



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, December 10, 2018 TIME: 7:00 pm
PLACE: **JEROME CIVIC CENTER**
600 Clark St., JEROME, ARIZONA 86331

MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.

Charlotte Page called roll. Present were Chair Brice Wood, Vice Chair Danny Smith, Henry Vincent and John McDonald.

Staff present Charlotte Page, Zoning Administrator and Joni Savage, Deputy Clerk.

7:01 ITEM 2: APPROVAL OF MINUTES: Minutes of November 14, 2018

| COMMISSIONER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|--------------|-------|----------|-----|-----|--------|---------|
| WOOD | | | X | | | |
| SMITH | | | X | | | |
| MCDONALD | X | | X | | | |
| VINCENT | | X | X | | | |

7:01 ITEM 3: PETITIONS FROM THE PUBLIC - There were no petitions from the public.

7:01 ITEM 4: REPORT/SUMMARY OF RECENT P&Z ACTIVITIES HENRY VINCENT, P&Z LIASION

Mr. Vincent spoke about the work session concerning rezoning eleven parcels on Hampshire and North Drive. He noted they had gone into executive session prior to the last regular meeting and asked the attorney questions regarding the rezoning.

Mr. Vincent then apprised them of the status of the new home being built on North Drive. He updated them on the Solar Guidelines. He discussed the temporary sign permit and informed the Design Review that Planning and Zoning is passing that back to them.

Chair Wood asked if there had been anything negative about the project on 160 North Drive. He asked if anyone had come in support of that project.

Mr. Vincent said there was no one in opposition to the project on North Drive in attendance at the meeting.

Chair Wood doesn't feel that we are the only say on this and he directed staff to reach out to the neighbors.

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7:09 ITEM 5: NEW ROOF ON SUN ROOM AT 123 BEAL ST.

APPLICANT: Michael & Candace Gallagher

ADDRESS: 123 Beale St.

ZONE: AR

OWNER OF RECORD: Michael & Candace Gallagher

APN: 401-06-111D

Applicant seeks to replace a glass roof on a sunroom attached to the home on the south-west side (rear) of the building. Glass to be replaced with slate colored roll roofing to complement the existing shingle roof on the main structure.

Approval of new roof.

| COMMISSIONER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|--------------|-------|----------|-----|-----|--------|---------|
| WOOD | | | X | | | |
| SMITH | X | | X | | | |
| MCDONALD | | | X | | | |
| VINCENT | | X | X | | | |

7:10 ITEM 6: FUTURE AGENDA ITEMS

Chair Wood asked to get together with Ms. Page prior to the next meeting and discuss his hopes for the signs in Town. He would like it on the next agenda.

Ms. Page believes that there are items in the Zoning Ordinance that need to be amended.

Mr. Vincent made an observation that they had done so much work and then it was the very end when the public showed up and complained against it.

Mr. Smith asked about the status of the "Certificate of No Effect?" There was some discussion about it and its status.

ITEM 7: ADJOURN

Adjourned at 7:15 p.m.

| COMMISSIONER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|--------------|-------|----------|-----|-----|--------|---------|
| WOOD | | | X | | | |
| SMITH | X | | X | | | |
| MCDONALD | | X | X | | | |
| VINCENT | | | X | | | |

Approval on next page.

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Respectfully submitted by Joni Savage on January 14, 2019.

Approved:  Date: 1-14-19
Design Review Board Chair

Attest:  Date: 1-14-19
Design Review Board Vice Chair