



TOWN OF JEROME
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME

BOARD OF ADJUSTMENT

DATE: Thursday, June 4, 2015

TIME: 5:30 pm

PLACE: JEROME CIVIC CENTER 600 Clark St.

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Board of Adjustment and to the general public that the BOA will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the BOA will attend either in person or by telephone, video or internet conferencing.

The BOA may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any Item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Yacht at 5:30 p.m.

Roll call was taken by Albert Sengstock, Zoning Administrator, members present: Chair Carol Yacht, Vice Chair Gary Shapiro, Suzy Mound, Jane Moore and Chris Babbage.

Staff present were Albert Sengstock, Zoning Administrator, Candace Gallagher, Town Manger/Clerk and Joni Savage, Deputy Clerk.

ITEM 2: APPROVAL OF MINUTES: Approve Minutes of August 14, 2014

Gary Shapiro made a motion to approve the edited minutes of August 14, 2014. It was seconded by Suzy Mound.

The motion passed with 4 ayes, one abstention and 0 nays.

ITEM 3: PETITIONS FROM THE PUBLIC – No petitions from the public.

ITEM 4: ZONING ADMINISTRATOR'S REPORT ON BOARD MEMBER RECUSALS REGARDING THE VACATION RENTAL APPEALS.

Chair Yacht recused herself at this time and named Vice Chair Shapiro as the acting Chair.

Mr. Sengstock read his staff report that was in the packet. "Since three members of the Town of Jerome Board of Adjustment have each, separately declared a conflict of interest pursuant to A.R.S § 38-503, the Board of Adjustment is unable to meet to hear the Appeals pertaining to The Zoning Administrators interpretation regarding Vacation Rentals. The three recusals are: Jane Moore, Carol Yacht and Suzy Mound.

In light of the inability of the Board of Adjustment to meet and hear the Appeals, the decision of the Zoning Administrator that is the subject of the Appeals is not reversed and may now be appealed by statutory special action to the Yavapai County Superior Court as permitted by A.R.S. § 9-462.06.K.

It must be noted that there shall be no discussion in this meeting pertaining to the specific appeal or any other comments regarding the topic."

Gary Shapiro said the recusals actually have written documents, and unless they feel the need to read them they are available.

Mr. Sengstock noted they are available by State Statute in a public folder, and you can see them anytime you wish.

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ITEM 5: FUTURE AGENDA ITEMS

Mr. Shapiro asked if anyone had any future agenda items we'd like to discuss.

Ms. Yacht directed her question to Mr. Sengstock asking if there were any.

Mr. Sengstock commented that there might be one coming up in July. He still needs to determine whether it will be a use permit or a variance.

Ms. Yacht asked what the subject is.

Mr. Sengstock said it is a unique circumstance regarding a sign. He still has to sort that out, but there will probably be a July meeting.

ITEM 6: ADJOURNMENT

Gary Shapiro moved to adjourn the meeting, it was seconded by Jane Moore. Motion passed unanimously.
Meeting Adjourned at 5:40 pm.

Respectfully submitted by Joni Savage on the 2nd day of July, 2015.

Approved: _____

Carol Yacht

Board of Adjustment Chair, Carol Yacht

Date: _____

7-2-15

Attest: _____

Gary Shapiro
Board of Adjustment Vice Chair, Gary Shapiro

Date: _____

July 2, 2015