



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

RESOLUTION NO. 646

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING AND ADOPTING USER FEES AND CHARGES FOR PERMITS, LICENSES, DEVELOPMENT RELATED SERVICES AND OTHER TOWN SERVICES

WHEREAS, pursuant to State law, and the Town Code of the Town of Jerome, Arizona, the Town Council may set and emend fees and charges for service rendered in connection with building safety and permitting; business licenses; liquor licenses; planning and development; water, sewer and other public works services; engineering; fire prevention and compliance; clerical services and other services provided by the Town so as to allow for recovery of reasonable costs incurred in providing the services; and

WHEREAS, by Resolution No. 621, the Town consolidated all fees into a master Fee Schedule on July 13, 2021, and the Town adopted such Fee Schedule, amending it from time to time as may be necessary; and

WHEREAS, by Resolution No. 624 adopted September 14, 2021, and Resolution No. 634, adopted February 8, 2022, the Town Council made certain amendments to the Fee Schedule; and

WHEREAS, there are current fees and charges that are not recovering the costs incurred and the Town Council finds that the fees and charges set forth herein are appropriate and consistent with the amounts necessary to recover the costs of providing the services; and

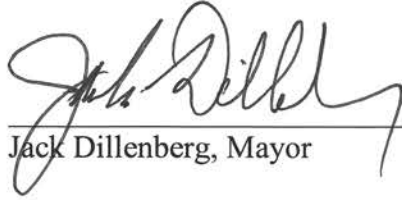
WHEREAS, the Town Council desires to adopt the fees and charges necessary to recover the costs of providing services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

1. The Town of Jerome Official Fee Schedule attached herein is hereby adopted by reference and incorporated in this Resolution as if fully set forth herein, of which said amendments are highlighted in red for the purpose of identifying such.
2. The user fees amended and adopted by this Resolution shall be effective beginning 12:00 a.m., October 20, 2022. All current user fees and charges of the Town under the Official Fee Schedule shall remain in full force and effect until 11:59 p.m., October 19, 2022.

3. That this resolution shall be in full force and effect immediately upon its adoption.

APPROVED AND ADOPTED in open session of the Jerome Town Council on this 11th day of October, 2022.



Jack Dillenberg, Mayor

ATTEST:



Brett Klein, Town Manager / Clerk

APPROVED AS TO FORM:



William Sims, Town Attorney

**TOWN OF JEROME
OFFICIAL FEE SCHEDULE
CURRENT THRU OCTOBER, 2022**

<u>Fee for:</u>	<u>Amount</u>
<i>Providing Fire, Rescue and EMS Services for non-residents:</i>	
Base Rate Fire Apparatus (per vehicle)	\$250 Initial, \$125 each succeeding hour
Rescue Vehicle	\$250 Initial, \$125 each succeeding hour
Brush Truck	\$175 Initial, \$100 each succeeding hour
Trail Rescue Vehicle	\$100 Initial, \$75 each succeeding hour
Command Officer	\$75 Initial, \$35 each succeeding hour
Personnel (per responder)	\$40 Initial, \$25 each succeeding hour
HazMat Surcharge	\$1,500 plus supplies
Extrication	\$750 per person
Wash Down	\$100
Technical Rope Rescue	\$1,500 per person
Fire Extinguishment	\$1,500 per building
Vehicle Extinguishment	\$500 per vehicle
<i>Police Services Fees:</i>	
Vehicle impound Hearing Administrative Fee	\$50.00
Parking Bureau Citations – Late Fee	\$25.00
Administrative Charge for Oversize Vehicles	\$175 per hour
Police Report	\$10
Police Video	\$25
<i>Magistrate Court Fees:</i>	
Deferred Prosecution Fee	\$120
Court Security Fee	\$20
Default Judgment Fee	\$70 per charge
Warrant Issuance Fee	\$100
<i>Parking related fees:</i>	
Fee to allow parking beyond permitted hours on street or in municipal lot	\$10/month
Fee for additional residential parking permits	NO FEE
Temporary residential parking permits	NO FEE
Physically Impaired Parking Only sign	\$120
Pay-To-Park (kiosk parking)	\$5/day
<i>Animal related fees:</i>	
Impounding Fee	\$15 per animal + \$2.50/day
Dog License Fee	\$5/year
Animal-Drawn Conveyance Fee	\$200/year

