

TOWN OF JEROME

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MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS

TUESDAY, JULY 9, 2019, AT 7:00 P.M.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE									
	Mayor/Chairperson to call meeting to order.									
	Mayor Alex Barber called the meeting to order at 7:01 p.m.									
	Town Clerk to call and record the roll.									
	Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor									
	Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane									
	Moore and Dr. Jack Dillenberg.									
	Other staff present were Melanie Atkin, Accounting; Allen Muma, Police Chief; and Joni Savage, Deputy Clerk. Mayor or Mayor's designee to lead the Pledge of Allegiance.									
	Vice Mayor Harvey led the pledge.									
	With no objection from Council, Mayor Barber rearranged the agenda to									
	address Item #7A, #7B, #10C and then back to Item#2. Each appears in these									
	minutes in the order originally agendized.									
ITEM #2:	FINAN	CIAL REPORTS								
7:52	Budget	Budget to Actual reports, vendor ledger and balance sheet for June 2019								
(49:55)	Motion to Approve the Financial Reports									
		BARBER	MOVED X	SECONDED	AYE X	NAY	ABSENT	ABSTAIN		
		DILLENBERG		X	X					
		HARVEY MOORE		^	X					
		WORTH			X					Discussion/Possible Action
ITEM #3:	STAFF A	AND COUNCIL RI	PORTS							
7:53	Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting									
(52:05)	Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and									
	Fire Chief, and verbal reports from Council members.									
	7:57 (56:14) Tyler Christensen with Contract Wastewater spoke about the springs,									
	noting that one spring is still turned out.									
	Motion to Approve Staff Reports									
		BARBER	MOVED	SECONDED	AYE X	NA'	Y ABSENT	ABSTAIN	+	
		DILLENBERG HARVEY		Х	X					
		MOORE		^	X					Discussion/Possible
		WORTH			X					Action
ITEM #4:	PLANNING AND ZONING AND DESIGN REVIEW MINUTES									
8:01 (1:50)										Discussion/Possible

ITEM #5:	APPROVAL OF MINUTES							
8:02	May 30, 2019 Special meeting; June 4, 2019 special meeting; June 11, 2019 regular meeting; June							
	13, 2019 special meeting; June 25, 2019 special meeting Motion to Approve the Special Meeting Minutes of May 20, 2019							
	Motion to Approve the Special Meeting Minutes of May 30, 2019 COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN							
	BARBER X							
	DILLENBERG X X X HARVEY X X							
	MOORE X							
	WORTH X							
	Motion to Approve the Special Meeting Minutes of June 4, 2019 COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN							
	BARBER X							
	DILLENBERG X X X							
	MOORE X X							
	WORTH X							
	Motion to Approve the Regular Meeting Minutes of June 11, 2019 COUNCIL MEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN							
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X							
	DILLENBERG X HARVEY X X							
	MOORE X X							
	WORTH X							
	Motion to Approve the Special Meeting Minutes of June 13, 2019							
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X X X							
	DILLENBERG X							
	HARVEY X X MOORE X							
	WORTH X							
	Motion to Approve the Special Meeting Minutes of June 25, 2019							
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X X X							
	BARBER X X DILLENBERG X							
	HARVEY X X MOORE X							
	WORTH X	Discussion/Possible						
		Action						
ITEM #6:	PETITIONS FROM THE PUBLIC – There were no petitions from the public.							
8:03		Discussion/Possible						
(1:02:50)		Direction						
ITEM #7	PRESENTATIONS	<u> </u>						
7:03 (1:35)	ITEM #7A: PRESENTATION TO POLICE CHIEF ALLEN MUMA							
	Mayor Alex Barber will present a plaque to Police Chief Allen Muma commemorating his 20 ye	ars						
	of service to the Town of Jerome.							
	Mayor Barber thanked Chief Muma. There was a delay in locating the plaque	to						
	be presented, which arrived several minutes later.	Sponsored by Mayor Alex Barber						
	7:29 (28:30) The plaque was presented to Chief Muma.	Discussion only						
7:04 (2:58)	ITEM #7A: SUN CORRIDOR TRAIL							
	Yavapai County Supervisor Tom Thurman will make a presentation and answer questions regarding the proposed Sun Corridor Trail.							
	Supervisor Tom Thurman introduced himself and spoke about the proposed Sur Corridor Trail and gave a slide presentation.	١						
	Mayor Barber gave direction to staff to put this item on the September agenda for further consideration.	Sponsored by Mayor Alex Barber						
	7:29 (27:55) Mansel Mathews, a Jerome resident, offered his input.	Discussion; Possible Direction						

Sponsored by Mayor Alex Barber

Discussion; Possible

ITEM #8 8:04 (1:03:00)8:14 (00:06) Pt2 ITEM #9: 8:20 (5:40)

2019-20 BUDGET

ITEM #8A: APPROVAL OF TENTATIVE BUDGET FOR 2019-20

Council will review and may approve a tentative budget for the Town of Jerome for the fiscal year ending June 30, 2020. If approved, the public hearing and final adoption of the budget would take place at a special meeting to be held at 7:00 p.m. on July 30, 2018.

Motion to Take a Ten-Minute Break at 8:04 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	Х		X			
DILLENBERG			X			
HARVEY		Х	X			
MOORE			X			
WORTH			X			

Vice Mayor Harvey asked a question referring to page 2 under Police Department Expenses. The FICA match is missing from this budget.

Ms. Gallagher thanked her for pointing that out and said that it would be added back in.

