

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, OCTOBER 8, 2019, AT 7:00 P.M.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE								
	Mayor/Chairperson to call meeting to order.								
	Mayor Alex Barber called the meeting to order at 7:00 p.m.								
	Town Clerk to call and record the roll.								
	Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.							,	
				-					-
	Additional staff present were: Fire Chief Rusty Blair; Duty Officer Kylie Streck; Police Chief Allen Muma; Melanie Atkin, Accounting Clerk; John Knight, Zoning Administrator; and Joni Savage, Deputy Clerk.								
	-	or Mayor's designe		ne Pledge of	f Allegian	ce.			
		ayor Barber led the	1 0						
		ayor Barber then n	noved to ite	ems 7A and	7B.				
ITEM #2:	FINANC	CIAL REPORTS							
7:43	Budget	to Actual reports,	vendor ledg	ger and balo	ance she	et for Sep	otember 20	19	
(43:00)		<u>Motion to Ap</u>	prove the	Financial R	<u>eports</u>				
		COUNCILMEMBER BARBER	MOVED X	SECONDED	AYE X	NAY	ABSENT	ABSTAIN	
		DILLENBERG	~		X				
		HARVEY MOORE		X	X				
		WORTH			X				
ITEM #3:	STAFF A	AND COUNCIL RE	PORTS						
7:44	Written	staff reports by the	Town Man	ager/Clerk,	Deputy T	own Cler	k, Utilities C	lerk, Acco	unting Clerk,
(43:32)		Vorks Department,			ary, Muni	cipal Cou	urt, Police (Chief, and I	Fire Chief, and
		eports from Counc							
	Ms	s. Gallagher gave			7.				
	Motion to Approve Staff Reports								
		COUNCILMEMBER BARBER	MOVE	D SECONDE X	D AY	E NA	Y ABSENT	ABSTAIN	-
		DILLENBERG			X				-
			v						-
1		HARVEY MOORE	x		X X				
			X		X				
ITEM #4:	ZONING	MOORE			X X X				
7:49	-	MOORE WORTH	R'S PLANN	-		AND DE		-	
	Minutes	MOORE WORTH G ADMINISTRATC	DR'S PLANN he informat	ion of Coun	X X X Z ONING cil and d	AND DE	uire actior	1.	
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ITEM #6:	PETITIONS FROM THE PUBLIC							
	7:57(57:20) Curtis Lindner, a Jerome resident, gave an update from the Yavapai County Board of Supervisors.							
	8:01(1:00:50) Tim McCune, resident and business owner, spoke about the residential parking ordinance. At 8:07, Mayor Barber advised Mr. McCune that he had exceeded the three-minute lir and said that Council would be discussing this again next month.							
ITEM #7	PRESENTATIONS							
7:00	ITEM #7A: PRESENTATION TO JEROME FIRE DEPARTMENT							
(01:00)	The Mayor and Council will present a plaque to the Jerome Fire Department recognizing their heroic firefighting work in saving a home on East Avenue, August 16, 2019.							
	Mayor Barber presented Chief Blair and Duty Officer Streck with a plaque reading, "Presented to the JEROME FIRE DEPARTMENT in recognition of your heroic firefighting efforts in saving a home in Jeroma on August 16, 2019. Thank you for all you do for our town. Mayor Alex Barber and the Jerome Town Council, October 8, 2019."							
	Ms. Katenay was not yet re Item #9A.	ady to present :	the censu	s informa	tion (Item :	#7B), so Cc	ouncil moved on to	
7:29	ITEM #7B: 2020 CENSUS							
(29:50)	Kimberly Robinson will present in	ormation regar	ding the u	pcoming	2020 Cen	sus.		
	Michele Katenay (who presented instead of Ms. Robinson) introduced herself as a Partnership Specialist and presented information about the 2020 Census. She provided her phone number (928.632.3918) and her email (Michele.Katenay@2020 census.gov) in case anyone had questions. She noted that the population of Jerome is currently estimated at 457.							
	Mayor Barber suggested p	utting something	g in the ne	ewsletter r	egarding	the Census		
ITEM #8	ORDINANCES							
8:08 (1:08:21)	ITEM #8A: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 457, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 509, "SIGNS," OF ARTICLE V, "USE REGULATIONS," OF THE JEROME ZONING ORDINANCE Council may conduct the second reading of and adopt Ordinance 457, which would amend the Jerome Zoning Ordinance regarding signs. The Planning and Zoning Commission conducted a public hearing on the ordinance on August 7, 2019 and has recommended its approval.							
	Vice Mayor Harvey questioned the need to change the maximum number of days per calendar year for temporary signs to be displayed. The original ordinance cited 90 days, and the draft ordinance would change that to 100 days. No one present could explain why that change had been recommended. It was generally agreed that the time limit should remain at 90 days.							
	Ms. Harvey also said that she would like to have holiday decorations removed 30 days after the holiday.							
	Ms. Gallagher suggested that references to temporary holiday decorations be removed from the sign ordinance altogether, as they are not signs, and that they be addressed separately.							
	Motion to Adopt Ordinance No. 457, with no change to the current 90 day limit, an							
	with removal of references to holiday decorations. COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN							
	BARBER DILLENBERG	X	X					
	HARVEY X		X					
	MOORE WORTH		X X					
ITEM #9:	UNFINISHED BUSINESS							
7:04 (4:00)	ITEM #9A: RESIDENTIAL PERMI Council will review the current re beneficial and may direct staff t	sidential permit						
	Vice Mayor Harvey and Ch			lem area	s to be ad	dressed in	the ordinance.	
	Vice Mayor Harvey presen Councilmember Worth liste			d like add	hrassed			
						nief Muma	to work together	
	Mayor Barber asked Vice Mayor Harvey, Councilmember Worth and Chief Muma to work together to put something together for the next meeting.							