<i>Encroachment Permits:</i>	
Initial review - up to ten hours of staff time	\$410
Additional review (each staff hour over ten, or for second review)	\$35/hr.
Annual fee for Enjoyment of Public Property	<i>"calculated using standard methodology based on appraised value of property."</i>
Right-of-Way work Permit Fee	<i>Not yet set</i>
<i>Liquor License Applications:</i>	
Liquor License	\$100
Special Event Liquor License	\$75
<i>Film Permits:</i>	
Application Fee (all categories)	\$100
Promotional Production	No Daily Charge
Documentary Production	\$250/day
Editorial Production	\$500/day
Commercial Production	\$1,000/day
Feature Production	\$7,500/day
Other Production	<i>Set by Council on case-by-case basis</i>
<i>Business License Fees:</i>	
Gross Income >\$10,001/year	\$50/year
Gross Income \$2,501 - \$10,001/year	\$20/year
Gross Income \$0 - \$2,500/year	EXEMPT FROM LICENSING
Retail liquor	\$50/year
<i>Sexually Oriented Businesses Fees:</i>	
License Application Fee (non-refundable)	\$500
Annual License Fee (non-refundable)	\$500
Business Employee License Application Fee (non-refundable)	\$100
<i>Mobile Food Vendors:</i>	
Daily trash fee	\$25
<i>Special Event Permits:</i>	
Non-profit 501(c)3 with no Entry Fee	\$25 per day
Town-Sponsored or Co-Sponsored / Endorsed Events	No Fee
All Others	\$100
<i>Planning and Zoning:</i>	
Petition to Amend Zoning Boundaries	\$1,000
Petition to Amend Zoning Regulations	\$300
Conditional Use Permit Fee	\$500
Preliminary Site Plan Application Fee	\$300
Ads for New Construction	Cost/not to exceed \$351
Neighborhood Meeting	\$50 plus cost of mailings & staff time

Short-Term Rental (Vacation Rental – Transient Lodging) License Permit Fee	\$150
Design Review Board:	
Paint colors/roofing of same material	\$25
New Construction of Accessory Features (304 F.I)	\$50
New Construction of Residential Buildings	\$250
New Construction of Commercial Buildings	\$500
Demolition of Accessory Features (304 F.I)	\$50
Demolition of Residential Buildings (in addition to other fees)	\$200
Demolition of Commercial Buildings (in addition to other fees)	\$200
Large Alterations:	
Under \$500 in value	\$50
\$501 - \$10,000 in value	\$100
> \$10,000 in value	1% of value
Ads for New Construction	Cost/not to exceed \$351
Sign Permit	\$50
Board of Adjustment:	
Appeals	\$300 (refundable if upheld)
Variances (fee per each provision for which variance is sought)	\$300
Ads for Appeals and Variances	No fee
Other Planning/Zoning/Design Review Related Fees:	
Administrative Review of Temporary Signs	\$25
Extensions of Approval:	
First extension	\$25
Subsequent extensions	\$200
Work without approval	Double application fee
Appeals to Council	\$50
Subdivisions:	
Preliminary Plat (in town)	\$45 plus \$2/lot or acre, whichever is greater
Preliminary Plat (outside town)	\$50 plus \$2/lot or acre, whichever is greater
Final Plat	\$1/lot (min. \$10)
Final Plat recording fee	\$10/sheet
Deed restrictions recording fee	\$2/sheet
Plat abandonment	\$50
Amended plat	\$50 or \$10/sheet, whichever is greater
Building Department Fees	See attached SCHEDULE A-1.
Copy Fees:	
Zoning Ordinance	\$25 (hard copy), \$10 (CD)
Comprehensive Plan	\$25 (hard copy), \$10 (CD)
Town Code	\$35 (hard copy), \$10 (CD)
Copies - B/W	\$.25/page

