walk the site. It was very informative and very exciting that the Town of Jerome is going to implement a user fee/parking program. As discussed, the two best options for your town to accomplish this is to either employ a full-time staffer to handle the programs day to day needs or partner with a parking professional to manage it for you. In the event the Town decides to partner and have a company manage this program from start to finish, this option will eliminate any need for the Town to assign the costs to implement or hire and manage a Town employee as the partnership will cover all costs and expenses and manage it with the revenue that the program generates.

Below is a list of some topics that will be needed to be decided on if the Town chose to run the program:

- 1. Meter quantities and locations for install you would need at least 10 to 12 devices. This is your most important decision as you do not want people to have to walk too far to pay to park.
- 2. Rates you need a rate that covers the time that a visitor would stay. I would recommend 2 rates:
 - Hourly Flat hourly rate either 3 or 4 hours I would charge \$3.00 to \$4.00
 - All Day rate this should be high enough to encourage locals, employees and merchants to use the large surf lot - I would set this at \$6.00 or \$8.00 -
 - Paid parking should be from 8am to 6pm
- 3. Signage this will be key for you to explain your philosophy of your town, reasons for paid parking and where the revenue goes. You will also need to post contact information for people to call if they have questions or need live help in using the meters.
- 4. Function of meters -
 - I would only take credit cards this eliminates a large number of issues with handling cash
 - I would do pay by plate with display. meaning people need to enter their plate number and also display their ticket on their car. this prevents any issues with people trying to defeat your system.

- 5. enforcement for compliance this needs a detailed conversation. you need to enforce during the paid parking hours, you need to make sure that everyone knows that there is a consequence for not paying to park. you would also need to setup a system that monitors people that don't pay and get a citation. repeat offenders should be dealt with in this policy.
- 6. maintenance Daily maintenance needs to be performed on all the meters to ensure you don't have days where revenues can be lost. these meters will notify if there are any issues, but a daily check is recommended regardless.
- 7. Customer Service you are going to get a lot of phone calls, especially in the beginning. you will need to post a number on the meters and on the signage that allows people to call and get help. this is best suited as a live person during the paid parking hours and a voice service for after hours.
- 8. Locals, Merchants and employees you need to create a credential that identifies these vehicles, they should be permitted to park in the large surface lot behind the fire station during paid parking hours at no charge, park onstreet for free after paid parking hours and park on street during paid parking hours only if they pay like everyone else. I would also entertain a few short-term parking spaces for locals around town so they can park at no cost. I would limit that parking session to 15 to 20 mins.

There are many other items that need to be in place for this program but these items above are critical items.

You will need to dedicate a full-time resource to managing this program, coordinating enforcement, liaison for locals and merchants and visitors, performing maintenance, managing the local short-term parking spaces with enforcement and most importantly revenue reconciliation and appropriation of funds.

As we discussed, I would be interested in taking on managing this project for you at a full turnkey no cost option to Jerome. If this is of interest to you let me know we can discuss.

I'll be free to join your any of your meetings by phone and as mentioned earlier can be onsite next week to meet.

Good luck and may the parking gods be with you:)

brad

BMJ Consulting Intelligent Parking Solutions brad@bmjconsulting.net 480.510.1557 From: Alex Barber a.barber@jerome.az.gov &

Subject: Fwd: VenTek Product Information for Town of Jerome Az

Date: April 2, 2019 at 5:11 PM

To: Candace Gallagher c.gallagher@jerome.az.gov

Info on pilot from

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Victoria Iacovetto <victoria@ventek-intl.com>

Date: 4/2/2019 3:16 PM (GMT-07:00) To: Alex Barber <a.barber@jerome.az.gov>

Cc: victoria-LRFXGE@mailbox.insight.ly, Erika Anderson <erikaa@ventek-intl.com>

Subject: Re: VenTek Product Information for Town of Jerome Az

Hi Christina,

Do you or you team or any of the folks you shared this information with have any questions?

Is there any additional information you need?

Pardon my curiosity, but what is the status of this project? What are the potential next steps?

Respectfully,

Victoria K lacovetto BSEE

Director of National Sales

1260 Holm Road, Suite A | Petaluma, CA 94954 Direct: 707.773.3373 x128 | Cell: 415.246.3138



From: Victoria lacovetto <victoria@ventek-intl.com>

AB

Date: Iuesday, March 19, 2019 at 9:20 PM **To:** Alex Barber <a.barber@jerome.az.gov>

Subject: Re: VenTek Product Information for Town of Jerome Az

Sure. No problem.

