



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943  
[www.jerome.az.gov](http://www.jerome.az.gov)

## AGENDA

### REGULAR MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, MAY 10, 2022, AT 7:00 P.M.**

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.*

*Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at [www.jerome.az.gov](http://www.jerome.az.gov).*

<b>ITEM #1:</b>	<b>CALL TO ORDER/ROLL CALL</b> Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
<b>ITEM #2:</b>	<b>FINANCIAL REPORTS</b> Financial reports for April 2022	Discussion/Possible Action
<b>ITEM #3:</b>	<b>STAFF AND COUNCIL REPORTS</b> Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.	Discussion/Possible Action
<b>ITEM #4:</b>	<b>ZONING ADMINISTRATOR'S REPORT/PLANNING &amp; ZONING AND DESIGN REVIEW BOARD MINUTES</b> Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
<b>ITEM #5:</b>	<b>APPROVAL OF MINUTES</b> April 6, 2022 special meeting; April 12, 2022 special meeting (open and closed sessions); April 12, 2022 regular meeting; April 18, 2022 special meeting (open and closed sessions)	Discussion/Possible Action
<b>ITEM #6:</b>	<b>PETITIONS FROM THE PUBLIC</b> <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
<b>ITEM #7:</b>	<b>PRESENTATIONS</b>	
	<b>ITEM #7A: APS: WILDFIRE SAFETY AND FIRE MITIGATION</b> Representatives of APS will make a presentation regarding wildfire safety and fire mitigation.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Direction
<b>ITEM #8:</b>	<b>UNFINISHED BUSINESS</b>	
	<b>ITEM #8A: CONDITIONAL USE PERMIT – 511 MAIN STREET</b> Council will review and may approve a Conditional Use Permit for the use of three residential apartments at 511 Main Street in the C-1 Zone. This CUP was recommended for approval by Council by the Planning & Zoning Commission on March 16, 2022.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
	<b>ITEM #8B: PURCHASE OF REAL PROPERTY FOR STAFF HOUSING</b> Council will review options for the purchase of housing for future staff.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
<b>ITEM #9:</b>	<b>NEW BUSINESS</b>	
	<b>ITEM #9A: CONDITIONAL USE PERMIT – 123 HILL STREET</b> Council will review and may approve a Conditional Use Permit for the use of three residential apartments at 123 Hill Street in the C-1 Zone. This CUP was recommended for approval by Council by the Planning & Zoning Commission on April 19, 2022.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	<b>ITEM #9B: TOUR BUSINESS LICENSE – COPPER CITY ADVENTURE COMPANY</b> Council may approve an application for a tour business license for Copper City Adventure Company.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action

	<p><b>ITEM #9C: LEASES UP FOR RENEWAL</b>                  Council will review the terms of the following leases which have expired and for which existing tenants have requested renewal, and may approve renewed leases for same:</p> <ul style="list-style-type: none"> <li>• Jerome Civic Center – Studio: Christy Fisher</li> <li>• Jerome Civic Center – Studio: Ginger MacKenzie</li> <li>• Hotel Jerome – First floor storage unit: Chad Hembrough</li> </ul>	<p><i>Sponsored by Mayor Jack Dillenberg                  Discussion/Possible Action</i></p>
	<p><b>ITEM #9D: DRAINAGE IMPROVEMENTS</b>                  Council may approve a request by the Town Engineer and Mulcaire and Sons Contracting for permission to begin construction at 6 a.m. during the first three weeks of the Town’s drainage improvements project.</p>	<p><i>Sponsored by Mayor Jack Dillenberg                  Discussion/Possible Action</i></p>
	<p><b>ITEM #9E: JUNETEENTH</b>                  Council will consider whether to add Juneteenth (now both a national and state holiday) as a Town holiday.</p>	<p><i>Sponsored by Vice Mayor Alex Barber                  Discussion; Possible Action</i></p>
<p><b>ITEM #10:</b></p>	<p><b>TO AND FROM THE COUNCIL</b>                  Council may direct staff regarding items to be placed on a future agenda.</p>	<p><i>Discussion; Possible Direction</i></p>
<p><b>ITEM #11:</b></p>	<p><b>ADJOURNMENT</b></p>	

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

\_\_\_\_\_  
 Kristen Muenz, Deputy Town Clerk

Town of Jerome  
Budget to Actual Summary  
22-Apr

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 179,585.81	\$ 204,008.44	\$ (24,422.63)	\$ 1,936,355.99	\$ 1,657,852.32	\$ 278,503.67
	Total	\$ 179,585.81	\$ 204,008.44	\$ (24,422.63)	\$ 1,936,355.99	\$ 1,657,852.32	\$ 278,503.67
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
11	Admin	\$ 33,818.13	\$ 44,561.05	\$ 10,742.92	\$ 431,510.52	\$ 521,078.09	\$ 89,567.57
12	Court	\$ 6,252.08	\$ 8,962.79	\$ 2,710.71	\$ 71,262.90	\$ 94,863.92	\$ 23,601.02
13	Police	\$ 49,580.88	\$ 54,146.40	\$ 4,565.52	\$ 497,169.62	\$ 549,754.20	\$ 52,584.58
14	Fire	\$ 34,056.19	\$ 43,417.09	\$ 9,360.90	\$ 318,931.31	\$ 391,306.69	\$ 72,375.38
15	Library	\$ 7,233.78	\$ 7,620.70	\$ 386.92	\$ 77,572.29	\$ 79,957.10	\$ 2,384.81
16	P&Z	\$ 5,702.37	\$ 9,314.36	\$ 3,611.99	\$ 58,922.83	\$ 97,413.78	\$ 38,490.95
17	Parks	\$ 1,590.74	\$ 1,921.28	\$ 330.54	\$ 12,994.54	\$ 18,497.69	\$ 5,503.15
18	Properties	\$ 10,363.43	\$ 19,535.30	\$ 9,171.87	\$ 117,299.86	\$ 192,220.65	\$ 74,920.79
	Total	\$ 148,597.60	\$ 189,478.97	\$ 40,881.37	\$ 1,585,663.87	\$ 1,945,092.12	\$ 359,428.25
General	Net Income (Loss)	\$ 30,988.21	\$ 14,529.47	\$ 16,458.74	\$ 350,692.12	\$ (287,239.80)	\$ 637,931.92
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 17,566.25	\$ 18,833.32	\$ (1,267.07)	\$ 183,299.23	\$ 188,333.36	\$ (5,034.13)
51	Sewer	\$ 16,836.00	\$ 19,212.48	\$ (2,376.48)	\$ 178,880.77	\$ 192,125.04	\$ (13,244.27)
52	Trash	\$ 14,618.66	\$ 15,833.33	\$ (1,214.67)	\$ 147,438.68	\$ 158,333.34	\$ (10,894.66)
	Total	\$ 49,020.91	\$ 53,879.13	\$ (4,858.22)	\$ 509,618.68	\$ 538,791.74	\$ (29,173.06)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 14,924.24	\$ 34,051.74	\$ 19,127.50	\$ 179,787.99	\$ 241,013.77	\$ 61,225.78
51	Sewer	\$ 18,659.01	\$ 18,571.26	\$ (87.75)	\$ 179,064.15	\$ 243,013.23	\$ 63,949.08
52	Trash	\$ 15,352.70	\$ 16,494.93	\$ 1,142.23	\$ 168,902.47	\$ 190,973.89	\$ 22,071.42
	Total	\$ 48,935.95	\$ 69,117.93	\$ 20,181.98	\$ 527,754.61	\$ 675,000.89	\$ 147,246.28
Utilities	Net Income (Loss)	\$ 84.96	\$ (15,238.80)	\$ 15,323.76	\$ (18,135.93)	\$ (136,209.15)	\$ 118,073.22
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
30	HURF	\$ 7,688.98	\$ 15,652.83	\$ (7,963.85)	\$ 112,513.34	\$ 108,128.34	\$ 4,385.00
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 7,688.98	\$ 11,137.58	\$ 3,448.60	\$ 112,513.34	\$ 199,262.09	\$ 86,748.75
Road	Net Income (Loss)	\$ -	\$ 4,515.25	\$ (4,515.25)	\$ -	\$ (91,133.75)	\$ 91,133.75
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
35	Parking	\$ 33,548.25	\$ 20,833.33	\$ 12,714.92	\$ 277,358.85	\$ 208,333.34	\$ 69,025.51
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 18,157.20	\$ 17,859.47	\$ (297.73)	\$ 223,002.15	\$ 214,468.81	\$ (8,533.34)
Parking	Net Income (Loss)	\$ 15,391.05	\$ 2,973.86	\$ 12,417.19	\$ 54,356.70	\$ (6,135.47)	\$ 60,492.17
		<b>Current Month</b>			<b>Year To Date</b>		
	<b>Total Revenue</b>	\$ 269,843.95			\$ 2,835,846.86		
	<b>Less Total Expense</b>	\$ 223,379.73			\$ 2,448,933.97		
	<b>Net Income (Loss)</b>	\$ 46,464.22			\$ 386,912.89		

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (10) Revenues & General Fund

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Revenues</b>								
Property Taxes	\$912.80	\$0.00	\$912.80	0.0%	\$32,338.94	\$26,350.00	\$5,988.94	22.7%
City Sales Taxes	85,143.65	113,900.00	(28,756.35)	(25.2)	1,146,300.60	864,400.00	281,900.60	32.6
State Sales Taxes	6,618.52	4,452.00	2,166.52	48.7	53,865.06	44,520.00	9,345.06	21.0
Urban Revenue Share	16,485.43	16,309.50	175.93	1.1	164,502.44	163,095.00	1,407.44	0.9
Yavapai County for Library	0.00	0.00	0.00	0.0	12,353.19	12,360.50	(7.31)	(0.1)
Vehicle License Tax	3,404.77	2,901.33	503.44	17.4	31,300.80	29,013.34	2,287.46	7.9
Fines and Forfeitures	7,144.11	6,083.33	1,060.78	17.4	55,290.05	60,833.34	(5,543.29)	(9.1)
Court Security Fund Revenue	930.00	833.33	96.67	11.6	8,891.01	8,333.34	557.67	6.7
Building Permits	1,924.31	666.66	1,257.65	188.6	10,640.93	6,666.68	3,974.25	59.6
Planning & Zoning Fees	350.00	416.66	(66.66)	(16.0)	4,175.00	4,166.68	8.32	0.2
Business Licenses	120.00	416.66	(296.66)	(71.2)	3,714.75	4,166.68	(451.93)	(10.8)
Commercial Filming Fees	0.00	29.16	(29.16)	(100.0)	500.00	291.68	208.32	71.4
Fire Dept Services Rev	128.00	833.33	(705.33)	(84.6)	1,376.00	8,333.34	(6,957.34)	(83.5)
Franchise Fees	0.00	0.00	0.00	0.0	11,498.69	11,250.00	248.69	2.2
PD Parking Citation Revenue	4,435.00	1,666.66	2,768.34	166.1	31,357.60	16,666.68	14,690.92	88.1
PD Revenue From Parking Fund	2,500.00	2,500.00	0.00	0.0	25,000.00	25,000.00	0.00	0.0
Police Officer Safety Equip Rev	193.50	166.66	26.84	16.1	1,865.41	1,666.68	198.73	11.9
Police Services	425.00	1,666.66	(1,241.66)	(74.5)	10,707.34	16,666.68	(5,959.34)	(35.8)
Rents	6,543.51	6,543.50	0.01	0.0	65,835.10	65,435.00	400.10	0.6
Utility Reimbursements	495.95	375.00	120.95	32.3	3,829.73	3,750.00	79.73	2.1
Wildland Fire Fees	18,550.00	18,550.00	0.00	0.0	70,000.00	70,000.00	0.00	0.0
Wildlands Wage Reimbursement	8,209.35	8,209.35	0.00	0.0	40,000.00	40,000.00	0.00	0.0
Firewise Wage Reimbursement	0.00	2,500.00	(2,500.00)	(100.0)	6,210.00	25,000.00	(18,790.00)	(75.2)
Contributions	0.00	125.00	(125.00)	(100.0)	2,713.00	1,250.00	1,463.00	117.0
Library Contributions	0.00	83.33	(83.33)	(100.0)	829.00	833.34	(4.34)	(0.5)
Interest	167.34	125.00	42.34	33.9	1,491.23	1,250.00	241.23	19.3
Sale of Assets	0.00	625.00	(625.00)	(100.0)	0.00	6,250.00	(6,250.00)	(100.0)
Miscellaneous Revenues	1,165.91	291.66	874.25	299.7	2,383.31	2,916.68	(533.37)	(18.3)
Administrative Charges	13,738.66	13,738.66	0.00	0.0	137,386.81	137,386.68	0.13	0.0
<b>Net Revenues</b>	<b>\$179,585.81</b>	<b>\$204,008.44</b>	<b>\$(24,422.63)</b>	<b>(12.0)%</b>	<b>\$1,936,355.99</b>	<b>\$1,657,852.32</b>	<b>\$278,503.67</b>	<b>16.8 %</b>
<b>Net Income (Loss)</b>	<b>\$179,585.81</b>	<b>\$204,008.44</b>	<b>\$(24,422.63)</b>	<b>(12.0)%</b>	<b>\$1,936,355.99</b>	<b>\$1,657,852.32</b>	<b>\$278,503.67</b>	<b>16.8%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Accounting and Auditing	\$0.00	\$0.00	\$0.00	0.0%	\$14,700.00	\$15,000.00	\$300.00	2.0%
Advertising, Printing, & Publishing	2,097.79	0.00	(2,097.79)	0.0	12,249.98	4,500.00	(7,749.98)	(172.2)
Contract Services	150.20	409.09	258.89	63.3	5,244.20	8,581.82	3,337.62	38.9
Conventions and Seminars	0.00	0.00	0.00	0.0	3,344.30	3,718.19	373.89	10.1
Training & Education	140.00	229.16	89.16	38.9	779.00	2,291.68	1,512.68	66.0
Dues, Subs & Memberships	0.00	0.00	0.00	0.0	6,559.08	5,850.00	(709.08)	(12.1)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Fuel	0.00	0.00	0.00	0.0	45.28	0.00	(45.28)	0.0
Insurance	0.00	0.00	0.00	0.0	14,539.94	17,500.00	2,960.06	16.9
Insurance Deductible Exp	0.00	83.33	83.33	100.0	200.00	833.34	633.34	76.0
COVID Expenses	0.00	75.00	75.00	100.0	0.00	750.00	750.00	100.0
Legal Exp - Gen Gov	429.00	1,166.66	737.66	63.2	11,409.00	11,666.68	257.68	2.2
Miscellaneous	0.00	472.16	472.16	100.0	853.56	4,721.68	3,868.12	81.9
Bank Fees - Gen Admin	158.70	150.00	(8.70)	(5.8)	1,396.07	1,500.00	103.93	6.9
Bank Fees / Merch Svcs	625.55	833.33	207.78	24.9	6,966.29	8,333.34	1,367.05	16.4
Office Supplies	258.38	165.00	(93.38)	(56.6)	6,523.99	5,670.00	(853.99)	(15.1)
Copier & Equip Lease Expense	336.18	625.00	288.82	46.2	5,408.81	6,250.00	841.19	13.5
Software Support Exp - GG	1,107.97	918.66	(189.31)	(20.6)	16,932.43	15,824.68	(1,107.75)	(7.0)
Computer Hardware & Service	747.50	833.33	85.83	10.3	6,339.84	8,333.34	1,993.50	23.9
Operating Supplies - Gen Gov	430.29	83.33	(346.96)	(416.4)	1,326.13	833.34	(492.79)	(59.1)
Postage	294.99	416.66	121.67	29.2	2,396.90	4,166.68	1,769.78	42.5
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Shuttle Expenses	303.32	125.00	(178.32)	(142.7)	3,922.75	1,250.00	(2,672.75)	(213.8)
Small Tools and Equipment	0.00	583.33	583.33	100.0	0.00	5,833.34	5,833.34	100.0
Telephone	190.87	250.00	59.13	23.7	2,052.92	2,500.00	447.08	17.9
Travel	0.00	0.00	0.00	0.0	896.67	500.00	(396.67)	(79.3)
Tourism 1% Bed Tax	0.00	0.00	0.00	0.0	10,126.33	10,000.00	(126.33)	(1.3)
Community Health	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Preservation of Historic Buildings	0.00	4,166.66	4,166.66	100.0	0.00	41,666.68	41,666.68	100.0
Vehicles, Cap Outlay, Gen Gov	0.00	0.00	0.00	0.0	0.00	10,000.00	10,000.00	100.0
Transfers Out	3,654.50	5,784.71	2,130.21	36.8	31,943.57	47,930.58	15,987.01	33.4
<b>Total Program Expenses</b>	<b>\$10,925.24</b>	<b>\$17,453.73</b>	<b>\$6,528.49</b>	<b>37.4 %</b>	<b>\$166,157.04</b>	<b>\$248,038.73</b>	<b>\$81,881.69</b>	<b>33.0 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$17,244.54	\$19,828.83	\$2,584.29	13.0%	\$193,864.82	\$198,288.34	\$4,423.52	2.2%
Longevity Bonus	0.00	0.00	0.00	0.0	829.00	1,024.00	195.00	19.0

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Payment in Lieu of Medical Benefits	533.46	577.91	44.45	7.7	5,868.06	5,779.18	(88.88)	(1.5)
FICA Match	1,325.85	1,570.08	244.23	15.6	14,957.77	15,700.84	743.07	4.7
Retirement Match	1,083.49	1,456.50	373.01	25.6	14,149.96	14,565.00	415.04	2.8
Health/Life Insurance	2,334.38	3,646.00	1,311.62	36.0	34,411.64	36,460.00	2,048.36	5.6
Workers Compensation	346.00	0.00	(346.00)	0.0	929.00	942.00	13.00	1.4
Unemployment Insurance	25.17	28.00	2.83	10.1	343.23	280.00	(63.23)	(22.6)
<b>Total General &amp; Administrative Expenses</b>	<b>\$22,892.89</b>	<b>\$27,107.32</b>	<b>\$4,214.43</b>	<b>15.5 %</b>	<b>\$265,353.48</b>	<b>\$273,039.36</b>	<b>\$7,685.88</b>	<b>2.8 %</b>
<b>Total Expenses</b>	<b>\$33,818.13</b>	<b>\$44,561.05</b>	<b>\$10,742.92</b>	<b>24.1%</b>	<b>\$431,510.52</b>	<b>\$521,078.09</b>	<b>\$89,567.57</b>	<b>17.2%</b>
<b>Net Income (Loss)</b>	<b>\$(33,818.13)</b>	<b>\$(44,561.05)</b>	<b>\$10,742.92</b>	<b>24.1%</b>	<b>(\$431,510.52)</b>	<b>\$(521,078.09)</b>	<b>\$89,567.57</b>	<b>17.2%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (12) Court

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Court Security Fund Expenses	\$0.00	\$833.33	\$833.33	100.0%	\$0.00	\$8,333.34	\$8,333.34	100.0%
Accounting and Auditing	0.00	0.00	0.00	0.0	2,500.00	2,200.00	(300.00)	(13.6)
Contract Services	73.50	583.33	509.83	87.4	2,418.97	5,833.34	3,414.37	58.5
Training & Education	375.00	43.75	(331.25)	(757.1)	375.00	437.50	62.50	14.3
Dues and Subscriptions	0.00	26.66	26.66	100.0	333.64	266.68	(66.96)	(25.1)
Miscellaneous	0.00	25.00	25.00	100.0	18.99	250.00	231.01	92.4
Office Supplies	32.14	16.66	(15.48)	(92.9)	112.48	166.68	54.20	32.5
Copier & Equip Lease Exp	0.00	0.00	0.00	0.0	2,363.91	2,310.00	(53.91)	(2.3)
Operating Supplies - Court	0.00	0.00	0.00	0.0	27.01	0.00	(27.01)	0.0
Telephone	70.30	75.00	4.70	6.3	644.70	750.00	105.30	14.0
Travel	0.00	75.00	75.00	100.0	203.72	750.00	546.28	72.8
<b>Total Program Expenses</b>	<b>\$550.94</b>	<b>\$1,678.73</b>	<b>\$1,127.79</b>	<b>67.2 %</b>	<b>\$8,998.42</b>	<b>\$21,297.54</b>	<b>\$12,299.12</b>	<b>57.7 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$5,065.63	\$6,569.66	\$1,504.03	22.9%	\$55,395.25	\$65,696.68	\$10,301.43	15.7%
Longevity Bonus	0.00	0.00	0.00	0.0	529.00	529.00	0.00	0.0
FICA and Medicare	387.52	505.91	118.39	23.4	4,277.35	5,059.18	781.83	15.5
Retirement	176.00	192.33	16.33	8.5	1,779.84	1,923.34	143.50	7.5
Worker's Compensation	59.00	0.00	(59.00)	0.0	159.00	196.50	37.50	19.1
Unemployment	12.99	16.16	3.17	19.6	124.04	161.68	37.64	23.3
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,701.14</b>	<b>\$7,284.06</b>	<b>\$1,582.92</b>	<b>21.7 %</b>	<b>\$62,264.48</b>	<b>\$73,566.38</b>	<b>\$11,301.90</b>	<b>15.4 %</b>
<b>Total Expenses</b>	<b>\$6,252.08</b>	<b>\$8,962.79</b>	<b>\$2,710.71</b>	<b>30.2%</b>	<b>\$71,262.90</b>	<b>\$94,863.92</b>	<b>\$23,601.02</b>	<b>24.9%</b>
<b>Net Income (Loss)</b>	<b>\$(6,252.08)</b>	<b>\$(8,962.79)</b>	<b>\$2,710.71</b>	<b>30.2%</b>	<b>(\$71,262.90)</b>	<b>\$(94,863.92)</b>	<b>\$23,601.02</b>	<b>24.9%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (13) Police

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0%	\$99.00	\$0.00	\$(99.00)	0.0%
Contract Services	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Training & Education	833.00	83.33	(749.67)	(899.6)	982.00	833.34	(148.66)	(17.8)
Dispatch Fees	6,957.50	3,106.87	(3,850.63)	(123.9)	32,539.18	30,641.26	(1,897.92)	(6.2)
Dues and Subscriptions	0.00	0.00	0.00	0.0	743.25	1,200.00	456.75	38.1
Fuel	1,321.58	750.00	(571.58)	(76.2)	8,639.20	7,500.00	(1,139.20)	(15.2)
Prosecutor Exp	1,270.50	2,000.00	729.50	36.5	11,401.50	20,000.00	8,598.50	43.0
Miscellaneous	0.00	50.00	50.00	100.0	427.43	500.00	72.57	14.5
Software Service & Support	185.48	558.33	372.85	66.8	3,229.64	5,583.34	2,353.70	42.2
Computer Hardware & Service	0.00	291.66	291.66	100.0	1,328.71	2,916.68	1,587.97	54.4
Operating Supplies - Police	(4.35)	108.33	112.68	104.0	2,363.32	2,233.34	(129.98)	(5.8)
Postage	0.00	16.66	16.66	100.0	161.49	166.68	5.19	3.1
Rep and Maint - Vehicles	303.50	625.00	321.50	51.4	5,438.48	6,250.00	811.52	13.0
Rep and Maint - Equipment	166.19	0.00	(166.19)	0.0	7,879.63	6,875.00	(1,004.63)	(14.6)
Police Officer Safety Equip Exp	0.00	0.00	0.00	0.0	3,197.38	2,000.00	(1,197.38)	(59.9)
Small Tools and Equipment	0.00	583.33	583.33	100.0	2,676.30	5,833.34	3,157.04	54.1
Telephone	478.03	433.33	(44.70)	(10.3)	5,614.44	4,333.34	(1,281.10)	(29.6)
Uniforms	182.33	125.00	(57.33)	(45.9)	182.33	1,250.00	1,067.67	85.4
Vehicles, Cap Outlay, Police	0.00	0.00	0.00	0.0	32,808.72	37,300.00	4,491.28	12.0
<b>Total Program Expenses</b>	<b>\$11,693.76</b>	<b>\$8,773.50</b>	<b>\$(2,920.26)</b>	<b>(33.3)%</b>	<b>\$119,712.00</b>	<b>\$135,833.00</b>	<b>\$16,121.00</b>	<b>11.9 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$24,648.48	\$28,606.00	\$3,957.52	13.8%	\$266,401.15	\$286,060.00	\$19,658.85	6.9%
Longevity Bonus	0.00	0.00	0.00	0.0	1,209.00	1,359.00	150.00	11.0
FICA and Medicare	1,806.90	2,200.08	393.18	17.9	19,514.81	22,000.84	2,486.03	11.3
Retirement	1,676.53	2,635.16	958.63	36.4	22,372.03	26,351.68	3,979.65	15.1
Health Insurance	4,281.72	6,012.50	1,730.78	28.8	52,231.71	60,125.00	7,893.29	13.1
Worker's Compensation	5,446.00	5,881.00	435.00	7.4	15,619.00	17,643.00	2,024.00	11.5
Unemployment	27.49	38.16	10.67	28.0	335.83	381.68	45.85	12.0
Payroll Adjustment-Police	0.00	0.00	0.00	0.0	(225.91)	0.00	225.91	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$37,887.12</b>	<b>\$45,372.90</b>	<b>\$7,485.78</b>	<b>16.5 %</b>	<b>\$377,457.62</b>	<b>\$413,921.20</b>	<b>\$36,463.58</b>	<b>8.8 %</b>
<b>Total Expenses</b>	<b>\$49,580.88</b>	<b>\$54,146.40</b>	<b>\$4,565.52</b>	<b>8.4%</b>	<b>\$497,169.62</b>	<b>\$549,754.20</b>	<b>\$52,584.58</b>	<b>9.6%</b>
<b>Net Income (Loss)</b>	<b>\$(49,580.88)</b>	<b>\$(54,146.40)</b>	<b>\$4,565.52</b>	<b>8.4%</b>	<b>(\$497,169.62)</b>	<b>(\$549,754.20)</b>	<b>\$52,584.58</b>	<b>9.6%</b>



**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (14) Fire

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$416.68	\$416.68	100.0%
Training & Education	0.00	500.00	500.00	100.0	3,506.48	5,000.00	1,493.52	29.9
Dispatch Fees	1,120.66	537.50	(583.16)	(108.5)	5,603.30	5,375.00	(228.30)	(4.2)
Dues and Subscriptions	0.00	125.00	125.00	100.0	613.21	1,250.00	636.79	50.9
Fuel	455.92	416.66	(39.26)	(9.4)	5,079.45	4,166.68	(912.77)	(21.9)
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Medical Expenses	0.00	83.33	83.33	100.0	162.58	833.34	670.76	80.5
Medical Supplies Exp	613.31	284.09	(329.22)	(115.9)	3,649.92	3,931.82	281.90	7.2
Miscellaneous	0.00	125.00	125.00	100.0	579.24	1,250.00	670.76	53.7
Software Service & Support	110.49	75.00	(35.49)	(47.3)	856.47	750.00	(106.47)	(14.2)
Operating Supplies - Fire Dept	0.00	125.00	125.00	100.0	755.92	1,250.00	494.08	39.5
Rep and Maint - Vehicles	0.00	1,666.66	1,666.66	100.0	12,548.22	16,666.68	4,118.46	24.7
Rep and Maint - Equipment	500.00	416.66	(83.34)	(20.0)	2,605.53	4,166.68	1,561.15	37.5
Small Tools and Equipment	0.00	0.00	0.00	0.0	10,167.00	10,000.00	(167.00)	(1.7)
Telephone	386.38	333.33	(53.05)	(15.9)	2,488.51	3,333.34	844.83	25.3
Training Center Assessment	0.00	0.00	0.00	0.0	2,692.00	2,700.00	8.00	0.3
<b>Total Program Expenses</b>	<b>\$3,186.76</b>	<b>\$4,771.55</b>	<b>\$1,584.79</b>	<b>33.2 %</b>	<b>\$51,307.83</b>	<b>\$61,506.90</b>	<b>\$10,199.07</b>	<b>16.6 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$10,440.93	\$14,338.91	\$3,897.98	27.2%	\$117,514.31	\$143,389.18	\$25,874.87	18.0%
Wildland Personnel	7,374.41	6,681.81	(692.60)	(10.4)	35,000.00	35,000.00	0.00	0.0
Volunteer-Employee Per Call Personnel	1,431.00	2,583.33	1,152.33	44.6	12,245.00	25,833.34	13,588.34	52.6
Firewise Personnel	1,926.75	3,333.33	1,406.58	42.2	17,158.25	33,333.34	16,175.09	48.5
Longevity Bonus	0.00	0.00	0.00	0.0	446.00	446.00	0.00	0.0
FICA and Medicare	1,676.36	1,682.58	6.22	0.4	13,273.25	16,825.84	3,552.59	21.1
Retirement	835.27	947.58	112.31	11.9	21,402.56	21,475.84	73.28	0.3
Health Insurance	3,389.44	3,699.00	309.56	8.4	37,283.84	36,990.00	(293.84)	(0.8)
Worker's Compensation	3,759.00	5,326.25	1,567.25	29.4	13,029.00	15,978.75	2,949.75	18.5
Unemployment	36.27	52.75	16.48	31.2	271.27	527.50	256.23	48.6
<b>Total General &amp; Administrative Expenses</b>	<b>\$30,869.43</b>	<b>\$38,645.54</b>	<b>\$7,776.11</b>	<b>20.1 %</b>	<b>\$267,623.48</b>	<b>\$329,799.79</b>	<b>\$62,176.31</b>	<b>18.9 %</b>
<b>Total Expenses</b>	<b>\$34,056.19</b>	<b>\$43,417.09</b>	<b>\$9,360.90</b>	<b>21.6%</b>	<b>\$318,931.31</b>	<b>\$391,306.69</b>	<b>\$72,375.38</b>	<b>18.5%</b>
<b>Net Income (Loss)</b>	<b>\$(34,056.19)</b>	<b>\$(43,417.09)</b>	<b>\$9,360.90</b>	<b>21.6%</b>	<b>(\$318,931.31)</b>	<b>\$(391,306.69)</b>	<b>\$72,375.38</b>	<b>18.5%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (15) Library

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$0.00	\$250.00	\$250.00	100.0%
Contract Services	0.00	104.16	104.16	100.0	0.00	1,041.68	1,041.68	100.0
Miscellaneous	0.00	20.83	20.83	100.0	51.46	208.34	156.88	75.3
Office Supplies	0.00	20.83	20.83	100.0	34.94	208.34	173.40	83.2
Operating Supplies - Library	0.00	0.00	0.00	0.0	3,328.66	3,000.00	(328.66)	(11.0)
Print and Non-Print Materials	580.91	325.00	(255.91)	(78.7)	1,681.46	3,250.00	1,568.54	48.3
Rep and Maint - Equipment	287.44	8.33	(279.11)	(3350.7)	287.44	83.34	(204.10)	(244.9)
Small Tools and Equipment	0.00	0.00	0.00	0.0	1,313.30	1,500.00	186.70	12.4
Telephone	0.00	75.00	75.00	100.0	813.58	750.00	(63.58)	(8.5)
E-Rate Exp	42.95	66.66	23.71	35.6	629.50	666.68	37.18	5.6
<b>Total Program Expenses</b>	<b>\$911.30</b>	<b>\$645.81</b>	<b>\$(265.49)</b>	<b>(41.1)%</b>	<b>\$8,140.34</b>	<b>\$10,958.38</b>	<b>\$2,818.04</b>	<b>25.7 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$4,872.99	\$5,416.66	\$543.67	10.0%	\$54,349.16	\$54,166.68	\$(182.48)	(0.3)%
Longevity Bonus	100.00	100.00	0.00	0.0	708.00	708.00	0.00	0.0
Library Benefit Stipend	533.46	577.91	44.45	7.7	5,868.06	5,779.18	(88.88)	(1.5)
FICA and Medicare	420.71	463.08	42.37	9.1	4,655.28	4,630.84	(24.44)	(0.5)
Retirement	273.54	296.33	22.79	7.7	3,008.94	2,963.34	(45.60)	(1.5)
Health Insurance	41.22	41.00	(0.22)	(0.5)	453.42	410.00	(43.42)	(10.6)
Worker's Compensation	70.00	65.50	(4.50)	(6.9)	189.00	196.50	7.50	3.8
Unemployment	10.56	14.41	3.85	26.7	200.09	144.18	(55.91)	(38.8)
<b>Total General &amp; Administrative Expenses</b>	<b>\$6,322.48</b>	<b>\$6,974.89</b>	<b>\$652.41</b>	<b>9.4 %</b>	<b>\$69,431.95</b>	<b>\$68,998.72</b>	<b>\$(433.23)</b>	<b>(0.6)%</b>
<b>Total Expenses</b>	<b>\$7,233.78</b>	<b>\$7,620.70</b>	<b>\$386.92</b>	<b>5.1%</b>	<b>\$77,572.29</b>	<b>\$79,957.10</b>	<b>\$2,384.81</b>	<b>3.0%</b>
<b>Net Income (Loss)</b>	<b>\$(7,233.78)</b>	<b>\$(7,620.70)</b>	<b>\$386.92</b>	<b>5.1%</b>	<b>(\$77,572.29)</b>	<b>\$(79,957.10)</b>	<b>\$2,384.81</b>	<b>3.0%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (16) P & Z

