



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME BOARD OF ADJUSTMENTS

DATE: Thursday, March 7, 2019 TIME: 6:00 pm
PLACE: **JEROME CIVIC CENTER**
600 Clark St., JEROME, ARIZONA 86331

AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Planning & Zoning Commission and to the general public that the Planning & Zoning Commission will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Planning & Zoning Commission will attend either in person or by telephone, video or internet conferencing. The Planning & Zoning Commission may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

Before calling the meeting to order, the Deputy Clerk will administer the oath of office to: Gary Shapiro

ITEM 1: CALL TO ORDER/ROLL CALL

**ITEM 2: APPROVAL OF MINUTES: Minutes of Regular Meeting April 5, 2018
Discussion/Possible Action/ Possible Direction to Staff**

ITEM 3: PETITIONS FROM THE PUBLIC – Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Commission. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Commission's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.
Possible Direction to Staff

ITEM 4: ELECTION OF OFFICERS
Pursuant to Section 105 of the Town of Jerome Zoning Ordinance, the board shall elect a Chair and Vice Chair from among its own members.

Discussion/Possible Action

ITEM 5: FUTURE AGENDA ITEMS **Discussion/Possible Direction to Staff**

ITEM 6: ADJOURN **Discussion/Possible Action**

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on 3/6/19
970 Gulch Road, side of Gulch Fire station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case



Charlotte Page, Zoning Administrator, Attest

Persons with a disability may request a reasonable accommodation such as a sign language interpreter by contacting the Deputy Town Clerk Joni Savage at (928) 634-7943. Requests should be made as early as possible to allow sufficient time to make arrangements. Anyone needing clarification on a P&Z Commission agenda item may call Jerome Town Hall at (928) 634-7943 and ask to speak with Charlotte Page, Zoning Administrator.



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BOARD OF ADJUSTMENT

DATE: Thursday, April 5, 2018

TIME: 6:00 pm

PLACE: **JEROME CIVIC CENTER** 600 Clark St.

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Board of Adjustment and to the general public that the BOA will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the BOA will attend either in person or by telephone, video or internet conferencing. The BOA may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

Before calling the meeting to order, the Clerk will administer the oaths of office to: Suzy Mound and Jane Moore.

ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order by Chris Babbage at 6:11 p.m. on April 5, 2018.

Roll call was taken by Vice Chair Babbage. Members present were Gary Shapiro, Suzy Mound, Vice Chair Chris Babbage and Carol Yacht was present telephonically. Jane Moore was absent. Staff present were Kyle Dabney, Zoning Administrator and Joni Savage, Deputy Clerk/Minute Taker.

ITEM 2: APPROVAL OF MINUTES: Approve Minutes of April 6, 2017

Carol Yacht made a motion to approve the minutes of April 6, 2017. The motion was seconded by Gary Shapiro and passed with 3 ayes and one abstention from Vice Chair Babbage.

ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

ITEM 4: ELECTION TO APPOINT A CHAIR AND VICE CHAIR OF BOARD OF ADJUSTMENTS

Pursuant to Section 105 of the Town of Jerome Zoning Ordinance, the Board shall elect a Chair and Vice Chair from among its own members, who shall serve for one (1) year and until their successors are elected and qualified. The Chair shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The Chair shall have the power to administer oaths and to take evidence. The Vice Chair shall perform the duties of the Chair in the latter's absence or disability. Vacancies created by any cause shall be filled for the unexpired term by a new election.

Gary Shapiro nominated Jane Moore as Chair and was seconded by Vice Chair Babbage and passed unanimously. Carol Yacht nominated Chris Babbage for Vice Chair and was seconded by Gary Shapiro and passed unanimously.

ITEM 5: FUTURE AGENDA ITEMS -There were no future agenda items.

ITEM 6: ADJOURN

Vice Chair Babbage moved to adjourn the meeting and was seconded by Gary Shapiro. The motion passed unanimously, and the meeting was adjourned at 6:15.

Approval on next page.

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MINUTES

Respectfully submitted by Joni Savage on March 7, 2019

Approved: _____ Date: _____
Board of Adjustment Chair

Attest: _____ Date: _____
Board of Adjustment Vice Chair