And thank you for asking.

Victoria

Sent from my iPhone X

On Mar 19, 2019, at 6:24 PM, Alex Barber <a.barber@jerome.az.gov> wrote:

Hello Victoria,

This quote for the town of jerome is labled confidential.

May i share it at a workforce and with a parking specialist, and department heads please?

Christina 'Alex' Barber Hi

Mayor, Town of Jerome

600 Clark Street

PO BOX 335

Jerome, AZ 86331

(928)634-7943

a.barber@jerome.az.gov

----- Original message -----

From: Victoria lacovetto < victoria@ventek-intl.com>

Date: 3/7/2019 5:59 PM (GMT-07:00)
To: Alex Barber <a.barber@jerome.az.gov>
Cc: Erika Anderson <erikaa@ventek-intl.com>

Subject: VenTek Product Information for Town of Jerome Az

Hello Ms. Barber;

Thank you for the time you spent with me today. I know how valuable and limited your time is. I am providing a quote with an updated date. I am keeping my pricing from 2018 even though our prices have increased significantly due to t\new tariffs. I have also updated the quote to show the cost of the pilot we briefly discussed. I believe we could probably support a three pay station pilot if that was necessary, however generally we prefer a single pay station and this is the pricing I have provided. The pilot could last anywhere from 3 – 6 month, based on your preference.

I have also included product flyers and below is an introduction to VenTek and our Products and a description of entire sales and installation process.

If you need any help presenting this information please let me know. I have power point slides that I frequently share with my customers for this very thing.

We have many customers that use VenTek's Automated Pay Stations (APS) to collect Parking fees and a myriad of other fees. On street parking, off street parking, garage parking, park entry, camping, boat launch, boat mooring, various transit fares, the list goes on.... The venSTATION and M600 are designed to collect fees of any type in an unattended environment. The pay station provides fast and easy fee collection. With a VenTek Automated Pay Station, your customers will not mind paying due to the speed and simplicity of the transaction.

Unlike other parking pay stations (made for on street parking which require simple rates and low transaction volumes because they generally only cover 8-15 spaces) our products were designed for fee collection and transit applications which necessitates the ability to process many transactions in a short period of time. Fast and Easy transactions are the hallmark of VenTek products and extremely important for customer service, convenience and satisfaction.

I recommend the venSTATION for your project, but the M600 is an option as well. The products are identical, the only difference is the cabinet aesthetics. The venSTATION is a full size cabinet almost 5' tall x 2' wide , the M600 is a smaller cabinet 3' tall x 2' wide and sits on a pedestal of varying heights (older Aesthetic).

Attached is some product information and budgetary pricing for both the M600 and venSTATION:

- Price Quote.
- Product Briefs

At the end of this email are some pictures of recent installations as well as some pictures of wraps we have done for other customers. I have included pictures of both the venSTATION and the M600. The M600 is better suited for a drive-up application of if you want to install your pay station in a wall or H-frame or any other type of enclosure. As mentioned

cabinet aesthetics that differ.

What To Expect:

VenTek machines are shipped via a national freight line carrier and delivered to an agreed location. Once they arrive, VenTek's certified installation staff arrive to install and train. Final testing and programming is also completed during installation to ensure the system is online, accepting payments and issuing receipts and/or media as expected. Training begins once installation and final testing is complete.

VenTek offers a complete training program created to assist you with all aspects of successfully running and supporting your VenTek system. VenTek's pay stations are designed for easy service and maintenance. The modular design combined with the automated service alerts allow for issues to be quickly identified assessed and corrected. Our factory-trained, support staff will teach you how to operate, support and maintain your new system. This includes complete training for as many people as you like on machine construction, functions, components, programming options, routine maintenance, and troubleshooting. We also provide user manuals which cover operation, routine maintenance and proper cash collection procedures. Training is also provided for venVUE®, our web based, revenue collection management system. This is generally done remotely at a later date via WebEx.