Motion to Adopt the Tentative Budget as Amended to include the FICA match for police.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		Х	X			
HARVEY	Х		X			
MOORE			X			
WORTH			X			

ORDINANCES

ITEM #9A: FIRST READING: ORDINANCE NO. 453, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 301, "AMENDMENTS OR ZONE CHANGES," OF THE JEROME ZONING ORDINANCE

Council may conduct the first reading of Ordinance 453, amending the Zoning Ordinance to provide that a majority, rather than a super-majority, of Council may override the recommendations of the Planning & Zoning Commission. The Planning & Zoning Commission held a public hearing on this Ordinance on June 5, 2019 and recommended that Council approve this change.

Mayor Barber read the ordinance in title.

Sponsored by . Mayor Alex Barber Discussion; Possible

8:21 (6:40)

ITEM #9B: FIRST READING: ORDINANCE NO. 454, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 201, "DEFINITIONS," SECTION 506, "R-2 ZONE, MULTIPLE FAMILY RESIDENTIAL," AND SECTION 507, "C-1 ZONE, GENERAL COMMERCIAL" OF THE JEROME ZONING **ORDINANCE**

Council may conduct the first reading of Ordinance No. 454, which would amend the Jerome Zoning Ordinance to limit permitted uses in the R-2 Zone to single- and two-family residential use, and change the conditional uses in the R-2 zone to be identical to those in the R1-5 zone. It would also amend the C-1 zone to include "Three-Family," "Multi-Family," "Apartment Houses," "Hospitals," "Nursing Homes and Convalescent Homes" and "Boarding or Rooming Houses" as conditional uses. The Planning & Zoning Commission held a public hearing on this Ordinance on June 5, 2019 and recommended that Council approve this change.

Mayor Barber read the ordinance in title.

Ms. Gallagher summarized the changes.

Councilmember Worth asked about detached guest houses and whether that had been discussed by the Commission.

Ms. Gallagher stated that the ordinance represents what was recommended by the Commission.

8:24 (9:50) Charlotte Page, former Zoning Administrator, said that guest houses have not been addressed.

It was noted that it could be one- or two-family residential but only one building. Councilmember Moore summarized that the ordinance states, "one house per parcel."

Ms. Worth also noted that, in the ordinance, triplexes were not included as conditional uses in the R-2 zone.

Ms. Gallagher recalled that this had been discussed by Council but was not ultimately voted on in that way. Ms. Moore agreed, stating that Council had sent this to Planning and Zoning as duplex or single family only.

Sponsored by Mayor Alex Barber Discussion; Possible

ITEM #10: **UNFINISHED BUSINESS** 8:27 ITEM #10A: UPCOMING FUNDING OPPORTUNITIES (13:10)Council may continue their discussion of upcoming rounds of Community Development Block Grant (CDBG) funding and Freeport-McMoRan's Social Investment funding, and possible projects for which to apply. Motion to Ask Freeport-McMoRan for Additional Funds to Rehabilitate the Wall and Steps Behind Town Hall MOVED COUNCILMEMBER SECONDED AYE ABSENT BARBER DILLENBERG X HARVEY Sponsored by MOORE Discussion; Possible Action 8:35 ITEM #10B: REVIEW OF TOWN FEES (21:15)Council will review selected fees and determine if changes are necessary. Ms. Moore suggested we lower fees where possible, noting that any increase in fees would require public hearings. 8:39 (25:00) Ms. Page gave her input. Motion to Not Charge Overdue Fees at the Library COUNCILMEMBER MOVED SECONDED ABSENT ABSTAIN AYE BARBER х DILLENBERG HARVEY MOORE WORTH Motion to Table Until the Next Council Meeting COUNCILMEMBER MOVED SECONDED ABSENT ABSTAIN AY BARBER DILLENBERG HARVEY Sponsored by Mayor Alex Barber MOORE WORTH Discussion; Possible ITEM #10C: PROPOSALS FOR PARKING KIOSKS 7:30 (29:29)Council will continue their review of proposals received for parking kiosks and may approve the purchase of same. Chief Allen Muma provided information regarding parking kiosks. 7:43 (42:40) Eric Jurisin, a Jerome business owner, spoke about other revenue streams. Motion to Table Until the Special Meeting of July 30, 2019 SECONDED MOVED ABSTAIN COUNCILMEMBER AYE DILLENBERG Х HARVEY MOORE Sponsored by Mayor Alex Barber Discussion; Possible 7:50 (49:10) Mansel Mathews spoke again. **NEW BUSINESS** ITEM #11: 8:49 ITEM #11A: PROFESSIONAL AUDITING SERVICES (35:10)Council will review a proposal by current auditor Colby & Powell, LLC for professional auditing services during the next three fiscal years, and may approve a renewed agreement with the firm, or direct staff to solicit Requests for Qualifications from other firms. Motion to Extend the Contract with Colby & Powell for Three Years MOVED SECONDED ABSENT COUNCILMEMBER AYE BARBER DILLENBERG Mayor Alex Barber HARVEY Х Discussion: Possible MOORE Action WORTH ITEM #12: TO AND FROM THE COUNCIL 8:51 Council may direct staff as to items of pending importance that they would like placed on a (37:00)future meeting agenda. Vice Mayor Harvey spoke about various issues and made a statement advising the residents that, as a Council, they are trying to make things better and not Discussion; Possible

allow problems to continue.

Councilmember Worth discussed her planned trip to the League Conference and other upcoming meetings. Councilmember Dillenberg spoke about "Friends of Jerome" and bringing the dental trailer back to Jerome. Councilmember Moore spoke about hiring a Zoning Administrator. She emphasized the importance of choosing the right person for the job. Vice Mayor Harvey stated that Mike Harvey would be willing to volunteer his time and help in the zoning department until we find the right fit. 9:03 (49:09) Mansel Mathews spoke about a noise ordinance. ITEM #13: **ADJOURNMENT** Adjourned at 9:05 p.m. MOVED SECONDED ABSENT ABSTAIN BARBER DILLENBERG Х HARVEY MOORE

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: