



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## RESOLUTION NO. 687

### **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING AND ADOPTING USER FEES AND CHARGES FOR PERMITS, LICENSES, DEVELOPMENT RELATED SERVICES AND OTHER TOWN SERVICES**

**WHEREAS**, pursuant to State law, and the Town Code of the Town of Jerome, Arizona, the Town Council may set and amend fees and charges for service rendered in connection with building safety and permitting; business licenses; liquor licenses; planning and development; water, sewer and other public works services; engineering; fire prevention and compliance; clerical services and other services provided by the Town so as to allow for recovery of reasonable costs incurred in providing the services; and

**WHEREAS**, by Resolution No. 621, the Town consolidated all fees into a master Fee Schedule on July 13, 2021, and the Town adopted such Fee Schedule, amending it from time to time as may be necessary; and

**WHEREAS**, by Resolution No. 624 adopted September 14, 2021, Resolution No. 634, adopted February 8, 2022, Resolution No 646 adopted October 11, 2022, and Resolution No. 682 adopted September 9, 2025, the Town Council made certain amendments to the Fee Schedule; and

**WHEREAS**, there are current fees and charges that are not recovering the costs incurred and the Town Council finds that the fees and charges set forth herein are appropriate and consistent with the amounts necessary to recover the costs of providing the services; and

**WHEREAS**, the Town Council desires to adopt the fees and charges necessary to recover the costs of providing services; and

**WHEREAS**, the Town Council authorized a Notice of Intent to Increase Certain Fees (the "Notice of Intent") during the March 10, 2026, regular Council meeting; and

**WHEREAS**, the Town published the Notice of Intent in the March 21<sup>st</sup> and March 28<sup>th</sup>, 2026, editions of the Verde Valley News, and notice of the proposed changes, along with a schedule of proposed fees and the written report or data that supports the proposed fees, has been available on the home page of the Town website for at least sixty days.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

1. The Town of Jerome Official Fee Schedule (the "Amended Schedule") attached herein with new, increased, or otherwise amended fees highlighted in red for the purpose of identifying such, is hereby adopted by reference and incorporated into this Resolution as if fully set forth herein.
2. The Amended Schedule shall be the Official Fee Schedule of the Town of Jerome, effective beginning 12:00 a.m. on July 1, 2026. All current user fees and charges of the Town under the Official Fee Schedule shall remain in full force and effect until 11:59 p.m., June 30, 2026.
3. That this resolution shall be in full force and effect immediately upon its adoption.

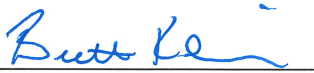
**APPROVED AND ADOPTED** in open session of the Jerome Town Council on this 9th day of June, 2026.

APPROVED:



Alex "Christina" Barber, Mayor

ATTEST:



Brett Klein, Town Manager/Clerk

APPROVED AS TO FORM:



Gust Rosenfeld, PLC, By: John A Gaylord, Town Attorney



TOWN OF JEROME  
 OFFICIAL FEE SCHEDULE  
 CURRENT AS OF July 1, 2026

**Red = Fee change**

<u>Fee For:</u>	<u>Amount:</u>
<b>Providing Fire, Rescue and EMS Services for Non-Residents</b>	
Base Rate Fire Apparatus (per type 1 vehicle)	\$500 Initial, then \$200 per hour
Rescue Vehicle	\$250 Initial, then \$125 per hour
Brush Truck (Type 6)	\$250 Initial, then \$125 per hour
Trail Rescue Vehicle (UTV)	\$125 Initial, then \$75 per hour
Command Officer	\$125 Initial, then \$75 per hour
Command Vehicle	\$150 Initial, then \$100 per hour
Personnel (per responder)	\$95 Initial, then \$50 per hour
HazMat Surcharge	\$1,500 plus supplies
Extrication	\$750 per person
Wash Down	\$100 + Cleaning agent cost
Absorbent	\$100
Technical Rope Rescue	\$1,500 per person
Swift Water Rescue	\$1,500 per patient
Fire Extinguishment	\$3000 per building
Vehicle Extinguishment	\$1,000 per passenger car
Vehicle Extinguishment	\$1,500 large vehicle/truck/RV/Trailer
Outside Town Limits Fire Protection Service Agreement	Formula = Assessed LPV / 100; *current levy rate* 1.1
EMS Equipment	Cost of replacement per item.
Fire Inspection	\$75
Report Request	\$35
Hot Work Permit	\$50
Citizen Assist High Centered	\$150
Extinguishing agent	\$200 per 5 gallons/Minimum 1 gallon
False Alarm	2 verbal warnings then \$250 per incident

