



**Town of Jerome Short Term Rental /  
Vacation Rental (STR) License Application and Registration**

<b>Date of Application:</b>	
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<b>Section 1: Business Information</b>	
<b>Name of STR:</b>	
<b>Legal Business Name (if different such as LLC):</b>	
<b>Physical Address of the STR Location:</b>	
<b>Current Mailing Address:</b>	
<b>Business Phone (available to the public):</b>	
<b>Email Address:</b>	
<b>Arizona TPT (Sales Tax) Number:</b>	
<b>Date Started as a STR in Jerome or proposed to start:</b>	

<b>Section 2: Ownership Information</b>			
<b>Owner Name:</b>			
<b>Title (Example: Owner, Member, Officer, Etc.)</b>			
<b>Mailing Address:</b>			
<b>Phone:</b>		<b>Email:</b>	

<b>Section 3: Local Emergency Point of Contact</b>	
<b>Name of Local Contact:</b>	
<b>Mailing Address:</b>	
<b>24-Hour Contact Phone Number:</b>	
<b>Email Address:</b>	

**Note: The Town must be notified of any changes in this section at least ten days prior to the change taking effect.**

Section 4: Insurance Information		
Name of Insurance Company:		
Amount of General Liability Coverage:		
Date of Policy:		
Attach evidence of insurance coverage to this application (certificate of insurance)		

Section 5: Neighbor Notifications:		
Was notice provided to all neighboring properties (directly behind; directly across the street; next door on both sides where applicable; and diagonal? Yes: <input type="checkbox"/> No:		
Provide complete street address of all properties notified and manner in which property was notified:		
Address of Property #1:		
Method of Notification:		
Address of Property #2:		
Method of Notification:		
Address of Property #3:		
Method of Notification:		
Address of Property #4:		
Method of Notification:		
Address of Property #5:		
Method of Notification:		
Address of Property #6:		
Method of Notification:		
Address of Property #7:		
Method of Notification:		
Address of Property #8:		
Method of Notification:		
Complete for each property applicable and attach additional sheets if necessary.		
Print name of person attesting to providing notification:		
Phone number and email of person providing notification:		
Email:		

I hereby certify and attest that all of the above listed notifications were made:			
<b>Signature:</b>		<b>Date:</b>	

<b>Section 6: Onsite Information / Locations</b>	
<b>Location in the rental unit where the Emergency Point of Contact information is located:</b>	
<b>Location in the rental unit where the Town-issued license is located / displayed:</b>	
<b>Number of on-site, off-street / property parking spaces and locations:</b>	
<b>Number of on-street parking permits received from the Town, if any:</b>	

<b>Name (Print):</b>			
<b>Signature:</b>		<b>Date:</b>	

**Staff Use Only:**

<b>Date License Application Received:</b>			
<b>Approved / Denied:</b>			
<b>Date of License Issue or Denial:</b>			
<b>Signature of Staff:</b>			
<b>License Number:</b>			
<b>Notes and / or reason for denial:</b>			