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$54.03	\$250.00	\$195.97	78.4%
Contract Services	0.00	0.00	0.00	0.0	400.00	0.00	(400.00)	0.0
Conventions and Seminars	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Training & Education	0.00	166.66	166.66	100.0	0.00	1,666.68	1,666.68	100.0
Legal Exp - P&Z	702.00	1,125.00	423.00	37.6	15,557.50	15,750.00	192.50	1.2
Map Upgrades and Materials	0.00	20.83	20.83	100.0	0.00	208.34	208.34	100.0
Miscellaneous	0.00	9.33	9.33	100.0	0.00	93.34	93.34	100.0
Software Maintenance & Support	75.00	226.25	151.25	66.9	750.00	2,262.50	1,512.50	66.9
Operating Supplies - P&Z	0.00	20.83	20.83	100.0	0.00	208.34	208.34	100.0
Small Tools and Equipment	0.00	20.83	20.83	100.0	0.00	208.34	208.34	100.0
Telephone	27.90	54.16	26.26	48.5	445.38	541.68	96.30	17.8
Travel	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
<b>Total Program Expenses</b>	<b>\$804.90</b>	<b>\$1,752.21</b>	<b>\$947.31</b>	<b>54.1 %</b>	<b>\$17,206.91</b>	<b>\$22,022.58</b>	<b>\$4,815.67</b>	<b>21.9 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$4,455.47	\$5,713.16	\$1,257.69	22.0%	\$34,100.16	\$57,131.68	\$23,031.52	40.3%
Longevity Bonus	0.00	0.00	0.00	0.0	228.00	228.00	0.00	0.0
FICA and Medicare	340.85	439.33	98.48	22.4	2,623.85	4,393.34	1,769.49	40.3
Retirement	0.00	370.58	370.58	100.0	1,262.71	3,705.84	2,443.13	65.9
Health Insurance	0.00	965.00	965.00	100.0	3,135.86	9,650.00	6,514.14	67.5
Worker's Compensation	88.00	65.50	(22.50)	(34.4)	240.00	196.50	(43.50)	(22.1)
Unemployment	13.15	8.58	(4.57)	(53.3)	125.34	85.84	(39.50)	(46.0)
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,897.47</b>	<b>\$7,562.15</b>	<b>\$2,664.68</b>	<b>35.2 %</b>	<b>\$41,715.92</b>	<b>\$75,391.20</b>	<b>\$33,675.28</b>	<b>44.7 %</b>
<b>Total Expenses</b>	<b>\$5,702.37</b>	<b>\$9,314.36</b>	<b>\$3,611.99</b>	<b>38.8%</b>	<b>\$58,922.83</b>	<b>\$97,413.78</b>	<b>\$38,490.95</b>	<b>39.5%</b>
<b>Net Income (Loss)</b>	<b>\$(5,702.37)</b>	<b>\$(9,314.36)</b>	<b>\$3,611.99</b>	<b>38.8%</b>	<b>(\$58,922.83)</b>	<b>\$(97,413.78)</b>	<b>\$38,490.95</b>	<b>39.5%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (17) Parks

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Fuel	\$205.55	\$108.33	\$(97.22)	(89.7)%	\$836.79	\$1,083.34	\$246.55	22.8%
Legal Exp - Parks	0.00	20.83	20.83	100.0	0.00	208.34	208.34	100.0
Miscellaneous	0.00	23.58	23.58	100.0	96.69	235.84	139.15	59.0
Software Service & Support	0.00	0.00	0.00	0.0	79.81	0.00	(79.81)	0.0
Operating Supplies - Parks	0.00	29.16	29.16	100.0	106.20	291.68	185.48	63.6
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	83.34	83.34	100.0
Rep and Maint - Vehicles	93.75	125.00	31.25	25.0	1,083.16	1,250.00	166.84	13.3
Rep and Maint - Equipment	210.23	41.66	(168.57)	(404.6)	256.13	416.68	160.55	38.5
Rep and Maint - Infrastructure	162.42	333.33	170.91	51.3	638.87	3,333.34	2,694.47	80.8
Small Tools and Equipment	0.00	25.00	25.00	100.0	68.43	250.00	181.57	72.6
Uniform Exp Parks	0.00	25.00	25.00	100.0	217.94	250.00	32.06	12.8
Utilities	165.26	233.33	68.07	29.2	1,791.44	2,333.34	541.90	23.2
Lease Payments	0.00	21.75	21.75	100.0	195.12	217.50	22.38	10.3
<b>Total Program Expenses</b>	<b>\$837.21</b>	<b>\$995.30</b>	<b>\$158.09</b>	<b>15.9 %</b>	<b>\$5,370.58</b>	<b>\$9,953.40</b>	<b>\$4,582.82</b>	<b>46.0 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$470.82	\$558.41	\$87.59	15.7%	\$5,121.14	\$5,584.18	\$463.04	8.3%
FICA and Medicare	33.86	42.75	8.89	20.8	362.68	427.50	64.82	15.2
Retirement	34.02	44.25	10.23	23.1	394.05	442.50	48.45	10.9
Health Insurance	142.52	177.66	35.14	19.8	1,538.42	1,776.68	238.26	13.4
Worker's Compensation	72.00	102.25	30.25	29.6	201.00	306.75	105.75	34.5
Unemployment	0.31	0.66	0.35	53.0	6.67	6.68	0.01	0.1
<b>Total General &amp; Administrative Expenses</b>	<b>\$753.53</b>	<b>\$925.98</b>	<b>\$172.45</b>	<b>18.6 %</b>	<b>\$7,623.96</b>	<b>\$8,544.29</b>	<b>\$920.33</b>	<b>10.8 %</b>
<b>Total Expenses</b>	<b>\$1,590.74</b>	<b>\$1,921.28</b>	<b>\$330.54</b>	<b>17.2%</b>	<b>\$12,994.54</b>	<b>\$18,497.69</b>	<b>\$5,503.15</b>	<b>29.8%</b>
<b>Net Income (Loss)</b>	<b>\$(1,590.74)</b>	<b>\$(1,921.28)</b>	<b>\$330.54</b>	<b>17.2%</b>	<b>(\$12,994.54)</b>	<b>\$(18,497.69)</b>	<b>\$5,503.15</b>	<b>29.8%</b>

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (1) General  
Department: (18) Property

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$1,178.29	\$875.00	\$(303.29)	(34.7)%	\$5,141.50	\$8,750.00	\$3,608.50	41.2%
Engineering Fees	0.00	416.66	416.66	100.0	0.00	4,166.68	4,166.68	100.0
Fuel	95.75	108.33	12.58	11.6	484.74	1,083.34	598.60	55.3
Legal Exp - Properties	0.00	25.00	25.00	100.0	0.00	250.00	250.00	100.0
Miscellaneous	0.00	100.00	100.00	100.0	545.97	1,000.00	454.03	45.4
Software Service & Support	0.00	0.00	0.00	0.0	79.81	0.00	(79.81)	0.0
Operating Supplies - Properties	333.43	0.00	(333.43)	0.0	1,894.59	800.00	(1,094.59)	(136.8)
R&M Building - Properties	894.00	3,333.33	2,439.33	73.2	19,395.96	33,333.34	13,937.38	41.8
Rep and Maint - Vehicles	93.75	125.00	31.25	25.0	1,083.16	1,250.00	166.84	13.3
Rep and Maint - Equipment	168.75	20.83	(147.92)	(710.1)	355.36	208.34	(147.02)	(70.6)
Rep and Maint - Infrastructure	47.87	5,250.00	5,202.13	99.1	6,318.05	52,500.00	46,181.95	88.0
Small Tools and Equipment	40.15	0.00	(40.15)	0.0	1,020.17	500.00	(520.17)	(104.0)
Uniform Exp Properties	0.00	25.00	25.00	100.0	217.94	250.00	32.06	12.8
Utilities	2,883.19	3,500.00	616.81	17.6	33,921.89	35,000.00	1,078.11	3.1
Lease Payments	0.00	21.75	21.75	100.0	195.12	217.50	22.38	10.3
<b>Total Program Expenses</b>	<b>\$5,735.18</b>	<b>\$13,800.90</b>	<b>\$8,065.72</b>	<b>58.4 %</b>	<b>\$70,654.26</b>	<b>\$139,309.20</b>	<b>\$68,654.94</b>	<b>49.3 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$2,915.47	\$3,458.08	\$542.61	15.7%	\$31,253.31	\$34,580.84	\$3,327.53	9.6%
FICA and Medicare	209.65	264.58	54.93	20.8	2,245.87	2,645.84	399.97	15.1
Retirement	210.63	274.08	63.45	23.2	2,440.13	2,740.84	300.71	11.0
Health Insurance	882.58	1,100.25	217.67	19.8	9,526.90	11,002.50	1,475.60	13.4
Worker's Compensation	408.00	633.25	225.25	35.6	1,138.00	1,899.75	761.75	40.1
Unemployment	1.92	4.16	2.24	53.8	41.39	41.68	0.29	0.7
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,628.25</b>	<b>\$5,734.40</b>	<b>\$1,106.15</b>	<b>19.3 %</b>	<b>\$46,645.60</b>	<b>\$52,911.45</b>	<b>\$6,265.85</b>	<b>11.8 %</b>
<b>Total Expenses</b>	<b>\$10,363.43</b>	<b>\$19,535.30</b>	<b>\$9,171.87</b>	<b>47.0%</b>	<b>\$117,299.86</b>	<b>\$192,220.65</b>	<b>\$74,920.79</b>	<b>39.0%</b>
<b>Net Income (Loss)</b>	<b>\$(10,363.43)</b>	<b>\$(19,535.30)</b>	<b>\$9,171.87</b>	<b>47.0%</b>	<b>\$(117,299.86)</b>	<b>\$(192,220.65)</b>	<b>\$74,920.79</b>	<b>39.0%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (2) Utilities  
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Connection Fees	\$0.00	\$416.66	\$(416.66)	(100.0)%	\$5,800.00	\$4,166.68	\$1,633.32	39.2%
Water Usage Fees	13,822.92	15,000.00	(1,177.08)	(7.8)	142,200.85	150,000.00	(7,799.15)	(5.2)
Miscellaneous	410.00	83.33	326.67	392.0	1,965.00	833.34	1,131.66	135.8
Transfers In	3,333.33	3,333.33	0.00	0.0	33,333.38	33,333.34	0.04	0.0
<b>Net Revenues</b>	<b>\$17,566.25</b>	<b>\$18,833.32</b>	<b>\$(1,267.07)</b>	<b>(6.7)%</b>	<b>\$183,299.23</b>	<b>\$188,333.36</b>	<b>\$(5,034.13)</b>	<b>(2.7)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0%	\$36.02	\$0.00	\$(36.02)	0.0%
Contract Services	900.00	900.00	0.00	0.0	8,100.00	9,000.00	900.00	10.0
Training & Education	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Permit Fee Exp - Water	0.00	150.00	150.00	100.0	500.00	1,500.00	1,000.00	66.7
Engineering Fees	0.00	250.00	250.00	100.0	0.00	2,500.00	2,500.00	100.0
Fuel	163.93	166.66	2.73	1.6	1,177.22	1,666.68	489.46	29.4
Insurance	0.00	0.00	0.00	0.0	4,799.04	7,500.00	2,700.96	36.0
Legal Exp - Water	0.00	145.83	145.83	100.0	1,986.50	1,458.34	(528.16)	(36.2)
Miscellaneous	0.00	0.00	0.00	0.0	450.72	299.00	(151.72)	(50.7)
Software Support Exp - Water	178.65	0.00	(178.65)	0.0	5,159.30	5,017.00	(142.30)	(2.8)
Operating Supplies - Water	0.00	250.00	250.00	100.0	2,533.21	2,500.00	(33.21)	(1.3)
R&M Building - Water	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Rep and Maint - Vehicles	114.26	166.66	52.40	31.4	1,203.86	1,666.68	462.82	27.8
Rep and Maint - Equipment	122.64	0.00	(122.64)	0.0	3,461.84	2,500.00	(961.84)	(38.5)
Rep and Maint - Infrastructure	624.24	16,708.33	16,084.09	96.3	21,975.59	50,083.34	28,107.75	56.1
Springs Security Exp	103.67	416.66	312.99	75.1	885.19	14,166.68	13,281.49	93.8
Service Tests/System Testing	0.00	83.33	83.33	100.0	423.00	833.34	410.34	49.2
Small Tools and Equipment	0.00	125.00	125.00	100.0	203.65	1,250.00	1,046.35	83.7
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	750.00	750.00	100.0
Uniform Exp Water	0.00	25.00	25.00	100.0	217.94	250.00	32.06	12.8
Utilities Exp - Water	35.49	41.66	6.17	14.8	367.79	416.68	48.89	11.7
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	42,729.34	42,729.18	(0.16)	0.0
Lease Payments	0.00	75.91	75.91	100.0	682.92	759.18	76.26	10.0
<b>Total Program Expenses</b>	<b>\$6,515.81</b>	<b>\$23,936.27</b>	<b>\$17,420.46</b>	<b>72.8 %</b>	<b>\$96,893.13</b>	<b>\$147,679.46</b>	<b>\$50,786.33</b>	<b>34.4 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$5,142.82	\$6,099.91	\$957.09	15.7%	\$55,062.61	\$60,999.18	\$5,936.57	9.7%
FICA and Medicare	369.82	466.66	96.84	20.8	3,961.58	4,666.68	705.10	15.1
Retirement	371.55	483.41	111.86	23.1	4,304.35	4,834.18	529.83	11.0

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (2) Utilities  
Department: (50) Water

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Health Insurance	1,556.86	1,940.83	383.97	19.8	16,805.34	19,408.34	2,603.00	13.4
Worker's Compensation	964.00	1,117.25	153.25	13.7	2,688.00	3,351.75	663.75	19.8
Unemployment	3.38	7.41	4.03	54.4	72.98	74.18	1.20	1.6
<b>Total General &amp; Administrative Expenses</b>	<b>\$8,408.43</b>	<b>\$10,115.47</b>	<b>\$1,707.04</b>	<b>16.9 %</b>	<b>\$82,894.86</b>	<b>\$93,334.31</b>	<b>\$10,439.45</b>	<b>11.2 %</b>
<b>Total Expenses</b>	<b>\$14,924.24</b>	<b>\$34,051.74</b>	<b>\$19,127.50</b>	<b>56.2%</b>	<b>\$179,787.99</b>	<b>\$241,013.77</b>	<b>\$61,225.78</b>	<b>25.4%</b>
<b>Net Income (Loss)</b>	<b>\$2,642.01</b>	<b>\$(15,218.42)</b>	<b>\$17,860.43</b>	<b>117.4%</b>	<b>\$3,511.24</b>	<b>\$(52,680.41)</b>	<b>\$56,191.65</b>	<b>106.7%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Connection Fees	\$0.00	\$458.33	\$(458.33)	(100.0)%	\$5,500.00	\$4,583.34	\$916.66	20.0%
Sewer Usage Fees	13,502.67	15,416.66	(1,913.99)	(12.4)	140,047.39	154,166.68	(14,119.29)	(9.2)
Interest and Investment Earnings	0.00	4.16	(4.16)	(100.0)	0.00	41.68	(41.68)	(100.0)
Transfers In	3,333.33	3,333.33	0.00	0.0	33,333.38	33,333.34	0.04	0.0
<b>Net Revenues</b>	<b>\$16,836.00</b>	<b>\$19,212.48</b>	<b>\$(2,376.48)</b>	<b>(12.4)%</b>	<b>\$178,880.77</b>	<b>\$192,125.04</b>	<b>\$(13,244.27)</b>	<b>(6.9)%</b>
<b>Program Expenses</b>								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0%	\$28,800.00	\$32,000.00	\$3,200.00	10.0%
Permit Fee Exp - Sewer	0.00	0.00	0.00	0.0	7,324.41	1,150.00	(6,174.41)	(536.9)
Engineering Fees	0.00	1,239.99	1,239.99	100.0	16,762.27	22,520.02	5,757.75	25.6
Fuel	163.93	166.66	2.73	1.6	1,431.88	1,666.68	234.80	14.1
Insurance	0.00	0.00	0.00	0.0	5,438.92	10,000.00	4,561.08	45.6
Legal Exp - Sewer	97.50	100.00	2.50	2.5	97.50	1,000.00	902.50	90.3
Miscellaneous	0.00	26.58	26.58	100.0	139.52	265.84	126.32	47.5
Software Support Exp - Sewer	178.65	0.00	(178.65)	0.0	5,159.30	5,020.00	(139.30)	(2.8)
Operating Supplies - Sewer	0.00	833.33	833.33	100.0	4,441.19	8,333.34	3,892.15	46.7
R&M Building - Sewer	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Rep and Maint - Vehicles	93.75	166.66	72.91	43.7	1,083.16	1,666.68	583.52	35.0
Rep and Maint - Equipment	122.64	333.33	210.69	63.2	122.64	3,333.34	3,210.70	96.3
Rep and Maint - Infrastructure	5,400.00	1,250.00	(4,150.00)	(332.0)	5,870.63	45,500.00	39,629.37	87.1
Service Tests/System Testing	406.00	812.50	406.50	50.0	10,688.20	10,375.00	(313.20)	(3.0)
Small Tools & Equipment (under \$5,000)	0.00	291.66	291.66	100.0	1,351.52	2,916.68	1,565.16	53.7
Uniform Exp Sewer	0.00	25.00	25.00	100.0	217.94	250.00	32.06	12.8
Utilities	197.86	250.00	52.14	20.9	1,827.05	2,500.00	672.95	26.9
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	42,729.34	42,729.18	(0.16)	0.0
Lease Payments	0.00	75.91	75.91	100.0	682.92	759.18	76.26	10.0
<b>Total Program Expenses</b>	<b>\$14,133.26</b>	<b>\$13,086.19</b>	<b>\$(1,047.07)</b>	<b>(8.0)%</b>	<b>\$134,168.39</b>	<b>\$192,402.62</b>	<b>\$58,234.23</b>	<b>30.3 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,788.71	\$3,307.75	\$519.04	15.7%	\$29,898.33	\$33,077.50	\$3,179.17	9.6%
FICA and Medicare	200.53	253.00	52.47	20.7	2,148.18	2,530.00	381.82	15.1
Retirement	201.47	262.16	60.69	23.1	2,334.04	2,621.68	287.64	11.0
Health Insurance	844.20	1,052.41	208.21	19.8	9,112.62	10,524.18	1,411.56	13.4
Worker's Compensation	489.00	605.75	116.75	19.3	1,363.00	1,817.25	454.25	25.0
Unemployment	1.84	4.00	2.16	54.0	39.59	40.00	0.41	1.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,525.75</b>	<b>\$5,485.07</b>	<b>\$959.32</b>	<b>17.5 %</b>	<b>\$44,895.76</b>	<b>\$50,610.61</b>	<b>\$5,714.85</b>	<b>11.3 %</b>



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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (2) Utilities  
Department: (51) Sewer

	<b>Actual</b>	<b>Current Period Budget</b>	<b>Variance</b>	<b>%</b>	<b>Actual</b>	<b>Year To Date Budget</b>	<b>Variance</b>	<b>%</b>
<b>Total Expenses</b>	<u>\$18,659.01</u>	<u>\$18,571.26</u>	<u>\$(87.75)</u>	<u>(0.5)%</u>	<u>\$179,064.15</u>	<u>\$243,013.23</u>	<u>\$63,949.08</u>	<u>26.3%</u>
<b>Net Income (Loss)</b>	<u>\$(1,823.01)</u>	<u>\$641.22</u>	<u>\$(2,464.23)</u>	<u>(384.3)%</u>	<u>(\$183.38)</u>	<u>\$(50,888.19)</u>	<u>\$50,704.81</u>	<u>99.6%</u>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (2) Utilities  
Department: (52) Sanitation

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Revenues</b>								
Sanitation Usage Fees	\$14,618.66	\$15,750.00	\$(1,131.34)	(7.2)%	\$147,438.68	\$157,500.00	\$(10,061.32)	(6.4)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	0.00	833.34	(833.34)	(100.0)
<b>Net Revenues</b>	<b>\$14,618.66</b>	<b>\$15,833.33</b>	<b>\$(1,214.67)</b>	<b>(7.7)%</b>	<b>\$147,438.68</b>	<b>\$158,333.34</b>	<b>\$(10,894.66)</b>	<b>(6.9)%</b>
<b>Program Expenses</b>								
Recycling Contract Exp	\$0.00	\$208.33	\$208.33	100.0%	\$360.00	\$2,083.34	\$1,723.34	82.7%
Training & Education	0.00	66.66	66.66	100.0	0.00	666.68	666.68	100.0
Equipment Rentals	0.00	83.33	83.33	100.0	0.00	833.34	833.34	100.0
Fuel	784.90	541.66	(243.24)	(44.9)	5,381.57	5,416.68	35.11	0.6
Insurance	0.00	0.00	0.00	0.0	6,398.73	10,000.00	3,601.27	36.0
Landfill Tipping Fees	2,107.60	2,041.66	(65.94)	(3.2)	15,689.00	20,416.68	4,727.68	23.2
Miscellaneous	0.00	29.00	29.00	100.0	159.68	290.00	130.32	44.9
Software Support Exp - Trash	178.67	0.00	(178.67)	0.0	3,891.23	5,020.00	1,128.77	22.5
Operating Supplies - Trash	0.00	41.66	41.66	100.0	493.68	416.68	(77.00)	(18.5)
Rep and Maint - Vehicles	93.80	0.00	(93.80)	0.0	10,064.01	7,750.00	(2,314.01)	(29.9)
Rep and Maint - Equipment	122.66	41.66	(81.00)	(194.4)	424.17	416.68	(7.49)	(1.8)
Small Tools and Equipment	0.00	416.66	416.66	100.0	68.50	4,166.68	4,098.18	98.4
Uniform Exp Trash	0.00	25.00	25.00	100.0	218.01	250.00	31.99	12.8
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	42,729.34	42,729.18	(0.16)	0.0
Transfers Out	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
<b>Total Program Expenses</b>	<b>\$7,560.56</b>	<b>\$7,768.53</b>	<b>\$207.97</b>	<b>2.7 %</b>	<b>\$95,877.92</b>	<b>\$110,455.94</b>	<b>\$14,578.02</b>	<b>13.2 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$4,436.59	\$5,262.25	\$825.66	15.7%	\$47,513.31	\$52,622.50	\$5,109.19	9.7%
FICA and Medicare	319.03	402.58	83.55	20.8	3,417.57	4,025.84	608.27	15.1
Retirement	320.53	417.08	96.55	23.1	3,713.23	4,170.84	457.61	11.0
Health Insurance	1,343.06	1,674.33	331.27	19.8	14,497.46	16,743.34	2,245.88	13.4
Worker's Compensation	1,370.00	963.75	(406.25)	(42.2)	3,820.00	2,891.25	(928.75)	(32.1)
Unemployment	2.93	6.41	3.48	54.3	62.98	64.18	1.20	1.9
<b>Total General &amp; Administrative Expenses</b>	<b>\$7,792.14</b>	<b>\$8,726.40</b>	<b>\$934.26</b>	<b>10.7 %</b>	<b>\$73,024.55</b>	<b>\$80,517.95</b>	<b>\$7,493.40</b>	<b>9.3 %</b>
<b>Total Expenses</b>	<b>\$15,352.70</b>	<b>\$16,494.93</b>	<b>\$1,142.23</b>	<b>6.9%</b>	<b>\$168,902.47</b>	<b>\$190,973.89</b>	<b>\$22,071.42</b>	<b>11.6%</b>
<b>Net Income (Loss)</b>	<b>\$(734.04)</b>	<b>\$(661.60)</b>	<b>\$(72.44)</b>	<b>(10.9)%</b>	<b>(\$21,463.79)</b>	<b>\$(32,640.55)</b>	<b>\$11,176.76</b>	<b>34.2%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (3) Road  
Department: (30) HURF

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Revenues</b>								
HURF Revenue	\$3,996.79	\$3,277.83	\$718.96	21.9%	\$38,234.16	\$32,778.34	\$5,455.82	16.6%
Interest and Investment Earnings	37.69	50.00	(12.31)	(24.6)	367.15	500.00	(132.85)	(26.6)
Transfers In	3,654.50	12,325.00	(8,670.50)	(70.3)	73,912.03	74,850.00	(937.97)	(1.3)
<b>Net Revenues</b>	<b>\$7,688.98</b>	<b>\$15,652.83</b>	<b>\$(7,963.85)</b>	<b>(50.9)%</b>	<b>\$112,513.34</b>	<b>\$108,128.34</b>	<b>\$4,385.00</b>	<b>4.1 %</b>
<b>Program Expenses</b>								
Engineering Fees	\$0.00	\$416.66	\$416.66	100.0%	\$0.00	\$4,166.68	\$4,166.68	100.0%
Equipment Rentals - HURF	0.00	83.33	83.33	100.0	0.00	833.34	833.34	100.0
Fuel	95.76	108.33	12.57	11.6	851.59	1,083.34	231.75	21.4
Insurance	0.00	0.00	0.00	0.0	3,199.38	5,000.00	1,800.62	36.0
COVID Expenses - Portajohns	0.00	250.00	250.00	100.0	9,928.00	13,500.00	3,572.00	26.5
Miscellaneous	0.00	38.91	38.91	100.0	119.30	389.18	269.88	69.3
Software Service & Support	0.00	0.00	0.00	0.0	757.56	1,108.00	350.44	31.6
Operating Supplies - HURF	0.00	58.33	58.33	100.0	131.54	583.34	451.80	77.5
Public Restroom Supplies	0.00	233.33	233.33	100.0	603.42	2,333.34	1,729.92	74.1
R&M Building - HURF	0.00	41.66	41.66	100.0	0.00	416.68	416.68	100.0
Rep and Maint - Vehicles	93.75	125.00	31.25	25.0	1,083.16	1,250.00	166.84	13.3
Rep and Maint - Equipment	122.64	41.66	(80.98)	(194.4)	122.64	416.68	294.04	70.6
Rep and Maint - Infrastructure	254.63	1,666.66	1,412.03	84.7	13,514.63	31,666.68	18,152.05	57.3
Small Tools and Equipment	0.00	41.66	41.66	100.0	106.67	416.68	310.01	74.4
Street Lights	1,041.05	1,083.33	42.28	3.9	10,142.22	10,833.34	691.12	6.4
Street Supplies	310.61	0.00	(310.61)	0.0	12,712.45	10,000.00	(2,712.45)	(27.1)
Uniform Exp - HURF	0.00	25.00	25.00	100.0	217.94	250.00	32.06	12.8
Administrative Charge	919.87	919.83	(0.04)	0.0	9,198.79	9,198.34	(0.45)	0.0
Capital Outlay	0.00	0.00	0.00	0.0	0.00	50,000.00	50,000.00	100.0
Lease Payments	0.00	21.75	21.75	100.0	195.21	217.50	22.29	10.2
<b>Total Program Expenses</b>	<b>\$2,838.31</b>	<b>\$5,155.44</b>	<b>\$2,317.13</b>	<b>44.9 %</b>	<b>\$62,884.50</b>	<b>\$143,663.12</b>	<b>\$80,778.62</b>	<b>56.2 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,312.31	\$3,958.66	\$646.35	16.3%	\$36,110.06	\$39,586.68	\$3,476.62	8.8%
FICA and Medicare	242.59	302.83	60.24	19.9	2,647.79	3,028.34	380.55	12.6
Retirement	170.08	221.33	51.25	23.2	1,970.31	2,213.34	243.03	11.0
Health Insurance	712.64	888.41	175.77	19.8	7,692.52	8,884.18	1,191.66	13.4
Worker's Compensation	405.00	603.25	198.25	32.9	1,131.00	1,809.75	678.75	37.5
Unemployment	8.05	7.66	(0.39)	(5.1)	77.16	76.68	(0.48)	(0.6)
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,850.67</b>	<b>\$5,982.14</b>	<b>\$1,131.47</b>	<b>18.9 %</b>	<b>\$49,628.84</b>	<b>\$55,598.97</b>	<b>\$5,970.13</b>	<b>10.7 %</b>

5/2/22  
12:11:02 PM

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (3) Road  
Department: (30) HURF

	<b>Actual</b>	<b>Current Period Budget</b>	<b>Variance</b>	<b>%</b>	<b>Actual</b>	<b>Year To Date Budget</b>	<b>Variance</b>	<b>%</b>
<b>Total Expenses</b>	<u>\$7,688.98</u>	<u>\$11,137.58</u>	<u>\$3,448.60</u>	<u>31.0%</u>	<u>\$112,513.34</u>	<u>\$199,262.09</u>	<u>\$86,748.75</u>	<u>43.5%</u>
<b>Net Income (Loss)</b>	<u>\$0.00</u>	<u>\$4,515.25</u>	<u>\$(4,515.25)</u>	<u>(100.0)%</u>	<u>\$0.00</u>	<u>\$(91,133.75)</u>	<u>\$91,133.75</u>	<u>100.0%</u>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 4/1/2022 Through 4/30/2022

Fund: (3) Road  
Department: (35) Parking

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Revenues</b>								
Parking Kiosk Revenue	\$33,548.25	\$20,833.33	\$12,714.92	61.0%	\$277,358.85	\$208,333.34	\$69,025.51	33.1%
<b>Net Revenues</b>	<b>\$33,548.25</b>	<b>\$20,833.33</b>	<b>\$12,714.92</b>	<b>61.0 %</b>	<b>\$277,358.85</b>	<b>\$208,333.34</b>	<b>\$69,025.51</b>	<b>33.1 %</b>
<b>Program Expenses</b>								
Miscellaneous	\$0.00	\$20.00	\$20.00	100.0%	\$0.00	\$200.00	\$200.00	100.0%
Credit Card Processing Fees	5,326.48	3,333.33	(1,993.15)	(59.8)	37,304.50	33,333.34	(3,971.16)	(11.9)
Software Service and Support	509.30	447.50	(61.80)	(13.8)	4,531.72	5,213.00	681.28	13.1
Operating Supplies	0.00	250.00	250.00	100.0	626.46	2,500.00	1,873.54	74.9
Telephone	160.04	166.66	6.62	4.0	2,523.90	1,666.68	(857.22)	(51.4)
Capital Outlay	0.00	0.00	0.00	0.0	20,441.70	15,000.00	(5,441.70)	(36.3)
Allow for Additional Capital Purchases	0.00	166.66	166.66	100.0	0.00	1,666.68	1,666.68	100.0
Transfers Out	9,166.66	10,712.50	1,545.84	14.4	132,957.47	128,575.00	(4,382.47)	(3.4)
<b>Total Program Expenses</b>	<b>\$15,162.48</b>	<b>\$15,096.65</b>	<b>\$(65.83)</b>	<b>(0.4)%</b>	<b>\$198,385.75</b>	<b>\$188,154.70</b>	<b>\$(10,231.05)</b>	<b>(5.4)%</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,581.66	\$2,384.08	\$(197.58)	(8.3)%	\$22,291.52	\$23,840.84	\$1,549.32	6.5%
FICA Match	197.49	182.41	(15.08)	(8.3)	1,712.88	1,824.18	111.30	6.1
Worker's Compensation	198.00	187.75	(10.25)	(5.5)	500.00	563.25	63.25	11.2
Unemployment	17.57	8.58	(8.99)	(104.8)	112.00	85.84	(26.16)	(30.5)
<b>Total General &amp; Administrative Expenses</b>	<b>\$2,994.72</b>	<b>\$2,762.82</b>	<b>\$(231.90)</b>	<b>(8.4)%</b>	<b>\$24,616.40</b>	<b>\$26,314.11</b>	<b>\$1,697.71</b>	<b>6.5 %</b>
<b>Total Expenses</b>	<b>\$18,157.20</b>	<b>\$17,859.47</b>	<b>\$(297.73)</b>	<b>(1.7)%</b>	<b>\$223,002.15</b>	<b>\$214,468.81</b>	<b>\$(8,533.34)</b>	<b>(4.0)%</b>
<b>Net Income (Loss)</b>	<b>\$15,391.05</b>	<b>\$2,973.86</b>	<b>\$12,417.19</b>	<b>417.5%</b>	<b>\$54,356.70</b>	<b>\$(6,135.47)</b>	<b>\$60,492.17</b>	<b>985.9%</b>