**Police Services Fee:**

Vehicle Impound Hearing Administrative Fee	\$150
Parking Bureau Citations - Late Fee	\$25
Administrative Charge for Oversize Vehicles	\$500 per infraction
Police Report	\$15
Police Video	\$30
Scheduled Police Escort Traffic Control (1-hour Minimum)	\$65/hour

**Magistrate Court Fees:**

Deferred Prosecution Fee	\$150
Court Security Fee	\$25
Default Judgement Fee	\$75/case
Warrant Issuance Fee	\$100
Civil Traffic Case Processing Fee	\$15/case

**Parking Related Fees:**

Fee to Allow Parking Beyond Permitted Hours on Street or in Municipal Lot	\$10/monthly
Fee for Additional Residential Parking Permits	NO FEE
Temporary Residential Parking Permits	NO FEE
Physically Impaired Parking Only Sign	\$120
Pay-To-Park (Kiosk Parking)	\$7

<u>Fee For:</u>	<u>Amount:</u>
<b>Animal Related Fee:</b>	
Impounding Fee	\$15 per animal + \$2.50/day
Dog License Fee	\$5/year
Animal-Drawn Conveyance Fee	\$200/year

**Encroachment Permits:**

Initial Review - Up to Ten Hours of Staff Time	\$410
Additional Review (each staff hour over ten, or for second review)	\$35/hour
Annual Fee for Enjoyment of Public Property	"calculated using standard methodology based on appraised value of property"

**Right of Way Work Permit Fee** Not Yet Set

**Liquor License Applications:**

Liquor License	\$100
Special Event Liquor License	\$75

**Film Permits:**

Application Fee (all categories)	\$100.00
Promotional Production	No Fee at This Time
Documentary Production	\$250/day
Editorial Production	\$500/day
Commercial Production	\$1,000/day
Feature Production	\$7,500/day
Other Production	Set by Council on case-by-case Basis

**Business License Fee:**

Gross Income >\$50,001/year	\$75/year
Gross Income >\$10,001 - \$50,000	\$50/year
Gross Income \$2,501 - \$10,000/year	\$20/year
Gross Income \$0 - \$2,500/year	EXEMPT FROM LICENSING
Event Venue (New)	\$500/year
Retail Liquor \$0-50,000/year	\$50/Year
Retail Liquor >\$50,001/year	\$75/year
Mobile Food Vendor	\$100/year
Tour Company (within Town Limits)	\$50/year
Tour Company (out of Town )	\$200/year
Late Fee (Per month, up to 3 months)	\$10/month

**Sexually Oriented Businesses Fees:**

License Application Fee (non-refundable)	\$500
Annual License Fee (non-refundable)	\$500
Business Employee License Application Fee (non-refundable)	\$100

**Mobile Food Vendors:**

Daily Trash Rate	\$25
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**Special Event Permits:**

Non-profit 501©3 with no Entry Fee	\$25 per day
Town-Sponsored or Co-sponsored / Endorsed Events	No Fee
All Others	\$100

**Fee For:** **Amount:**

**Fees for Use of Town Buildings:**

<b>Fire Department</b>	<b>\$100 Deposit/\$100 Daily Rental</b>
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**Planning and Zoning:**