venVUE®, VenTek's complete software management system for revenue collection networks is a web-based platform that provides real-time machine statistics, passive monitoring, remote machine configuration and reporting. All transaction detail is automatically uploaded to your individual database located on the Amazon Cloud and is instantly available for viewing or through a number of standard reports utilizing venVUE® from any internet connected device. The VenTek system comes standard with a variety of reports that provide detailed information regarding revenue, enforcement, Pay Station health, statistics and sales transactions. venVUE® generates all reports in PDF format, and can also export any of the existing report data fields into a variety of other file formats (tab delimited, Excel, etc.) to allow the user to import data into other applications. Custom reports are available on request

VenTek International works with our customers to ensure a seamless implementation to the new VenTek Pay Stations. We provide forms which allow you to designate your fees and the different options offered to your clients. With this information your custom rate structure is programmed, tested and installed in each machine. Final programming changes (if any) are performed onsite to ensure satisfactory operation. Should any rate programming changes be necessary in the future they can be easily be done by you through venVUE® or by VenTek's Client Services or a combination of both. The system will automatically adjust for daylight savings and free periods such as weekends and holidays.

Maintenance & Service

VenTek machines are very easy to care for. Preventative maintenance is quick and easy with disposable cleaning pads for bill acceptors, card readers, and printers. Other devices are easily cleaned with a damp cloth and/or compressed air. Preventative maintenance should be performed once or twice a month depending on your location and the amount

ambient dirt, sand and/or dust in the air. Should any issue arise above routine, or basic fingertip maintenance, additional support from VenTek is just a phone call away.

Telephone Technical Support hours are from 7:00am to 5:00pm Pacific Time, Monday through Friday. Extended telephone support hours are available on a negotiated basis. VenTek also provides 24hr Online Support through our Support Request System. Customers may visit our website and send us a support ticket request anytime day or night. As the ticket is handled, updates are instantly emailed and the customer can visit their own personal VenTek Support Site to review tickets, reply to any tickets in process, or make new requests. Should it be needed, onsite support is also available through local VenTek Authorized Representatives.

Hardware Warranty:

The VenTek standard machine warranty is in effect for 12 months following the date of initial machine delivery. Every VenTek machine is warranted against defects in workmanship and materials.

VenTek will repair or replace any failed part or component, once the part is received and evaluated by a VenTek authorized service representative. Should operational downtime be a critical issue, VenTek offers additional support plans providing "no hassle", immediate replacement parts within 24hrs of reported and diagnosed failure.

Onsite labor is not covered under our standard hardware warranty. We ask the equipment owner to perform the onsite debugging and actual part removal and replacement at the machine. VenTek will support this through remote trouble shooting via phone. VenTek can provide on-site support under a separate service agreement, or on a case-by-case basis at our published on-site service rates (generally recommended as onsite service would be a very rare occurrence).

Due to limited failures and the ease of maintaining VenTek's AFM's, most VenTek customers maintain their own pay stations for everyday service calls. These calls are generally things like Bill Jams, Coin Jams, or Out of Paper, which simply require a trip to the AFM, and a simple flip of a switch to clear the jam. Receipt paper is extremely easy to replace.

All aspects of the VenTek System can be remotely maintained, monitored, and modified right from the comfort of your desk. Should a mechanical need arise, VenTek will work with your staff to isolate the problem, which is usually simply the replacement of a "plug & Play" part. It would be extremely rare for a technical issue to require a VenTek Trained Technician to come on site.

Ventek's Pay Station is built on a modular platform for easy replacement of parts. During Installation, you will be trained on servicing and maintaining your pay station.

VenTek will provide as much training as is necessary for the your team to feel comfortable maintaining your new AFM. All parts are plug and play so it is incredibly easy to remove and replace a part with standard "off the shelf" tools. If assistance is needed, we are only a phone call away. Most mechanical issues can be resolved in just a few minutes as all parts can be replaced with simple household tools. Removing and installing a new part should take no more than five (5) minuites.

Post Warranty Coverage:

All the support offered during the first year of ownership, can be obtained through an extended warranty plans. VenTek has the longest history of supporting our manufactured products. Our support only ends when end-of-life issues require it, and even then we will do all we can to provide an upgrade path so that your investment remains operational and viable. We don't believe in "planned obsolescence"; a machine should be useful and operational for as long as possible; ensuring the highest possible return on investment. When you need support, regardless of your warranty status, VenTek will be here to help.

You will have a dedicated team at VenTek International to help with all aspects of your new system implementation; through the build and prep process, during the onsite installation, and for ongoing service once your new system is operating. Our goal is having a satisfied partner in each customer we service, which only comes from earning your full satisfaction.