5/2/22  
11:19:02 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022  
Fund: (1) General

**Assets**

**Current Assets**

LGIP	\$1,705.08	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,703.09	
City Sales Taxes	159,335.89	
Franchise Fees	3,806.58	
GF Accounts Receivable	(3,563.53)	
Property Taxes	2,314.93	
State Sales Taxes	2,658.34	
Court - Checking & Bond Acct	99,163.31	
Court - JCEF Acct	13,793.90	
Court - FTG Acct	8,060.05	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
General Fund PrePaid Exp	(4,493.76)	
NBA Checking	12,969.49	
OAZ Checking	379,380.29	
OAZ General Savings	897,213.86	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$1,574,627.52

**Other Assets**

Due From Other Funds	\$1,395,489.57	
Total Other Assets		1,395,489.57

**Total Assets**

**\$2,970,117.09**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$2,930.99	
Federal WH & FICA	3.83	
Health Insurance	3,298.82	
457G Retirement	(0.01)	
PSPRS	(0.06)	
Customer Deposits	6,760.72	
FD Per Call Payable	4,900.50	
Ganishments Payable	1,735.51	
Wages Payable	30,589.12	
Due To Other Funds	1,600,247.12	
Court Liabilities	10,404.08	
Total Current Liabilities		\$1,660,870.62
<b>Total Liabilities</b>		<b>\$1,660,870.62</b>

**Net Assets**

Unrestricted Funds	638,873.64	
Current Year Net Assets	670,372.83	
<b>Total Net Assets</b>		<b>1,309,246.47</b>
<b>Total Liabilities and Net Assets</b>		<b>\$2,970,117.09</b>

5/2/22  
11:20:34 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022  
Fund: (2) Utilities

**Assets**

**Current Assets**

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	58,969.92	
Miscellaneous	27.21	
Construction WIP	72,959.00	
Total Current Assets		\$116,956.13

**Property, Plant & Equipment**

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	205,764.78	
Buildings-Acc Depreciation	(1,615,986.98)	
Operating Equipment-Acc Depreciation	(162,494.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		1,993,571.32

**Other Assets**

Due From Other Funds	\$670,000.19	
Total Other Assets		670,000.19

**Total Assets**

**\$2,780,527.64**

**Liabilities and Net Assets**

**Current Liabilities**

Sales Tax Payable	\$535.06	
Customer Deposits	27,423.15	
Compensated Absences	5,461.24	
Other Liabilities	4,040.76	
Due To Other Funds	579,077.09	
Accrued Payroll	4,996.84	
Total Current Liabilities		\$621,534.14

**Total Liabilities**

**\$621,534.14**

**Net Assets**

Unrestricted Fund Balance	768,669.00	
Unrestricted Fund Balance	(142,984.00)	
Unrestricted Fund Balance	1,556,567.24	
Current Year Net Assets	(23,258.74)	
Total Net Assets		2,158,993.50
Total Liabilities and Net Assets		\$2,780,527.64

5/2/22  
11:22:10 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022  
  
Fund: (3) Road  
Department: (30) HURF

**Assets**

**Current Assets**

HURF Accounts Receivable	\$3,934.32	
OAZ HURF Savings	459,683.68	
Total Current Assets		\$463,618.00

**Other Assets**

Due From Other Funds	\$100,445.73	
Total Other Assets		100,445.73

<b>Total Assets</b>		<b>\$564,063.73</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$454,619.19	
Accrued Payroll	1,287.17	
Total Current Liabilities		\$455,906.36

<b>Total Liabilities</b>		<b>\$455,906.36</b>
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**Net Assets**

Unrestricted Fund Balance	153,174.00	
Current Year Net Assets	(45,016.63)	

<b>Total Net Assets</b>		<b>108,157.37</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$564,063.73</b>
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5/2/22  
11:22:54 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022  
  
Fund: (3) Road  
Department: (35) Parking

**Assets**

**Other Assets**

Due From	\$518,446.18	
Total Other Assets		\$518,446.18
<b>Total Assets</b>		<b>\$518,446.18</b>

**Liabilities and Net Assets**

**Current Liabilities**

Due To	\$347,763.17	
Wages Payable	387.54	
Total Current Liabilities		\$348,150.71
<b>Total Liabilities</b>		<b>\$348,150.71</b>

**Net Assets**

Current Year Net Assets	\$170,295.47	
<b>Total Net Assets</b>		<b>170,295.47</b>
<b>Total Liabilities and Net Assets</b>		<b>\$518,446.18</b>

5/2/22  
11:23:23 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022

Fund: (4) Firefighters Pension & Relief

**Assets**

**Current Assets**

Investments - Pension & Relief	\$206,837.23	
Total Current Assets		\$206,837.23

**Other Assets**

Due From Other Funds	\$39,403.59	
Total Other Assets		39,403.59

<b>Total Assets</b>		<b>\$246,240.82</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$27,372.89	
Total Current Liabilities		\$27,372.89

<b>Total Liabilities</b>		<b>\$27,372.89</b>
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**Net Assets**

Unrestricted Fund Balance	163,876.90	
Current Year Net Assets	54,991.03	

<b>Total Net Assets</b>		<b>218,867.93</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$246,240.82</b>
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5/2/22  
11:23:45 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022

Fund: (5) Operating Grants

**Assets**

**Current Assets**

Opr Grants Receivable	\$2,431.47	
Inventory	13,193.06	
<b>Total Current Assets</b>		<b>\$15,624.53</b>

**Other Assets**

Due From Other Funds	\$126,991.52	
<b>Total Other Assets</b>		<b>126,991.52</b>

**Total Assets**

**\$142,616.05**

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$46,427.57	
Deferred Revenue - Opr Grants	51,303.51	
<b>Total Current Liabilities</b>		<b>\$97,731.08</b>

**Total Liabilities**

**\$97,731.08**

**Net Assets**

Unrestricted Fund Balance	32,586.67	
Current Year Net Assets	12,298.30	

**Total Net Assets**

**44,884.97**

**Total Liabilities and Net Assets**

**\$142,616.05**

5/2/22  
11:24:17 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022

Fund: (6) Capital Grants

**Assets**

**Current Assets**

Cap Grants Receivable	\$74,159.08	
Total Current Assets		\$74,159.08

**Other Assets**

Due From Other Funds	\$141,193.43	
Total Other Assets		141,193.43

**Total Assets**

\$215,352.51

**Liabilities and Net Assets**

**Current Liabilities**

Deferred Revenue - Cap Grants	\$109,069.87	
Due To Other Funds	78,815.47	
Accounts Payable - Cap Grants	89.56	
Total Current Liabilities		\$187,974.90

**Total Liabilities**

\$187,974.90

**Net Assets**

Restricted Fund Balance	\$141,447.16	
Unrestricted Fund Balance	(128,623.24)	
Current Year Net Assets	14,553.69	

**Total Net Assets**

27,377.61

**Total Liabilities and Net Assets**

\$215,352.51

5/2/22  
11:24:45 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022

Fund: (7) GF Contingencies

**Assets**

**Current Assets**

Wildland Fees Receivable	\$44,766.74	
Total Current Assets		\$44,766.74

**Other Assets**

Due From Other Funds	\$128,564.42	
Total Other Assets		128,564.42

<b>Total Assets</b>		<b>\$173,331.16</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$93,139.30	
Total Current Liabilities		\$93,139.30

<b>Total Liabilities</b>		<b>\$93,139.30</b>
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**Net Assets**

Unrestricted Fund Balance	\$80,916.63	
Current Year Net Assets	(724.77)	

<b>Total Net Assets</b>		<b>80,191.86</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$173,331.16</b>
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5/2/22  
11:25:05 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022

Fund: (8) UF Contingencies

**Assets**

**Other Assets**

Due From Other Funds	\$75,980.48	
Total Other Assets	<hr/>	\$75,980.48
<b>Total Assets</b>		<hr/> <b>\$75,980.48</b>

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$500.00	
Total Current Liabilities	<hr/>	\$500.00
<b>Total Liabilities</b>		<hr/> <b>\$500.00</b>

**Net Assets**

Current Year Net Assets	\$75,480.48	
<b>Total Net Assets</b>	<hr/>	<hr/> 75,480.48
<b>Total Liabilities and Net Assets</b>		<hr/> <b>\$75,980.48</b>

5/2/22  
11:25:23 AM

**Town of Jerome**  
Balance Sheet  
As of 4/30/2022  
Fund: (9) Capital

**Assets**

**Current Assets**

OAZ Capital Improvements	\$60,783.36	
Total Current Assets	<hr/>	\$60,783.36

**Other Assets**

Due From Other Funds	\$32,124.44	
Total Other Assets	<hr/>	32,124.44

<b>Total Assets</b>		<hr/> <b>\$92,907.80</b>
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**Net Assets**

Unrestricted Fund Balance	\$77,812.73	
Current Year Net Assets	<hr/> 15,095.07	

<b>Total Net Assets</b>		<hr/> 92,907.80
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<b>Total Liabilities and Net Assets</b>		<hr/> <b>\$92,907.80</b>
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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
<b>VENDOR: 1001 - INTELLICORP RECORDS, INC.</b>											<b>\$0.00</b>
<b>4622MA7</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
Inv 1265004 Background Check		1.11.6110 - Contract Services		\$150.20	\$0.00	\$150.20	04/06/22	12680	ASCUCK	\$0.00	
<b>INVOICE 4622MA7 TOTALS:</b>				<b>\$150.20</b>	<b>\$0.00</b>	<b>\$150.20</b>				<b>\$0.00</b>	
<b>INTELLICORP RECORDS, INC. TOTALS:</b>				<b>\$150.20</b>	<b>\$0.00</b>	<b>\$150.20</b>				<b>\$0.00</b>	
<b>VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC)</b>											<b>\$0.00</b>
<b>42722MA2</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>05/27/22</b>								
Inv 2002-093 SEC #20-0510CE CDBG Du		6.70.6105 - CDBG Dundee Waterline Expen		\$625.50	\$0.00	\$625.50	04/27/22	12734	ASCUCK	\$0.00	
Inv 2022-088 SEC #20-0213CE HURF Ex		6.70.6106 - HURF Exchange Drainage Expe		\$15,157.25	\$0.00	\$15,157.25	04/27/22	12734	ASCUCK	\$0.00	
<b>INVOICE 42722MA2 TOTALS:</b>				<b>\$15,782.75</b>	<b>\$0.00</b>	<b>\$15,782.75</b>				<b>\$0.00</b>	
<b>SOUTHWESTERN ENVIRON (SEC) TOTALS:</b>				<b>\$15,782.75</b>	<b>\$0.00</b>	<b>\$15,782.75</b>				<b>\$0.00</b>	
<b>VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH</b>											<b>\$460.07</b>
<b>4622MA14</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
Inv 21-1301 Internet Access GG		1.11.6192 - Software Support Exp - GG		\$120.00	\$0.00	\$120.00	04/06/22	12681	ASCUCK	\$0.00	
Inv 21-1301 Internet Access PW		1.16.6192 - Software Maintenance & Suppoi		\$75.00	\$0.00	\$75.00	04/06/22	12681	ASCUCK	\$0.00	
Inv 21-1301 Internet Access PD		1.13.6192 - Software Service & Support		\$150.00	\$0.00	\$150.00	04/06/22	12681	ASCUCK	\$0.00	
Inv 21-1301 Internet Access FD		1.14.6192 - Software Service & Support		\$75.00	\$0.00	\$75.00	04/06/22	12681	ASCUCK	\$0.00	
Inv 21-1300 E-Rate LB		1.15.6266 - E-Rate Exp		\$42.95	\$0.00	\$42.95	04/06/22	12681	ASCUCK	\$0.00	
<b>INVOICE 4622MA14 TOTALS:</b>				<b>\$462.95</b>	<b>\$0.00</b>	<b>\$462.95</b>				<b>\$0.00</b>	
<b>YAVAPAI CO. EDUCATION TECH TOTALS:</b>				<b>\$462.95</b>	<b>\$0.00</b>	<b>\$462.95</b>				<b>\$460.07</b>	
<b>VENDOR: 1054 - PARKEON</b>											<b>\$0.00</b>
<b>41322MA16</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>05/13/22</b>								
S0131335, Inv IV128604 Media Card F		3.35.6192 - Software Service and Support		\$133.61	\$0.00	\$133.61	04/13/22	12704	ASCUCK	\$0.00	
S0131335, Inv IV128464 Parkfolio Fe		3.35.6192 - Software Service and Support		\$375.69	\$0.00	\$375.69	04/13/22	12704	ASCUCK	\$0.00	
<b>INVOICE 41322MA16 TOTALS:</b>				<b>\$509.30</b>	<b>\$0.00</b>	<b>\$509.30</b>				<b>\$0.00</b>	
<b>PARKEON TOTALS:</b>				<b>\$509.30</b>	<b>\$0.00</b>	<b>\$509.30</b>				<b>\$0.00</b>	
<b>VENDOR: 109 - AFLAC</b>											<b>\$0.00</b>
<b>42722MA3</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>04/27/22</b>								
Acct # DN513, Inv. 954436 April Bil		1.10.2405 - AFLAC		\$103.20	\$0.00	\$103.20	04/27/22	12735	ASCUCK	\$0.00	
<b>INVOICE 42722MA3 TOTALS:</b>				<b>\$103.20</b>	<b>\$0.00</b>	<b>\$103.20</b>				<b>\$0.00</b>	
<b>AFLAC TOTALS:</b>				<b>\$103.20</b>	<b>\$0.00</b>	<b>\$103.20</b>				<b>\$0.00</b>	
<b>VENDOR: 1098 - PROCOPY</b>											<b>\$0.00</b>
<b>4622MA8</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
Inv 3444186 Copier lease		1.11.6191 - Copier & Equip Lease Expense		\$336.18	\$0.00	\$336.18	04/06/22	12682	ASCUCK	\$0.00	
<b>INVOICE 4622MA8 TOTALS:</b>				<b>\$336.18</b>	<b>\$0.00</b>	<b>\$336.18</b>				<b>\$0.00</b>	

\*V - Denotes Voided Check Entries



AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
<b>PROCOPY TOTALS:</b>					<b>\$336.18</b>	<b>\$0.00</b>	<b>\$336.18</b>				<b>\$0.00</b>
<b>VENDOR: 1108 - FITZGIBBONS LAW OFFICES, PLC</b>											<b>\$0.00</b>
<b>41322MA13</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>05/13/22</b>								
Inv 163775 Legal, PZ			1.16.6170 - Legal Exp - P&Z		\$292.50	\$0.00	\$292.50	04/13/22	12705	ASCUCK	\$0.00
<b>INVOICE 41322MA13 TOTALS:</b>					<b>\$292.50</b>	<b>\$0.00</b>	<b>\$292.50</b>				<b>\$0.00</b>
<b>FITZGIBBONS LAW OFFICES, PLC TOTALS:</b>					<b>\$292.50</b>	<b>\$0.00</b>	<b>\$292.50</b>				<b>\$0.00</b>
<b>VENDOR: 1109 - TIANA CHEYENNE LOZANO</b>											<b>\$0.00</b>
<b>41322MA14</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>05/13/22</b>								
2022 Initial Attack Texas Wildland			1.14.5002 - Wildland Personnel		\$3,923.28	\$0.00	\$3,923.28	04/13/22	12706	ASCUCK	\$0.00
<b>INVOICE 41322MA14 TOTALS:</b>					<b>\$3,923.28</b>	<b>\$0.00</b>	<b>\$3,923.28</b>				<b>\$0.00</b>
<b>TIANA CHEYENNE LOZANO TOTALS:</b>					<b>\$3,923.28</b>	<b>\$0.00</b>	<b>\$3,923.28</b>				<b>\$0.00</b>
<b>VENDOR: 1110 - SERVPRO OF YAVAPAI COUNTY</b>											<b>\$0.00</b>
<b>42022MA1</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>								
Inv 1116 Water Restoration Services			1.18.6215 - R&M Building - Properties		\$13,418.73	\$0.00	\$13,418.73	04/20/22	12720	ASCUCK	\$0.00
Inv 1117 Asbestos Testing Services			1.18.6215 - R&M Building - Properties		\$1,308.00	\$0.00	\$1,308.00	04/20/22	12720	ASCUCK	\$0.00
<b>INVOICE 42022MA1 TOTALS:</b>					<b>\$14,726.73</b>	<b>\$0.00</b>	<b>\$14,726.73</b>				<b>\$0.00</b>
<b>42722MA4</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>05/27/22</b>								
Inv JFD0419 Deposit for Services			1.18.6215 - R&M Building - Properties		\$15,100.56	\$0.00	\$15,100.56	04/27/22	12736	ASCUCK	\$0.00
<b>INVOICE 42722MA4 TOTALS:</b>					<b>\$15,100.56</b>	<b>\$0.00</b>	<b>\$15,100.56</b>				<b>\$0.00</b>
<b>SERVPRO OF YAVAPAI COUNTY TOTALS:</b>					<b>\$29,827.29</b>	<b>\$0.00</b>	<b>\$29,827.29</b>				<b>\$0.00</b>
<b>VENDOR: 113 - ALL-MED EQUIPMENT &amp; SERVICES</b>											<b>\$0.00</b>
<b>41322MA12</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>								
Inv 690343 Monthly Tank Fee			1.14.6181 - Medical Supplies Exp		\$119.04	\$0.00	\$119.04	04/13/22	12707	ASCUCK	\$0.00
<b>INVOICE 41322MA12 TOTALS:</b>					<b>\$119.04</b>	<b>\$0.00</b>	<b>\$119.04</b>				<b>\$0.00</b>
<b>ALL-MED EQUIPMENT &amp; SERVICES TOTALS:</b>					<b>\$119.04</b>	<b>\$0.00</b>	<b>\$119.04</b>				<b>\$0.00</b>
<b>VENDOR: 119 - APS</b>											<b>\$0.00</b>
<b>4622MA18</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>04/21/22</b>								
9438060 Hull St Roof			1.18.6285 - Utilities		\$14.26	\$0.00	\$14.26	04/06/22	12683	ASCUCK	\$0.00
<b>INVOICE 4622MA18 TOTALS:</b>					<b>\$14.26</b>	<b>\$0.00</b>	<b>\$14.26</b>				<b>\$0.00</b>
<b>42722MA7</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>05/12/22</b>								
1490440 Street Lights			3.30.6255 - Street Lights		\$1,041.05	\$0.00	\$1,041.05	04/27/22	12738	ASCUCK	\$0.00
<b>INVOICE 42722MA7 TOTALS:</b>					<b>\$1,041.05</b>	<b>\$0.00</b>	<b>\$1,041.05</b>				<b>\$0.00</b>
<b>42722MA8</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>05/12/22</b>								

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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
3216010				Hotel Jerome	1.18.6285 - Utilities	\$36.72	\$0.00	\$36.72	04/27/22	12737	ASCUCK	\$0.00
6109570				Perkinsville Rd	1.18.6285 - Utilities	\$108.27	\$0.00	\$108.27	04/27/22	12737	ASCUCK	\$0.00
5613490				Upper Park 2	1.17.6285 - Utilities	\$54.10	\$0.00	\$54.10	04/27/22	12737	ASCUCK	\$0.00
8468241				Middle Park	1.17.6285 - Utilities	\$36.86	\$0.00	\$36.86	04/27/22	12737	ASCUCK	\$0.00
2353720				Gulch Fire Station	1.18.6285 - Utilities	\$82.46	\$0.00	\$82.46	04/27/22	12737	ASCUCK	\$0.00
8061950				Sunshine Hill Water Tank	2.50.6285 - Utilities Exp - Water	\$35.49	\$0.00	\$35.49	04/27/22	12737	ASCUCK	\$0.00
7575770				Town Hall	1.18.6285 - Utilities	\$588.51	\$0.00	\$588.51	04/27/22	12737	ASCUCK	\$0.00
7575770				Town Hall Solar Credit	1.18.6285 - Utilities	(\$312.50)	\$0.00	(\$312.50)	04/27/22	12737	ASCUCK	\$0.00
0024240				Lower Park	1.17.6285 - Utilities	\$37.44	\$0.00	\$37.44	04/27/22	12737	ASCUCK	\$0.00
6506951				Police Station	1.18.6285 - Utilities	\$132.28	\$0.00	\$132.28	04/27/22	12737	ASCUCK	\$0.00
0421621				Fire Station	1.18.6285 - Utilities	\$451.95	\$0.00	\$451.95	04/27/22	12737	ASCUCK	\$0.00
2383901				Upper Park	1.17.6285 - Utilities	\$36.86	\$0.00	\$36.86	04/27/22	12737	ASCUCK	\$0.00
4246290				WWTP	2.51.6285 - Utilities	\$197.86	\$0.00	\$197.86	04/27/22	12737	ASCUCK	\$0.00
1976520				Co-Op	1.18.6285 - Utilities	\$147.64	\$0.00	\$147.64	04/27/22	12737	ASCUCK	\$0.00
2839800				Ghost Pepper	1.18.6285 - Utilities	\$74.36	\$0.00	\$74.36	04/27/22	12737	ASCUCK	\$0.00
<b>INVOICE 42722MA8 TOTALS:</b>						<b>\$1,708.30</b>	<b>\$0.00</b>	<b>\$1,708.30</b>				<b>\$0.00</b>
<b>APS TOTALS:</b>						<b>\$2,763.61</b>	<b>\$0.00</b>	<b>\$2,763.61</b>				<b>\$0.00</b>
<b>VENDOR: 122 - AT&amp;T</b>												<b>\$0.00</b>
<b>42022MA11</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>									
				287251435682x04152022 Phone, PD	1.13.6265 - Telephone	\$46.14	\$0.00	\$46.14	04/20/22	12721	ASCUCK	\$0.00
<b>INVOICE 42022MA11 TOTALS:</b>						<b>\$46.14</b>	<b>\$0.00</b>	<b>\$46.14</b>				<b>\$0.00</b>
<b>AT&amp;T TOTALS:</b>						<b>\$46.14</b>	<b>\$0.00</b>	<b>\$46.14</b>				<b>\$0.00</b>
<b>VENDOR: 135 - AMRRP - WC</b>												<b>\$0.00</b>
<b>4622MA2</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>04/06/22</b>									
				WC Qtr 1 2022 GG	1.11.5013 - Workers Compensation	\$346.00	\$0.00	\$346.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 CT	1.12.5013 - Worker's Compensation	\$59.00	\$0.00	\$59.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 PD	1.13.5013 - Worker's Compensation	\$5,446.00	\$0.00	\$5,446.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 FD	1.14.5013 - Worker's Compensation	\$3,759.00	\$0.00	\$3,759.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 LB	1.15.5013 - Worker's Compensation	\$70.00	\$0.00	\$70.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 PZ	1.16.5013 - Worker's Compensation	\$88.00	\$0.00	\$88.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 Parks	1.17.5013 - Worker's Compensation	\$72.00	\$0.00	\$72.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 Prop	1.18.5013 - Worker's Compensation	\$408.00	\$0.00	\$408.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 Water	2.50.5013 - Worker's Compensation	\$964.00	\$0.00	\$964.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 Sewer	2.51.5013 - Worker's Compensation	\$489.00	\$0.00	\$489.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 Trash	2.52.5013 - Worker's Compensation	\$1,370.00	\$0.00	\$1,370.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 HURF	3.30.5013 - Worker's Compensation	\$405.00	\$0.00	\$405.00	04/06/22	12684	ASCUCK	\$0.00
				WC Qtr 1 2022 Parking	3.35.5013 - Worker's Compensation	\$198.00	\$0.00	\$198.00	04/06/22	12684	ASCUCK	\$0.00
<b>INVOICE 4622MA2 TOTALS:</b>						<b>\$13,674.00</b>	<b>\$0.00</b>	<b>\$13,674.00</b>				<b>\$0.00</b>
<b>AMRRP - WC TOTALS:</b>						<b>\$13,674.00</b>	<b>\$0.00</b>	<b>\$13,674.00</b>				<b>\$0.00</b>
<b>VENDOR: 141 - ARIZONA SUPREME COURT</b>												<b>\$0.00</b>

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Description		Account									
<b>41322MA1</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>								
Inv #ESD-2022-448 Judicial Conf/Nap		1.12.6116 - Training & Education			\$375.00	\$0.00	\$375.00	04/13/22	12708	ASCUCK	\$0.00
<b>INVOICE 41322MA1 TOTALS:</b>					<b>\$375.00</b>	<b>\$0.00</b>	<b>\$375.00</b>				<b>\$0.00</b>
<b>ARIZONA SUPREME COURT TOTALS:</b>					<b>\$375.00</b>	<b>\$0.00</b>	<b>\$375.00</b>				<b>\$0.00</b>
<b>VENDOR: 157 - BOUND TREE MEDICAL, LLC</b>											<b>\$0.00</b>
<b>41322MA10</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>05/13/22</b>								
103795, Inv 84460893 Curaplex Episa		1.14.6181 - Medical Supplies Exp			\$494.27	\$0.00	\$494.27	04/13/22	12709	ASCUCK	\$0.00
<b>INVOICE 41322MA10 TOTALS:</b>					<b>\$494.27</b>	<b>\$0.00</b>	<b>\$494.27</b>				<b>\$0.00</b>
<b>BOUND TREE MEDICAL, LLC TOTALS:</b>					<b>\$494.27</b>	<b>\$0.00</b>	<b>\$494.27</b>				<b>\$0.00</b>
<b>VENDOR: 164 - SUPERIOR COURT YAVAPAI COUNTY</b>											<b>\$0.00</b>
<b>42022MA7</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>04/20/22</b>								
Inv 3 2022 J Pro Tem Quarter 1		1.12.6110 - Contract Services			\$73.50	\$0.00	\$73.50	04/20/22	12722	ASCUCK	\$0.00
<b>INVOICE 42022MA7 TOTALS:</b>					<b>\$73.50</b>	<b>\$0.00</b>	<b>\$73.50</b>				<b>\$0.00</b>
<b>SUPERIOR COURT YAVAPAI COUNTY TOTALS:</b>					<b>\$73.50</b>	<b>\$0.00</b>	<b>\$73.50</b>				<b>\$0.00</b>
<b>VENDOR: 167 - OFFICE DEPOT</b>											<b>\$0.00</b>
<b>4622MA22</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>06/05/22</b>								
63266436, 236498344001 Folders		1.11.6190 - Office Supplies			\$43.74	\$0.00	\$43.74	04/06/22	12685	ASCUCK	\$0.00
<b>INVOICE 4622MA22 TOTALS:</b>					<b>\$43.74</b>	<b>\$0.00</b>	<b>\$43.74</b>				<b>\$0.00</b>
<b>42022MA12</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>06/19/22</b>								
63266436, Inv238850366001 Cash Box		1.11.6190 - Office Supplies			\$37.67	\$0.00	\$37.67	04/20/22	12723	ASCUCK	\$0.00
63266436, Inv235467367001 Desktop L		1.11.6190 - Office Supplies			\$162.89	\$0.00	\$162.89	04/20/22	12723	ASCUCK	\$0.00
63266436, Inv235409773001 Tissue		1.11.6190 - Office Supplies			\$6.92	\$0.00	\$6.92	04/20/22	12723	ASCUCK	\$0.00
<b>INVOICE 42022MA12 TOTALS:</b>					<b>\$207.48</b>	<b>\$0.00</b>	<b>\$207.48</b>				<b>\$0.00</b>
<b>42722MA1</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>06/26/22</b>								
63266436, Inv238377265001 Batteries		1.11.6190 - Office Supplies			\$7.16	\$0.00	\$7.16	04/27/22	12739	ASCUCK	\$0.00
63266436, Inv238377261001 Hole Punc		1.12.6190 - Office Supplies			\$28.97	\$0.00	\$28.97	04/27/22	12739	ASCUCK	\$0.00
63266436, Inv238375021001 Stapler		1.12.6190 - Office Supplies			\$3.17	\$0.00	\$3.17	04/27/22	12739	ASCUCK	\$0.00
<b>INVOICE 42722MA1 TOTALS:</b>					<b>\$39.30</b>	<b>\$0.00</b>	<b>\$39.30</b>				<b>\$0.00</b>
<b>OFFICE DEPOT TOTALS:</b>					<b>\$290.52</b>	<b>\$0.00</b>	<b>\$290.52</b>				<b>\$0.00</b>
<b>VENDOR: 168 - CENTURY LINK</b>											<b>\$0.00</b>
<b>42022MA10</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/05/22</b>								
Inv 288574377 Phone GG		1.11.6265 - Telephone			\$4.78	\$0.00	\$4.78	04/20/22	12724	ASCUCK	\$0.00
<b>INVOICE 42022MA10 TOTALS:</b>					<b>\$4.78</b>	<b>\$0.00</b>	<b>\$4.78</b>				<b>\$0.00</b>
<b>42722MA5</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>05/12/22</b>								
928 634 2245 PD		1.13.6265 - Telephone			\$34.10	\$0.00	\$34.10	04/27/22	12740	ASCUCK	\$0.00

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Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
928 634 7943 GG					1.11.6265 - Telephone	\$162.51	\$0.00	\$162.51	04/27/22	12740	ASCUCK	\$0.00
928 634 8992 PD					1.13.6265 - Telephone	\$173.32	\$0.00	\$173.32	04/27/22	12740	ASCUCK	\$0.00
928 639 0574 LB					1.14.6265 - Telephone	\$82.95	\$0.00	\$82.95	04/27/22	12740	ASCUCK	\$0.00
928 649 2776 PD					1.13.6265 - Telephone	\$39.99	\$0.00	\$39.99	04/27/22	12740	ASCUCK	\$0.00
928 649 3034 FD					1.14.6265 - Telephone	\$126.57	\$0.00	\$126.57	04/27/22	12740	ASCUCK	\$0.00
928 649 3250 CT					1.12.6265 - Telephone	\$70.30	\$0.00	\$70.30	04/27/22	12740	ASCUCK	\$0.00
<b>INVOICE 42722MA5 TOTALS:</b>						<b>\$689.74</b>	<b>\$0.00</b>	<b>\$689.74</b>				<b>\$0.00</b>
<b>CENTURY LINK TOTALS:</b>						<b>\$694.52</b>	<b>\$0.00</b>	<b>\$694.52</b>				<b>\$0.00</b>
<b>VENDOR: 170 - THYSSENKRUPP ELEVATOR CORP</b>												<b>\$0.00</b>
<b>4622MA20</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>04/06/22</b>									
51348, Inv 3006508910 4/1 - 6/30/22					1.18.6110 - Contract Services	\$1,128.29	\$0.00	\$1,128.29	04/06/22	12686	ASCUCK	\$0.00
<b>INVOICE 4622MA20 TOTALS:</b>						<b>\$1,128.29</b>	<b>\$0.00</b>	<b>\$1,128.29</b>				<b>\$0.00</b>
<b>THYSSENKRUPP ELEVATOR CORP TOTALS:</b>						<b>\$1,128.29</b>	<b>\$0.00</b>	<b>\$1,128.29</b>				<b>\$0.00</b>
<b>VENDOR: 218 - VERIZON WIRELESS</b>												<b>\$0.00</b>
<b>4622MA16</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/01/22</b>									
928 300 5987 PZ					1.16.6265 - Telephone	\$27.90	\$0.00	\$27.90	04/06/22	12688	ASCUCK	\$0.00
928 300 8701 FD					1.14.6265 - Telephone	\$56.83	\$0.00	\$56.83	04/06/22	12688	ASCUCK	\$0.00
928 821 0133 Shuttle					1.11.6265 - Telephone	\$23.58	\$0.00	\$23.58	04/06/22	12688	ASCUCK	\$0.00
928 821 3155 PD					1.13.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12688	ASCUCK	\$0.00
928 821 6402 PD					1.13.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12688	ASCUCK	\$0.00
928 821 4154 FD					1.14.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12688	ASCUCK	\$0.00
928 821 4392 FD					1.14.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12688	ASCUCK	\$0.00
928 963 4958 FD					1.14.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12688	ASCUCK	\$0.00
<b>INVOICE 4622MA16 TOTALS:</b>						<b>\$308.36</b>	<b>\$0.00</b>	<b>\$308.36</b>				<b>\$0.00</b>
<b>4622MA17</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/01/22</b>									
928 301 4380 PD					1.13.6265 - Telephone	\$52.23	\$0.00	\$52.23	04/06/22	12687	ASCUCK	\$0.00
928 301 9672 PD					1.13.6265 - Telephone	\$52.23	\$0.00	\$52.23	04/06/22	12687	ASCUCK	\$0.00
928 451 2174 Kiosk Phone					3.35.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12687	ASCUCK	\$0.00
928 451 2402 Kiosk Phone					3.35.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12687	ASCUCK	\$0.00
928 451 2436 Kiosk Phone					3.35.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12687	ASCUCK	\$0.00
928 821 0736 Kiosk Phone					3.35.6265 - Telephone	\$40.01	\$0.00	\$40.01	04/06/22	12687	ASCUCK	\$0.00
<b>INVOICE 4622MA17 TOTALS:</b>						<b>\$264.50</b>	<b>\$0.00</b>	<b>\$264.50</b>				<b>\$0.00</b>
<b>VERIZON WIRELESS TOTALS:</b>						<b>\$572.86</b>	<b>\$0.00</b>	<b>\$572.86</b>				<b>\$0.00</b>
<b>VENDOR: 224 - LEGEND</b>												<b>\$0.00</b>
<b>4622MA5</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>									
Acct 00-0001475, Inv. 2204739					2.51.6240 - Service Tests/System Testing	\$51.00	\$0.00	\$51.00	04/06/22	12689	ASCUCK	\$0.00
<b>INVOICE 4622MA5 TOTALS:</b>						<b>\$51.00</b>	<b>\$0.00</b>	<b>\$51.00</b>				<b>\$0.00</b>
<b>41322MA15</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>05/13/22</b>									