Petition to Amend Zoning Boundaries	\$1,000
Petition to Amend Zoning Regulations	\$300
Conditional Use Permit Fee	\$500
Preliminary Site Plan Application Fee	\$300
Ads for New Construction	Cost/not to exceed \$351
Neighborhood Meeting	\$50 plus cost of mailing and staff time
Short-Term Rental (Vacational Rental - Transient Lodging) License Permit Fee	\$150

**Design Review Board:**

<b>Paint Colors/ Roofing of Same Material</b>	<b>\$25</b>
New Construction of Accessory Features (304 F.I)	\$50
New Construction of Residential Buildings	\$250
New Construction of Commercial Buildings	\$500
Demolition of Accessory Features (304 F.I)	\$50
Demolition of Residential Buildings (in addition to other fees)	\$200
Demolition of Commercial Buildings (in addition to other fees)	\$200
<b>Large Alterations:</b>	
Under \$500 in Value	\$50
\$501-\$10,000 in Value	\$100
> \$10,001 in Value	1% of value
Ads for New Construction	Cost/not to exceed \$351
Sign Permit	\$50

**Board of Adjustment:**

Appeals	\$300 (refundable if upheld)
Variances (fee per each provision for which variance is sought)	\$300
Ads for Appeals and Variances	No Fee

**Other Planning/Zoning/Design Review Related Fees:**

Administrative Review of Temporary Signs	\$25
<b>Extensions of Approval:</b>	
<b>First Extension</b>	<b>\$25</b>
Subsequent Extensions	\$200
Work Without Approval	Double Application Fee
Appeals to Council	\$50

**Subdivisions:**

Preliminary Plat (in town)	\$45 plus \$2/lot or acre, whichever is greater
Preliminary Plat (outside town)	\$50 plus \$2/lot or acre, whichever is greater
Final Plat	\$1/lot (min \$10)
Final Plat Recording Fee	\$10/Sheet
Deed Restrictions Recording Fee	\$2/Sheet
Plat Abandonment	\$50
Amended Plat	\$50 or \$10/sheet, whichever is greater

**Building Department Fees**

**See attached Schedule A-1**

**Fee For:** **Amount:**

**Copy Fees:**

Zoning Ordinance	\$25 (hard copy, \$10 (CD))
Comprehensive Plan	\$25 (hard copy, \$10 (CD))
Town Code	\$25 (hard copy, \$10 (CD))
Copies - B/W	\$ .25/page
Copies - Color	\$1/page
Copies - Audio Tapes/CDs	\$5

**Fax Fees:**

Within US (Send or Receive)	\$4 First Page, \$ .50/page thereafter
Outside US (Send or Receive)	\$6 First Page, \$1/page thereafter

**Water Rates and Fees:**

<b>Monthly Service Rates</b>	<b>See attached Schedule A-2</b>
<b>Hook Up Fees/Charges (Equipment &amp; Labor to be charged also)</b>	
Residential	\$5,000 per connection
Small Business	\$5,800 per connection
Medium Business	\$6,200 per connection
Large Business	\$7,000 per connection
Small Industry	\$6,200 per connection
Medium Industry	\$7,000 per connection
Large Industry	\$11,000 per connection
Vineyards	\$7,000 per parcel
<b>New Account:</b>	
Setup Fee	\$15
Service Inspection/Bldg. Inspection/Turn-on	\$50
<b>Customer Maintenance/Support:</b>	
Turn On/Turn Off (at customer's request)	\$25
Disconnect/Reconnect (for lack of payment)	\$25
<b>Delinquency Charges:</b>	
Returned Check	\$25 plus actual charges by bank
Delinquent Payment - Per 30 Days	\$10
<b>Construction or Outside of Town Water Trucks, Etc:</b>	
0-5,000 Gallons	\$25 per 1,000 Gallons
5,001 - 10,000 Gallons	\$30 per 1,000 Gallons
10,001 - 50,000 Gallons	\$35 per 1,000 Gallons
50,001 Gallons and over	\$40 per 1,000 Gallons

