

JEROME MUNICIPAL COURT

PO BOX 335 - 600 Clark Street 3rd Floor
Jerome, Arizona 86331

Phone: 928-649-3250 Fax: 928-634-5462

Open: Tue. Wed. Thu. 8:30am – 3:30pm

Website: Jerome Municipal Court

<https://www.jerome.az.gov/municipal-court>

Effective **06/15/2020**

Email: jeromemuni@courts.az.gov

Option 1 – Pay your Fine

Option 2 – Attend Defensive Driving School.

Option 3 – Request a Hearing

Option 1-A: PAY FINE ONLINE

IF you are eligible you may pay at: azcourtpay.com (a **\$5.00 flat fee is imposed**). (US Funds only).

(*Not all citations will be eligible at this time.*) If your citation includes a non-moving violation, you may not be eligible for this website. Additional online option charges 5% fee.
www.jeromepayments.com.

B: PAY FINE IN PERSON AT THE COURT

You may appear at the Court in person. The Court is located at 600 Clark Street, 3rd Floor, in Jerome.

Court hours are Tuesday, Wednesday, Thursday, 8:30am-3:30pm, except holidays or mandatory training. Subject to change without notice!!

Acceptable payments include; Exact change cash, Check, money order only. Drop box for after-hours payment No Cash, is available inside Town Hall building. See note**

C: PAY FINE BY MAIL

Enter a plea of responsible and pay the fine. If paying by mail, this form **must be received by the court** with your payment on or before your appearance date and time. We suggest allowing at least 5 days for mailed payment.

How to pay: US funds only: Check, Money Order, or Cashier's Check made payable to Jerome Municipal Court. Be sure to **add the \$20.00 Court Fee** to the total fine amount of charges.

THIS SIGNED FORM MUST be returned to the court with payment along with a copy of your complaint in an envelope, stamp and **mail** to:

**Jerome Municipal Court,
PO BOX 335, Jerome, AZ 86331.**

READ AND SIGN the following statement: I waive my right to a hearing and enter a plea of responsible for the charges listed on the citation:

Signature: _____

Be advised mail option *not available* if you are under 18 years of age your parent or legal guardian **MUST** contact the Court.

Please include a copy of your citation to ensure timely processing. Enter the Charge(s) from your citation and fine amount on the citation or see fine schedule on the back page. Enter below.

	FINE AMOUNT
Mandatory \$20.00 Court Fee	\$ 20.00
Charge A	\$
Charge B	\$
Charge C	\$
Charge D	\$
Charge E	\$
\$20 Time Payment Fee, if applicable	\$
\$70 Default Fee per charge, if applicable	\$

GRAND TOTAL \$ _____

If you want a return receipt include a self-addressed and an appropriately stamped envelope.

IMPORTANT NOTICE: ALL CITATIONS MUST BE RESOLVED BY THE APPEARANCE DATE AND TIME NOTED ON THE CITATION.

*If your court date has passed **even by 1 day**, you **MUST** add the \$70 Default Fee per charge and the \$20 Late Fee.*

Pay the Grand Total amount under the Fine Amount Column.

All defaulted citations are subject to collection fees and sanctions and possible restrictions of your driver's license in Arizona and/or your home state, AND registration holds by MVD. Your Arizona state taxes may also be intercepted.

D: To Request Time Payments

ALL requests for a payment contract **MUST be in writing NO EXCEPTIONS** in person, mail or email, 1 week prior to your appearance date to allow proper processing time. For email requests you will need to be able to print and re-scan as a PDF.

There is a mandatory \$20.00-time payment fee added to your citation.

Contact the court for forms and minimum monthly payment amounts. Court email address:

jeromemuni@courts.az.gov

See note**

IMPORTANT READ THIS FIRST OR CALL THE COURT ASAP

Please read this document thoroughly. It will explain your options and save you time.

Please wait 5 days for electronic processing before you attempt to pay your citation online. You may want to call before coming into the Court due to our limited availability. Office hours are subject to change without notice.

The Cited person must contact the Court in person or if eligible, complete the options that follow, **to plead to the Court on or before the date and time** indicated on the citation. (appearance date).

This is NOT a "hearing date". Call the Court for further clarification and information.

Extension requests must be in writing before your appearance time.

The violation box on the citation contains your charge(s) and will be listed as either civil traffic, criminal traffic or criminal. If the charge is **criminal traffic, you MUST appear on your court date and time.** If the charge listed is **civil traffic**, your options will be detailed within this document.