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
Acct 00-0001475, Inv. 2204974		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	04/13/22	12710	ASCUCK	\$0.00
<b>INVOICE 41322MA15 TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>42022MA6</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>								
Acct 00-0001475, Inv. 2205389		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	04/20/22	12725	ASCUCK	\$0.00
<b>INVOICE 42022MA6 TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>42722MA6</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>05/27/22</b>								
Acct 00-0001475, Inv. 2205628		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	04/27/22	12741	ASCUCK	\$0.00
<b>INVOICE 42722MA6 TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>LEGEND TOTALS:</b>					<b>\$276.00</b>	<b>\$0.00</b>	<b>\$276.00</b>				<b>\$0.00</b>
<b>VENDOR: 237 - UNISOURCE ENERGY SERVICES</b>											<b>\$0.00</b>
<b>42022MA2</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/10/22</b>								
435334 Town Yard		1.18.6285 - Utilities			\$195.21	\$0.00	\$195.21	04/20/22	12726	ASCUCK	\$0.00
055982 Fire Department		1.18.6285 - Utilities			\$113.55	\$0.00	\$113.55	04/20/22	12726	ASCUCK	\$0.00
750593 Town Hall		1.18.6285 - Utilities			\$393.18	\$0.00	\$393.18	04/20/22	12726	ASCUCK	\$0.00
693726 Police Department		1.18.6285 - Utilities			\$26.36	\$0.00	\$26.36	04/20/22	12726	ASCUCK	\$0.00
235334 Co-Op		1.18.6285 - Utilities			\$98.23	\$0.00	\$98.23	04/20/22	12726	ASCUCK	\$0.00
<b>INVOICE 42022MA2 TOTALS:</b>					<b>\$826.53</b>	<b>\$0.00</b>	<b>\$826.53</b>				<b>\$0.00</b>
<b>UNISOURCE ENERGY SERVICES TOTALS:</b>					<b>\$826.53</b>	<b>\$0.00</b>	<b>\$826.53</b>				<b>\$0.00</b>
<b>VENDOR: 238 - VERDE VALLEY HARDWARE</b>											<b>\$0.00</b>
<b>4622MA19</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>04/21/22</b>								
2860 Inv 41035 Gypsum		3.30.6260 - Street Supplies			\$46.10	\$0.00	\$46.10	04/06/22	12690	ASCUCK	\$0.00
2860 Inv 41103 Grass Seed/Soil		1.17.6230 - Rep and Maint - Infrastructure			\$70.24	\$0.00	\$70.24	04/06/22	12690	ASCUCK	\$0.00
2860 Inv 41148 Service Kits/Oil		1.17.6225 - Rep and Maint - Equipment			\$87.59	\$0.00	\$87.59	04/06/22	12690	ASCUCK	\$0.00
2860 Inv 41299 Paint/Brushes		3.30.6260 - Street Supplies			\$264.51	\$0.00	\$264.51	04/06/22	12690	ASCUCK	\$0.00
2860 Inv 41479 Floor Squeegee		1.18.6250 - Small Tools and Equipment			\$40.15	\$0.00	\$40.15	04/06/22	12690	ASCUCK	\$0.00
2860 Inv 41585 Deck Screws/Bits		1.18.6230 - Rep and Maint - Infrastructure			\$47.87	\$0.00	\$47.87	04/06/22	12690	ASCUCK	\$0.00
2860 Inv 41805 Top Soil		1.17.6230 - Rep and Maint - Infrastructure			\$30.71	\$0.00	\$30.71	04/06/22	12690	ASCUCK	\$0.00
2860 Inv 42068 Lower Park		1.17.6230 - Rep and Maint - Infrastructure			\$61.47	\$0.00	\$61.47	04/06/22	12690	ASCUCK	\$0.00
<b>INVOICE 4622MA19 TOTALS:</b>					<b>\$648.64</b>	<b>\$0.00</b>	<b>\$648.64</b>				<b>\$0.00</b>
<b>VERDE VALLEY HARDWARE TOTALS:</b>					<b>\$648.64</b>	<b>\$0.00</b>	<b>\$648.64</b>				<b>\$0.00</b>
<b>VENDOR: 249 - POSTMASTER</b>											<b>\$0.00</b>
<b>42722MA9</b>	<b>04/27/22</b>	<b>04/27/22</b>	<b>04/27/22</b>								
Postage Newsletter May/June		1.11.6200 - Postage			\$62.99	\$0.00	\$62.99	04/27/22	12742	ASCUCK	\$0.00
<b>INVOICE 42722MA9 TOTALS:</b>					<b>\$62.99</b>	<b>\$0.00</b>	<b>\$62.99</b>				<b>\$0.00</b>
<b>POSTMASTER TOTALS:</b>					<b>\$62.99</b>	<b>\$0.00</b>	<b>\$62.99</b>				<b>\$0.00</b>
<b>VENDOR: 252 - NAPA AUTO PARTS</b>											<b>\$0.00</b>

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Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>4622MA6</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>04/26/22</b>									
				31380 Inv 283848 Windshield Nozzle	2.50.6220 - Rep and Maint - Vehicles	\$20.51	\$0.00	\$20.51	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 284856,286184 Hydraulic Oi	1.17.6225 - Rep and Maint - Equipment	\$50.01	\$0.00	\$50.01	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 284856,286184 Hydraulic Oi	1.18.6225 - Rep and Maint - Equipment	\$50.01	\$0.00	\$50.01	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 284856,286184 Hydraulic Oi	2.50.6225 - Rep and Maint - Equipment	\$50.01	\$0.00	\$50.01	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 284856,286184 Hydraulic Oi	2.51.6225 - Rep and Maint - Equipment	\$50.01	\$0.00	\$50.01	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 284856,286184 Hydraulic Oi	2.52.6225 - Rep and Maint - Equipment	\$50.03	\$0.00	\$50.03	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 284856,286184 Hydraulic Oi	3.30.6225 - Rep and Maint - Equipment	\$50.01	\$0.00	\$50.01	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 285277,285610,285721 Park	1.17.6220 - Rep and Maint - Vehicles	\$83.65	\$0.00	\$83.65	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 285277,285610,285721 Prop	1.18.6220 - Rep and Maint - Vehicles	\$83.65	\$0.00	\$83.65	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 285277,285610,285721 Wate	2.50.6220 - Rep and Maint - Vehicles	\$83.65	\$0.00	\$83.65	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 285277,285610,285721 Sewe	2.51.6220 - Rep and Maint - Vehicles	\$83.65	\$0.00	\$83.65	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 285277,285610,285721 Tras	2.52.6220 - Rep and Maint - Vehicles	\$83.69	\$0.00	\$83.69	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 285277,285610,285721 HURF	3.30.6220 - Rep and Maint - Vehicles	\$83.65	\$0.00	\$83.65	04/06/22	12691	ASCUCK	\$0.00
				31380 Inv 284248 Wheel Bearing/Hub	1.13.6220 - Rep and Maint - Vehicles	\$303.50	\$0.00	\$303.50	04/06/22	12691	ASCUCK	\$0.00
				<b>INVOICE 4622MA6 TOTALS:</b>		<b>\$1,126.03</b>	<b>\$0.00</b>	<b>\$1,126.03</b>				<b>\$0.00</b>
				<b>NAPA AUTO PARTS TOTALS:</b>		<b>\$1,126.03</b>	<b>\$0.00</b>	<b>\$1,126.03</b>				<b>\$0.00</b>
<b>VENDOR: 254 - VERDE VALLEY NEWSPAPERS</b>												<b>\$0.00</b>
<b>4622MA4</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>04/16/22</b>									
				11366, Stmt #162803 Notice 3/6	6.70.6106 - HURF Exchange Drainage Expe	\$72.04	\$0.00	\$72.04	04/06/22	12692	ASCUCK	\$0.00
				11366, Stmt #162803 Notice 3/13	6.70.6106 - HURF Exchange Drainage Expe	\$72.04	\$0.00	\$72.04	04/06/22	12692	ASCUCK	\$0.00
				11366, Stmt #162803 Legal Notice 3/	1.11.6105 - Advertising, Printing, & Publishin	\$122.64	\$0.00	\$122.64	04/06/22	12692	ASCUCK	\$0.00
				11366, Stmt #162803 Legal Notice 3/	1.11.6105 - Advertising, Printing, & Publishin	\$122.64	\$0.00	\$122.64	04/06/22	12692	ASCUCK	\$0.00
				<b>INVOICE 4622MA4 TOTALS:</b>		<b>\$389.36</b>	<b>\$0.00</b>	<b>\$389.36</b>				<b>\$0.00</b>
				<b>VERDE VALLEY NEWSPAPERS TOTALS:</b>		<b>\$389.36</b>	<b>\$0.00</b>	<b>\$389.36</b>				<b>\$0.00</b>
<b>VENDOR: 255 - CITY OF COTTONWOOD</b>												<b>\$0.00</b>
<b>41322MA6</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>									
				Inv 4997 Dispatch Fees FD Mar & Apr	1.14.6120 - Dispatch Fees	\$1,120.66	\$0.00	\$1,120.66	04/13/22	12711	ASCUCK	\$0.00
				Inv 4997 Dispatch Fees PD Mar & Apr	1.13.6120 - Dispatch Fees	\$6,957.50	\$0.00	\$6,957.50	04/13/22	12711	ASCUCK	\$0.00
				<b>INVOICE 41322MA6 TOTALS:</b>		<b>\$8,078.16</b>	<b>\$0.00</b>	<b>\$8,078.16</b>				<b>\$0.00</b>
				<b>CITY OF COTTONWOOD TOTALS:</b>		<b>\$8,078.16</b>	<b>\$0.00</b>	<b>\$8,078.16</b>				<b>\$0.00</b>
<b>VENDOR: 260 - CYMA SYSTEMS, INC</b>												<b>\$0.00</b>
<b>41322MA8</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>									
				Inv 494971 Software Renewal GG	1.11.6192 - Software Support Exp - GG	\$535.96	\$0.00	\$535.96	04/13/22	12712	ASCUCK	\$0.00
				Inv 494971 Software Renewal Water	2.50.6192 - Software Support Exp - Water	\$178.65	\$0.00	\$178.65	04/13/22	12712	ASCUCK	\$0.00
				Inv 494971 Software Renewal Sewer	2.51.6192 - Software Support Exp - Sewer	\$178.65	\$0.00	\$178.65	04/13/22	12712	ASCUCK	\$0.00
				Inv 494971 Software Renewal Trash	2.52.6192 - Software Support Exp - Trash	\$178.67	\$0.00	\$178.67	04/13/22	12712	ASCUCK	\$0.00
				<b>INVOICE 41322MA8 TOTALS:</b>		<b>\$1,071.93</b>	<b>\$0.00</b>	<b>\$1,071.93</b>				<b>\$0.00</b>
				<b>CYMA SYSTEMS, INC TOTALS:</b>		<b>\$1,071.93</b>	<b>\$0.00</b>	<b>\$1,071.93</b>				<b>\$0.00</b>

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Description		Account									
<b>VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS</b>											<b>\$0.00</b>
<b>4622MA21</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/01/22</b>								
Inv 1015191 Spring Maintenance Mar		2.50.6110 - Contract Services		\$900.00	\$0.00	\$900.00	04/06/22	12693	ASCUCK	\$0.00	
Inv 1015191 WWTP Maintenance Mar 20		2.51.6110 - Contract Services		\$3,200.00	\$0.00	\$3,200.00	04/06/22	12693	ASCUCK	\$0.00	
Inv 1015191 Sample Transport		2.51.6240 - Service Tests/System Testing		\$130.00	\$0.00	\$130.00	04/06/22	12693	ASCUCK	\$0.00	
<b>INVOICE 4622MA21 TOTALS:</b>				<b>\$4,230.00</b>	<b>\$0.00</b>	<b>\$4,230.00</b>				<b>\$0.00</b>	
<b>CONTRACT WASTEWATER OPERATIONS TOTALS:</b>				<b>\$4,230.00</b>	<b>\$0.00</b>	<b>\$4,230.00</b>				<b>\$0.00</b>	
<b>VENDOR: 406 - DIVERSIFIED INSPECTIONS, INC</b>											<b>\$0.00</b>
<b>41322MA4</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>								
Inv INDI49272 Annual Safety Inspect		1.14.6225 - Rep and Maint - Equipment		\$500.00	\$0.00	\$500.00	04/13/22	12713	ASCUCK	\$0.00	
<b>INVOICE 41322MA4 TOTALS:</b>				<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>				<b>\$0.00</b>	
<b>DIVERSIFIED INSPECTIONS, INC TOTALS:</b>				<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>				<b>\$0.00</b>	
<b>VENDOR: 412 - JOHN MCDONALD</b>											<b>\$0.00</b>
<b>41322MA5</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>								
Reimburse For Supplies GG		1.11.6195 - Operating Supplies - Gen Gov		\$430.29	\$0.00	\$430.29	04/13/22	12714	ASCUCK	\$0.00	
Reimburse For Supplies Prop		1.18.6195 - Operating Supplies - Properties		\$307.40	\$0.00	\$307.40	04/13/22	12714	ASCUCK	\$0.00	
<b>INVOICE 41322MA5 TOTALS:</b>				<b>\$737.69</b>	<b>\$0.00</b>	<b>\$737.69</b>				<b>\$0.00</b>	
<b>JOHN MCDONALD TOTALS:</b>				<b>\$737.69</b>	<b>\$0.00</b>	<b>\$737.69</b>				<b>\$0.00</b>	
<b>VENDOR: 448 - BLACK HILLS PUMPING, INC</b>											<b>\$0.00</b>
<b>41322MA2</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>								
Inv 98908 Pump Sewer Tanks in Dec.		2.51.6230 - Rep and Maint - Infrastructure		\$5,400.00	\$0.00	\$5,400.00	04/13/22	12715	ASCUCK	\$0.00	
<b>INVOICE 41322MA2 TOTALS:</b>				<b>\$5,400.00</b>	<b>\$0.00</b>	<b>\$5,400.00</b>				<b>\$0.00</b>	
<b>BLACK HILLS PUMPING, INC TOTALS:</b>				<b>\$5,400.00</b>	<b>\$0.00</b>	<b>\$5,400.00</b>				<b>\$0.00</b>	
<b>VENDOR: 450 - #1 FOOD STORE</b>											<b>\$0.00</b>
<b>41322MA11</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/13/22</b>								
Fuel, PD		1.13.6145 - Fuel		\$145.70	\$0.00	\$145.70	04/13/22	12716	ASCUCK	\$0.00	
Fuel, FD		1.14.6145 - Fuel		\$455.92	\$0.00	\$455.92	04/13/22	12716	ASCUCK	\$0.00	
<b>INVOICE 41322MA11 TOTALS:</b>				<b>\$601.62</b>	<b>\$0.00</b>	<b>\$601.62</b>				<b>\$0.00</b>	
<b>#1 FOOD STORE TOTALS:</b>				<b>\$601.62</b>	<b>\$0.00</b>	<b>\$601.62</b>				<b>\$0.00</b>	
<b>VENDOR: 502 - DANA KEPNER CO</b>											<b>\$0.00</b>
<b>41322MA3</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>05/13/22</b>								
5124, Inv9029868 Romac Clamps		2.50.6230 - Rep and Maint - Infrastructure		\$624.24	\$0.00	\$624.24	04/13/22	12717	ASCUCK	\$0.00	
<b>INVOICE 41322MA3 TOTALS:</b>				<b>\$624.24</b>	<b>\$0.00</b>	<b>\$624.24</b>				<b>\$0.00</b>	
<b>DANA KEPNER CO TOTALS:</b>				<b>\$624.24</b>	<b>\$0.00</b>	<b>\$624.24</b>				<b>\$0.00</b>	

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
<b>VENDOR: 548 - JC CULLEN INC</b>											<b>\$0.00</b>
<b>4622MA9</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
Inv 149717 Port Services, PD		1.13.6192 - Software Service & Support		\$35.48	\$0.00	\$35.48	04/06/22	12694	ASCUCK	\$0.00	
Inv 149717 Port Services, FD		1.14.6192 - Software Service & Support		\$35.49	\$0.00	\$35.49	04/06/22	12694	ASCUCK	\$0.00	
		<b>INVOICE 4622MA9 TOTALS:</b>		<b>\$70.97</b>	<b>\$0.00</b>	<b>\$70.97</b>				<b>\$0.00</b>	
		<b>JC CULLEN INC TOTALS:</b>		<b>\$70.97</b>	<b>\$0.00</b>	<b>\$70.97</b>				<b>\$0.00</b>	
<b>VENDOR: 686 - PROFORCE</b>											<b>\$0.00</b>
<b>42022MA8</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>								
Ins 479134 Bolawrap 150 YLW w/lsr		5.40.6236 - RICO Exp - Opr Grants		\$7,231.04	\$0.00	\$7,231.04	04/20/22	12727	ASCUCK	\$0.00	
		<b>INVOICE 42022MA8 TOTALS:</b>		<b>\$7,231.04</b>	<b>\$0.00</b>	<b>\$7,231.04</b>				<b>\$0.00</b>	
		<b>PROFORCE TOTALS:</b>		<b>\$7,231.04</b>	<b>\$0.00</b>	<b>\$7,231.04</b>				<b>\$0.00</b>	
<b>VENDOR: 725 - DIESEL DIRECT WEST</b>											<b>\$0.00</b>
<b>41322MA9</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>04/28/22</b>								
18583, Inv 84480109 Fuel, Water		2.50.6145 - Fuel		\$26.14	\$0.00	\$26.14	04/13/22	12718	ASCUCK	\$0.00	
18583, Inv 84480109 Fuel, Sewer		2.51.6145 - Fuel		\$26.14	\$0.00	\$26.14	04/13/22	12718	ASCUCK	\$0.00	
18583, Inv 84480109 Fuel, Trash		2.52.6145 - Fuel		\$209.12	\$0.00	\$209.12	04/13/22	12718	ASCUCK	\$0.00	
18583, Inv 84481250 Fuel, Water		2.50.6145 - Fuel		\$16.58	\$0.00	\$16.58	04/13/22	12718	ASCUCK	\$0.00	
18583, Inv 84481250 Fuel, Sewer		2.51.6145 - Fuel		\$16.58	\$0.00	\$16.58	04/13/22	12718	ASCUCK	\$0.00	
18583, Inv 84481250 Fuel, Trash		2.52.6145 - Fuel		\$132.71	\$0.00	\$132.71	04/13/22	12718	ASCUCK	\$0.00	
		<b>INVOICE 41322MA9 TOTALS:</b>		<b>\$427.27</b>	<b>\$0.00</b>	<b>\$427.27</b>				<b>\$0.00</b>	
<b>42022MA3</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/05/22</b>								
18583, Inv 84504729 Fuel, Water		2.50.6145 - Fuel		\$17.48	\$0.00	\$17.48	04/20/22	12728	ASCUCK	\$0.00	
18583, Inv 84504729 Fuel, Sewer		2.51.6145 - Fuel		\$17.48	\$0.00	\$17.48	04/20/22	12728	ASCUCK	\$0.00	
18583, Inv 84504729 Fuel, Trash		2.52.6145 - Fuel		\$139.86	\$0.00	\$139.86	04/20/22	12728	ASCUCK	\$0.00	
		<b>INVOICE 42022MA3 TOTALS:</b>		<b>\$174.82</b>	<b>\$0.00</b>	<b>\$174.82</b>				<b>\$0.00</b>	
		<b>DIESEL DIRECT WEST TOTALS:</b>		<b>\$602.09</b>	<b>\$0.00</b>	<b>\$602.09</b>				<b>\$0.00</b>	
<b>VENDOR: 735 - FOUR-D LLC</b>											<b>\$0.00</b>
<b>4622MA15</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
Inv 837 IT Work Completed March 202		1.11.6193 - Computer Hardware & Service		\$747.50	\$0.00	\$747.50	04/06/22	12695	ASCUCK	\$0.00	
		<b>INVOICE 4622MA15 TOTALS:</b>		<b>\$747.50</b>	<b>\$0.00</b>	<b>\$747.50</b>				<b>\$0.00</b>	
		<b>FOUR-D LLC TOTALS:</b>		<b>\$747.50</b>	<b>\$0.00</b>	<b>\$747.50</b>				<b>\$0.00</b>	
<b>VENDOR: 747 - TOWN OF JEROME PR</b>											<b>\$0.00</b>
<b>4622MA3</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>04/06/22</b>								
Monthly Payroll Transfer		1.10.2999 - Suspense Account		\$90,000.00	\$0.00	\$90,000.00	04/06/22	12696	ASCUCK	\$0.00	
		<b>INVOICE 4622MA3 TOTALS:</b>		<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>	

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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 4/1/2022 to 4/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
<b>TOWN OF JEROME PR TOTALS:</b>					<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>
<b>VENDOR: 748 - SIMS MACKIN, LTD</b>											<b>\$0.00</b>
<b>42022MA9</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>								
Inv 33963 Legal, GG		1.11.6170 - Legal Exp - Gen Gov		\$429.00	\$0.00	\$429.00	04/20/22	12729	ASCUCK	\$0.00	
Inv 33963 Legal, PZ		1.16.6170 - Legal Exp - P&Z		\$409.50	\$0.00	\$409.50	04/20/22	12729	ASCUCK	\$0.00	
Inv 33963 Legal, Sewer		2.51.6170 - Legal Exp - Sewer		\$97.50	\$0.00	\$97.50	04/20/22	12729	ASCUCK	\$0.00	
<b>INVOICE 42022MA9 TOTALS:</b>					<b>\$936.00</b>	<b>\$0.00</b>	<b>\$936.00</b>				<b>\$0.00</b>
<b>SIMS MACKIN, LTD TOTALS:</b>					<b>\$936.00</b>	<b>\$0.00</b>	<b>\$936.00</b>				<b>\$0.00</b>
<b>VENDOR: 754 - ARIZONA BUG COMPANY</b>											<b>\$0.00</b>
<b>42022MA13</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>								
Inv 181939 Pest Control, 10101 prop		1.18.6110 - Contract Services		\$50.00	\$0.00	\$50.00	04/20/22	12730	ASCUCK	\$0.00	
<b>INVOICE 42022MA13 TOTALS:</b>					<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>
<b>ARIZONA BUG COMPANY TOTALS:</b>					<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>
<b>VENDOR: 793 - TOWN OF JEROME - UTILITIES</b>											<b>\$0.00</b>
<b>4622MA13</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
7002-01 Town Hall		1.18.6285 - Utilities		\$194.51	\$0.00	\$194.51	04/06/22	12697	ASCUCK	\$0.00	
7060-01 Town Yard		1.18.6285 - Utilities		\$180.44	\$0.00	\$180.44	04/06/22	12697	ASCUCK	\$0.00	
7054-01 Police Station		1.18.6285 - Utilities		\$177.32	\$0.00	\$177.32	04/06/22	12697	ASCUCK	\$0.00	
7015-01 Fire Station		1.18.6285 - Utilities		\$180.44	\$0.00	\$180.44	04/06/22	12697	ASCUCK	\$0.00	
<b>INVOICE 4622MA13 TOTALS:</b>					<b>\$732.71</b>	<b>\$0.00</b>	<b>\$732.71</b>				<b>\$0.00</b>
<b>TOWN OF JEROME - UTILITIES TOTALS:</b>					<b>\$732.71</b>	<b>\$0.00</b>	<b>\$732.71</b>				<b>\$0.00</b>
<b>VENDOR: 806 - PRESCOTT LAW GROUP, PLC</b>											<b>\$0.00</b>
<b>42022MA4</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>								
2011-00019, Inv 5193 Legal, PD		1.13.6172 - Prosecutor Exp		\$1,270.50	\$0.00	\$1,270.50	04/20/22	12731	ASCUCK	\$0.00	
<b>INVOICE 42022MA4 TOTALS:</b>					<b>\$1,270.50</b>	<b>\$0.00</b>	<b>\$1,270.50</b>				<b>\$0.00</b>
<b>PRESCOTT LAW GROUP, PLC TOTALS:</b>					<b>\$1,270.50</b>	<b>\$0.00</b>	<b>\$1,270.50</b>				<b>\$0.00</b>
<b>VENDOR: 891 - ALPHA OMEGA POWER SYSTEMS</b>											<b>\$0.00</b>
<b>4622MA12</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
Inv 4701 Generator Repair/Service L		1.18.6215 - R&M Building - Properties		\$705.00	\$0.00	\$705.00	04/06/22	12698	ASCUCK	\$0.00	
Inv 4701 Generator Repair/Service P		1.18.6215 - R&M Building - Properties		\$93.00	\$0.00	\$93.00	04/06/22	12698	ASCUCK	\$0.00	
<b>INVOICE 4622MA12 TOTALS:</b>					<b>\$798.00</b>	<b>\$0.00</b>	<b>\$798.00</b>				<b>\$0.00</b>
<b>ALPHA OMEGA POWER SYSTEMS TOTALS:</b>					<b>\$798.00</b>	<b>\$0.00</b>	<b>\$798.00</b>				<b>\$0.00</b>
<b>VENDOR: 914 - LIFE &amp; PROPERTY SAFETY, LLC</b>											<b>\$0.00</b>
<b>4622MA11</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								

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Description		Account									
Inv 7492 Monthly Fire Alarm Monitor		1.18.6215 - R&M Building - Properties			\$96.00	\$0.00	\$96.00	04/06/22	12699	ASCUCK	\$0.00
<b>INVOICE 4622MA11 TOTALS:</b>					<b>\$96.00</b>	<b>\$0.00</b>	<b>\$96.00</b>				<b>\$0.00</b>
<b>LIFE &amp; PROPERTY SAFETY, LLC TOTALS:</b>					<b>\$96.00</b>	<b>\$0.00</b>	<b>\$96.00</b>				<b>\$0.00</b>
<b>VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.</b>											<b>\$0.00</b>
<b>4622MA1</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
Health Insurance - April 2022 Billi		1.10.2406 - Health Insurance			\$17,025.03	\$0.00	\$17,025.03	04/06/22	12700	ASCUCK	\$0.00
<b>INVOICE 4622MA1 TOTALS:</b>					<b>\$17,025.03</b>	<b>\$0.00</b>	<b>\$17,025.03</b>				<b>\$0.00</b>
<b>KAIROS HEALTH ARIZONA, INC. TOTALS:</b>					<b>\$17,025.03</b>	<b>\$0.00</b>	<b>\$17,025.03</b>				<b>\$0.00</b>
<b>VENDOR: 968 - PATRIOT DISPOSAL, INC.</b>											<b>\$0.00</b>
<b>4622MA10</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
0040, Ticket 261153		2.52.6165 - Landfill Tipping Fees			\$406.80	\$0.00	\$406.80	04/06/22	12701	ASCUCK	\$0.00
0040, Ticket 261600		2.52.6165 - Landfill Tipping Fees			\$385.60	\$0.00	\$385.60	04/06/22	12701	ASCUCK	\$0.00
0040, Ticket 262074		2.52.6165 - Landfill Tipping Fees			\$426.40	\$0.00	\$426.40	04/06/22	12701	ASCUCK	\$0.00
0040, Ticket 262542		2.52.6165 - Landfill Tipping Fees			\$444.40	\$0.00	\$444.40	04/06/22	12701	ASCUCK	\$0.00
0040, Ticket 263022		2.52.6165 - Landfill Tipping Fees			\$444.40	\$0.00	\$444.40	04/06/22	12701	ASCUCK	\$0.00
<b>INVOICE 4622MA10 TOTALS:</b>					<b>\$2,107.60</b>	<b>\$0.00</b>	<b>\$2,107.60</b>				<b>\$0.00</b>
<b>PATRIOT DISPOSAL, INC. TOTALS:</b>					<b>\$2,107.60</b>	<b>\$0.00</b>	<b>\$2,107.60</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - ACIP</b>											<b>\$0.00</b>
<b>4622MA23</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
HR Summit/Atkin		1.11.6116 - Training & Education			\$75.00	\$0.00	\$75.00	04/06/22	12702	ASCUCK	\$0.00
<b>INVOICE 4622MA23 TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>ACIP TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - HINTONBURDICK CPAS</b>											<b>\$0.00</b>
<b>4622MA24</b>	<b>04/06/22</b>	<b>04/06/22</b>	<b>05/06/22</b>								
LGS-AZ 2022 Local Government Semina		1.11.6116 - Training & Education			\$65.00	\$0.00	\$65.00	04/06/22	12703	ASCUCK	\$0.00
<b>INVOICE 4622MA24 TOTALS:</b>					<b>\$65.00</b>	<b>\$0.00</b>	<b>\$65.00</b>				<b>\$0.00</b>
<b>HINTONBURDICK CPAS TOTALS:</b>					<b>\$65.00</b>	<b>\$0.00</b>	<b>\$65.00</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - JOHN MCLOUGHLIN</b>											<b>\$0.00</b>
<b>CR-0000012</b>	<b>04/11/22</b>	<b>04/11/22</b>	<b>10/08/21</b>								
LMP Refund Acct 2104-05		2.00.2600 - Customer Deposits			(\$132.51)	\$0.00	(\$132.51)	04/11/22		ASCUCK	\$0.00
<b>INVOICE CR-0000012 TOTALS:</b>					<b>(\$132.51)</b>	<b>\$0.00</b>	<b>(\$132.51)</b>				<b>\$0.00</b>
<b>42022MA5</b>	<b>04/20/22</b>	<b>04/20/22</b>	<b>05/20/22</b>								
LMP Deposit Refund Acct 2104-05		2.00.2600 - Customer Deposits			\$132.51	\$0.00	\$132.51	04/20/22	12732	ASCUCK	\$0.00
<b>INVOICE 42022MA5 TOTALS:</b>					<b>\$132.51</b>	<b>\$0.00</b>	<b>\$132.51</b>				<b>\$0.00</b>

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**Town of Jerome**

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Description		Account									
<b>JOHN MCLOUGHLIN TOTALS:</b>					<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>				<u>\$0.00</u>
<b>VENDOR: ONETIM - LEO SHAKESPEARE</b>											<u>\$0.00</u>
<b>41322MA7</b>	<b>04/13/22</b>	<b>04/13/22</b>	<b>05/13/22</b>								
Reimburse For Paint and Lumber		1.15.6225 - Rep and Maint - Equipment			\$147.44	\$0.00	\$147.44	04/13/22	12719	ASCUCK	\$0.00
Labor For Story Walk Stands		1.15.6225 - Rep and Maint - Equipment			\$140.00	\$0.00	\$140.00	04/13/22	12719	ASCUCK	\$0.00
<b>INVOICE 41322MA7 TOTALS:</b>					<u>\$287.44</u>	<u>\$0.00</u>	<u>\$287.44</u>				<u>\$0.00</u>
<b>LEO SHAKESPEARE TOTALS:</b>					<u>\$287.44</u>	<u>\$0.00</u>	<u>\$287.44</u>				<u>\$0.00</u>
<b>LEDGER TOTALS:</b>					<u>\$218,287.47</u>	<u>\$0.00</u>	<u>\$218,287.47</u>				<u>\$460.07</u>

For the meeting of May 10, 2022

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Candace B. Gallagher, Town Manager/Clerk*

My activities over the past month have included:

- Attended pre-construction meetings for Dundee waterline improvements and HURF-funded drainage projects.
  - Finalized contract documents, issued Notice to Proceed and assisted with ADOT permitting for the drainage project.
  - Worked with NACOG to finalize contract documents for Dundee waterline improvements.
- Continued work with PACE Engineering regarding funding for wastewater plant improvements.
  - *FYI: A Municipal Property Corporation will not be necessary or desirable.*
- Worked with Town Manager/Clerk applicant Brett Klein to draft proposed employment agreement.
- Posted notice, per Town Code, regarding mandatory water restrictions beginning May 1.
- Submitted annual report regarding American Rescue Plan Act funding.
- With Mayor Dillenberg and Councilmember Moore, attended on site meeting with Town Engineer and representatives of Verde Exploration regarding construction easement for drainage work and reconnection of water to Verde Ex properties.
- Continued work on FY23 budget and working to set budget meeting dates in May and June.
- Prepared and compiled materials for Council meeting packets.
- Continued attendance at various virtual meetings and webinars with local officials and others.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including support for Planning & Zoning.