VenTek International is the longest-standing manufacture of Unattended Revenue Control Systems in North America (since 1950 - Wikipedia Pay & Display), and the only true US manufacturer. We are a company built on Engineering and Engineering Excellence; a company focused on innovative technology, corporate integrity and exemplary service. VenTek's extensive experience, combined with our state-of-the-art VenTek Automated Payment technology, will ensure your success.

Our focus is you, our customer. We do not believe in "one solution fits all", and will work with you in hopes of providing a system which meets your needs within your budget. We realize that world class service is paramount to our customer's success and provide experienced and knowledgeable local support personal (USA) instead of an offshore call center. Service calls are personal, easy to initiate and always taken seriously. Your urgency and priority is ours. Issues are quickly understood by factory technicians with access to the development engineers providing expedient resolution. With your purchase you become a partner and have our commitment to keep your machines operating smoothly with little to no down time.

I look forward to your input and comments.

Call, email or text me if you have any questions or would like to discuss this proposal and the next steps.

Respectfully,

Victoria K lacovetto BSEE

Director of National Sales

1260 Holm Road, Suite A | Petaluma, CA 94954 Direct: 707.773.3373 x128 | Cell: 415.246.3138

<image001.png>

<image002.jpg>

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VenTek International Quotation

VenTek International Quotation

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Address		Account Mgr	Victorie lacovetto
	707-775-3375 4238	Velidity	súap 06
Superior of	ANGEL II. WALLE OF STATE OF ST	Pressured By:	Victoria lacovetta

Thank You for Choosing VenTek

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COMPLEXATIVE

COMPLEX NEWS



http://www.sedonaaz.gov/your-government/departments/public-works

"Please consider the environment before printing this e-mail"

From: Alex Barber <a.barber@jerome.az.gov> Sent: Wednesday, April 3, 2019 6:49:03 PM

To: Victor Estrada Subject: Paid parking

Hello Victor,

Just a few follow up questions.

The revenue Sedona generated of \$570,000, is that revenue after all overhead? And what does the enforcement side of the paid parking entail, a whole department of people?

Respectfully,

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943

a.barber@jerome.az.gov

Sedona City Hall is open for business Monday through Thursday from 7 a.m. to 6 p.m. and closed on Fridays. The Wastewater system maintenance remain on a Monday through Friday, 8 a.m. to 5 p.m. schedule. Police and maintenance services are not impacted.

From:

Alex Barber

Sent: To: Thursday, April 4, 2019 3:01 PM Candace Gallagher; Joni Savage

Subject:

Fwd: Paid parking

Attachments:

Community Services Aide 07-30-12.pdf; Uptown Sedona Parking Brochure.pdf

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Victor Estrada < VEstrada @sedonaaz.gov>

Date: 4/4/2019 8:59 AM (GMT-07:00)
To: Alex Barber <a.barber@jerome.az.gov>

Subject: Re: Paid parking

Good morning Alex,

I believe the numbers are before any deductions for overhead costs.

The enforcement side is managed by our police department, through part time CSA's (Community Services Aides). Part of the duties of the CSA's are the enforcement of the pay parking areas. I have enclosed a copy of the CSA's job descriptions for your review.

Part time employees, means no benefit costs. Not ideal in my personal opinion, but a savings.

CSA's currently consist of 3 employees, an additional employee is pending final review of applicants by PD.

They use hand held devices that are linked to the pay stations, using the license plate number to verify if a vehicle has paid for parking, or not.

The pay parking if focused between the hours of 9am-6pm. The first 15 minutes are free parking, as well as before 9am and after 6pm. Attached is a copy of a brochure that shows several other parking opportunities in the Uptown, as well information on the parking meters.

Victor Estrada
Right-of-Way Specialist
City of Sedona
(928) 204-7800 O | (928) 282-5348 F
mailto:VEstrada@SedonaAZ.gov

Sedona Traffic Updates:



