

ORDINANCE NO. 246

AN ORDINANCE OF THE TOWN OF JEROME, ARIZONA, AMENDING CHAPTER 2
OF THE JEROME TOWN CODE ENTITLED MAYOR AND COUNCIL
AND REPEALING ANY PREVIOUS INCONSISTENT ORDINANCES

WHEREAS, at the regular election of 1990 the electors of the Town of Jerome approved a change in the selection of mayor, and;

WHEREAS, the Town Code needs to be amended to reflect the proper date of assumption of office of councilmen,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF JEROME, ARIZONA:

SECTION 1: Chapter 2 Sections 2-1-1, 2-1-3, and 2-2-1 of the Town Code are amended to read as follows:

Section 2-1-1 Elected Officials The elected officials of the town shall be five councilmen, one of whom shall be designated as mayor in accordance with Section 2-2-1. The mayor and council shall constitute the council and shall continue in office until assumption of duties of office by their duly elected successors.

Section 2-1-3 Duties of Office Councilmen shall assume the duties of office within twenty (20) days of the canvas of vote of the General Election.

Councilmen are assigned certain duties as follows:

Personnel: The Council shall exercise administrative authority over all town personnel. They shall adopt a personnel policy and a wage policy. They shall provide for appropriate scheduling and monitoring of work flow. They shall review time cards of employees for accuracy. They shall handle hiring and firing, employee complaints and disciplinary actions.

Contracts and Purchasing: The Council shall negotiate contracts and legal agreements for the town. They shall obtain estimates of costs for purchased items when necessary and shall sign all purchase orders.

Real Estate: The Council shall negotiate lease and rental agreements for town properties. They shall monitor these agreements to assure conformity. They shall approve the use of town properties for activities other than those of the town, in accordance with town policies.

Maintenance: The Council shall plan and provide for maintenance of town properties and equipment.

Section 2-2-1 Determination of Mayor The mayor shall be selected by the common council from among their number within twenty (20) days after their appointment or election.

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SECTION 2. All previous ordinances inconsistent with these amendments are repealed by the adoption of these provisions.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF JEROME, ARIZONA. *on December 11, 1990.*

Philip Tovrea

Philip Tovrea, Mayor

ATTEST:

Betsy Lloyd

Betsy Lloyd, Town Clerk

APPROVED AS TO FORM:

Chester R. Lockwood, Jr.

Chester R. Lockwood, Jr., Town Attorney