### **\*\* CONGRATULATIONS TO \*\***

**Public Works Crew Chief Lyle Keith**, who completed **5 years** of service on May 1, 2022

**Librarian Kathleen Jarvis**, who completed **13 years** of service on April 26, 2022

**Fire Chief Rusty Blair**, who will have completed **15 years** of service as of May 11, 2022

Following is an accounting of sales tax revenues through March, and a water flows report.

As always, please feel free to contact me with any questions or concerns.

*Candace*

## WATER FLOWS REPORT

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
6-Apr	77	109
12-Apr	82	102
19-Apr	77	180
26-Apr	71	194
7-May	77	196
11-May	77	190
17-May	66	193
24-May	71	189
1-June	66	182
8-June	60	250
15-June	57	248
21-June	57	242
28-June	57	244
6-July	52	248
12-July	57	240
14-July	48	243
19-July	52	180
28-July	83	177
2-Aug	101	108
11-Aug	77	175
16-Aug	172	180
23-Aug	72	175
30-Aug	66	170
8-Sept	61	168
13-Sept	57	170
20-Sept	57	148
27-Sept	61	162
4-Oct	57	160
11-Oct	61	162
18-Oct	71	165
25-Oct	71	160
1-Nov	66	152
8-Nov	61	159
19-Nov	71	158
22-Nov	71	155
29-Nov	61	158
6-Dec	66	155
14-Dec	71	156
20-Dec	71	144
23-Dec	71	142
27-Dec	71	144
<b>2022</b> 3-Jan	71	140
18-Jan	68	145
24-Jan	71	150
31-Jan	77	141
7-Feb	77	137
14-Feb	57	134
28-Feb	57	139
14-Mar	52	148
21-Mar	48	135
28-Mar	48	129
4-Apr	52	131
11-Apr	40	163
18-Apr	44	153
25-Apr	40	153
2-May	44	159

TOWN OF JEROME, AZ  
 CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

	<b>FY2022 BUDGET</b>	<b>FY2022 actual</b>	<b>Budget +/-</b>	<b>FY2021 actual</b>	<b>Compared to prior year +/-</b>
July	80,500	117,605	37,105	84,065	33,540
August	78,000	118,436	40,436	81,343	37,093
September	74,100	81,826	7,726	77,127	4,699
October	85,600	140,055	54,455	89,557	50,498
November	101,700	160,051	58,351	107,091	52,960
December	97,000	124,708	27,708	102,005	22,703
January	69,600	123,149	53,549	72,290	50,859
February	71,300	85,855	14,555	74,062	11,793
March	92,700	105,343	12,643	97,302	8,041
April	113,900			133,377	
May	114,200			133,613	
June	121,400			141,472	
<b>Total YTD</b>	<b>1,100,000</b>	<b>1,057,028</b>	<b>306,528</b>	<b>1,193,304</b>	<b>272,186</b>

**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues  
FY2022 vs FY2021

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2022 actual	FY2021 actual	+/-	FY2022 actual	FY2021 actual	+/-	FY2022 actual	FY2021 actual	+/-
July	38,281	30,997	7,284	18,467	12,545	5,922	47,339	31,882	15,457
August	41,580	27,677	13,903	18,024	12,215	5,809	47,731	26,169	21,562
September	26,920	28,733	(1,813)	14,684	12,548	2,136	28,573	27,630	943
October	45,726	29,686	16,040	20,051	14,078	5,973	58,351	37,015	21,336
November	53,186	39,092	14,094	25,622	17,604	8,018	68,645	41,909	26,736
December	42,240	31,036	11,204	19,769	17,514	2,255	51,239	43,545	7,694
January	36,189	20,729	15,460	17,289	12,071	5,218	48,750	30,776	17,974
February	28,416	26,693	1,723	12,954	12,132	822	32,562	24,068	8,494
March	33,497	34,952	(1,455)	19,946	13,831	6,115	41,523	38,250	3,273
April		49,265			21,947			50,849	
May		39,869			21,324			60,061	
June		54,832			20,516			54,061	
<b>Total YTD</b>		<b>413,561</b>	<b>76,440</b>		<b>188,325</b>	<b>42,268</b>		<b>466,215</b>	<b>123,469</b>

**Added 1% Bed Tax**

		<b>TOTAL TO DATE</b>
July	2,841	2,841
August	2,773	5,614
September	2,259	7,873
October	3,085	10,958
November	3,942	14,900
December	3,041	17,941
January	2,660	20,601
February	1,993	22,594
March	3,068	25,662
April		
May		
June		



# Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: [blair@jeromefire.us](mailto:blair@jeromefire.us)

## Fire Chief's Report

Month: April Year: 2022

Calls by Type	Number	Resident	Non-Resident
EMS Calls	12	8	4
Residential Fire	2	0	2
Commercial Fire	0	0	0
Wildland	0	0	0
Still Assignment	6	6	0
Station Staffing	5	5	0
Citizen Assist	4	3	1
Agency Assist	7	3	4
Special Duty	3	3	0
Snake Removal	4	4	0
Tech Rope Rescue	1	0	1
MVA/Rescue	2	0	2
HazMat	4	4	0
Dispatch Error	0	0	0
<b>Totals:</b>	<b>50</b>		
<b>Total Calls Chief on Scene</b>	<b>44</b>		
<b>Total JFD Meetings Chief Attended</b>	<b>4</b>		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 473
----------------------------------------------------------------	------------------

Fire Chief Meetings	Date
Fire Marshals Meeting	4/6/22
Chief's Meeting	4/6/22

### Education, Summer Semester:

- 2 Members are continuing classes in Yavapai's Colleges Spring Semester.
- Ricardo Hernandez for Fire Prevention and Fire Department Co Officer.
  - Carl Whiting for Firefighter Safety and building construction.

### Additional Training:



- On Thursday 5PM April 7th we had a Business meeting and EMS protocol Updates conducted by Blair and Muma.
- On Thursday 5PM April 14th we conducted Training on pumping Vehicles with Muma
- On Thursday 5PM April 21st we conducted training on Ladders with Kinsella and Giles.
- On Saturday 9AM April 23rd we conducted Vortex Rope Training with Muma and Lee.
- On Thursday 5PM April 28th we conducted hose pack and foam systems training

### Department Affairs and On-going Projects

- Our April call volume is up by 15 calls over last April's 35 calls, totaling 50 calls this month. Our year-to-date call volume is 152 compared with 129 calls YTD 2021. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- On March 15<sup>th</sup> an overflow of the upper men's toilet occurred and caused water damage from bathrooms down to the EMS room. Over the next several weeks Servpro will be in and out restoring the Bathrooms, the middle storage room, and the EMS Room. We are fully covered by our insurance and our deductible was paid by Ropes that Rescue. Starting the week of the 24<sup>th</sup> restoration has begun on the station.
- We have received the Firehouse Subs Grant for 16,000 plus for new Innotex Turnouts. This Is a 100 Percent grant with no expense to the town.

### Prevention

- We have had a total of 29 Firewise activities and visits to the burn pile in April with 29 loads of trimmings, slash, and brush for a total of 48 combined Jerome's citizen hours. As well as 82 total hours from our Fuels Crew. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.
- 2 Business license inspections were performed.
- At both the Jerome Cemetery in Clarkdale off of Mine rich Rd. as well as our Upper Cemetery off of cemetery rd. The Jerome Fire Department has been performing Fuel Mitigation as well as restoration and cataloging of the gravesites.
- Starting May 5<sup>th</sup> Jerome will be joining Prescott National Forest in beginning Stage 1 Fire restrictions. This means no campfires or burning allowed other than Charcoal grills with a lid, Gas fireplaces with a shutoff and approved heating devices.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

### April Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
22-63	4/1/22	8:00:00 PM	Fri	Agency Assist Non-Resident	Provide FLIR for PD Incident	1
42	4/1/22	11:42:00 PM	Fri	EMS Resident	7 YOM and 42 YOF Dog Bites	4
22-64	4/2/22	11:30:00 AM	Sat	Snake Removal	Rattlesnake	1
22-65	4/2/22	8:00:00 AM	Sat	Agency Assist Resident	Rehab E-126	3
43	4/4/22	1:49:00 PM	Mon	EMS Non Resident	85 YOM - Stroke	8
44	4/4/22	4:15:00 PM	Mon	MVA/Rescue Non-Resident	59 YOM W/ Injuries	6
22-66	4/4/22	10:07:00 PM	Mon	EMS Resident	Assist Hospice	3
45	4/5/22	10:24:00 AM	Tue	EMS Resident	69 YOF - Stroke	5
22-67	4/5/22	1:00:00 PM	Tue	EMS Resident	41 YOM - Basic First Aid	3

22-68	4/5/22	1:30:00 PM	Tue	EMS Non Resident	73 YOM - Basic First Aid.	2
22-69	4/6/22	10:45:00 AM	Wed	MVA/Rescue Non-Resident	Box truck Stuck	7
22-70	4/6/22	5:30:00 PM	Wed	Snake Removal	4' Diamondback	1
22-71	4/7/22	10:00:00 AM	Thurs	Agency Assist Resident	Provide JPW W/ Equipment	1
22-72	4/8/22	9:00:00 AM	Fri	Agency Assist Resident	Assist JPW W/ Garbage Truck	2
22-73	4/8/22	9:15:00 AM	Fri	Hazmat	Clean up Antifreeze in Rd.	2
22-74	4/8/22	1:00:00 PM	Fri	Citizen Assist Resident	Vehicle Lockout	1
22-75	4/8/22	4:00:00 PM	Fri	Agency Assist Non-Resident	Assist PD W/ Vehicle stop	2
22-76	4/8/22	4:30:00 PM	Fri	Special Duty Resident	Building / Property Inspection	2
22-77	4/8/22	8:18:00 PM	Fri	Still Assignment Resident	Smell of gas	2
22-78	4/12/22	3:30:00 PM	Tue	Still Assignment Resident	Smoke Check	2
22-79	4/14/22	10:15:00 AM	Thurs	Still Assignment Resident	Smoke Check	2
22-80	4/14/22	11:00:00 AM	Thurs	Agency Assist Non-Resident	Traffic Control	2
46	4/14/22	1:17:00 PM	Thurs	EMS Non Resident	Unknown Medical	6
22-81	4/15/22	12:15:00 PM	Fri	EMS Resident	76 YOM Lift Assist	4
22-82	4/16/22	5:00:00 PM	Sat	Still Assignment Resident	Smoking Ash container	3
22-83	4/17/22	9:15:00 AM	Sun	Citizen Assist Resident	Disabled Vehicle	2
22-84	4/18/22	8:30:00 AM	Mon	Hazmat	Remove Oil Spill	3
47	4/21/22	6:38:00 PM	Thurs	Residential Fire	Canceled Enroute	4
22-85	4/22/22	4:30:00 PM	Fri	Agency Assist Non-Resident	Assist JPD W/ Abandoned Vehicle	1
22-86	4/23/22	1:00:00 PM	Sat	Special Duty Resident	Snake Removal	2
22-87	4/24/22	9:00:00 AM	Sun	Hazmat	Assist W/ Biohazard Cleanup	1
22-88	4/24/22	8:00:00 AM	Sun	Station Staffing	Station Staffing for Rope Class	7
48	4/24/22	2:38:00 PM	Sun	Hazmat	Gasoline Spill	3
22-89	4/24/22	3:00:00 PM	Sun	Still Assignment Resident	Smoke Check	3
22-90	4/25/22	6:00:00 AM	Mon	Citizen Assist Resident	Vehicle Escort	1
22-91	4/26/22	8:00:00 AM	Tue	Station Staffing	Rope Class	7
49	4/26/22	6:27:00 PM	Tue	EMS Resident	61 YOM - Fall	6
22-92	4/27/22	8:00:00 AM	Wed	Station Staffing	Rope Class	6
22-93	4/27/22	2:45:00 PM	Wed	Special Duty Resident	Wasp Nest Mitigation	2
22-94	4/27/22	3:30:00 PM	Wed	Snake Removal & Relocation	Snake Removal	2
50	4/28/22	10:26:00 AM	Thurs	EMS Resident	Unknown Medical	10
22-95	4/28/22	7:00:00 AM	Thurs	Station Staffing	Station Staffing for Rope Class	8
22-96	4/28/22	7:00:00 PM	Thurs	Snake Removal & Relocation	Snake removal	2
51	4/28/22	7:11:00 PM	Thurs	Residential Fire	Canceled Enroute	7
52	4/28/22	7:22:00 PM	Thurs	EMS Non Resident	49 YOM Unknown Medical	7
22-97	4/29/22	8:00:00 AM	Fri	Station Staffing	Station Staffing for Rope Class	4
22-98	4/29/22	12:00:00 PM	Fri	Citizen Assist Non-Resident	Disabled Vehicle	2
53	4/29/22	8:05:00 PM	Fri	EMS Resident	33 YOM Unknown Medical	6
54	4/29/22	8:43:00 PM	Fri	Still Assignment Resident	Smell of natural gas	2
55	4/30/22	4:16:00 AM	Sat	Tech Rescue Non-Resident	Canceled Enroute	5

Incident	Date	Time	Day of week	Select Type	Additional Info	#
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**April 2022 Burn Pile Log**

**JC stands for Jerome citizens**

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
4/1/2022	295 Dundee				0	2	2	2	4
4/3/2022	651 Clark				0	3	2	4	8
4/2/2022	100 UVX		1	8	8	4			0
4/4/2022	1000 Perkinsville Burn Pile				0				0
4/7/2022	203 3rd				0	1	1	2	2
4/7/2022	222 County				0	2	1	2	2
4/9/2022	121 Diaz		1	4	4				0
4/10/2022	Mine Rich Rd.		2	2	4				0
4/10/2022	121 Diaz		1	4	4				0
4/12/2022	Mine Rich Rd.				0	1	2	2	4
4/14/2022	421 Giroux				0	1	2	2	4
4/16/2022	Beale		1	8	8				0
4/17/2022	Beale		1	8	8				0
4/18/2022	100 Hill				0	1	1	2	2
4/18/2022	Dundee				0	2	1	6	6
4/19/2022	410 Clark		2	4.5	9	4			0
4/19/2022	UVX		2	0.5	1	1			0
4/20/2022	601 Clark				0	2	2	4	8
4/25/2022	Giroux		1	8	8				0
4/26/2022	659 Giroux				0	1	1	1	1
4/26/2022	150 North				0	1	1	1	1
4/23/2022	Beale		1	8	8				0
4/24/2022	89A		1	8	8				0
4/26/2022	345 Dundee				0	1	1	2	2
4/28/2022	231 Allen Springs				0	1	1	2	2
4/28/2022	842 Gulch Rd.				0	1	1	2	2
4/28/2022	Dundee		1	4	4				0
4/30/2022	89A		1	8	8				0
	<b>Totals</b>	<b>0</b>	<b>16</b>	<b>75</b>	<b>82</b>	<b>29</b>	<b>19</b>	<b>34</b>	<b>48</b>
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support  
Rusty Blair Chief JVFD**



TOWN OF JEROME, ARIZONA  
POST OFFICE BOX 335, JEROME,  
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

## **APRIL 2022 STAFF REPORT**

From: Melanie Atkin, Finance Manager

To: The Mayor and Council

### **Accounting Duties:**

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly postings for Admin Charges, supplemented Water, Sewer, and Police with transfers from the Parking Fund, and supplemented HURF from the General Fund.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created an April summary budget to actual report for General, Utility, Road, and Parking funds.
- ❖ Ran daily bank statements, making the necessary journal entries to balance the daily bank reconciliations.

### **HR Duties:**

- ❖ Helped some employees with benefit related questions.
- ❖ Distributed health benefit open enrollment paperwork to all eligible employees.



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## **May 2022 Staff Report for April activity**

**Respectfully submitted by Kristen Muenz, Deputy Town Clerk**

- ⚙ Continued to support new Utilities and Customer Service Clerk, Terri Card, with training and advice. This past month we have concentrated on business licenses, payables filing, closing and opening utilities accounts and also making account changes.
- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, post office, town hall).
- ⚙ Prepared agenda packets for P&Z and DRB meetings with support from Candace Gallagher and Will Blodgett and assisted in preparing the Council meeting agenda packets. Took and transcribed the minutes for all open sessions of Council, DRB, and P&Z meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes.

Jerome Library Staff Report, April 2022

Libraries connect people to their communities through many different avenues.

For many folks discovering the variety of events a library offers creates the opportunity for a whole new level of learning and connection.

One of the challenges with library events is getting the word out. In working towards this objective the Jerome library is creating a special events newsletter to be posted around town and handed out to patrons. This newsletter will be published on alternate months.

Art Classes, Book Room special events and Children's programming along with exhibits and author readings will be advertised as well as computer tips and helpful websites.

Library staff are now seeing many patrons that have not used the library in over two years, we are reaching out to the community as our way of saying we are here for you.

Respectfully, Kathleen Jarvis



Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

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Town Council: Tuesday, May 10, 2022

Prepared by: William Blodgett, Zoning Administrator

### **Planning & Zoning Commission-**

Recommended approval for a Conditional Use Permit (CUP) for residential Apartments in the C-1 district for Dwayne Woodworth at 123 Hill Street (APN: 401-07-169A) Applicant is seeking a conditional use permit for three residential apartments within the C-1 zone.

Renewed approval for accessory feature (Generator) for Mike Gray / James Keenan in the R1-5 district at 103 Dundee Avenue (APN: 401-11-015M). Applicant is seeking to install a back-up Generator at 103 Dundee. Project was previously approved, but the permit was allowed to expire. This item was tabled and direction to staff was to set up a neighborhood meeting. The following day the applicant removed the item from the agenda, intending to redesign the project and resubmit.

### **Design Review Board-**

April 26<sup>th</sup> Regular meeting was cancelled. (No items)

### **Board of Adjustment-**

Nothing to report at this time.

### **Code Enforcement-**

Nothing to report at this time.

### **Administrative Approvals-**

None to report in the past 30 days.

### **Other Business-**

Attended a walk-through of the Hotel Jerome with the Town Council and a number of town staff and volunteer-advisors to assess the practicality of adaptive-reuse of the building to affording residential apartment units. Assisted in setting up a special council meeting the following week (Wed, April 27<sup>th</sup>) with Steve Knowlton to discuss build-out options for the project. Began a new parking inventory of available on-street parking, starting with the Commercial (C-1) district. Preliminary results will be available by the next regular council meeting in June. Began coordination of an Archaeological assessment and study regarding the Jerome Pioneer Cemetery with NAU Graduate Candidate Sarah Lewis. This project is still in the background research phase, and Ms. Lewis intends to discuss the project and progress, possibly by the next regular council meeting in June.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

## DRAFT MINUTES

### Regular Meeting of the Planning and Zoning Commission

Tuesday, April 19, 2022, 6:00 pm

Jerome Civic Center, 600 Clark Street, Jerome Arizona, 86331

**6:13 (0:10) Item 1: Call to order**

Chair Ready called the meeting to order at 6:13 p.m.

Deputy Town Clerk Kristen Muenz called the roll. Present were Chair Jeanie Ready, Vice Chair Lance Schall, and Commissioner Jera Peterson. Commissioners Lori Riley and Chuck Romberger were absent. Also present were Zoning Administrator Will Blodgett and Town Manager/Clerk Candace Gallagher.

**6:14 (1:16) Item 2: Petitions from the public – There were no petitions from the public.**

**Possible Direction to Staff**

**6:14 (1:27) Item 3: Approval of Minutes – Regular meeting of February 16, 2022, Joint Special meeting of February 22, 2022, and Regular meeting of March 16, 2022**

**Motion to approve the minutes of the February 16, 2022 regular P&Z meeting**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson	X		X			
Ready			X			
Riley					X	
Romberger					X	
Schall		X	X			

(2:42) Chair Jeanie Ready made a point of clarification on the February 22, 2022, special joint meeting minutes. In the call of order, the P&Z officers were listed as Chair Schall and Vice Chair Romberger when the new chair and vice chair had been voted in on the meeting of February 16, 2022. Because Chair Ready was not in attendance at the February 22<sup>nd</sup> meeting, she suggested the commission table the minutes until their next meeting.

**Motion to table the minutes of the February 22, 2022 special joint meeting**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready	X		X			
Riley					X	
Romberger					X	
Schall		X	X			

**Motion to approve the minutes of the March 16, 2022 regular P&Z meeting**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready	X		X			
Riley					X	
Romberger					X	
Schall		X	X			

**Old (continued) Business:** none

**New Business:**

**6:19 (6:32) Item 4: Conditional Use Permit (CUP) for Apartments in C-1**

Applicant/Owner: Dewayne Woodworth

Zone: C-1

Address: 123 Hill Street

APN: 401-07-169A

Applicant is seeking a conditional use permit for three residential apartments within the C-1 zone.

**Discussion/Possible Action**



Zoning Administrator Will Blodgett read his report that explained the scope of project.

Commissioner Peterson asked how many parking spaces there would be.

Member of the public Bob Woods spoke on behalf of Mr. Woodworth, the project manager. Mr. Woods described the number and location of parking spaces on the property.

Ms. Peterson commented that 15 spaces sounded adequate.

Vice Chair Schall explained that, originally, there were more apartments planned. He commented that the tandem parking on south side of building had previously been board approved. He also believes the change to fewer apartments would be less parking intensive.

Mr. Blodgett stated that he had overestimated the amount of required parking for the retail space because the actual number will be based on the final useable space.

Mr. Schall explained that, based on the current floor plan, the whole first floor will not be retail space. Therefore, there should be enough parking to fit requirements.

Ms. Peterson commented that she had walked around the building and it looked like plenty of parking.

(14:42) Chair Ready asked when they anticipate the finish-out to be done and people or businesses start moving in.

Mr. Woods explained that they have been working on repairs, fixing walls and ceilings. If they receive the CUP, they will present plans for a building permit, hopefully within the next few months. They are planning on starting at the bottom floor and working up, but some work is being done currently.

Vice Chair Schall asked about the fire escape for the building.

Mr. Woods explained his plans for the fire escape.

Member of the public Nancy Robinson suggested that they paint the red curb yellow if allowed to increase the parking inventory.

**Motion to approve the conditional use permit for apartments in the C-1 zone at 123 Hill St.**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson	X		X			
Ready			X			
Riley					X	
Romberger					X	
Schall	X		X			

**6:33 (20:30) Item 5: Renewed approval for accessory feature (Generator)**

Applicant/Owner: Mike Gray / James Keenan

Zone: R1-5

Address: 103 Dundee Avenue

APN: 401-11-015M

Applicant is seeking to install a back-up Generator at 103 Dundee. Project was previously approved, but the permit was allowed to expire, and the applicant is renewing the process to begin construction.

**Discussion/Possible Action**

Zoning Administrator Will Blodgett introduced the project and explained that the prior approval for the generator project had expired. He notified the commission that the applicant, Mike Gray, was present.

Commissioner Peterson commented that she had gone to the property and talked to Michael Gray. She explained that she had concerns due to the fact the generator would be in a residential area and could create a nuisance. Ms. Peterson felt that the residents should be allowed to comment.

Mr. Blodgett pointed out some of the safety features of the generator that would mitigate some noise and other concerns.

Mike Gray, representing the applicant, is introduced.

Chair Ready asked about sound attenuation measures.

Mr. Gray responded that they had gone to lengths to add features to mitigate noise and other issues.

Chair Ready asked if the neighbors had been asked about their feelings on the project.

Mr. Gray responded that he did not know.

Vice Chair Schall stated that the fire chief had reviewed the plans for fuel storage, and it met requirements. Also, the generator was meant as a back-up, and would not be run every day, only when needed for power outages.

Chair Ready agreed that it was a good point that it would be used only temporarily.

Mr. Schall commented that it was not unusual for a generator to be used for that purpose.

Chair Ready thanked Mr. Schall for his comments.

Ms. Peterson said that she didn't think the project had gone through Planning & Zoning the first time. She also felt they should give the neighborhood a chance to weigh in on the project.

(33:00) Vice Chair Schall recalled that it had gone through Planning & Zoning the first time, but as part of a larger building project.

Mr. Gray confirmed that was correct.

There was some discussion as how best to proceed.

Mr. Schall suggested that the correct procedure would be to table the issue and direct staff to set up a neighborhood meeting.

**Motion to table a decision on the approval for accessory feature until a future meeting date and direct staff to set up a meeting for information gathering**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson	X		X			
Ready	X		X			
Riley					X	
Romberger					X	
Schall			X			

**Meeting Updates:**

**6:53 (40:12) Item 6: Updates of recent and upcoming meetings**

- **March 30 BOA meeting** – Meeting cancelled until further notice.
- **April 4 DRB special meeting** – Approved the minutes of the regular meeting of February 7, 2022. Approved amendment to the DRB bylaws regarding meeting dates, changing to the fourth Tuesday of each month.
- **April 12 Council meeting** – Approved the minutes from both the February 22<sup>nd</sup> special meeting and the March 8<sup>th</sup> regular meeting. Approved Resolution 637 awarding the Dundee waterline contract. Approved Resolution 638 awarding contract for drainage improvements. No action was taken on resolution 639 and Ordinance 482 regarding the 2018 edition of the International Residential Code.

**6:55 (42:30) Item 7: Potential items for May’s Planning & Zoning meeting, Tuesday May 17** – Discussion of definitions within the Zoning Ordinance relating to land use.

**Item 8: Adjourn**

**Motion to adjourn at 6:56 p.m.**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready		X	X			
Riley						
Romberger						
Schall	X		X			

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
*Jeanie Ready, Planning & Zoning Commission Chair*

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
*Kristen Muenz, Deputy Town Clerk*



## APS Wildfire Safety and Fire Mitigation

**APS is committed to helping protect people, property and Arizona's lands from wildfires.**

**The risk of wildfire cannot be eliminated, but it can be managed. APS is actively involved year-round in efforts to prepare and to increase the general safety of our electric system.**

**As an electricity provider, our role includes partnering with communities, first responders and customers to reduce wildfire risk and then prepare for emergency responses.**

**We play our part through long-term planning and ongoing system upgrades to keep people, property, and land safe around electricity.**

Our year-round wildfire preparedness and efforts involve:



Clearing vegetation, creating defensible space around critical electrical infrastructure, and helping people know how to create defensible space around their property.



Working with communities on their emergency preparedness specific to wildfires.



Keeping customers informed during any power outages that may be necessary to reduce wildfire risk or keep responders safe.



Communicating to our partners and the public about our work to prevent wildfires and to promptly restore power after an outage.

### Integrated Vegetation Management Program

We conduct annual inspections of transmission and distribution lines and, in accordance with all state regulations, clear overgrowth to ensure safe clearances around our equipment within rights-of-way. Historically, our utility rights-of-way have been heavily used by fire fighters as a fire break, making routine maintenance a critical process.

### Protocols During Elevated Fire Conditions

During elevated fire conditions, we may have to prolong power outages until crews can perform visual inspections of lines and remove any vegetation or potential hazards from around our equipment that could pose fire risks. In the event of a wildfire, power lines may be temporarily taken out of service to protect firefighters, which could result in outages that might last longer than usual. In advance of 2022 elevated fire conditions, we have invested millions of dollars in specialized equipment on our lines to help reduce outage durations for customers.

[aps.com/wildfiresafety](https://aps.com/wildfiresafety)







## Line Inspections and Public Safety Patrols





We conduct an annual patrol of nearly 5,000 miles of overhead lines using drones, vehicles and, in heavily vegetated areas, by foot. Annually, we complete a pole-by-pole inspection and identify necessary maintenance and complete the work ahead of elevated fire conditions.

## Defensible Space Around Poles (DSAP) Program

Proactively creating defensible space within a 10-foot radius around poles helps protect electrical equipment from the impacts of wildfire and prevent wildfire ignitions.

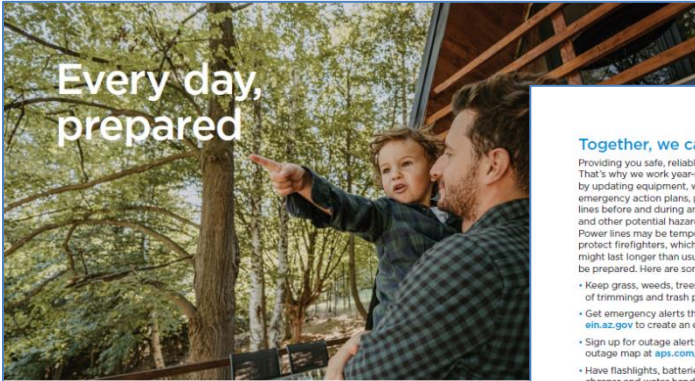
## Customer Communication

We realize that any disruption of power is a major inconvenience to customers. To ensure customers are kept informed, we are reaching out to customers in a variety of ways, including:

-  Mailed postcards to customers in high fire risk areas
-  Emails and bill messages
-  Radio and newspaper ads
-  Online Outage Center and Wildfire Safety pages



Example of Defensible Space Around Poles



Every day,  
prepared

Wildfire preparation protects you,  
the community and first responders.



**Together, we can be prepared.**

Providing you safe, reliable energy is our top priority. That's why we work year-round to prepare for wildfires by updating equipment, working with first responders on emergency action plans, performing visual inspections of lines before and during an outage, and clearing vegetation and other potential hazards from around our equipment. Power lines may be temporarily taken out of service to protect firefighters, which could result in outages that might last longer than usual. Working together, we can be prepared. Here are some things you can do:

- Keep grass, weeds, trees and shrubs trimmed. Dispose of trimmings and trash properly.
- Get emergency alerts through local resources and visit [eln.az.gov](http://eln.az.gov) to create an emergency preparedness plan.
- Sign up for outage alerts and view our interactive outage map at [aps.com/outagecenter](http://aps.com/outagecenter).
- Have flashlights, batteries, a portable cell phone charger and water handy.

Thank you for the opportunity to serve you. We appreciate your partnership as we work together to protect you, your community and first responders during wildfire season.

Please visit [aps.com/wildfiresafety](http://aps.com/wildfiresafety) for more information.




# TOWN OF JEROME

Post Office Box 335, Jerome, Arizona 86331

(928) 634-7943

**Jerome Town Council  
Tuesday, May 10, 2022**

**Item :** Conditional Use Permit (CUP) for Residential Apartments  
**Location:** 511 Main Street  
**Applicant/Owner:** Caden Williams  
**Zone:** C-1  
**APN:** 401-06-089  
**Prepared by:** Will Blodgett, Zoning Administrator  
**Discussion/Possible Action**

**Summary:** The applicant requests approval of a Conditional Use Permit (CUP) to allow use of residential apartments on the second, third and fourth floors of the building, while the first floor ( on Main Street) is to remain as commercial retail. Yavapai county provided the following information about the property; Constructed in 1900 with four floors, the building's uses originally were commercial retail on the main street frontage with three residential apartments in the three levels above the retail. Hours of operation, number of Employees and additional parking requirements are dependent upon the needs/use of the retail tenant at such time that it is rented. Mr. Williams provided photographs of the residential units, showing the bathrooms, kitchen and living areas in response to concerns that at least one of the units was not suitable for occupation.

**Use Interpretation:** The building is located within the Town of Jerome's C-1 Commercial district, and as such the retail location on the Main street frontage is a permitted use, while the Apartments located on the second, third and fourth floors are considered "existing non-conforming uses" which are conditionally permitted under section 507.C.-1: *Any "permitted" or "conditional" uses in the "R1-10", "R1-5" and "R-2" zones.*

**Background:** The building at 511 Main street is a four-level mixed-use building constructed in 1900. The earliest documents available list the original building having commercial retail established on the ground floor along the Main street frontage. The three floors above the retail were listed as being residential apartments for the bulk of the life of the building, with the top floor having frontage along School Street to the south, and upslope. This fourth floor residence has been previously permitted to be a small commercial retail (bookshop, "Kate's Books) an action that was within the permitted uses for the building. Reverting back to a residential use would require a Conditional Use Permit, while the second and third floors, having not changed in use, fall into the "existing, non-conforming use" category. This change in use for the top level could potentially be a lower intensity use than commercial retail, and reduce the required Parking Spaces, depending on the number that was required for the fourth floor retail previously.