JUVENILES: *If you are under 18 years of age, your parent or legal guardian **MUST** contact the Court.*

You may pay online, or by mail or appear in person at the Court **BEFORE the appearance date and time to conclude your civil citation.**

****PLEASE NOTE:** in the event of a public health mandate, the town building may be closed to any walk-in options. Call the court for further instructions. 928-649-3250

Option 2 – Attend Defensive Driving School (DDS)

Call the Court first immediately for an approval and an extension if necessary. **If you AND your charge are eligible and you chose to attend a defensive driving school to avoid points on your license, you must complete the class seven days prior to your appearance or if applicable your extension date.**

Violations **bolded and underlined** (ARIZONA REVISED STATUTES (ARS) in the Fine Schedule on this form are eligible for Defensive Driving School only. **Town Code violations are not eligible.**

For More Information:
<http://www.azdrive.com>
888-334-5565

DDS NOTICE: Failure to appear or to complete the defensive driving class or to respond back to the court will result in the assessment of the \$20.00 late fee. Your driver’s license may be restricted, and additional monetary penalties could apply.

Option 3 – Request a Hearing

Contact the Court no later than 1 week before your appearance date for further instructions.

The appearance date on citation is NOT a hearing or court date.

You MUST post a bond equivalent to the total amount of your citation or complete a financial affidavit to have the bond waived.

The purpose of the hearing is to contest the charge(s), NOT to request a reduced fine.

JUVENILES: If you are under 18 years of age your parent or legal guardian MUST contact the Court. The juvenile must be accompanied by parent or legal guardian for all Court appearances.

**ARIZONA REVISED STATUTES (ARS)
ONLY BOLDED are eligible for DDS**

**IN ADDITION TO THE FINE YOU MUST ADD
THE MANDATORY \$20.00 COURT FEE
TO THE TOTAL.**

28-701A FTC speed to avoid an accident:
\$190.00 + Court Fee

28-701A, 28-702.04B, 28-701.01C without an accident:

1-10 mph over limit	\$140.00 + Court Fee
11-15 mph over limit	\$190.00 + Court Fee
16-20 mph over limit	\$290.00 + Court Fee
21-25 mph over limit	\$390.00 + Court Fee
<u>26+ mph over limit</u>	\$493.00 + Court Fee

28-727 \$190.00 + Court Fee

28-2153A, B	\$137.00 + Court Fee *
28-2158C	\$137.00 + Court Fee *
28-2266C	\$130.00 + Court Fee
28-2532	\$582.00 + Court Fee *
28-3151A	\$137.00 + Court Fee *
28-4135	see panel on Right
28-4139	\$493.00 + Court Fee

* There may be a reduction with proof, call Court for further information. Contact the Court for all other charges not listed here. Some charges may not be eligible for dismissal per AZDOT MVD policy.

**Town Code Violations
Not Eligible for DDS
(No MVD Points are assessed)**

**IN ADDITION TO THE FINE YOU MUST ADD
THE MANDATORY \$20.00 COURT FEE TO
THE TOTAL**

Section 12-1-2D

Speed 1-10	\$208.00 + Court Fee
Speed 11-15	\$258.00 + Court Fee
Speed 16-20	\$358.00 + Court Fee
Oversize Truck	\$290.00 + Court Fee
Passing / wrong way / stop-sign One Way	\$190.00 + Court Fee

Section 10-1-13

Noise	\$138.00 + Court Fee
Excessive Noise	\$238.00 + Court Fee

NO INSURANCE CITATIONS ARS §28-4135 (a), (b) or (c) Effective 09-30-09

1st Conviction - \$938.00 fine, and 3-month suspension of driver’s privilege, vehicle registration and plates by MVD.

2nd Conviction - \$1,383.00 fine, and 6-month suspension of driver’s privilege, vehicle registration and plates by MVD.

3rd Conviction - \$1,828.00 fine, and 1-year suspension of driver’s privilege, vehicle registration and plates by MVD.

Failure to provide proof of insurance on or before your appearance date may result in a default status and the potential suspension of your driver’s license. Contact the court ASAP for further instructions.

If you didn’t have insurance at the time of the stop BUT purchased a 6-month policy and provide a 39-month MVD record the charge may not be dismissed only reduced. Dismissal is contingent on MVD record.

Registration charges are may not be dismissible only reduced with proof, per AZDOT MVD policy.