Range: SG-1

FLSA: Non-Exempt Date: July 30, 2012

COMMUNITY SERVICES AIDE

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To actively support and assist the City of Sedona to maintain traffic control in the Uptown area and other areas of the city as assigned. Performs a variety of duties including directing vehicle and pedestrian traffic, enforces City of Sedona parking ordinances and parking related state statues; coordinates assigned activities with other city departments and outside agencies and performs related work as required. Will hold no arrest powers except those granted members of the general public under the Arizona Revised Statues.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from a police sergeant or from other supervisory or management staff. Does not exercise supervisory responsibilities.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS—Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- 1. Performs traffic and pedestrian control in Uptown area, at special events, and other areas of the city.
- 2. Patrols assigned area on foot and/or in a vehicle to enforce parking and related traffic ordinances.
- 3. Investigates reports and complaints regarding parking violations.
- 4. Issues warning and citations for failure to comply with pertinent parking ordinances.
- 5. Prepares and maintains records and reports on violations and actions including a daily log of activities.
- 6. Appears, testifies and presents evidence in court as required by summons and/or subpoena.
- 7. Promotes community relations by routinely communicating with merchants, citizens and tourists.
- 8. Assists other City of Sedona departments at the direction of shift supervisor.
- 9. Adheres to safe work practices and procedures.

MARGINAL FUNCTIONS:

- 1. Responds to, investigates, and documents non-emergency calls for service including, but not limited to: lost/found property, minor thefts, and animal control incidents.
- 2. Assists the general public, provides directions and responds to questions and inquiries, relays on-site requests for assistance.
- 3. Reports hazardous vehicles, expired registrations, suspicious incidents and individuals, traffic accidents, and other occurrences to the police department staff.
- 4. Contributes to effective city operations by performing other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Equipment and tools used in parking enforcement.
- Public relations principles and techniques.
- · Occupational hazards and standard safety practices.
- · Uptown business district including streets and parking facilities.

Ability to:

- Patrol city streets and issue citations in a manner that promotes positive interaction with merchants, citizens and visitors.
- Establish and maintain cooperative work relationships with those contacted in the course of work including City staff and the general public.
- Learn and retain applicable state and city laws, ordinances, codes and regulations.
- Operate motor vehicles in a safe manner.
- Respond to requests and inquiries from the general public.
- Work effectively in the absence of supervision.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Any combination of education and experience equivalent to a high school diploma or general education degree (GED), experience in a customer service related field desirable.

Training:

Additional specialized training may be provided.

License or Certificate

Possession of an appropriate valid Arizona Class D driver's license.

Background Check

Ability to pass a police background check.

WORKING CONDITIONS

Physical Requirements:

- Ability to perform moderate physical work and to lift and carry up to 25 pounds regularly and occasionally 50 pounds.
- Ability to stand, climb, kneel, twist, ride, pinch, pick, reach, grab, walk, sit, bend, crawl, push, pull, and perform a variety of similar body movements.
- Possess hand/eye/foot coordination adequate to use personal protective devices, office equipment and computer, and operate an automobile and bicycle.
- Ability to see and read instructions, codes, regulations, ownership documents and characters on a computer screen and to observe parking violations.
- Ability to work in a variety of weather conditions.
- Ability to stand, walk, bend or squat for long periods of time.
- Develop, implement, and administer goals, objectives and procedures.
- Maintain effective audio/visual discrimination and perception to the degree necessary for the successful performance of assigned duties.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Environmental Conditions:

Possible exposure to traffic noise, blowing dust, vehicle fumes and inclement weather

Parking options

Free parking all day

Parking lots 1, 2, 5, and 8 allow you to park free all day.

Free parking 3 hours

Parking lots 3, 4, 6, and 7 allow free parking with a 3-hour limit.

observe all employee-only, no parking Some lots are privately owned with a portion leased by the city. Be sure to and other restriction signs.

Pay-to-park

Uptown shops along Main Street, SR89A, Spaces located directly in front of the require visitors to pay to park.

- Pay stations accept coins, bills, major credit cards and pay-by-phone apps.
- the screen or pay by phone Pay stations are as easy to use as an ATM. Follow the app available from the App convenience fee to use the using the PassportParking instructions displayed on Store or Google Play. There is a 10 cent
- the app and enter Parking Zone 846 Pay-by-phone users who sign up for can skip the pay station.
- Enter your license plate numbers and etters when prompted.



- time by phone, even without using the expire with the option to extend meter notifies you that your time is about to A reminder text message option
- The cost to park varies with seasonal schedule will be clearly visible when fluctuations in visitation. The pay you park.

Way finding



Watch for directional signs abeled Free Parking.

number to help you find your After parking, note the lot way back to your vehicle.