Copies - Color	\$1.00/page
Copies - Audio Tapes/CD's	\$5.00
<i>Fax Fees:</i>	
Within U.S. (Send or Receive)	\$4.00 first page, \$.50/page thereafter
Outside U.S. (Send or Receive)	\$6.00 first page, \$1.00/page thereafter
<i>Water Rates and Fees:</i>	
Monthly Service Rates	See attached SCHEDULE A-2.
Hook Up Fees/Charges (equipment & labor to be charged also)	
Residential	\$5,000 per connection
Small Business	\$5,800 per connection
Medium Business	\$6,200 per connection
Large Business	\$7,000 per connection
Small Industry	\$6,200 per connection
Medium Industry	\$7,000 per connection
Large Industry	\$11,000 per connection
Vineyards	\$7,000 per parcel
New Account:	
Setup fee	\$15
Service inspection/Bldg. inspection/Turn-on	\$50
Customer Maintenance/Support:	
Turn on/Turn off (at customer's request)	\$25
Disconnect/Reconnect (for lack of payment)	\$25
Delinquency Charges:	
Returned check	\$25 plus actual charges by bank
Delinquent payment - per 30 days	\$10
Construction or outside of town water trucks, etc.:	
0-5,000 gallons	\$25 per 1,000 gallons
5,001 - 10,000 gallons	\$30 per 1,000 gallons
10,001 - 50,000 gallons	\$35 per 1,000 gallons
50,001 gallons and over	\$40 per 1,000 gallons
<i>Sewer Rates and Fees:</i>	
Monthly Service Rates	See attached SCHEDULE A-2.
Hook Up Fees/Charges (equipment & labor to be charged also)	
Residence	\$5,500 per connection
Bar or restaurant	\$550 per seat
Hotel/Motel/B&B	\$5,500 per connection
Manufacturing - Per connection	\$5,500 per connection
Public Restroom	\$550 per fixture
Office - Per 100 sq. ft.	\$150 per 100 sq. ft.
Retail shop	\$5,500 per connection
<i>Sanitation Rates and Fees:</i>	
Residential/Commercial/Industrial pickup rates	See attached SCHEDULE A-3.

Non-scheduled small business or residential pickup	\$54
Yard Waste (with regular pickup)	\$2.50/bag
Type A Dumpster (short term rental)	\$150 per month (no proration)
Type A Dumpster Pickup/Emptying	\$114
Dumpster Surcharge for prohibited materials	\$240 per dumpster per pickup
Type B Dumpster (sanitation accounts)	Billed at sanitation rates
<i>Miscellaneous Other Fees:</i>	
Privilege Fee (for taxi stands, vendors, bus stops, etc. on public streets)	<i>Not yet set</i>
Bicycle License	\$1.00
Publicity Pamphlet Ballot Questions (arguments for or against)	\$250
District Sign, per slat (price)	\$10
Notary Public Fee	\$2.00
Civil Union Filing Fee	\$73

**SCHEDULE A-1
BUILDING PERMIT FEES**

VALUATION AND FEE SCHEDULE

<u>TOTAL VALUATION</u>	<u>FEE</u>
\$1.00 TO \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$2.75 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$91.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$378.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$603.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$916.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,916.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,001 and up	\$5,041.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof

INSPECTIONS AND OTHER FEES

<u>DESCRIPTION</u>	<u>FEE</u>
Inspections outside of normal business hours (minimum charge two hours)	\$50.00 per hour*
Reinspection fees assessed under provisions of Section 108.8	\$50.00 per hour*
Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50.00 per hour*
Additional plan review required by changes, additions or revisions to plans (minimum charge one-half hour)	\$50.00 per hour*
Use of outside consultants for plan checking and inspection, or both	Actual costs**
<p><i>* Or the total hourly cost to the town, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i></p> <p><i>** Actual costs include administrative and overhead costs.</i></p>	

SPECIFIC FEES

<u>DESCRIPTION</u>	<u>FEE</u>
Re-Roof	\$50.00
New electrical service	\$50.00
Combination permits for electrical, plumbing or mechanical- valuations up to \$3,000	\$50.00 for each trade
Combination permits for electrical, plumbing or mechanical- valuations over \$3,000	Use Valuation and Fee Schedule
Retaining walls over 4 feet high	Use Valuation and Fee Schedule; valued at \$10.00 per each sq. ft. above 4 ft. high
Minimum permit fee	\$50.00
All other permit fees to be determined by the Valuation and Fee Schedule	