	1	<u>Motion to T</u>	ake a Ten-N		<u>ık at 8:16</u>	<u>5 p.m.</u>				
		COUNCILMEMBER BARBER	MOVED X	SECONDED	AYE X	NAY	ABSENT	ABSTAIN	4	
		DILLENBERG	~		X					
		HARVEY MOORE		x	X				-	
		WORTH			X				1	
	Mayor B	arber reconver	ed the meeti	ng at 8:27 p	.m.					
:27	ITEM #9	B: PARKING O	VERLAY ZON	IE						
t 2 00:20)	the C-1 direction Mr Zoi	will review a pro District as a limit o on developing . Knight spoke c ne. He describe pject.	ed pilot progi g an ordinanc ibout parking	am to add e to effect and issues	ress parkir same. with meet	ng deficie ting parki	encies in th ing require	at district o ments in th	e Commercial	
		aff was asked to eeting.	continue to e	explore this	option an	nd to prov	vide additi	onal inform	ation at the next	
:39	ITEM #9	C: COMPOSIT	ION OF DESI	GN REVIEV)				
(12:34)	of the D annually Ma	will consider wh esign Review Bo by that Comm ayor Barber state cause of the hig	oard shall be o ission, and mo ed that Dann	a member c ay direct sto ⁄ Smith told	of the Plar aff in that her that l	nning and regard. he is opp	d Zoning C osed to rei	ommission moving this	provision	
	Lei	tters had been i	received on ti	nis topic froi	m Henry \	/incent a	Ind Brice W	'ood'.		
		ce Mayor Harve							t boards.	
	Co								at he doesn't fe	
	Councilmember Moore pointed out that, contrary to Mr. Vincent's letter, she had never spoken with Brice Wood about the liaison position. She added that, aside from that, she did think that Mr. Vince made good points in his letter.									
	Co	ouncilmember V eeting of Counc	Vorth suggeste		be includ	led on the	e agenda	of the upc	oming joint	
:54										
6.54 (28:19)	ITEM #9D: CDBG FUNDING Council will discuss the upcoming round of CDBG funding, the timeline and possible projects for same, and may accept funding and schedule the required public hearings. Mayor Barber confirmed that this is a guaranteed funding round.									
	Mayor barber commission and mission goaldineed forming rooms. Ms. Gallagher explained that it is not appropriate to select a project yet; we will need to have pub hearings first. She provided a detailed staff report ² which indicated a timeline, to include, at this meeting, a motion to accept the CDBG funds and to schedule public hearings. Councilmember Moore said that she would like to hear from Public Works and Mr. MacVittie									
	regarding potential projects. Councilmember Worth recommended that project suggestions be listed without reference to who									
	sponsored them.									
	Motion to Accept Public Funding and Schedule Public Hearings as recommended by									
		the Town Ma	MOVED	SECONDED			ABSENT	ABSTAIN	1	
		COUNCILMEMBER BARBER	MOVED	X	AYE X	NAY	ABSENT	ABSTAIN		
		DILLENBERG HARVEY			X					
		MOORE			X					
		WORTH	x		X					
EM #10	NEW BU	ISINESS								
:00 33:03)	ITEM #10A: SIDEWALK ENCROACHMENT POLICY Zoning Administrator John Knight will lead Council in a discussion regarding sidewalk/ROW encroachmer									
	and seek direction on developing a policy.									
	John Knight presented extensive information regarding existing sidewalk encroachments and requested guidance from Council on how they would like to address this.									
	Cc	Councilmember Worth said that she would like DRB and P & Z to be involved in this discussion. 9:17 (49:35) John McDonald, a resident and DRB member, spoke about the issue and private								
		operty rights.				/ 00			. I	
	1		e direction to							

 ¹ Both letters are included at the end of these minutes.
 ² Ms. Gallagher's staff report on this topic is included at the end of these minutes.

9:19	ITEM #10B: LANDSCAPING NEAR SLIDING JAIL								
(52:00)	Council will discuss the possibility of planting trees and landscaping near the Sliding Jail.								
	Councilmember Moore, who sponsored this item, explained that she is thinking of the terraced area below the sliding jail, and installing native trees to hold the hillside.								
	Councilmember Worth suggested that students might want to get involved.								
	Councilmental worm suggested that stodents might want to get involved. Councilmember Barber said that she would contact Brad Lancaster (an expert in the field of rainwater harvesting and water management who lives in Tucson) and invite him to come and speak about the rapid slide area.								
ITEM #11:	TO AND FROM THE COUNCIL								
9:32 (1:06:00)	Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.								
	Councilmember Dillenberg reported that he is working on a "tiny home" idea to propose to Freeport-McMoRan for the 500 level, and that he would like to develop or sell the acreage owned by the Town in Clarkdale.								
	Councilmember Worth spoke about the Hotel Jerome, and the need for a fire safety inspection there. She suggested that we ask Assistant Fire Chief Tim Irwin to assist with this. Ms. Gallagher advised Council that she had just received Mr. Irwin's resignation.								
	Ms. Worth also requested feedback from staff regarding whether the Town should have a Code Enforcement Officer.								
	Vice Mayor Harvey asked about heating and air conditioning and added that potholes in town need to be patched before the weather gets too cold.								
	Councilmember Moore agreed, and added that our parking spaces and loading zones need to be more clearly designated.								
ITEM #12:	ADJOURNMENT								
	Motion to Adjourn 9:43 p.m.								
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN								
	BARBER X X DILLENBERG X								
	HARVEY X X								
	MOORE X								
	WORTH X								

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____