Tips and regulations

Never leave a child or pet unattended in a vehicle, even for a minute. Although the nterior of a vehicle heats rapidly, even outside temperature may be mild the with the window left slightly open. ock your vehicle and secure all valuables out of sight.

handicap license plate or placard does not exempt you from paying parking fees or All lots are handicap accessible. A allow you to park illegally.

parallel across parking spaces designated designated spaces and may not park RVs and motorhomes must park in for standard vehicles.



Uptown Sedona parking

Uptown Sedona is the destination variety of restaurants, galleries and point for most visitors, offering a shops. The Visitor Center, located on the corner of SR 89A and Forest Road, is a great first stop.

available in Uptown if you know where to year. During the busiest times traffic can Sedona welcomes 2.8 million visitors a be heavy but there is generally parking

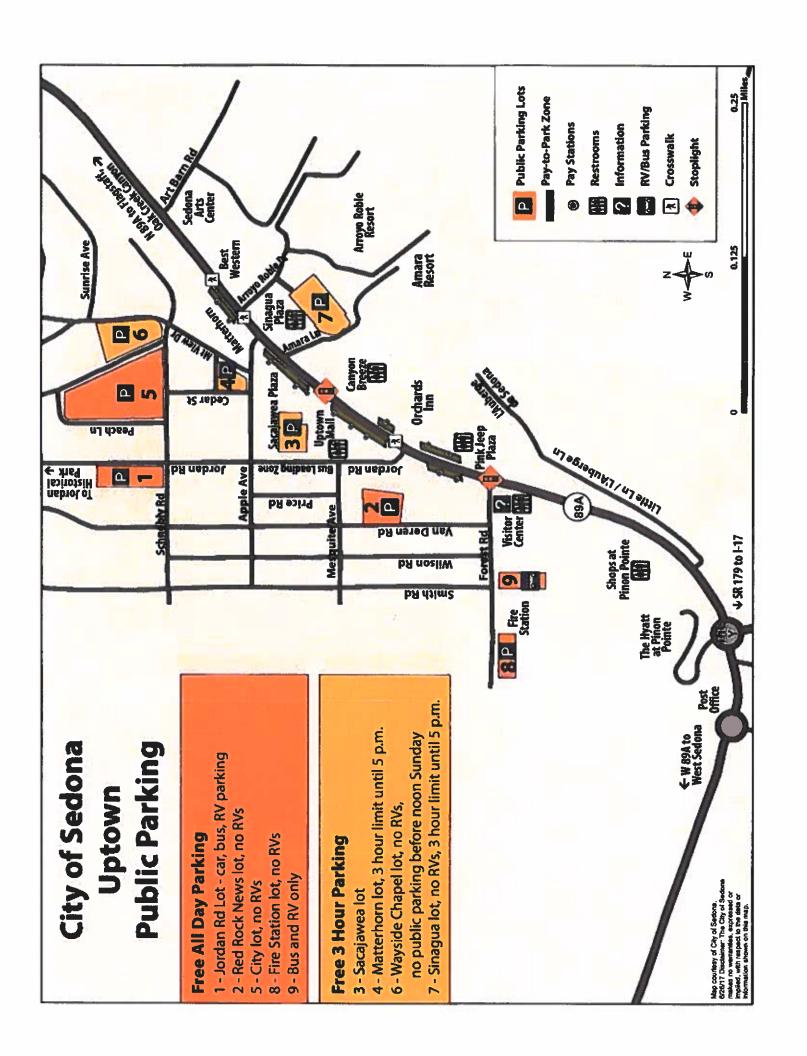
In addition to parking provided by resorts nine parking lots with free parking and and shops for customers, the city has metered pay-to-park spaces along SR 89A in Uptown Sedona.

Learn more at sedonaaz.gov/parking





City of Sedona 102 Roadrunner Dr. Sedona, AZ 86336



From:

Alex Barber

Sent: To: Thursday, April 4, 2019 3:02 PM Candace Gallagher; Joni Savage

Subject:

Fwd: Paid parking

Attachments:

Resources & Expenditures.PNG

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: John Portillo <JPortillo@flagstaffaz.gov>

Date: 4/4/2019 9:23 AM (GMT-07:00)
To: Alex Barber <a.barber@jerome.az.gov>

Subject: Re: Paid parking

Mayor, Good day.

Attached is a screen shot of financials in year one of operation. ParkFlag has a staff of 6 parking aides for parking enforcement.

I was in Jerome a couple of weeks ago and saw the challenges for parking on a Saturday. Regulating parking is controversial and challenging, however once implemented and adjusted to, the benefits out weigh the challenges.

If you have any additional questions, please let me know.

Thank you and have a good day, John Portillo Parking Manager City of Flagstaff (928) 699-8861

From: Alex Barber <a.barber@jerome.az.gov> Sent: Wednesday, April 3, 2019 4:15:03 PM

To: John Portillo Subject: Paid parking

Hello John,

Just a few follow up questions.

The revenue Flagstaff generated of 1,412,785 with permits, is that revenue after all overhead? And what is the enforcement side of the paid parking entail, a whole department of people? Respectfully,

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

SUMMARY OF RESOURCES & EXPENDITURES

Resources	Inception to 10/31/18	
Pay to Park Revenue	\$1,367,829	
Parking Permit Revenue	\$189,016	
Interest Income	\$6,710	
Proceeds from Financing	\$1,000,000	
Transfer from General Fund	\$337,221	
TOTAL RESOURCES	\$2,900,776	
Expenditures		
Salaries and Wages	\$177,940	
Employee Benefits	\$100,753	
Advertising	\$32,732	
Utilities	\$4,153	
Maintenance	\$1,495	
Rent	\$34,998	
Credit Card Fees	\$130,554	
Other Miscellanous Services	\$8,503	
Operating Supplies	\$15,312	
Computer Equipment & Software	\$157,392	
Meters & Construction	\$1,177,343	
Debt Service Payments	\$172,538	
TOTAL EXPENDITURES	\$2,013,713	
Resources in excess of Expenditures	\$887,063	
20% Reserve (Lockbox)	\$312,711	

From:

Alex Barber

Sent: To: Thursday, April 4, 2019 3:05 PM Candace Gallagher; Joni Savage

Subject:

Fwd: Info on paid and donation parking

Attachments:

JeromeParkingQuestions (002).docx

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Jim Ariola < jimariola@mindspring.com>

Date: 4/4/2019 1:31 PM (GMT-07:00)

To: Alex Barber <a.barber@jerome.az.gov>

Cc: james.ariola@stantec.com, James Ariola <jimariola@mindspring.com>

Subject: RE: Info on paid and donation parking

Hi Alex

Attached is a rough summary that I was able to put together today. It's not comprehensive, but summarizes some of the main points.

I do plan to work on the more when I return home next week.

Please let me know when upcoming parking meetings are.

----Original Message-----From: Alex Barber

Sent: Apr 2, 2019 8:40 PM

To: Jim Ariola

Subject: RE: Info on paid and donation parking

If you have time it would be appreciated. Thanks again Jim.

Christina 'Alex' Barber Mayor, Town of Jerome 600 Clark Street PO BOX 335 Jerome, AZ 86331 (928)634-7943 a.barber@jerome.az.gov

----- Original message -----

From: Jim Ariola <jimariola@mindspring.com>

Date: 4/2/2019 5:29 PM (GMT-07:00) To: Alex Barber <a.barber@jerome.az.gov> Subject: Re: Info on paid and donation parking

Oh oh.

Im out of town till end of next week and havent dont much with it yet. Im really sorry. I could try to do a quick summary tomorrow morning if that helps.

Sent from my iPad

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- > Christina 'Alex' Barber
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- > 600 Clark Street
- > PO BOX 335
- > Jerome, AZ 86331
- > (928)634-7943
- > a.barber@jerome.az.gov

JeromeParkingQuestions

1. What would be the required fee, if any?

Possibly \$3/hour

Flagstaff Pay-to-park is \$1.00 an hour and permits are \$45 a month. The permits are for downtown business owners and employees.

2.1 Will enforcement of parking fees be necessary?

Yes.

2.2 Who will do the enforcement?

Tbd. Jerome PD can do sporadic enforcement (only 1 or 2 times check-ups per day) Cost of new staff that may be required for enforcement should be covered by the cost of the parking fines.

2.3 What would be the penalty for non-compliance?

To be determined. Should at least cover the cost of enforcement.

3.1 How many parking spaces could generate revenue? ~366

All of the following parking spaces could theoretically be used to generate revenue:

(number of spaces as per visual survey done by (Rusty?)

Upper Main Street / Post Office area:

42 spaces

Upper Main Street / Mile High area:

63 spaces

First Avenue:

8 spaces

Lower Main Street / Upper 'Tourist Lot': 60 spaces

Lower Main Street / Lower Tourist Lot: 20 spaces

300 level / Mine Lot

173 spaces

TOTAL

366 spaces

3.2 Which / how many would be ineligible?

Spaces within residential permit areas would be ineligible

4.1 Who will collect the monies?

Software used to collect credit card charges and deposit into Town of Jerome account.

(Assume cashless system will be used.)

4.2 When will collection occur?

Daily. Deposits to bank accounts generally 2 days after collection.

4.3 How will the monies be tracked and made ready for deposit?

Software supplied by vendor is used by Town of Jerome to track and monitor

5. What is the cost of implementation? Address costs of units, infrastructure, installation, and training.

Approximately \$25,000-\$50,000? (see below for specific info from vendors)

6. Will there be any ongoing revenue loss due to fees, labor for collection of monies, or maintenance?

Yes.

In flagstaff the operating expenses amount to about 50% of the revenue (770,000 expenses on \$1.4M revenue)

7. Would revenue be used for anything other than the end goal of repairing our infrastructure to accommodate for the proposed parking fees.

Up to the City Council

8. Include possible design options. Address approximate size and materials as well as the providers of the units.

Vendors have provided brochures. Kiosks are on the order of 5 feet tall, 2 feet wide. Can be wrapped in advertising or other graphics

9.1 Who will do the installation and training?

The parking meter vendor (such as FLowbird) can do installation and training

- 9.2 What is the estimated timeframe from approval to launch?
- 10. Is there any risk of the units being compromised by weather, electric outage, lack of internet, etc.? Explain any possible scenarios where this might occur.

Yes. Maintenance is required in a periodic basis. (more details on vendor literature).

11.1 How many units would be installed initially?

1 kiosk can serve any number of spaces. For Jerome's layout, about 10 kiosks in town, plus 1 or 2 in the 300 level lot would make sense.

11.2 Where would they be located? Include map with proposed locations indicated.

To be determined in consultation with parking vendor or consultant.

- 12. Address the ability to add more units, remove the units, and / or move their locations in the future.
- 13. Make a suggestion for wording on the units.

14.1 How will residents / employees be affected?

In Flagstaff, If a resident works downtown and needs to park downtown, they can purchase a monthy reduced rate permit.

Any residence which is impacted by regulated parking or meters on their block are eligible for the DSFR (downtown single family resident) permit. The resident is issued a free permit and one vehicle can park on their block that has regulated parking or pay-to-park, resident is exempt from time regulation or pay-to-park.

14.2 How will overnight guests be affected?

Hours of paid parking would probably be somewhere in the neighborhood of 9am to 6pm (subject to debate), so overnight guests would not necessarily be affected.

15. Will any ADA parking be affected? If so, how?

Legally required ADA spaces will still be required the same as now.

16. What date exists from visitors, employees, merchants, visitors to Jerome regarding proposed parking fees?

See above

17. Please include any examples / date of other towns gaining revenue via parking fees.

Town	Sedona	Flagstaff
Number of spaces	101	1378
Number of pay kiosks	13	107
Ration of spaces:kiosk	~8:1	~13:1
Annual Revenue	\$570,000	\$1.4 million
Expenses	?	\$770,000
Annual Revenue/space	\$1000	\$1000

Annual profit/space

?

%500

System/vendor

Flowbird/

T2

Parkeon

Parking System Vendors

Company

Flowbird / Parkeon

T2

Ventek

Contact

David Guevera

Victoria lacovetto

Used in

Flagstaff

Sedona

Power

Solar w/ battery backup

Solar

Cost per kiosk

\$8200

\$8850

Monthly MGt

\$57/kiosk

Training and Install: \$1500 lump sum

included

Warranty

1 year on hardware

Additional info related to Ventek:

They offered to do a 3-station pilot program for 3-6 months

Additional info related to FLowbird system:

Units can be configured to any combination of cash, credit cards, smart cards, or mobile phone app based payment.

Info transmitted wirelessly to Flowbirds servers, and then available to Town for immediate monitoring and review.

Flowbird provides comprehensive training and operating and maintenance manuals

StradaPAL cashless kiosk

Configure as pay by plate or pay & display or pay by space.

Flowbird app would be useful for local residents and employees

Automatically identifies where you are parked.

Sends parking expiration notices

Allows you to exend time remotely

Allows you to reserve spaces ahead of time