**Parking:** Parking requirements for the Retail use remain at 1 space for 300sq ft. of useable space, while residential parking requirements are 1.5 spaces per unit. The floor area of the retail level is recorded as; 1,518sq. ft. of useable retail area under the previous tenant, which requires 5 parking spaces for the retail. The residential portion of the building will require 4.5 parking spaces, which rounded up as the TOJ Zoning Ordinance requires, comes out to 5 parking spaces. Total calculated

parking requirements for this building would be for 10 spaces, though note that a retail tenant using less of the allotted space could potentially reduce that requirement.

**Code Compliance:**

**B. GENERAL REGULATIONS**

1. Zoning district regulations established elsewhere in this Ordinance specify that certain buildings, structures and uses of land may be authorized by the Commission as Permitted Conditional Uses in a given district subject to the provisions of this Section and to requirements set forth in district regulations. The Planning and Zoning Commission is empowered to make recommendations to the Town Council regarding granting or denying applications for use permits and to impose reasonable conditions upon them. Prior to becoming effective, all actions by the Planning and Zoning Commission concerning a use permit application must be acted upon by the Town Council in accordance with the provisions of subsection 302 E.

**Section 302.D. Commission Actions and Findings:**

**E. COUNCIL ACTION**

1. Upon receipt from the Zoning Administrator of a Planning and Zoning Commission recommended action on a Conditional Use Permit application, the Town Clerk shall place the permit on the regular Council meeting agenda first following the 15<sup>th</sup> day after approval of the permit by the Planning Commission.
2. The Council shall within fifteen (15) days after their regular meeting or public hearing act on the recommendation of the Planning and Zoning Commission by either affirming, reversing or modifying the action of the Planning and Zoning Commission. The Town Council may make a decision based on its own findings.
3. The Council may designate such conditions in connection with the permit as it deems necessary to secure the intent and purpose of this Ordinance and may require such guarantees and evidence that such conditions are being, or will be, complied with.
4. The Council's decision shall be final and shall become effective immediately. Notice of the decision shall be mailed to the applicant at the address shown in the application.

[Ord. No. 470]



**G. REVOCATION**

Use permits granted in accordance with the provisions of this ordinance may be revoked if any of the conditions of terms of the permit are violated or if any law or ordinance is violated in connection therewith.

The Zoning Administrator shall notify the permittee, by regular First-Class mail, of a violation or termination of a use permit. If no attempt to change the violation is made within fifteen (15) days after notification, the permit shall be revoked and considered null and void.

Any use permit shall be considered null and void if construction does not conform to the originally approved site plan. Any deviations requested from the originally approved site plan shall be processed as a new use permit.

[Ord. No. 470]

**Recommendation:** The Planning and Zoning Commission recommends approval (see action minutes below) and the Zoning Administrator requested that the Jerome Town Council review/discuss the proposed application, add/modify conditions if necessary, and vote to approve or deny the application. The Zoning Administrator feels that the applicant has demonstrated through photographic evidence (provided below) that the previously mentioned concerns regarding suitability for occupancy should not be an issue moving forward.



**TOWN OF JEROME**

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

**ACTION MINUTES**

Regular Meeting of the Planning and Zoning Commission  
Wednesday, March 16, 2022, 6:00 pm  
CONDUCTED VIA ZOOM

**Item 1: Call to order 6:06 p.m. Commissioners Ready, Schall, Peterson, & Romberger were present. Commissioner Riley was absent.**

**Item 2: Petitions from the public – None**

**Item 3: Approval of Minutes – Regular meeting of February 16, 2022** **TABLED**

**Old (continued) Business: none**

**New Business:**

**Item 4: Conditional Use Permit (CUP) for Apartments in C-1**

Applicant/Owner: Caden Williams

Zone: C-1

Address: 511 Main Street

APN: 401-06-089

Applicant is seeking a conditional use permit for three residential apartments within the C-1 zone.

**Discussion/Possible Action** **APPROVED**



Multiple Views; Residential Units at 511  
Main St.









**TOWN OF JEROME, ARIZONA**  
600 Clark Street, P.O. Box 335, Jerome, AZ 86331  
(928) 634-7943

**General Land Use Application – Check all that apply**

- Site Plan Review \$300       Design Review \$25 to \$500       Conditional Use Permit (CUP) \$500
- Demolition \$50/\$200       Signage/Awning \$50       Paint/Roofing \$25
- Time Extension \$25 to \$200       Other: \_\_\_\_\_       Other: \_\_\_\_\_

Note: Refer to the corresponding Project Application Checklist/s for additional submittal requirements.

Applicant:	Owner: <u>Caden Williams</u>
Applicant mailing address:	Property owner mailing address:
	<u>3241 E Camelback RD PHX AZ 85018</u>
Applicant role/title:	
Applicant phone:	Owner phone: <u>480 388 0155</u>
Applicant email:	Owner email: <u>Caden @ CHW DEV. COM</u>
Project address: <u>511 Main St Jerome AZ</u>	Parcel number: <u>401-06-089</u>
Describe project:	<u>36331</u>
<u>• 3 Residential units</u>	

- I understand that review by the Jerome Design Review Board, Planning and Zoning Commission, and Town Council is discretionary.
- I understand that the application fee is due at submission and review will not be scheduled until fee is paid to the Town.
- I understand review criteria are used in evaluation by the Jerome Design Review Board and/or Planning and Zoning Commission. These criteria are included in the Jerome Zoning Ordinance.
- I understand that this application will not be scheduled for consideration until all required materials have been submitted and the application is determined to be complete.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner Signature: Caden Williams Date: 2/24/22

**For Town Use Only**

Received from: \_\_\_\_\_ Date: \_\_\_\_\_

Received the sum of \$ \_\_\_\_\_ as:  Check No. \_\_\_\_\_  Cash  Credit Card

By: \_\_\_\_\_ For: \_\_\_\_\_

Tentative Meeting Date/s - DRB: \_\_\_\_\_ P&Z: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

OFFICE (928) 634-7943 FAX (928) 634-0715

## ZONING ADMINISTRATOR ANALYSIS PLANNING & ZONING COMMISSION March 16, 2020

**ITEM 6:** CUP for Residential Apartments in C-1  
**Location:** 511 Main Street  
**Applicant:** Caden Williams  
**ZONE:** C-1  
**APN:** 401-06-089  
**Recommendation:** Review/Recommend Approval to Council  
**Prepared by:** William Blodgett, Zoning Administrator

**Summary:** The applicant requests approval of a Conditional Use Permit (CUP) to continue the use of three Apartments on the second, third and fourth floors of 511 Main street in the C-1 zone. The zoning code allows residential in the C-1 with the approval of a CUP, or for continuation of a legal non-conforming use. The Planning and Zoning Commission's role is to make a recommendation to Council. This is tentatively scheduled for review by Council at the April 12, 2022 meeting. The building at 511 Main street was constructed in 1900 with the same corresponding uses; retail on the ground floor with three residential apartments above. A retail establishment, "Kates Books" occupied the 4<sup>th</sup> floor of the building for many years with access on School street.

### Code Compliance:

**Section 507.C.13. Conditional Uses:** *Residential use of a building, including boarding houses, rooming houses, lodging houses, apartments and Bed and Breakfasts, when in the opinion of the Planning and Zoning Commission, said use has little or no adverse effect on the public health, safety and general welfare. Residential use with historic precedence in the subject buildings are exempt from the well-being criteria but remain subject to nonconforming use clauses.*

**Section 501.C.2. Application:** *The lawful use of land, buildings or structures existing at the time of the passage of this Ordinance, or amendment thereof, although such does not conform to the provisions hereof for said land, may be continued, but if such a nonconforming uses is discontinued for a period of six (6) months, any future said land or structure shall be in conformity with the provisions of the Ordinance.*

**Response:** The Commission has the authority to recommend approval of a CUP in the C-1 zone provided a finding is made that the proposed use will *have "no adverse effect on the public health, safety, and general welfare."* The area where the apartment is proposed is an area with a mix of single-family homes, duplexes, and commercial retail establishments.

**Section 302.B.1. General Regulations:** *Zoning district regulations established elsewhere in this Ordinance specify that certain buildings, structures and uses of land may be authorized by the*

*Commission as Permitted Conditional Uses in a given district subject to the provisions of this Section and to requirements set forth in district regulations. The Planning and Zoning Commission is empowered to make recommendations to the Town Council regarding granting or denying applications for use permits and to impose reasonable conditions upon them. Prior to becoming effective, all actions by the Planning and Zoning Commission concerning a use permit application must be acted upon by the Town Council in accordance with the provisions of subsection 302 E.*

**Response:** The Commission is “empowered” to make recommendations to the Council regarding granting or denying the proposed request and may add reasonable conditions.

#### **Section 302.D. Commission Actions and Findings:**

- 1. It is the express intent of this Ordinance that any use for which a Conditional Use Permit is required shall be permitted as a Principal Use in the particular zoning district, provided that all special conditions and requirements of this Ordinance are met. Therefore, the action of the Commission shall be one of approval or denial based upon its judgment as to whether the specified conditions have been or will be met. The Commission shall consider not only the nature of the use and the special conditions influencing its location in the particular district, but also the proposed location of buildings, parking and other facilities within the site, the amount of traffic likely to be generated and how it will be accommodated, and the influence that such factors are likely to exert on adjoining properties. The Commission may make such suggestions as it considers desirable and shall provide all possible guidance to the applicant in his preparation of application, plans, and data in such manner as to satisfy the intent of this Section.*
- 2. The Commission shall consider the application at their next regular meeting if the application was filed at least fifteen (15) days prior to such meeting. Otherwise it shall be carried over until the next regularly scheduled meeting. The Commission may reach a decision, continue the matter to a specified date (but not later than the next regularly scheduled meeting), or may set the matter for public hearing. Prior to holding a public hearing, a Neighborhood Meeting may be required in accordance with Section 306 of this Zoning Ordinance. If the Commission does set the matter for public hearing, notice thereof shall be given to the public by publication of a notice in the official newspaper of the Town and by posting the property included in the application not less than fifteen (15) days prior to the hearing. The notice shall set forth the time and place of the hearing and include a general explanation of the matter to be considered and a general description of the area affected.*
- 3. In order to grant any use permit, the findings of the Commission must be that the establishment, maintenance, or operation of the use or building applied for will not be detrimental to the public health, safety, peace, convenience, comfort, and general welfare of persons residing or working in the neighborhood of such proposed use or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the Town.*
- 4. The Commission may designate such conditions in connection with the use permit as it deems necessary to secure the intent and purposes of this ordinance and may require guarantees and evidence that such conditions are being or will be complied with.*
- 5. If the Commission finds that the application and supporting data do not indicate that all applicable conditions and requirements of this Ordinance will be met, it shall deny the permit. Notice of denial, including reasons therefore, shall be mailed to the applicant at the address shown in the application, and the Commission shall report its actions to the Council at its next regular meeting.*

6. *If the Commission approves the application it shall direct the Zoning Administrator to draft a Conditional Use Permit setting forth all conditions and requirements governing such use, shall make the approved site plan a part of the record of the case, and shall submit the permit to the Town Council for action at Council's next regular meeting.*
7. *Failure of the applicant to comply with the conditions and safeguards which are a part of the terms under which a Conditional Use Permit is granted shall be deemed a violation of this Ordinance and punishable under Section 109.*

**Response:** The Commission is required to review the proposed application and make recommendations for approval or denial. The Commission may also add conditions to ensure compliance with the approval.

**Section 510.D.I. Off-Street Parking:** Off-street parking shall be provided for a residential apartment at the rate of 1.5 spaces per dwelling unit. Off-street parking requirements for retail and service uses is 1 space per 300sq. ft. of useable area.

**Response:** The applicant provided materials showing one retail space that will be rented out, but as it is requires no additional parking. Once the space is rented out, the retail tenant's plans could constitute an intensification of use, depending on the nature of the business. The retail space on the first floor has 1,518 sq. ft. of useable area which would require 5 spaces for this use. Currently this requirement is met through the "Existing non-conforming" status due to its age and geographic location. The residential apartments also require 5 spaces (1.5 spaces x 3 apartments = 4.5, rounded up.) but has also been met historically with the "existing non-conforming" status. The applicant wishes to apply for 3 on-street parking permits for the Apartments.

**Recommendation:** The Zoning Administrator requests that the Planning and Zoning Commission review/discuss the proposed application, add/modify conditions if necessary, and make a recommendation to the Town Council.



EXCERPT FROM MARCH 16, 2022 P&Z MEETING MINUTES:

**New Business:**

**6:09 (2:53) Item 4: Conditional Use Permit (CUP) for Apartments in C-1**

Applicant/Owner: Caden Williams

Zone: C-1

Address: 511 Main Street

APN: 401-06-089

Applicant is seeking a conditional use permit for three residential apartments within the C-1 zone.

**Discussion/Possible Action**

ZA Blodgett reads the summary from the applicant, Caden Williams, for 511 Main/School Street.

Commissioner Peterson asks for some clarification on the packet, whether it is meant to be section 302, or section 501 for a nonconforming situation.

Blodgett states that may be an oversight that he needs to correct.

Chair Ready ask if the building was previously a nonconforming use.

Blodgett states that, yes, it was a nonconforming use in C-1 zone.

Peterson asks for clarification on if it is a combination of nonconforming and conditional use

Blodgett explains that the apartment is a nonconforming use.

Commissioner Schall asks if the building has been 2 apartments and 1 bookstore and is now proposed to be 3 apartments.

Blodgett confirms that is the case.

Schall brings up the parking. He reads from the application "Applicant wishes to apply for 3 off-street parking spaces for apartments." He states that this board does not grant parking and that it's a separate issue.

There is some discussion as to the current parking permit application process.

Ready comments that it's just a matter if it conforms to the ordinance for required parking spaces. Since its not changing use, it has same parking required as before.

Schall says as the use is less intensive, there wouldn't be any additional parking requirements.

Ready agrees.

Peterson comments that it seems the building is going back to how it was originally used.

**Motion to approve the conditional use permit for apartments in C-1 Zone**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson		X	X			
Ready			X			
Riley					X	
Romberger			X			
Schall	X		X			

Mayor and Council Members,

I'm in the process of downsizing some of my property holdings in Jerome. I will be listing two of my properties on Rich Street in the near future. Both of these properties are in the C-1 zone. The properties consist of my home located at 40 Rich Street (401-06-135C) and an empty lot across the street with a 10ft. by 10ft. shed (401-06-076A). The home is 3000 sq. ft. excluding the decks and consists of three floor. The top floor has a living room, kitchen and a bedroom and bath. The middle floor has a sitting room and bedroom with a bathroom. The ground floor has a living room, bedroom and bathroom and galley kitchen along with a utility room. The utility room has a shared washer and dryer. The middle floor and ground floor connect by an interior door and stairwell. The town of Jerome owns property that adjoins the empty lot. I've been in contact with a realtor that is very familiar with Jerome. I will be listing these two properties for \$950,000.00 as suggested. It is my understanding the Town Council has had discussions on possibly purchasing property for future department heads to live in. This offer that I'm extending to the Town is twofold. One is that the new department heads coming to Jerome have no affordable place to live. The second is I'm moving across the street and I would not like to see a commercial venture in the neighborhood.

I am willing to make this offer to the Town Council for consideration, this offer only extends to the Town of Jerome. I will sell both parcels to the Town of Jerome for the exclusive use of housing for the future department heads or employees of the Town of Jerome only. The selling price to the town of Jerome would be \$825,000.00, which is a substantial decrease in the comparison prices. The Town would be responsible for all cost to the tittle company. I would be willing to carry the note at a fixed rate of 4% up to 20 years with 40% down. There also would be not penalty for an early payoff.

The Town has been very good to me that last 42 years and I understand the circumstances the Town is in, this is the reason I'm making this offer to the Town. There will be no bad feelings on my end if the Town so chooses to decline this offer.

Please review the attached information that is provided by Carol Anne Teague in regards to price comparisons.

Sincerely,



Jay Kinsella

**From:** j kinsella <jnj1362@gmail.com>  
**Sent:** Monday, May 2, 2022 9:04 PM  
**To:** administrator@jeromehistoricalsociety.com  
**Subject:** Fwd: CMA, 40 Rich Street

Begin forwarded message:

**From:** Carol Anne Teague <catinarizona@gmail.com>  
**Date:** May 2, 2022 at 7:02:11 PM MST  
**To:** jnj1362 <jnj1362@gmail.com>  
**Subject:** CMA, 40 Rich Street

Hi, Jay.  
The link below takes you to the CMA.

Looking only at what has sold, we're at \$286.00 per square foot.  
If I added in active listings and pending listings the per square footage price would be higher - the active is at \$544 a square foot and the pending is at \$550.  
The house is 2898 square feet.  
2898 X \$286. = \$828,828. Add the extra lot at \$40,000 and we're at \$868,828.00.  
Since there are no homes for sale except 275 Dundee in Jerome, I'm inclined to bump up the \$868,828. I think that the house will sell for \$950,000.

Follow this link to see the page:

<https://www.flexmls.com/link.html?1ob5smqa8hjs,12,1>

**Carol Anne Teague**

**REALTOR®, Broker Associate, Realty One Group Mountain Desert  
direct phone: 928-300-9031**

**GRI: Graduate, Realtor® Institute  
rCRMS: Certified Risk Management Specialist  
AAR® Professional Standards Committee Chair  
AAR® Ethics and Professional Standards Mediator  
ABR: Accredited Buyer Representative  
ASR: Accredited Seller Representative  
AHWD: At Home With Diversity  
CNE: Certified Negotiation Expert  
MRE: AAR® Master of Real Estate  
2006 SVVAR REALTOR® of the Year  
2010 SVVAR President  
NAR certified Realtor Ethics instructor  
NAR certified Fair housing and Diversity instructor**



# Comparable Properties

529862



**275 Dundee  
Jerome AZ**

529507



**511 School St  
Jerome AZ**

527280



**213 6th St  
Jerome AZ**

List Price	\$728,000	\$955,000	\$635,000
Original List Price	\$728,000	\$955,000	\$635,000
Sold Price			\$635,000
Status	Active	Pending - Take Backup	Closed
Status Date	04/26/2022	04/17/2022	07/30/2021
Agent Days on Market	7	29	3
Cumulative Days on Market	7	29	3
<hr/>			
Bedrooms (1 - 12)	3	3	3
Baths - Total (0-10)	2	3	2
Apx Total SF	1,336	1,736	2,444
Lot Dimensions	116.67 X 89.5 X 116.67 X 79.5		irregular
Lot Acreage	0.13	0.06	0.22
Year Built	1996	2006	1914
Seller Conc Y/N			N
Zip + 4			
<b>Price</b>	<b>\$728,000</b>	<b>\$955,000</b>	<b>\$635,000</b>

528350



367+ Main St  
Jerome AZ

List Price	\$1,300,000		
Original List Price	\$1,300,000		
Sold Price	\$1,325,100		
Status	Closed		
Status Date	01/03/2022		
Agent Days on Market	52	undefined	undefined
Cumulative Days on Market	52	undefined	undefined
Bedrooms (1 - 12)	0		
Baths - Total (0-10)	0		
Apx Total SF	4,650		
Lot Dimensions			
Lot Acreage	0.03		
Year Built	1917		
Seller Conc Y/N	N		
Zip + 4			
Price	\$1,325,100		

525290



100 Dundee Ave  
Jerome AZ

525268



896 Hampshire Ave  
Jerome AZ

528749

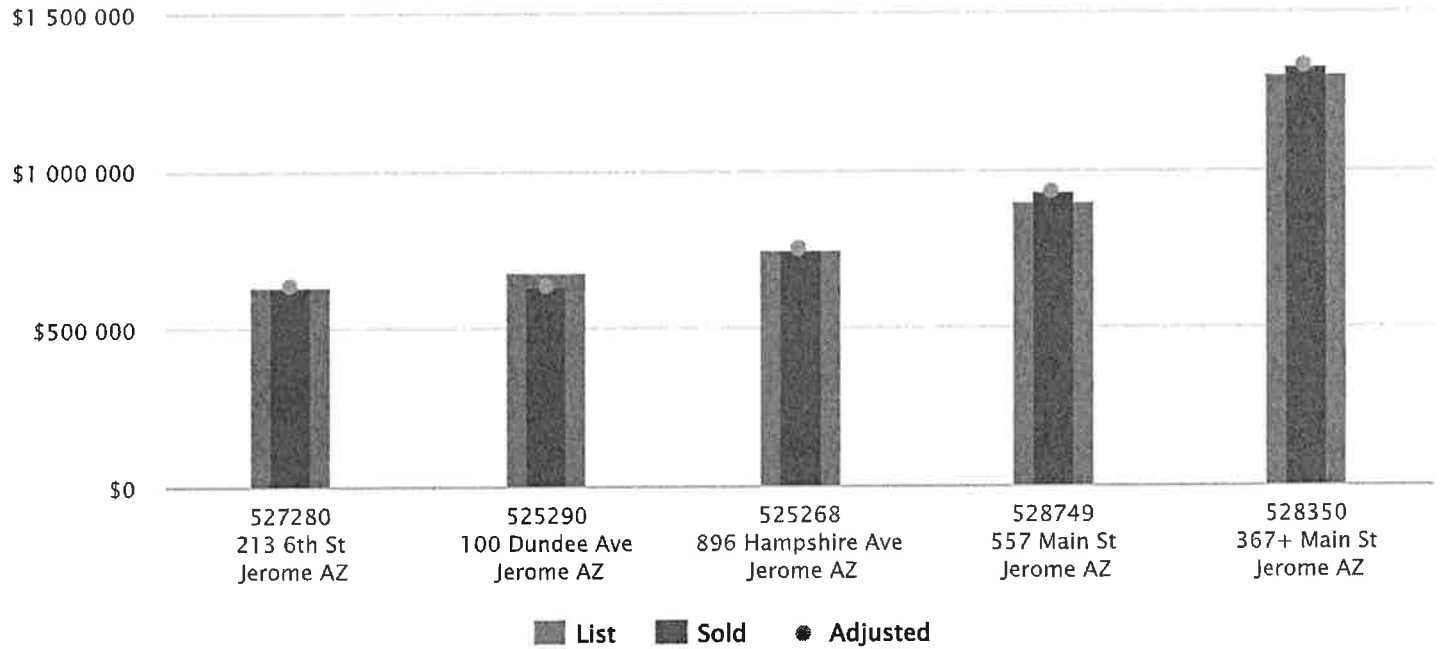


557 Main St  
Jerome AZ

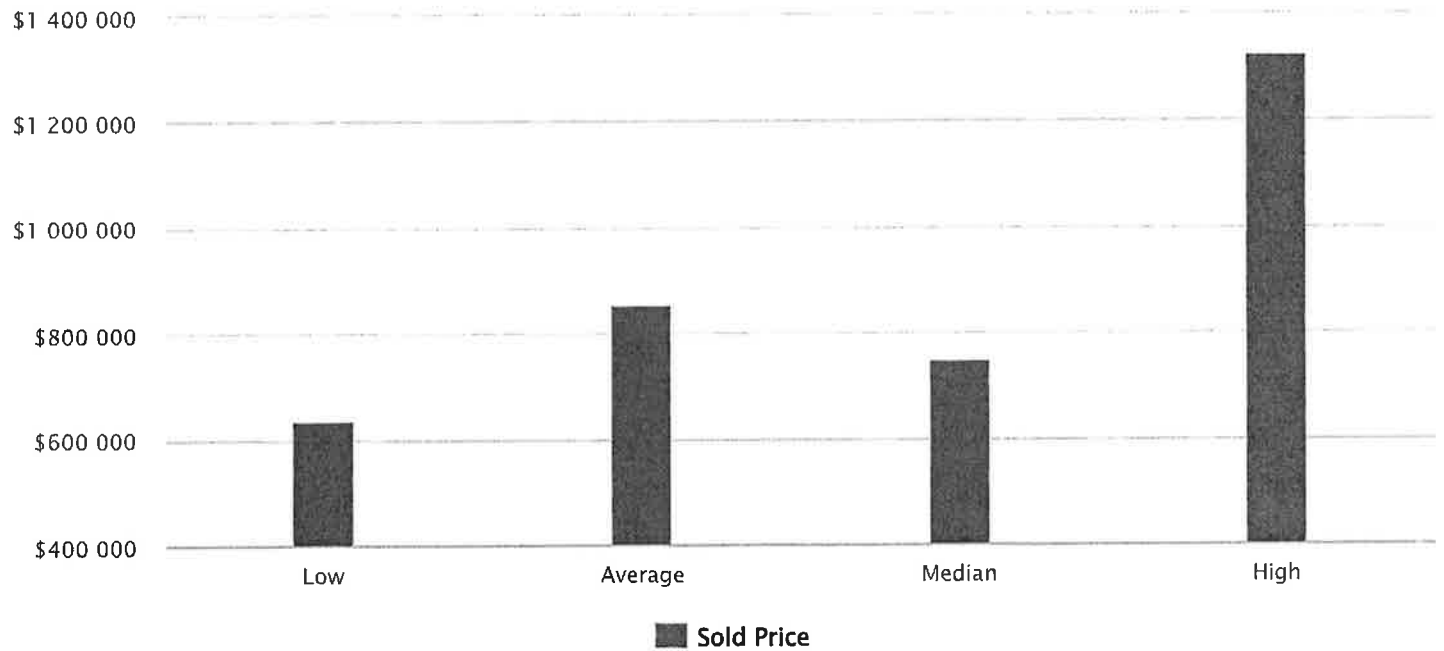
List Price	\$675,000	\$748,000	\$895,000
Original List Price	\$675,000	\$748,000	\$1,200,000
Sold Price	\$635,000	\$750,000	\$930,000
Status	Closed	Closed	Closed
Status Date	05/26/2021	07/06/2021	04/06/2022
Agent Days on Market	121	157	79
Cumulative Days on Market	121	157	79
Bedrooms (1 - 12)	3	5	0
Baths - Total (0-10)	5	3	0
Apx Total SF	3,219	4,000	1,846
Lot Dimensions			50 X 50
Lot Acreage	0.21	0.46	0.06
Year Built	2000	2009	1991
Seller Conc Y/N	N	N	N
Zip + 4	0897		
<b>Price</b>	<b>\$635,000</b>	<b>\$750,000</b>	<b>\$930,000</b>

# Price Analysis

## List, Sold and Adjusted Prices Closed Listings



## Low, Average, Median, and High Sold Prices Closed Listings



## Summary of Closed Listings

MLS #	Address	List Price	ADOM	CDOM	Sold Date	Sold Price	Total Adjustments	Adjusted Price
527280	213 6th St, Jerome AZ	\$635,000	3	3	07/30/2021	\$635,000	-	\$635,000
525290	100 Dundee Ave, Jerome AZ	\$675,000	121	121	05/26/2021	\$635,000	-	\$635,000
525268	896 Hampshire Ave, Jerome AZ	\$748,000	157	157	06/28/2021	\$750,000	-	\$750,000
528749	557 Main St, Jerome AZ	\$895,000	79	79	04/06/2022	\$930,000	-	\$930,000
528350	367+ Main St, Jerome AZ	\$1,300,000	52	52	01/03/2022	\$1,325,100	-	\$1,325,100

## Summary of Active Listings

MLS #	Address	Orig. List Price	ADOM	CDOM	List Price	Total Adjustments	Adjusted Price
529862	275 Dundee, Jerome AZ	\$728,000	7	7	\$728,000	-	\$728,000
529507	511 School St, Jerome AZ	\$955,000	29	29	\$955,000	-	\$955,000

## Low, Average, Median, and High Comparisons

	Closed	Active	Overall
Low	\$635,000	\$728,000	\$635,000
Average	\$855,020	\$841,500	\$851,157
Median	\$750,000	\$841,500	\$750,000
High	\$1,325,100	\$955,000	\$1,325,100

## Overall Market Analysis (Unadjusted)

Status	#	Avg. List		Avg. Sold		Avg. Sale/List Price	Avg. Apx Total SF	Avg. List \$/Apx Total SF	Avg. Sold \$/Apx Total SF	Avg. ADOM	Avg. CDOM
		List Vol.	Price	Sold Vol.	Price						
Closed	5	4,253,000	850,600	4,275,100	855,020	1.00	3,232	284.18	286.67	82	82
Active	1	728,000	728,000	0	0	0.00	1,336	544.91	0.00	7	7
Pending - Take Backup	1	955,000	955,000	0	0	0.00	1,736	550.12	0.00	29	29
Overall	7	5,936,000	848,000	4,275,100	855,020	1.00	2,747	359.42	286.67	64	64



# TOWN OF JEROME

Post Office Box 335, Jerome, Arizona 86331  
(928) 634-7943

**Jerome Town Council  
Tuesday, May 10, 2022**

**Item :** Conditional Use Permit (CUP) for Residential Apartments  
**Location:** 123 Hill Street  
**Applicant/Owner:** Dewayne Woodworth  
**Zone:** C-1  
**APN:** 401-07-169A  
**Prepared by:** Will Blodgett, Zoning Administrator  
**Discussion/Possible Action**

**Summary:** The applicant requests approval of a Conditional Use Permit (CUP) to allow use of residential apartments on the second, and third floors. Commercial Gallery space is intended on the first floor, with two Residential apartments on the second floor, and an owner-occupied apartment on the third floor. Yavapai county provided the following information about the property; Constructed in 1920 with three floors, the building's uses originally were commercial retail with "mixed office units".

**Use Interpretation:** The building is located within the Town of Jerome's C-1 Commercial district, and as such the retail location on the Clark street frontage is a permitted use, while the Apartments located on the second and third floors are considered "existing non-conforming uses" which are conditionally permitted under section 507.C.-1: *Any "permitted" or "conditional" uses in the "R1-10", "R1-5" and "R-2" zones.*

**Background:** The building at 123 Hill street is a three-level building constructed in 1920 as a Hospital and known locally as the "Jerome Clubhouse" today. The Architectural of the structure can be described as Eclectic/Mission style, with asymmetrical tri-level main section with an arch at the 1<sup>st</sup> and 2<sup>nd</sup> level doors. A wrought iron balcony railing common to Spanish Eclectic styling exists on the structure. Construction materials used were concrete, masonry and wood with stucco.

**Parking:** Parking requirements for the Retail use remain at 1 space for 300sq ft. of useable space, while residential parking requirements are 1.5 spaces per unit. The floor area of the retail level is recorded as; 4,522sq. ft. by Yavapai County. The total useable area will depend on the needs and wishes of the tenant upon renting, but generally should require 13-15 spaces potentially. The residential portion of the building will require 4.5 parking spaces, which rounded up as the TOJ Zoning Ordinance requires, comes out to 5 parking spaces. Total calculated parking requirements for this building will depend on the retail on the first floor, factoring in intensity of use as well as useable floor space as described in the TOJ Zoning Ordinance.

## Code Compliance:

### B. GENERAL REGULATIONS

1. Zoning district regulations established elsewhere in this Ordinance specify that certain buildings, structures and uses of land may be authorized by the Commission as Permitted Conditional Uses in a given district subject to the provisions of this Section and to requirements set forth in district regulations. The Planning and Zoning Commission is empowered to make recommendations to the Town Council regarding granting or denying applications for use permits and to impose reasonable conditions upon them. Prior to becoming effective, all actions by the Planning and Zoning Commission concerning a use permit application must be acted upon by the Town Council in accordance with the provisions of subsection 302 E.

### E. COUNCIL ACTION

1. Upon receipt from the Zoning Administrator of a Planning and Zoning Commission recommended action on a Conditional Use Permit application, the Town Clerk shall place the permit on the regular Council meeting agenda first following the 15<sup>th</sup> day after approval of the permit by the Planning Commission.
2. The Council shall within fifteen (15) days after their regular meeting or public hearing act on the recommendation of the Planning and Zoning Commission by either affirming, reversing or modifying the action of the Planning and Zoning Commission. The Town Council may make a decision based on its own findings.
3. The Council may designate such conditions in connection with the permit as it deems necessary to secure the intent and purpose of this Ordinance and may require such guarantees and evidence that such conditions are being, or will be, complied with.
4. The Council's decision shall be final and shall become effective immediately. Notice of the decision shall be mailed to the applicant at the address shown in the application.

[Ord. No. 470]

### F. TIME LIMITS

1. Use permits become effective immediately upon action by the Town Council.
2. Any use permit issued by the Town Council shall be commenced within six (6) months from the date of Council ratification, and diligently pursued, otherwise it shall become null and void.
3. No person shall reapply for the same or substantially the same use permit on the same or substantially the same plot, lot, or parcel of land within a period of one (1) year from the date of denial or revocation of said use permit.
4. An extension of approval may be granted if the applicant files for the extension prior to the approval becoming void and the extension is granted by the town council. The Town Council may grant up to two additional extensions provided the approval is in compliance with all ordinances and requirements in effect at the time of the extension request. Application for an extension shall be accompanied by a filing fee in an amount established by a schedule adopted by resolution of the Council and filed in the office of the Town Clerk.

[Ord. No. 470]



## G. REVOCATION

Use permits granted in accordance with the provisions of this ordinance may be revoked if any of the conditions of terms of the permit are violated or if any law or ordinance is violated in connection therewith.

The Zoning Administrator shall notify the permittee, by regular First-Class mail, of a violation or termination of a use permit. If no attempt to change the violation is made within fifteen (15) days after notification, the permit shall be revoked and considered null and void.

Any use permit shall be considered null and void if construction does not conform to the originally approved site plan. Any deviations requested from the originally approved site plan shall be processed as a new use permit.

[Ord. No. 470]

**Recommendation:** The Planning & Zoning Commission recommends approval ([see action minutes below](#)), and the Zoning Administrator requests that the Jerome Town Council review/discuss the proposed application, add/modify conditions if necessary, and vote for approval or denial of the Conditional Use Permit.



### TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

#### ACTION MINUTES

Regular Meeting of the Planning and Zoning Commission  
Tuesday, April 19, 2022, 6:00 pm  
Jerome Civic Center, 600 Clark Street, Jerome Arizona, 86331

**Item 1: Call to order** 6:13 p.m. Vice Chair Schall was present, Chair Ready and Commissioner Peterson joined via Zoom. Commissioners Riley and Romberger were absent.

**Item 2: Petitions from the public – None**  
Possible Direction to Staff

**Item 3: Approval of Minutes –** Regular meeting of February 16, 2022  
Joint Special meeting of February 2022  
Regular meeting of March 16, 2022

APPROVED  
TABLED  
APPROVED

Old (continued) Business: none

#### New Business:

**Item 4: Conditional Use Permit (CUP) for Apartments in C-1**

Applicant/Owner: Dewayne Woodworth

Zone: C-1

Address: 123 Hill Street

APN: 401-07-169A

Applicant is seeking a conditional use permit for three residential apartments within the C-1 zone.

**Discussion/Possible Action**

APPROVED

**Item 5: Renewed approval for accessory feature (Generator)**

Applicant/Owner: Mike Gray / James Keenan

Zone: R1-5

Address: 103 Dundee Avenue

APN: 401-11-015M

Applicant is seeking to install a back-up Generator at 103 Dundee. Project was previously approved, but the permit was allowed to expire, and the applicant is renewing the process to begin construction.

**Discussion/Possible Action**

TABLED direction to staff to set up a neighborhood meeting

#### Meeting Updates:

**Item 6: Updates of recent and upcoming meetings**

- **March 30 BOA meeting** – Meeting cancelled until further notice.
- **April 4 DRB special meeting** – Approved the minutes of the regular meeting of February 7, 2022. Approved amendment to the DRB bylaws regarding meeting dates, changing to the fourth Tuesday of each month.
- **April 12 Council meeting** – Approved the minutes from both the February 22<sup>nd</sup> special meeting and the March 8<sup>th</sup> regular meeting. Approved Resolution 637 awarding the Dundee waterline contract. Approved Resolution 638 awarding contract for drainage improvements. No action was taken on resolution 639 and Ordinance 482 regarding the 2018 edition of the International Residential Code.

**Item 7: Potential items for May's Planning & Zoning meeting, Tuesday May 17** – Discussion of definitions within the Zoning Ordinance relating to land use.

**Item 8: Adjourn 6:56 p.m.**



3/21/2022

To: Town of Jerome

From: Dewayne Woodworth

**Re: Letter of Intent                      123 Hill Street, Jerome                      APN 401-07-169A**

Owner Danna Wakefield, Red Iron Construction LLC, is proposing the development of new residences with continued commercial/retail uses within the existing building at 123 Hill Street. Commercial/retail uses are being proposed for the first floor. Two residences are proposed for the second floor. A single residence is proposed for the third floor.

The first floor will include two gallery spaces for local artisans on the North end of the building. There will be one employee for the galleries. On the South end of the first floor, we are creating a day spa for Jerome tourist to enjoy while staying at our local hotels. The day spa will have one or two employees. The first floor will also include a management office and a utility room.

The second floor will include two residences. There will be a two bedroom and one bath unit on the North end. There will be a one bedroom and one bath unit on the South end.

The third floor will be a one bedroom and one bath open loft that will be owner occupied.

The existing building has been recently painted. New windows and doors have replaced existing for many of the existing openings. New exterior fire escapes and exterior lighting will be provided at the West side of the building to provide proper egress for the residential units. In addition, we will be installing fire sprinklers and a fire panel to better protect the building. Parking will be decomposed granite. Exterior walkways will be concrete. New site walls will be exposed concrete to match existing.

Our development team is working to preserve the history of the Club House and 2<sup>nd</sup> United Verde Hospital during the remodel and repair of this beautiful and historic building. The goal is to have minimal impact on the historic aspects of the building and property to insure it will live on to be productive for another 100 years.

Thank you for your consideration.

Dewayne Woodworth



**TOWN OF JEROME, ARIZONA**  
 600 Clark Street, P.O. Box 335, Jerome, AZ 86331  
 (928) 634-7943

File #: \_\_\_\_\_

Town Use

**General Land Use Application – Check all that apply**

- Site Plan Review \$300   
  Design Review \$25 to \$500   
  Conditional Use Permit (CUP) \$500  
 Demolition \$50/\$200   
  Signage/Awning \$50   
  Paint/Roofing \$25  
 Time Extension \$25 to \$200   
 Other: \_\_\_\_\_   
 Other: \_\_\_\_\_

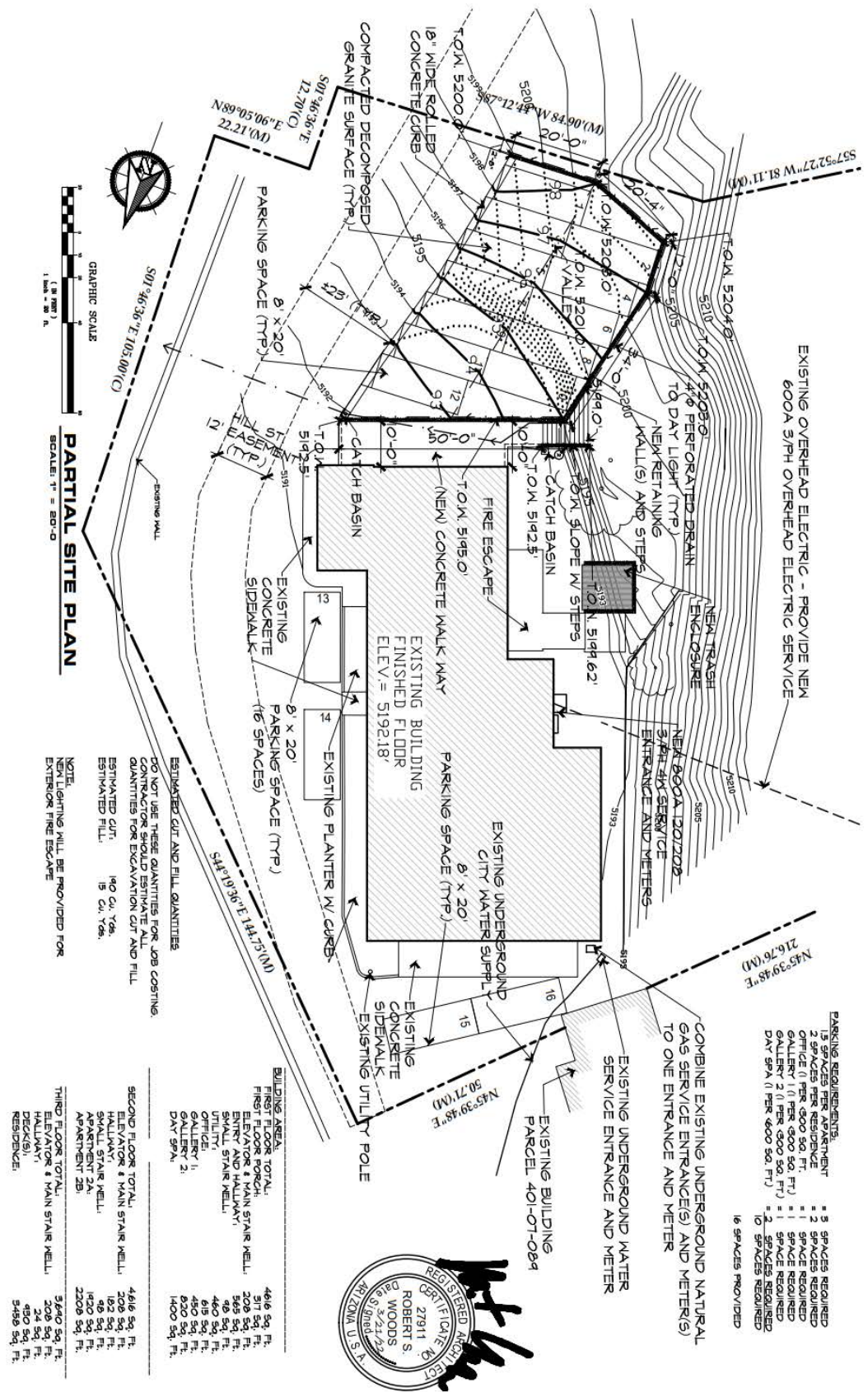
Note: Refer to the corresponding Project Application Checklist/s for additional submittal requirements.

Applicant: Dewayne Woodworth	Owner: Red Iron Construction LLC
Applicant mailing address: 2655 S Tissaw Road Cornville AZ 86325	Property owner mailing address: 1585 N Charleboise Rd. Apache Junction AZ 85219
Applicant role/title:	
Applicant phone: 928-274-1216	Owner phone: 602-513-9604
Applicant email: ctwdninja@gmail.com	Owner email: danna@dannawakefield.com
Project address: 123 Hill Street	Parcel number: 401-07-169A
Describe project: Residential development in C-1 zone with continued commercial/retail use of the property.	

- I understand that review by the Jerome Design Review Board, Planning and Zoning Commission, and Town Council is discretionary.
- I understand that the application fee is due at submission and review will not be scheduled until fee is paid to the Town.
- I understand review criteria are used in evaluation by the Jerome Design Review Board and/or Planning and Zoning Commission. These criteria are included in the Jerome Zoning Ordinance.
- I understand that this application will not be scheduled for consideration until all required materials have been submitted and the application is determined to be complete.

Applicant Signature: Danna Wakefield Date: 3-21-22  
 Property Owner Signature: Danna Wakefield Date: 3-21-22

For Town Use Only	
Received from: _____	Date: _____
Received the sum of \$ _____ as: <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card	
By: _____	For: _____
Tentative Meeting Date/s - DRB: _____	P&Z: _____



**PARTIAL SITE PLAN**

SCALE: 1" = 20'-0"

NOTE:  
NEW LIGHTING WILL BE PROVIDED FOR EXTERIOR FIRE ESCAPE

ESTIMATED CUT AND FILL QUANTITIES  
DO NOT USE THESE QUANTITIES FOR JOB COSTING.  
CONTRACTOR SHOULD ESTIMATE ALL QUANTITIES FOR EXCAVATION CUT AND FILL.  
ESTIMATED CUT: 140 CU. YDS.  
ESTIMATED FILL: 15 CU. YDS.

BUILDING AREA	
TOTAL	4416 SQ. FT.
FIRST FLOOR PORCH	517 SQ. FT.
ELEVATOR & MAIN STAIR MELL.	208 SQ. FT.
ENTRY AND HALLWAY	565 SQ. FT.
SMALL STAIR MELL.	46 SQ. FT.
OFFICE	46 SQ. FT.
GALLERY 1	615 SQ. FT.
GALLERY 2	480 SQ. FT.
DAY SPA	820 SQ. FT.
	1400 SQ. FT.
SECOND FLOOR TOTAL	
HALLWAY & MAIN STAIR MELL.	4166 SQ. FT.
HALLWAY	102 SQ. FT.
SMALL STAIR MELL.	98 SQ. FT.
APARTMENT 2A	1420 SQ. FT.
APARTMENT 2B	2208 SQ. FT.
THIRD FLOOR TOTAL	
ELEVATOR & MAIN STAIR MELL.	5490 SQ. FT.
HALLWAY	24 SQ. FT.
DRECK(IV)	490 SQ. FT.
RESIDENCE	5488 SQ. FT.

- PARKING REQUIREMENTS:**
- 15 SPACES PER APARTMENT
  - 2 SPACES PER RESIDENCE
  - OFFICE (1 PER 400 SQ. FT.) = 1 SPACE REQUIRED
  - GALLERY (1 PER 800 SQ. FT.) = 1 SPACE REQUIRED
  - DAY SPA (1 PER 800 SQ. FT.) = 2 SPACES REQUIRED
  - 10 SPACES REQUIRED
  - 16 SPACES PROVIDED

COMBINE EXISTING UNDERGROUND NATURAL GAS SERVICE ENTRANCE(S) AND METERS TO ONE ENTRANCE AND METER

EXISTING UNDERGROUND WATER SERVICE ENTRANCE AND METER



<b>SP1</b>	<b>SITE PLAN</b> SCALE: 1" = 20'-0"	<b>JEROME CLUBHOUSE</b> A RENOVATION / REMODEL FOR <b>RED IRON CONSTRUCTION LLC.</b> AT 123 HILL STREET	<b>BOB WOODS ARCHITECT</b> 1473 S. GRAY BAR DRIVE COTTONWOOD AZ, 86326 [928] 646 - 5989	
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Multiple views of 123 Hill Street





File #: \_\_\_\_\_

Town Use



**TOWN OF JEROME, ARIZONA**  
600 Clark Street, P.O. Box 335, Jerome, AZ 86331  
(928) 634-7943

**General Land Use Application – Check all that apply**

- Site Plan Review \$300       Design Review \$25 to \$500       Conditional Use Permit (CUP) \$500
- Demolition \$50/\$200       Signage/Awning \$50       Paint/Roofing \$25
- Time Extension \$25 to \$200       Other: \_\_\_\_\_       Other: \_\_\_\_\_

Note: Refer to the corresponding Project Application Checklist/s for additional submittal requirements.

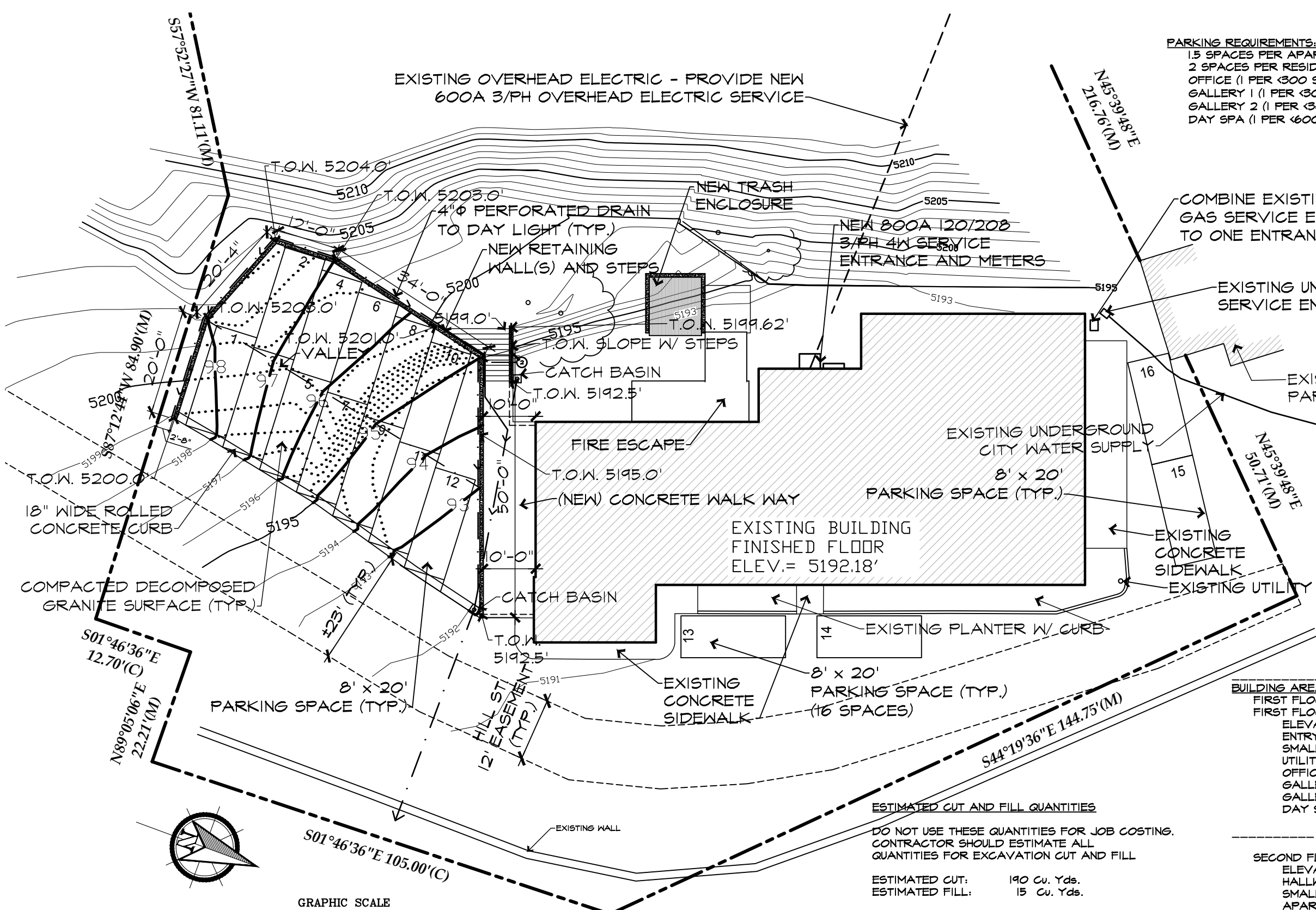
Applicant: Dewayne Woodworth	Owner: Red Iron Construction LLC
Applicant mailing address: 2655 S Tissaw Road Cornville AZ 86325	Property owner mailing address: 1585 N Charleboise Rd. Apache Junction AZ 85219
Applicant role/title:	
Applicant phone: 928-274-1216	Owner phone: 602-513-9604
Applicant email: ctwdninja@gmail.com	Owner email: danna@dannawakefield.com
Project address: 123 Hill Street	Parcel number: 401-07-169A
Describe project: Residential development in C-1 zone with continued commercial/retail use of the property.	

- I understand that review by the Jerome Design Review Board, Planning and Zoning Commission, and Town Council is discretionary.
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- I understand review criteria are used in evaluation by the Jerome Design Review Board and/or Planning and Zoning Commission. These criteria are included in the Jerome Zoning Ordinance.
- I understand that this application will not be scheduled for consideration until all required materials have been submitted and the application is determined to be complete.

Applicant Signature: *Danna Wunffner* Date: 3-21-22

Property Owner Signature: *Danna Wunffner* Date: 3-21-22

For Town Use Only	
Received from: _____	Date: _____
Received the sum of \$ _____ as: <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card	
By: _____	For: _____
Tentative Meeting Date/s - DRB: _____ P&Z: _____	



**PARKING REQUIREMENTS:**

1.5 SPACES PER APARTMENT	= 3 SPACES REQUIRED
2 SPACES PER RESIDENCE	= 2 SPACES REQUIRED
OFFICE (1 PER <300 SQ. FT.)	= 1 SPACE REQUIRED
GALLERY 1 (1 PER <300 SQ. FT.)	= 1 SPACE REQUIRED
GALLERY 2 (1 PER <300 SQ. FT.)	= 1 SPACE REQUIRED
DAY SPA (1 PER <600 SQ. FT.)	= 2 SPACES REQUIRED
	<b>10 SPACES REQUIRED</b>
	<b>16 SPACES PROVIDED</b>

COMBINE EXISTING UNDERGROUND NATURAL GAS SERVICE ENTRANCE(S) AND METER(S) TO ONE ENTRANCE AND METER

EXISTING UNDERGROUND WATER SERVICE ENTRANCE AND METER

EXISTING BUILDING PARCEL 401-07-089



**BUILDING AREA:**

FIRST FLOOR TOTAL:	4616 Sq. Ft.
FIRST FLOOR PORCH:	317 Sq. Ft.
ELEVATOR & MAIN STAIR WELL:	208 Sq. Ft.
ENTRY AND HALLWAY:	565 Sq. Ft.
SMALL STAIR WELL:	98 Sq. Ft.
UTILITY:	460 Sq. Ft.
OFFICE:	615 Sq. Ft.
GALLERY 1:	450 Sq. Ft.
GALLERY 2:	820 Sq. Ft.
DAY SPA:	1400 Sq. Ft.

**SECOND FLOOR TOTAL:**

ELEVATOR & MAIN STAIR WELL:	4616 Sq. Ft.
HALLWAY:	208 Sq. Ft.
SMALL STAIR WELL:	182 Sq. Ft.
APARTMENT 2A:	98 Sq. Ft.
APARTMENT 2B:	1920 Sq. Ft.
	2208 Sq. Ft.

**THIRD FLOOR TOTAL:**

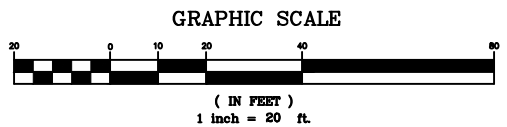
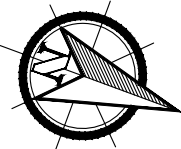
ELEVATOR & MAIN STAIR WELL:	3,690 Sq. Ft.
HALLWAY:	208 Sq. Ft.
DECK(S):	24 Sq. Ft.
RESIDENCE:	430 Sq. Ft.
	3458 Sq. Ft.

**ESTIMATED CUT AND FILL QUANTITIES**

DO NOT USE THESE QUANTITIES FOR JOB COSTING. CONTRACTOR SHOULD ESTIMATE ALL QUANTITIES FOR EXCAVATION CUT AND FILL

ESTIMATED CUT: 190 Cu. Yds.  
ESTIMATED FILL: 15 Cu. Yds.

**NOTE:**  
NEW LIGHTING WILL BE PROVIDED FOR EXTERIOR FIRE ESCAPE



**PARTIAL SITE PLAN**  
SCALE: 1" = 20'-0"

**BOB WOODS ARCHITECT**  
1473 S. GRAY BAR DRIVE  
COTTONWOOD AZ. 86326  
[928] 646 - 5989

**JEROME CLUBHOUSE**  
A RENOVATION / REMODEL  
FOR  
**RED IRON CONSTRUCTION LLC.**  
AT 123 HILL STREET

**SITE PLAN**  
SCALE: 1" = 20'-0"

**SP1**



EXCERPT FROM APRIL 19, 2022 P&Z DRAFT MINUTES:

**New Business:**

**6:19 (6:32) Item 4: Conditional Use Permit (CUP) for Apartments in C-1**

Applicant/Owner: Dewayne Woodworth

Zone: C-1

Address: 123 Hill Street

APN: 401-07-169A

Applicant is seeking a conditional use permit for three residential apartments within the C-1 zone.

**Discussion/Possible Action**

*Zoning Administrator Will Blodgett read his report that explained the scope of project.*

*Commissioner Peterson asked how many parking spaces there would be.*

*Member of the public Bob Woods spoke on behalf of Mr. Woodworth, the project manager. Mr. Woods described the number and location of parking spaces on the property.*

*Ms. Peterson commented that 15 spaces sounded adequate.*

*Vice Chair Schall explained that, originally, there were more apartments planned. He commented that the tandem parking on south side of building had previously been board approved. He also believes the change to fewer apartments would be less parking intensive.*

*Mr. Blodgett stated that he had overestimated the amount of required parking for the retail space because the actual number will be based on the final useable space.*

*Mr. Schall explained that, based on the current floor plan, the whole first floor will not be retail space. Therefore, there should be enough parking to fit requirements.*

*Ms. Peterson commented that she had walked around the building and it looked like plenty of parking.*

*(14:42) Chair Ready asked when they anticipate the finish-out to be done and people or businesses start moving in.*

*Mr. Woods explained that they have been working on repairs, fixing walls and ceilings. If they receive the CUP, they will present plans for a building permit, hopefully within the next few months. They are planning on starting at the bottom floor and working up, but some work is being done currently.*

*Vice Chair Schall asked about the fire escape for the building.*

*Mr. Woods explained his plans for the fire escape.*

*Member of the public Nancy Robinson suggested that they paint the red curb yellow if allowed to increase the parking inventory.*

**Motion to approve the conditional use permit for apartments in the C-1 zone at 123 Hill St.**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson	X		X			
Ready			X			
Riley					X	
Romberger					X	
Schall	X		X			



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 www.jerome.az.gov

Business license # \_\_\_\_\_

Expiration \_\_\_\_\_

## BUSINESS LICENSE APPLICATION

Date 4/28/22 Name of Business Copper City Adventure Company

AZ TPT # (if applicable) 21426659 (A copy of current TPT license is required.) Exp 12/31/22  
TPT license:  CURRENT TPT ON FILE  EXEMPT

If your business is subject to a certificate of health or sanitary examination, please include a copy of your current license from Yavapai County Community Health Services. Where any business activity is subject to a certificate of health or sanitary examination, before commencing operation, the applicant must produce a current license, certificate or permit from Yavapai County Community Health Services. Failure to do so is grounds for revocation or suspension of the license.

County health license:  CURRENT LICENSE ON FILE  EXEMPT

Physical address of business (Not PO Box) 457 miners gulch dr Clarkdale 86324

Mailing address Same

Business Phone 928 592 8747 Cell 928 300 7136 Email address mrhodan1450@gmail.com

Type of business Tourism / Tour Company Home-based business?  YES  NO

Estimated gross annual revenue  \$2,500 - \$10,000 (fee: \$20)  Over \$10,000 (fee: \$50)

Business Owner(s) Michael Rhoda

Signature \_\_\_\_\_ Date 4/28/22

By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge. This licensee acknowledges that to operate the above business in accordance with Section 8-3-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.

### FOR TOWN USE ONLY

DATE APPLICATION SUBMITTED \_\_\_\_\_ ACCEPTED BY \_\_\_\_\_  Access  EXSP  HC to IT

\$20  \$50  CASH  CREDIT CARD  CHECK # \_\_\_\_\_ PAYMENT DATE \_\_\_\_\_

UTILITIES ACCT/CLASSIFICATION \_\_\_\_\_ Status:  Current  30 days past due  30 days+ past due

APPROVED  DENIED \_\_\_\_\_ Date \_\_\_\_\_ [If denied, attach reason for denial.]  
Zoning Administrator

APPROVED  DENIED \_\_\_\_\_ Date \_\_\_\_\_  
Fire Chief

APPROVED  DENIED \_\_\_\_\_ Date \_\_\_\_\_  
Building Official

APPROVED  DENIED \_\_\_\_\_ Date \_\_\_\_\_  
Town Manager

NEW EXPIRATION DATE \_\_\_\_\_ DATE ISSUED \_\_\_\_\_ NEXT INSPECTION \_\_\_\_\_

Arizona

DRIVER LICENSE

USA

NOT FOR FEDERAL IDENTIFICATION



9 CLASS D 4d DLN D04239395  
9a END NONE 3 DOB 09/08/1979  
12 REST NONE

1 RHODA  
2 MICHAEL RAY  
8 457 MINERS GULCH DR  
CLARKDALE, AZ 863244703



4b EXP 09/08/2044 4a ISS 11/01/2021

15 SEX M 18 EYES GRN  
16 HGT 5'-11" 19 HAIR BRO  
17 WGT 200 lb

DONOR ♥

09/08/79

5 DD 007102DF6R103705



# Basic First Aid Certification Card

Mike Rhoda

has successfully completed and competently performed  
the required knowledge and skill objectives for this program.

- Adult
- Pediatric
- Adult and Pediatric

AMERICAN  
SAFETY &  
HEALTH  
INSTITUTE

CERTIFICATION  
CARD

# CPR and AED

Mike Rhoda

has successfully completed and competently performed  
the required knowledge and skill objectives for this program.

- Adult
- Adult and Child
- Adult, Child, and Infant

Card is void if more than one box is checked.



AMERICAN  
SAFETY &  
HEALTH  
INSTITUTE

can be contacted for  
council approval





300 Hull Ave  
(928)634-7308 (56)

**Restaurant**



928-639-3197  
located in the Jerome Grand Hotel

Across the street from The Haunted Hamburger

**Olive Oil Traders**  
Complimentary Tastings

403 N Clark Street  
(928) 634-2090 (10a)

**Hilltop DELI**  
JEROME ARIZONA

(928) 639-3354 (10b)



HILLTOP DELI  
JEROME OLIVE OIL CO.  
WICKED CITY BREW AND MORE!!  
JEROMEUVX.COM (10)

Jerome Historical Society's  
**MINE MUSEUM & GIFT SHOP**

200 Main Street  
634-5477 (40)



ROOMS WITH VIEW  
(928) 634-5094

**tommy rocks** (44)

Jerome's music store  
gifts • instruments • rock & roll  
autographs • memorabilia

140 Main St. Jerome AZ (928) 963-0409  
Across from Crepes on Main Street  
www.TommyRocks.com Facebook: TommyRocksJerome


**CONNOR HOTEL** (41)



(928) 634-5006

open 7 days • since 1996

**Jerome Artists Cooperative**  
GALLERY



502 Main St. • 928.639.4276 (24)

68



**Jerome State Historic Park**  
Exhibits & Picnic Area • AZStateParks.com

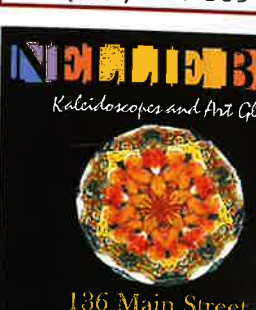
**The Spirit Room**  
JEROME, AZ

Cold drinks & Great music (41)

**JEROME ART WALK**  
ARIZONA'S ART DESTINATION

First Saturday of every month  
From 5 p.m. - 8 p.m.  
Call for shuttle: 928-821-0133

**RAINBOW**  
Kaleidoscopes and Art Glass



136 Main Street  
928-634-0255

# JEROME HISTORIC BUILDING & BUSINESS MAP



**FREE SHUTTLE**  
FRI 11AM - 4PM  
SAT / SUN + HOLIDAYS  
11AM - 6PM  
928-821-0133

**CADUCEUS CELLARS & MERKIN VINEYARDS** (41)



158 MAIN STREET  
JEROME, AZ  
(928) 639-9463

**POPELLO PUSCIFE** (42)



140 Main Street  
Jerome AZ 86331  
ph (928) 639-3516 www.PUSCIFE

**LEGEND**

- Shuttle Stops (Approx. every 20 mins.)
- ▤ Stairways
- //// Parking Areas
- ♥ Automated External Defibrillators(AED)
- J Information Plaques\*

All phone numbers have 928 area code unless otherwise noted.  
**Bolded text indicates the current business.**  
*Italicized text, followed by a year, indicates the original business and when the structure was built.*

\* The Js on the map indicate the locations of the Historical Plaques which have been placed throughout Jerome by the Jerome Historical Society to mark special locations and historic activities. The Society was founded in 1953 and continues to help safeguard the history of Jerome.

For further information, please contact:  
 The Jerome Historical Society  
 P.O. Box 156 Jerome, AZ 86331, or call (928) 634-1066

1. Jerome Grand Hotel 634-8200, 888-817-6788  
 Asylum, A Restaurant on the Fringe 639-3197  
 United Verde Heenitel (1927)

23. Altai Leather Designs 639-2221  
 Central Hotel Annex (1917)

43. Nellie Bly 634-0255  
 Site of P.O. Cigar Store

62. New Building  
 63. Peckovich House (1914)

**FOUR EIGHT WINeworks** (42)

THE ARIZONA  
 WINEMAKERS  
 CO-OPERATIVE





Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Candace Gallagher, Town Manager/Clerk

**ITEM:** **Item #9C: Leases up for renewal**

**MEETING DATE:** May 10, 2022

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**Background/History:** There are three leases of town-owned spaces which expired on March 31, 2022. Each tenant has requested renewal. They are:

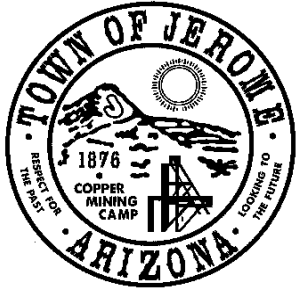
- Christy Fisher – Jerome Civic Center, Studio 1
- Ginger MacKenzie – Jerome Civic Center, Studio 3
- Chad Hembrough – Hotel Jerome basement, Unit B2 (storage)

Each tenant has rented these spaces since 2015, with no rent increase to date. All are up to date with rental payments.