**TOWN OF JEROME FEE SCHEDULE
CURRENT THRU DECEMBER 2021**

SCHEDULE A-2

<u>Fee for:</u>	<u>Amount</u>
<i>Monthly Water Rates:</i>	
In Town Residential:	
Single resident	25.36
Double resident	33.20
Multi resident	41.05
Artist studio	25.36
Out of Town Residential:	
Single resident	28.99
Double resident	40.90
Multi resident	51.56
Artist studio	25.36
Non-Residential (valid thru Dec 2022):	
Monthly minimum charge (includes up to 12,000 gallons)	58.00
Rate per 1,000 gals above 12,000	3.25
<i>Monthly Sewer Rates:</i>	
In Town Residential:	
Single resident	32.54
Double resident	42.60
Multi resident	52.67
Artist studio	32.54
Out of Town Residential:	
Single resident	37.19
Double resident	52.47
Multi resident	66.15
Artist studio	32.54
Non-Residential (valid thru Dec 2022):	
Monthly minimum charge (includes up to 12,000 gallons)	72.00
Rate per 1,000 gals above 12,000	4.50

**TOWN OF JEROME FEE SCHEDULE
CURRENT THRU DEC 2021**

SCHEDULE A-3

Monthly Sanitation Service Rates

	<u>In Town</u>	<u>Out of Town</u>
1. Residential Rates		
a. Single Resident	17.34	Single Resident 29.66
b. Double Resident	26.04	Double Resident 42.35
c. Triple Resident	34.75	Triple Resident 55.03
d. Multi Resident	43.44	Multi Resident 67.72

2. Commercial Rates

a. Business (includes specialty tasting +/- food)		<u>In Town</u>	<u>Out of Town</u>
1. Small Business (0-5 employees)	44.72	Small Park and/or Museum (0-5 employees)	67.48
2. Medium Business (6-10 employees)	51.76	Medium Park and/or Museum (6-10 employees)	81.54
3. Large Business (11 or more employees)	58.79	Large Park and/or Museum (11 or more employees)	95.60
4. Mall*			
Base Rate	44.72		
Plus charge per participant/business	8.40		

* A mall, for purposes of sanitation charges, is defined as two or more businesses located under one roof, and sharing a common exterior entrance/exit.

b. Bar (includes specialty bar)	
Base rate	117.82
Plus charge per every 6 units* of occupancy	3.52
<i>*number of units ÷ 6, then rounded to nearest whole number</i>	

c. Restaurant without bar	
1. 0-19 seats	
Base rate	81.12
Plus charge per every 2 seats*	3.52
2. 20 - 39 seats	
Base rate	112.32
Plus charge per every 2 seats*	3.52
3. 40 - 59 seats	
Base rate	146.88
Plus charge per every 2 seats*	3.52
4. 60 - 79 seats	
Base rate	181.44

**TRASH COLLECTION FOR ALL OTHER OUT OF TOWN COMMERCIAL ENTI
will be considered by the governing body on a case by case basis,
and, if approved, rates will be set individually by contract.**

Monthly Sanitation Service Rates

Plus charge per every 2 seats*	3.52
5. 80 - 99 seats	
Base rate	216.00
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base rate	250.56
Plus charge per every 2 seats*	3.52

**number of seats ÷ 2, then rounded to nearest whole number*

d. Restaurant & Bar (including specialty bar/restaurant)

1. 0-19 seats	
Base rate	108.01
Plus charge per every 2 seats*	3.52
2. 20 - 39 seats	
Base rate	149.38
Plus charge per every 2 seats*	3.52
3. 40 - 59 seats	
Base rate	195.30
Plus charge per every 2 seats*	3.52
4. 60 - 79 seats	
Base rate	241.30
Plus charge per every 2 seats*	3.52
5. 80 - 99 seats	
Base rate	287.27
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base rate	333.23
Plus charge per every 2 seats*	3.52

**number of seats ÷ 2, then rounded to nearest whole number*

e. Lodging*

1. Hotels/Rooms/B&B (per unit)	
Base rate	12.56
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
2. B&B 4 rooms	
Base rate	37.69

Monthly Sanitation Service Rates

Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
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3. Hotel 6 or 7 rooms	
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Base rate	50.26
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
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4. Hotel 12 rooms	
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Base rate	150.77
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
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5. Hotel 32 rooms	
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Base rate	402.05
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
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