



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, April 13, 2015

TIME: 7:00 pm

PLACE: **JEROME CIVIC CENTER** 600 Clark St.

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing.

The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Phinney at 7:00 p.m.

Al Sengstock, Zoning Administrator called roll, members present: Chair Deni Phinney, Mike Parry, Carole Lozano, and Steve Pontious. Brice Wood was absent.

Staff present: Al Sengstock, Zoning Administrator, Joni Savage, Deputy Clerk

ITEM 2: APPROVAL OF MINUTES: Minutes of March 9, 2015

Mike Parry moved to approve the minutes of March 9, 2015, Deni Phinney seconded the motion. Motion carried unanimously.

ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

ITEM 4: REVIEW SIGN DESIGN AND COLOR FOR TWO SIGNS

APPLICANT: SHEILA TRIESTER (COPPER PENNY)

ZONE: C-1

ADDRESS: 302 HULL AVE.

OWNER OF RECORD: ROBERT BRAZIL SS

APN: 401-06-074

The applicant asks for approval of the color and design of a door mounted sign, as well as a railing mounted sign.

Mr. Sengstock requested that Item #11 follow Item #4.

Albert Sengstock presented the color and design of a door mounted sign as well as a railing mounted sign. He has asked for two simple signs and directed the Board to the documents in their packets for review.

Mike Parry made a motion to approve the signs as submitted. It was seconded by Steve Pontious. Motion carried unanimously.

Mike Parry made a motion to move Item #11 forward to follow Item #4. It was seconded by Carole Lozano. Motion carried unanimously.

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ITEM 11: REQUEST FOR A PROJECTING SIGN AND BUILDING COLOR CHANGE

APPLICANT: ANN L. RABAGO

ZONE: C-1

ADDRESS: 509 MAIN STREET

OWNER OF RECORD: SAME AS ABOVE

APN: 401-06-093

Mr. Sengstock presented the sign and color change for the building. He recommends approval of both requests.

Chair Phinney asked for clarification as to where the painting change would go on the building.

Mr. Sengstock instructed her to look at the picture in the packet for clarification.

Carole Lozano made a motion to approve both the painting color change and the sign. It was seconded by Steve Pontious. Motion carried unanimously.

ITEM 5: REVIEW THE DESIGN OF A NEW BALCONY TO BE ADDED TO THE SURGEON'S HOUSE.

APPLICANT: ANDREA PRINCE

ZONE: C-1

ADDRESS 100 HILL ST.

OWNER OF RECORD: SAME AS ABOVE

APN: 401-07-166A

The applicant asks for design approval of a proposed balcony addition.

Mr. Parry asked to recuse himself.

Mr. Sengstock advised the Board that because there were only three members present there would have to be a unanimous vote.

Mr. Sengstock went on to explain that Mr. Malloy was representing Ms. Prince who was not present. He went on to say that this would be approved by the building safety inspector, who had already reviewed the plans. He recommends approval.

Mr. Pontious commented that the iron work had been approved on other buildings in Town.

Ms. Phinney asked about the sliding glass door, is it being replaced as well.

Mr. Malloy exhibited information showing that a window was being replaced by a door.

Ms. Phinney clarified the window was being replaced by a door.

Carole Lozano made a motion to approve both the wrought iron balcony and sliding glass door. It was seconded by Steve Pontious. Motion carried unanimously.

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ITEM 6: APPLICATION TO REVIEW BUILDING COLORS AND A WALL MOUNTED SIGN FOR A WALK-UP BAKERY SHOP

APPLICANTS: LISA AND DAVE BILLINGSLEY
ADDRESS: 400 MAIN STREET
OWNER OF RECORD: P.E.T. III LIVING TRUST

ZONE: C-1
APN: 401-06-016

The applicants ask for approval of the color of the building and the design and placement of a wall mounted sign.

This item was tabled until a future time.

ITEM 7: REQUEST BY THE TOWN OF JEROME TO INSTALL NEW PARKING DIRECTIONAL SIGNS THROUGHOUT THE TOWN

APPLICANT: TOJ; RUSTY BLAIR, FIRE CHIEF

ZONE: ALL C-1

The town asks for approval of new directional parking signs, which will be placed in various locations throughout the Town, as an effort to provide clearer guidance to our visitors.

Mr. Sengstock represented Rusty Blair for the request to replace the directional parking signs throughout Town. The signs were put in place to help visitors find parking and also to direct RV's to adequate parking.

Steve Pontious made a motion to approve the directional signs throughout town. Seconded by Deni Phinney. Motion carried unanimously.

ITEM 8: REVIEW A PROPOSED SOLAR INSTALLATION

APPLICANT: SOLARCITY
ADDRESS: 640 MAIN ST.
OWNER OF RECORD: SPIRIT OF JEROME LLC

ZONE: R1-5
APN: 401-07-088

Mr. Sengstock noted that the installation is on a new home. He is asking that panels be installed in the least intrusive manor. He believes that the proposal by Solar City gives the least negative impact on the surrounding areas and recommends approval.

Deni Phinney commented that a geometric installation that is rectangular is the least visually obvious.

Mike Parry commented that it is not a historical house.

Mike Parry made a motion to approve the installation of the solar panel, seconded by Steve Pontious. Motion carried unanimously.

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Chair Phinney said it really isn't that visible.

Mr. Muma said you can see it from School Street.

Mr. Sengstock added he is not doing anything with the historical structure.

Deni Phinney moved to approve the application as submitted, it was seconded by Mike Parry. Motion carried unanimously.

ITEM 12: FUTURE AGENDA ITEMS

The Board will direct staff to schedule future agenda items to be considered by the DRB, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

Mr. Sengstock mentioned starting dialogue on zoning ordinances. He would also like to suggest that from the Design and Review perspective what we will do with Planning and Zoning in reference to creating a Town, historically, architecturally approved District Sign and that is all that is available. Not like all the different signs around Town. What we really have here is a "way finding sign", intended to direct not advertise.

Mr. Pontious asked about some of the older structures that are a safety hazard.

Mr. Sengstock updated him without mentioning any specific buildings.

Chair Phinney wants to move forward with district signs.

ITEM 13: ADJOURNMENT

Mike Parry moved they adjourn, Carole Lozano seconded it. Motion carried unanimously.
The meeting adjourned at 7:34 p.m.

Respectfully submitted by Joni Savage on May 11, 2015.

Approved:  _____ Date: 5/11/15

Design and Review Chair

Attest:  _____ Date: 5/11/2015

Design and Review Vice-Chair