**Sewer Rates an Fees:**

<b>Monthly Service Rates</b>	<b>See attached Schedule A-2</b>
<b>Hookup Fees/Charges (Equipment &amp; Labor to be charged also)</b>	
Residence	\$5,500 per connection
Bar or Restaurant	\$550 per seat
Hotel/Motel/B&B	\$5,500 per connection
Manufacturing - Per Connection	\$550 per fixture
Pulic Restroom	\$150 per 100 sq. ft.
Office - Per 100 sq. ft.	\$5,500 per connection
Retail Shop	

<b>Fee For:</b>	<b>Amount:</b>
<i>Sanitation Rates and Fees:</i>	
Residential/Commercial/Industrial Pickup Rates	<a href="#">See attached Schedule A-3</a>
Non-scheduled Small Business or Residential Pickup	\$54
Yard Waste (with regular pickup)	\$2.50/bag
Type A Dumpster (short term rental)	\$150 per month (no proration)
Type A Dumpster Pickup/Emptying	\$114
Dumpster Surcharge for prohibited materials	\$240 per dumpster per pickup
Type B Dumpster (sanitation accounts)	Billed at sanitation rates

*Miscellaneous Other Fees:*

Privilege Fee (for taxi stands, vendors, bus stops, etc. on public streets)	<i>Not Yet Set</i>
Bicycle License	\$1
Publicity Pamphlet Ballot Questions (arguments for or against)	\$250
District Sign, per slat (price)	\$10
Notary Public Fee	\$2
Civil Union Filing Fee	\$73



## TOWN OF JEROME FEE SCHEDULE

### SCHEDULE A-1

#### BUILDING PERMIT FEES

#### VALUATION AND FEE SCHEDULE

<b>Total Valuation:</b>	<b>Fee:</b>
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500 plus \$2.75 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$91.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$378.75 for the first \$25,000 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$603.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$916.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,916.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000 and up	\$5,041.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000.00 or fraction thereof

#### INSPECTIONS AND OTHER FEES

<b>Description:</b>	<b>Fee:</b>
Inspections outside of normal business hours (minimum charge two hours)	\$50.00 per hour*
Reinspection fees assessed under provisions of Section 108.8	\$50.00 per hour*
Inspetions for which no fee is specifically indicated (minimum charge one-half hour)	\$50.00 per hour*
Additional plan review required by changes, additions or revisions to plans (minimum charge on-half hour)	\$50.00 per hour*
Use of outside consultants for plan checking and inspection, or both	\$50.00 per hour*
*or the total hourly cost to the town, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	Actual Costs**

#### SPECIFIC FEES

<b>Description:</b>	<b>Fee:</b>
Re-Roof	\$50.00
New Electrical Service	\$50.00
Combination permits for electrical,plumbing or mechanical - valuations up to \$3,000.00	\$50.00 for each trade
Combination permits for electrical,plumbing or mechanical - valuations over \$3,000.00	Use Valuation and Fee Schedule
Retaining walls over 4 Feet High	Use Valuation and Fee Schedule; valued at \$10.00 per each sq. ft. above 4 ft. high
Minimum permit fee	\$50.00
All other permit fees to be determined by the Valuation and Fee Schedule	



TOWN OF JEROME FEE SCHEDULE

SCHEDULE A-2

WATER AND SEWER RATES

<b><u>Fees for:</u></b>	<b><u>Amount:</u></b>
<b><i>Monthly Water Rates:</i></b>	
<b>In Town Residential:</b>	
Single Resident	\$31.95
Double Resident	\$41.82
Multi Resident	\$51.71
Artist Studio	\$31.95
<b>Out of Town Residential:</b>	
Single Resident	\$36.52
Double Resident	\$51.52
Multi Resident	\$64.95
Artist Studio	\$36.52
<b>Non-Residential:</b>	
Monthly minimum charge (includes up to 12,000 gallons)	\$79.64
Rate per 1,000 gals above 12,000	\$4.46
<b>Cellular Meter Opt-Out Fees</b>	
Monthly Admin /Opt-out Fee	\$7/monthly
One-Time Digital to Cellular Upgrade (due at the time of upgrade)	\$40.00

***Monthly Sewer Rates:***

<b>In Town Residential:</b>	
Single Resident	\$46.94
Double Resident	\$61.45
Multi Resident	\$75.98
Artist Studio	\$46.94
<b>Out of Town Residential:</b>	
Single Resident	\$53.65
Double Resident	\$75.69
Multi Resident	\$95.43
Artist Studio	\$53.65
<b>Non-Residential:</b>	
Monthly minimum charge (includes up to 12,000 gallons)	\$115.29
Rate per 1,000 gals above 12,000	\$7.21



**TOWN OF JEROME FEE SCHEDULE**

**SCHEDULE A-3**

**SANITATION SERVICE RATES**

<u>1. Residential Rates</u>	<u>In Town</u>		<u>Out of Town</u>
a. Single Resident	18.21	a. Single Resident	31.14
b. Double Resident	27.34	b. Double Resident	44.47
c. Triple Resident	36.49	c. Triple Resident	57.78
d. Multi Resident	45.61	d. Multi Resident	71.11

<u>2. Commercial Rates</u>	<u>In Town</u>		
<b>a. Business (includes specialty tasting +/- food)</b>			
1. Small Business (0-5 employees)	46.96	Small Park and/or Museum (0-5 employees)	70.85
2. Medium Business (6-10 employees)	54.35	Medium Park and/or Museum (6-10 employees)	85.62
3. Large Business (11 or more employees)	61.73	Large Park and/or Museum (11 or more employees)	100.38
4. Mall*			
Base Rate	46.96		
Plus charge per participant/business	8.82		
* a mall, for the purposes of sanitation charges, is defined as two or more businesses located under one roof, and sharing a common exterior entrance/exit.			

<b>b. Bar (includes specialty bar)</b>			
Base Rate	123.711		
Plus charge per every 6 units* of occupancy	3.696		
*number of units divided by 6, then rounded to the nearest whole number			

<b>c. Restaurant without bar</b> *number of seats divided by 2, then rounded to the nearest whole number			
1. 0-19 seats		4. 60-79 seats	
Base Rate	85.18	Base rate	190.51
Plus charge per every 2 seats*	3.70	Plus charge per every 2 seats*	3.70
2. 20-39 seats		5. 80-99 seats	
Base Rate	117.94	Base Rate	226.80
Plus charge per every 2 seats*	3.70	Plus charge per every 2 seats*	3.70
3. 40-59 seats		6. 100 or more seats	
Base Rate	154.22	Base Rate	263.09
Plus charge per every 2 seats*	3.70	Plus charge per every 2 seats*	3.70



**TOWN OF JEROME FEE SCHEDULE**  
**SCHEDULE A-3**  
**SANITATION SERVICE RATES**

<b>d. Restaurant &amp; Bar</b> (including specialty bar/restaurant)*number of seats divided by 2, then rounded to the nearest whole number			
<b>1. 0-19 seats</b>		<b>4. 60-79 seats</b>	
Base Rate	113.41	Base rate	253.37
Plus charge per every 2 seats*	3.70	Plus charge per every 2 seats*	3.70
<b>2. 20-39 seats</b>		<b>5. 80-99 seats</b>	
Base Rate	156.85	Base Rate	301.63
Plus charge per every 2 seats*	3.70	Plus charge per every 2 seats*	3.70
<b>3. 40-59 seats</b>		<b>6. 100 or more seats</b>	
Base Rate	205.07	Base Rate	349.89
Plus charge per every 2 seats*	3.70	Plus charge per every 2 seats*	3.70

<b>e. Lodging</b>	
<b>1. Hotels/Rooms/B&amp;B (per unit)</b>	
Base Rate	13.19
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.70
<b>2. B&amp;B 4 rooms</b>	
Base Rate	39.57
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.70
<b>3. Hotel 6 or 7 rooms</b>	
Base Rate	52.77
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.70
<b>4. Hotel 12 rooms</b>	
Base Rate	158.31
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.70
<b>5. Hotel 32 rooms</b>	
Base Rate	422.15
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.70