**Attachments/Exhibits:**

1. Listing of current Town property rentals
2. Standard lease language (for Civic Center rentals)

		<b>Lease Expires</b>	<b>Rent</b>	<b>SQ. FT.</b>	<b>rate per sq ft</b>
<b><i>Hotel Jerome Ground Floor Rentals</i></b>					
<u>Tenant</u>	<u>Room #</u>				
Artists Co op		12/31/23	1,832.74	2,696	0.68
Jerome Ghost Pepper Co.		10/31/23	1,200.00	806	1.49
<b><i>Hotel Jerome Basement Rentals</i></b>					
<u>Tenant</u>	<u>Room #</u>				
Nicole Lahti	B1	Month to month	52.97	185	0.29
Chad Hembrough	B2	03/31/22	55.25	221	0.25
Bonnie Caron	B3	Month to month	56.95	901	0.06
<b><i>Old Town Hall Rental</i></b>					
<u>Tenant</u>	<u>Room #</u>				
Passion Cellars	n/a	09/14/22	2,586.00	1,269	2.04
				includes patio	
<b><i>Jerome Civic Center Rentals</i></b>					
<u>Tenant</u>	<u>Room #</u>				
Christy Fisher	Studio 1	03/31/22	243.20	608	0.40
Carrie Mae Rose	Studio 2	07/05/23	252.00	630	0.40
Ginger MacKenzie	Studio 3	03/31/22	264.40	661	0.40



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## LEASE AGREEMENT

This Agreement, made and entered into as of this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between the Town of Jerome, an Arizona municipal corporation, (hereinafter called "Landlord"), and \_\_\_\_\_ (hereinafter called "Tenant").

### RECITALS

1. Landlord is the owner of that certain real property and improvements located at **600 Clark Street, Jerome, Arizona, Studio** \_\_\_\_\_.
2. The Town Council finds that the public interest will be benefited by leasing a portion of said real property and improvements to Tenant and Tenant desires to lease the premises and improvements on the terms and conditions as set forth herein.

## AGREEMENT

In consideration of the mutual covenants contained herein, and good and valuable consideration, the parties agree as to follows:

### 1. Basic Provisions:

1.1 Premises: Landlord hereby leases to Tenant and Tenant hereby leases from Landlord that certain space (herein called "Premises"). For purposes of this Lease, Premises are located at **600 Clark Street, Jerome, Arizona, Studio** \_\_\_\_\_ and consist of an area of \_\_\_\_\_ square feet.

1.1.1 Rules and Regulations: Tenant shall faithfully observe and comply with the rules and regulations that Landlord shall from time to time promulgate. Landlord reserves the right from time to time to make any reasonable modifications to said rules. The additions and modifications to those rules shall be binding upon Tenant upon delivery of a copy of them to Tenant. If there is a conflict between the rules and regulations and any of the provisions of this Lease, the provisions of this Lease shall prevail. Landlord shall make all reasonable efforts to enforce the rules and regulations uniformly against all tenants in the Building in which the Premises are located, and no such rules and regulations shall require a tenant to pay additional rent under this Lease. Landlord shall not, however, be responsible to Tenant for the nonperformance of any of said rules by any other tenants or occupants.

1.2. Agreement to Abide by Terms of Lease: This Lease is subject to the terms, covenants and conditions set forth herein. Landlord and Tenant covenant, as a material part of the consideration for this Lease, that each party will keep and perform each and all of the terms, covenants, and conditions for which it is made responsible by the terms of this Lease.

1.3 Term: The term of this lease shall be for three years, commencing on \_\_\_\_\_ ("Commencement Date") and ending on \_\_\_\_\_ ("Expiration Date"), unless sooner terminated pursuant to the provisions of this Lease.

1.4 Rent: Tenant shall pay to Landlord at Town Hall, Jerome, Arizona 86331, without prior notice or demand, on or before the first day of each month, rent for the Premises consisting of monthly payments, each in the amount of \_\_\_\_\_ dollars (\$\_\_\_\_\_).

### 1.5 Deposits:

1.5.1 Tenant's prior deposit of \$ \_\_\_\_\_, representing the final month's rent, shall be retained by the Town to serve as the deposit for this renewal.

1.5.2 Tenant's prior deposit of \$ \_\_\_\_\_ representing a Key Deposit, shall be retained by the Town to serve as the deposit for this renewal.

### 1.6 Permitted Use:

1.6.1 Tenant shall use the Premises for **private artist studio** purposes only and shall not use or permit the Premises to be used for any other purpose without prior written consent from Landlord.

### 2. Possession of Premises:

2.1 Acceptance of Premises: By taking possession of the Premises, Tenant shall be deemed to have accepted the Premises as being in good, sanitary order, condition and repair and in compliance with all applicable laws. Tenant shall be further deemed to have

**Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center**

accepted the Premises as suitable for Tenant's intended use. By taking possession Tenant warrants that it has performed such investigation as it deems necessary to make the above stated determinations. Tenant assumes all responsibility for its acceptance of the Premises "as is" at the time of possession. Landlord has not made any oral or written representations or warranties with respect to the said matters other than as set forth in this Lease.

2.2 Delay in Possession: If for any reason whatsoever Landlord cannot deliver possession of the Premises to Tenant as agreed herein, this Lease shall not be voidable. Landlord shall not be liable to Tenant for any loss or damage resulting from said delay and the expiration date of the term of this Lease shall not be extended in any way because of said delay. Should such delay occur, all rent shall be abated during the period between the commencement of the term of the Lease and the time when Landlord delivers possession.

2.3 Early Possession: In the event that Landlord permits Tenant to occupy the Premises prior to the commencement date of the term, such occupancy shall be subject to all the provisions of this Lease. Early possession shall not advance the termination date set forth herein.

4. Use:

4.1 Use: Tenant shall use and occupy the Premises only for the purposes set forth in Paragraph 1.6 and for no other purpose. Tenant shall not use or permit the use of the Premises as a residence or for overnight occupancy. Tenant shall not use or permit the use of the Premises in a manner that creates waste or a nuisance, or that disturbs owners and / or occupants of or causes damage to neighboring premises or properties. Tenant shall not bring or keep anything on the Premises which will in any way increase the existing rate of or affect any fire or other insurance upon the Building or any of its contents, or cause cancellation of any insurance policy covering said Building or any part thereof or any of its contents.

4.2 Hazardous Substances:

4.2.1 Reportable Uses Require Consent: "Hazardous Substance" as used in this Lease means any product, substance, chemical, material, or waste whose presence, nature, quality, and/or intensity of existence, use, manufacture, disposal, transportation, spill, release, or effect either by itself or in combination with other materials expected to be on the Premises is either: (i) potentially injurious to the public health, safety, or welfare, the environment, or the Premises, (ii) regulated or monitored by any governmental authority, or (iii) a basis for liability of Landlord to any governmental agency or third party under any applicable statute or common law theory. Hazardous Substance shall include, but not be limited to, hydrocarbons, petroleum, gasoline, crude oil, or any products, by-products, or fractions thereof. Tenant shall not engage in any activity in, on, or about the Premises which constitutes a Reportable Use (as hereinafter defined) of Hazardous Substances without the express prior written consent of Landlord and compliance in a timely manner (at Tenant's sole cost and expense) with all Applicable Laws. "Reportable Use" means (i) the installation or use of any above or below ground storage tank, (ii) the generation, possession, storage, use, transportation, or disposal of a Hazardous Substance that requires a permit from, or with respect to which a report, notice, registration, or business plan is required to be filed with, any governmental authority. Reportable Use shall also include Tenant's being responsible for the presence in, on, or about the Premises of a Hazardous Substance with respect to which any Applicable Law requires that a notice be given to persons entering or occupying the Premises or neighboring properties. Notwithstanding the foregoing, Tenant may, with Landlord's prior consent and in compliance with all Applicable Law, use any ordinary and customary materials reasonably required to be used by Tenant in the normal course of Tenant's business permitted on the Premises, so long as such use is not a Reportable Use and does not expose the Premises or neighboring properties to any meaningful risk of contamination or damage or expose Landlord to liability therefore.

4.2.2 Duty to Inform Landlord: If Tenant knows, or has reasonable cause to believe, that a Hazardous Substance, or a condition involving or resulting from same has come to be located in, on, or about the Premises, Tenant shall immediately give written notice of such fact to Landlord. Tenant shall also immediately give Landlord a copy of any statement, report, notice, registration, application, permit, business plan, license, claim, action, or proceeding given to or received from any governmental authority or private party or persons entering or occupying the Premises concerning the presence, spill, release, discharge of, or exposure to any Hazardous Substance or contamination in, on, or about the Premises, including but not limited to all such documents as may be involved in any Reportable Uses involving Premises.

4.2.3 Indemnification: Tenant shall indemnify, protect, defend, and hold Landlord, its agents, employees, lenders, and ground lessor, if any, of the Premises harmless from and against any and all losses of rents and / or damages, liabilities, judgments, costs, claims, liens, expenses, penalties, permits, and attorneys' and consultants' fees arising out of or involving any Hazardous Substance or storage tank brought onto the Premises by or for Tenant or under Tenant's control. Tenant's obligations under this Paragraph 4.2 shall include, but not be limited to, the effects of any contamination or injury to person, property, or the environment created or suffered by Tenant, and the cost of investigation (including consultants' and attorneys' fees and testing), removal, remediation, restoration, and / or abatement thereof, or of any contamination therein involved, and shall survive the expiration or earlier termination of this Lease. No termination, cancellation, or release agreement entered into by Landlord and Tenant shall release Tenant from its obligations under this Lease with respect to Hazardous Substances or storage tanks, unless specifically so agreed by Landlord in writing at the time of such agreement.

4.3 Tenant's Compliance with Law: Except as otherwise provided in this Lease, Tenant shall, at Tenant's sole cost and expense, fully, diligently, and in a timely manner, comply with all "Applicable Law," which term is used in this Lease to include all laws, rules, regulations, ordinances, directives, covenants, easements, and restrictions of record, permits, the requirements of any applicable fire insurance underwriter or rating bureau, and the recommendations of Landlord's engineer and / or consultants relating in any manner to the Premises (including but not limited to matters pertaining to: (i) industrial hygiene in environmental conditions on, in, under, or about the Premises, including soil and groundwater conditions and (ii) the use, generation, manufacture, production, installation, maintenance, removal, transportation, storage, spill, or release of any Hazardous Substance or storage tank), now in effect or which may hereafter come into effect, and whether or not reflecting a change in policy from any previously existing policy. Tenant shall, within five (5) days after receipt



of Landlord's written request, provide Landlord with copies of all documents and information, including, but not limited to, permits, registrations, manifests, applications, reports, and certificates, evidencing Tenant's compliance with any Applicable Law specified by Landlord, and shall immediately upon receipt notify Landlord in writing (with copies of any documents involved) of any threatened or actual claim, notice, citation, warning, complaint, or report pertaining to or involving failure by Tenant or the Premises to comply with any Applicable Law. The judgment of any court of competent jurisdiction or the admission of Tenant in any action against Tenant, whether Landlord be a party thereto or not, that Tenant has violated any Applicable Law shall be conclusive of that fact as between Tenant and Landlord.

4.4 Inspection Compliance: Landlord and Landlord's Lender(s), if any, shall have the right to enter the Premises at any time, in the case of an emergency, and otherwise at reasonable times, for the purpose of inspecting the condition of the Premises and for verifying compliance by Tenant with this Lease and all Applicable Laws and to employ experts and / or consultants in connection therewith and / or to advise Landlord with respect to Tenant's activities, including but not limited to the installation, operation, use, monitoring, maintenance, or removal of any Hazardous Substance or storage tank on or from the Premises. The costs and expenses of any such inspections shall be paid by the party requesting the same unless a default or breach of this Lease, violation of Applicable Law, or a contamination caused or materially contributed to by Tenant is found to exist or be imminent, or unless the inspection is requested or ordered by a governmental authority as the result of any such existing or imminent violation or contamination. In any such case, Tenant shall, upon request, reimburse Landlord or Landlord's Lender, as the case may be for the costs and expenses of such inspections.

5. Maintenance, Repairs, Alterations, and Trade Fixtures:

5.1 Tenant's Obligations: Tenant shall, at Tenant's sole cost and expense and at all times, keep the Premises and every part thereof in good order, condition, and repair, including fixtures, interior walls and windows, but excluding foundations, the exterior roof, and the structural aspects of the Premises. Tenant shall at all times keep all exit ways and passages free of impediments. Tenant, in keeping the Premises in good order, condition, and repair, shall exercise and perform good maintenance practices.

5.2 Landlord's Obligations: Landlord shall, at Landlord's expense, maintain the electrical, plumbing, heating and cooling facilities, boilers, the foundations, exterior roof, and structural aspects of the Premises in good order, condition, and repair. Landlord shall not, however, be obligated to paint or maintain the interior surface of the exterior walls or to maintain the windows or doors. Landlord shall not, in any event, have any obligation to make any repairs until Landlord receives written notice from Tenant of the need for such repairs. It is the intention of the Parties that the terms of this Lease govern the respective obligations of the Parties as to maintenance and repair of the Premises. Tenant and Landlord expressly waive the benefit of any statute now or hereafter in effect to the extent it is inconsistent with the terms of this Lease, or which affords Tenant the right to make repairs at the expense of Landlord

5.3 Utility Installations, Trade Fixtures, and Alterations:

5.3.1 Definition:

5.3.1.1 "Utility Installations" shall mean all carpeting, window coverings, air lines, gas lines, power panels, electrical distribution, security, fire protection systems, communication systems, lighting fixtures, heating, ventilating, air conditioning equipment, plumbing, and fencing in, on, or about the Premises.

5.3.1.2 "Trade Fixtures" shall mean Tenant's machinery and equipment that can be removed without doing material damage to the Premises.

5.3.1.3 "Alterations" shall mean any modification of the Premises from that which is provided by Landlord under the terms of this Lease, other than Utility Installations or Trade Fixtures, whether by addition or deletion.

5.3.2 Consent Required: Tenant shall not make any Alterations or Utility Installations in, on, or about the Premises without Landlord's prior written consent, which, if given, is conditioned upon the following:

5.3.2.2. Tenant shall provide Landlord with detailed final plans and specifications and working drawings of the proposed Utility Installations and/or Alterations and the name of the contractor who will perform the work at least thirty (30) days before the date it intends to commence the Utility Installations or Alterations;

5.3.2.3. Tenant shall give Landlord two days prior notice of commencement so that Landlord may post notices of non-responsibility on or at the Premises as provided by law.

5.3.2.4. Tenant shall acquire all applicable permits, approvals and licenses required by any and all governmental agencies and shall furnish proof of the same to Landlord.

5.3.2.5. All Utility Installations and Alterations shall be completed with due diligence in compliance with the plans and specifications and working drawings and all Applicable Laws.

5.3.2.6. If the estimated cost of Utility Installations or Alterations exceeds \$5,000.00, before commencement of Utility Installations or Alterations, Tenant, at its cost, shall furnish to Landlord a performance and completion bond issued by an insurance company qualified to do business in Arizona in a sum equal to the cost of the Utility Installation or Alteration guaranteeing the completion of the Utility Installation or Alteration free and clear of all liens and other charges, and in accordance with the plans and specifications.

5.3.2.7. All work shall be performed in a manner that does not interfere with the Town's use of the Building or the quiet enjoyment of other tenants in the Building in which the Premises are located.

5.3.3. Indemnification: Tenant shall pay, when due, all claims for labor or materials furnished or alleged to have been furnished to or for Tenant at or for use on the Premises, which claims are or may be secured by any mechanic's or materialmen's lien against the Premises or any interest therein.

5.4 Ownership, Removal, Surrender, and Restoration:

5.4.1 Ownership and Removal: All Alterations and Utility Installations shall, at the expiration or earlier termination of this Lease, become the property of Landlord and remain upon and be surrendered by Tenant with the Premises, except that Landlord may elect within thirty (30) days before the expiration of the Lease, or within five (5) days after termination of the Lease, to require Tenant to remove any Utility Installations or Alterations that Tenant has made to the Premises. If Landlord so elects, Tenant at its cost shall restore the Premises to the condition designated by Landlord in its election, before the last day of the term, or within thirty (30) days after notice of election is given, whichever is later.

5.4.2. Removal: If Tenant is not then in default of any provisions of this Lease, Tenant shall have the right to remove from the Premises immediately before the expiration of the term, any Trade Fixtures Tenant has made to the premises, as long as the removal will not cause any structural damage to the Premises, and Tenant at its cost promptly restores any damage caused by the removal.

5.4.3 Surrender / Restoration: Tenant shall surrender the Premises by the end of the last day of the Lease term or any earlier termination date with all of the improvements and surfaces thereof clean and free of debris and in good operating order, condition, and state of repair, ordinary wear and tear excepted. "Ordinary Wear and Tear" shall not include any damage or deterioration that would have been prevented by good maintenance practice by Tenant performing its entire obligation under this Lease. The obligation of Tenant shall include the repair of any damage occasioned by the installation, maintenance, or removal of Tenant's Trade Fixtures, furnishings, Alterations, and/or Utility Installations, as well as the removal of any storage tank installed by or for Tenant, and the removal, replacement, or remediation of any soil, material, or ground water contaminated by Tenant, all as may then be required by Applicable Law and/or good practice.

6. Insurance, Indemnity:

6.1 Liability Insurance: Tenant shall, at Tenant's expense obtain and keep in force during the term of this Lease a policy of comprehensive public liability insurance insuring Tenant and Landlord (as an additional insured) against any liability arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. Such insurance shall be on an occurrence basis providing single limit coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence. The limit of said insurance shall not, however, limit the liability of the Tenant hereunder. Tenant may carry said insurance under a blanket policy, providing, however, said insurance by Tenant shall have a Landlord's protective liability endorsement attached thereto.

6.2 Tenant's Property Insurance: Tenant, at its sole cost, shall maintain whatever insurance coverage on Tenant's personal property as Tenant deems necessary. The proceeds from any such insurance shall be used by Tenant for the replacement of personal property.

6.3 Plate Glass Insurance: Not applicable for this Lease.

6.4 Insurance Policies: Insurance required hereunder shall be provided by companies duly licensed to transact business in the State of Arizona and rated A+, AAA or better in "Best's Insurance Guide." Tenant shall not do or permit to be done anything which shall invalidate the insurance policies. Prior to occupancy of the Premises under this lease, Tenant shall deliver or cause to be delivered to Landlord copies of policies of liability insurance required herein or certificates evidencing the existence and amounts of such insurance with loss payable claims satisfactory to Landlord. No policy shall be cancelable or subject to modification or reduction of coverage except after thirty (30) days prior written notice to Landlord. At least thirty (30) days prior to the expiration of such policies, Tenant shall furnish Landlord with evidence of renewals or "insurance binder" evidencing renewal thereof. If Tenant fails to procure, maintain, and/or provide evidence of said insurance, Landlord may, but shall not be required to, procure and maintain same, but at the expense of Tenant, which amount shall be payable by Tenant to Landlord upon demand.

6.5 Indemnity: Tenant shall indemnify, protect, defend, and hold harmless the Premises, Landlord, and its officials, officers, employees, agents, partners, and lenders, from and against any and all claims, loss of rents, and / or damages, costs, liens, judgments, penalties, permits, attorneys' and consultants' fees, expenses and / or liabilities arising out of, involving, or in dealing with the occupancy of the Premises by Tenant, the conduct of Tenant's business, any act, omission, or neglect of Tenant, its agents, contractors, employees, or manner of any obligation on Tenant's part to be performed under this Lease. In case any action or proceeding is brought against Landlord by reason of any of the foregoing matters, Tenant shall defend Landlord at Tenant's expense and Landlord shall cooperate with Tenant in such defense. Landlord need not have first paid any such claim in order to be so indemnified.

6.6 Exemption of Landlord from Liability: Landlord shall not be liable for injury or damage to the person or goods, wares, merchandise, or other property of Tenant, Tenant's employees, contractors, invitees, customers, or any other person in or about the Premises, whether such damage or injury is caused by or result from fire, steam, electricity, gas, water, or rain, or from the breakage, leakage, obstruction, or other defects of pipes, fire sprinklers, wires, appliances, plumbing, air conditioning, or lighting fixtures, or from any other cause, whether the said injury or damage results from conditions arising upon the Premises or upon other portions of the building of which the Premises are a part, or from other sources or places, and regardless of whether the cause of such damage or injury or the means of

repairing the same is accessible or not. Landlord shall not be liable for any damages arising from any act or neglect of any other tenant of Landlord. Landlord shall under no circumstances be liable for injury to Tenant's business or for any loss of income or profit therefrom.

7. Destruction of the Premises: If the Premises is destroyed by fire or other casualty, Landlord shall have the option to either (a) repair or rebuild within one hundred fifty (150) days, or (b) not to repair or rebuild and to cancel this Lease on thirty (30) days notice. If Landlord fails to give Tenant the required written notice of its election as provided herein, or if restoration of the premises cannot be completed within one hundred fifty (150) days from the date of notice, Tenant may cancel this Lease at its option on two (2) days notice. In making repairs Landlord shall be obligated to replace only such glazing as shall have been damaged by fire and other damaged glazing shall be replaced by Tenant. Landlord shall not be required to rebuild, repair, or replace any part of the partitions, fixtures, additions, or other improvements which may have been placed in or about the Premises by Tenant. A total destruction of the Premises shall, at the option of Landlord, terminate this Lease. If the destruction results from Tenant's negligence, then the Lease shall not terminate nor shall the rental rate be reduced.

8. Personal Property Taxes: Tenant shall pay, prior to delinquency, all taxes assessed against and levied upon Alterations, Utility Installations, Trade Fixtures, furnishings, and all personal property of Tenant contained in the Premises or elsewhere.

9. Utilities: Not applicable for this lease.

10. Assignment and Subletting: Tenant shall not, either voluntarily or by operation of law, assign, transfer, mortgage, pledge, hypothecate or encumber this Lease or any interest therein, and shall not sublet the Premises in whole or part, nor shall there be any succession to the interest of Tenant by another.

11. Default, Breach, Remedies:

11.1 Default, Breach: The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant:

(a) The vacating or abandonment of the Premises by Tenant;

(b) The failure by Tenant to make any payment of rent or any other payment required to be made by Tenant hereunder, as and when due, where such failure shall continue for a period of three (3) days after written notice thereof by Landlord to Tenant;

(c) The failure by Tenant to provide Landlord with reasonable evidence of insurance or surety bond required under this Lease; or the failure of Tenant to fulfill any obligation under this Lease which failure endangers or threatens life or property, where such failure continues for a period of five (5) days following written notice thereof by or on behalf of Landlord to Tenant;

(d) Except as expressly otherwise provided in the Lease, the failure by Tenant to provide Landlord with reasonable written evidence in duly executed original form of any documentation or information which Landlord may reasonably require of Tenant under the terms of this Lease, where any such failure continues for a period of ten (10) days following written notice by or on behalf of Landlord to Tenant;

(e) A failure by Tenant to comply with any terms, covenants, conditions, or provisions of this Lease, or of the rules hereof, that are to be observed, complied with, or performed by Tenant, other than those described in subparagraphs (a), (b), or (c), above, where such failure continues for a period of fifteen (15) days after written notice thereof by or on behalf of Landlord to Tenant; provided, however, that the Landlord may, at its option, extend this period if Tenant is diligently acting to cure the default;

(f) The making by Tenant of any general arrangement or assignment for the benefit of creditors; or Tenant's becoming a "Debtor" as defined in 11 USC §101 or any successor statute thereto (unless, in the case of a petition filed against Tenant, the same is dismissed within sixty (60) days; or the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises of Tenant's interest in this Lease, where possession is not restored to Tenant within thirty (30) days; or the attachment, execution, or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where such seizure is not discharged within thirty (30) days; provided, however, in the event that any provision of this subparagraph (e) is contrary to any Applicable Law such provision shall be of no force or effect and shall not affect the validity of the remaining provisions;

(g) The discovery by Landlord that any financial statement given to Landlord by Tenant or any Guarantor of Tenant's obligations hereunder was materially false.

11.2 Landlord's Remedies in Default:

11.2.1 If Tenant fails to perform any affirmative duty or obligation required of it under this Lease within the applicable time-frame set forth above after written notice to Tenant (or in the case of an emergency, without notice), Landlord may at its option (but without obligation to do so) perform such duty or obligation on Tenant's behalf, and the costs and expenses of any such performance by Landlord shall be due and payable by Tenant to Landlord upon receipt of the invoice therefore.

11.2.2 If any check given to Landlord by Tenant is not honored by the bank upon which it is drawn, Landlord, at its option, may require all future payments to be made under this Lease by Tenant to be made only by cashier's check.

11.2.3 In the event of a Breach of this Lease by Tenant as defined in Paragraph 11.1, with or without further notice or demand, and without limiting Landlord in the exercise of any right or remedy which Landlord may have by reason of such Breach, Landlord may:

(i) Terminate Tenant's right to possession of the Premises by any lawful means, in which case this Lease and the term hereof shall terminate and Tenant shall immediately surrender possession of the Premises to Landlord. In such event Landlord shall be entitled to recover from Tenant: the worth at the time of the award of the unpaid rent which had been earned at the time of termination; and any other amount necessary to compensate Landlord for all the detriment proximately caused by the Tenant's failure to perform its obligations under this Lease, including but not limited to the cost of recovering possession of the Premises and expenses of re-letting, including necessary renovation and alteration; and

(ii) Pursue any other remedy now or hereafter available to Landlord under the laws or judicial decisions of the State of Arizona; and

(iii) The expiration or termination of this Lease and / or the termination of Tenant's right to possession shall not relieve Tenant from liability under and indemnity provisions of this Lease as to matters occurring or accruing during the term hereof or by reason of Tenant's occupancy of the Premises.

11.3 Late Charges: Tenant hereby acknowledges that late payment by Tenant to Landlord of rent and other sums due hereunder will cause Landlord to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Accordingly, if any installment of rent or any other sum due from Tenant shall not be received by Landlord within seven (7) days after such amount shall be due, then, without any requirement for notice to Tenant, Tenant shall pay to Landlord a late charge equal to FIVE DOLLARS (\$5.00) a day for every day rent or any other sum is overdue. Acceptance of such late charge by Landlord shall in no event constitute a waiver of Tenant's Default or Breach with respect to such overdue amount nor prevent Landlord from exercising any of the other rights and remedies granted hereunder.

11.4 Breach by Landlord: Landlord shall not be deemed in breach of this Lease unless Landlord fails within a reasonable time to perform an obligation required to be performed by Landlord. For purposes of this Paragraph, a reasonable time shall in no event be less than thirty (30) days after receipt by Landlord of written notice specifying wherein such obligation of Landlord has not been performed; provided, however, that the nature of Landlord's obligation is such that, if more than thirty (30) days after such notice are reasonably required for its performance, then Landlord shall not be in breach of this Lease if performance is commenced within such thirty (30) day period and thereafter diligently pursued to completion.

12. Condemnation: If the Premises or any portion thereof are taken under the power of eminent domain or sold under threat of the exercise of said power (all of which are herein called "condemnation"), this Lease shall terminate on thirty (30) days written notice to Tenant. Any award for the taking of all or any part of the Premises under the power of eminent domain or any payment made under threat of the exercise of such power shall be the property of Landlord, whether such award shall be made as compensation for diminution in value of the leasehold or for the taking of the fee, or as severance damages, provided, however, that Tenant shall be entitled to any compensation, separately awarded to Tenant for Tenant's relocation expenses and/or loss of Tenant's Trade Fixtures.

13. Tenancy: If Landlord desires to finance, refinance, or sell the Premises, any part thereof, or the building of which Premises are a part, Tenant and all Guarantors of Tenant's performance hereunder shall deliver to any potential lender or purchaser designated by Landlord such financial statements of Tenant, and such Guarantors as may be reasonably required by such lender or purchaser, including but not limited to Tenant's financial statements for the past three (3) years. All such financial statements shall be received by Landlord and such lender or purchaser in confidence and shall be used only for the purposes herein set forth.

14. Sale of Premises by Landlord: In the event of any sale of the Building, Landlord shall be and is hereby entirely freed and relieved of all liability under any and all of its covenants and obligations contained in or derived from this Lease arising out of any act, occurrence or omission occurring after the consummation of such sale; and the purchaser, at such sale or any subsequent sale of the Premises shall be deemed, without any further agreement between the parties or their successors in interest or between the parties and any such purchaser, to have assumed and agreed to carry out any and all of the covenants and obligations of the Landlord under this Lease.

15. Severability: The invalidity of any provision of this Lease, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

16. Interest on Past-Due Obligations: Any monetary payment due to Landlord hereunder, other than late charges, not received by Landlord within thirty (30) days following the date on which it was due, shall bear interest from the thirty-first (31<sup>st</sup>) day after it was due at the rate of twelve percent (12%) per annum, but not exceeding the maximum rate allowed by law, in addition to the late charge provided for in Paragraph 11.3.

17. Time of Essence: Time is of the essence with respect to the performance of all obligations to be performed or observed by the Parties under this Lease.

18. Rent Defined: All monetary obligations of Tenant to Landlord under the terms of this Lease are deemed to be rent.

19. No Prior or Other Agreements: This Lease contains all agreements between the Parties with respect to any matter mentioned herein, and no other prior or contemporaneous agreement or understanding shall be effective.

20. Notices: All notices required or permitted by this Lease shall be in writing and sent by mail, return receipt requested, to the other Party at the address listed below. Either Party may by written notice to the other specify a different address for notice purposes. All notices

sent certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, the postmark thereon.

Landlord: Attn: Candace Gallagher, Town Manager/Clerk  
Town of Jerome  
P.O. Box 335  
Jerome, AZ 86331

Tenant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

21. Waivers: No waiver by Landlord of the Default or Breach of any term, covenant, or condition hereof by Tenant shall be deemed a waiver of any other term, covenant, or condition hereof, or of any subsequent Default or Breach by Tenant of the same or of any other term, covenant or condition hereof. Landlord's consent to or approval of any act shall not be deemed to render unnecessary the obtaining of Landlord's consent to or approval of any subsequent or similar act by Tenant, or be construed as the basis of an estoppel to enforce the provision or provisions of this Lease requiring such consent. Regardless of Landlord's knowledge of a Default or Breach at the time of accepting rent, the acceptance of rent by Landlord shall not be a waiver of any preceding Default or Breach by Tenant of any provision hereof, other than failure of Tenant to pay the particular rent so accepted.

22. Recording: Neither Landlord nor Tenant shall record this Lease or a short form memorandum hereof without the prior written consent of the other party.

23. No Right to Holdover: Tenant has no right to retain possession of the premises or any part thereof beyond the expiration or earlier termination of this Lease. If Tenant does not vacate the Premises as provided by this Lease, Tenant's occupancy shall be on a month-to-month tenancy subject to all the terms and conditions of this Lease with the exception that the total rent charged under this Lease shall be increased on a monthly basis by two percent (2%) per month.

24. Cumulative Remedies: No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.

25. Covenants and Conditions: All provisions of this Lease to be observed or performed by Tenant are both covenants and conditions.

26. Binding Effect, Choice of Law: This Lease shall be binding upon the parties, their personal representatives, successors, and assigns and be governed by the laws of the State of Arizona. Any litigation between the Parties hereto concerning this Lease shall be litigated in Yavapai County.

27. Subordination, Attornment, Non-Disturbance:

27.1 Subordination: This Lease and any Option granted hereby shall be subject and subordinate to any ground lease, mortgage, deed of trust, or hypothecation or security devise (collectively "Security Device"), now or hereafter placed by Landlord upon the real property of which the Premises are a part, to any and all advances made on the security thereof, and to all renewals, modifications, consolidations, replacements, and extensions thereof. Tenant agrees that the lenders holding such Security Device shall have no duty, liability, or obligation to perform any of the obligations of Landlord under this Lease.

27.2 Attornment: Subject to the non-disturbance provisions of Paragraph 27.3, Tenant agrees to attorn to lender or any other party who acquires ownership of the Premises by reason of a foreclosure of a Security Device, and that in the event of such foreclosure such new owners shall not: (i) be liable for any act or omission of any prior lessor or with respect to events occurring prior to acquisition of ownership, (ii) be subject to any offsets or defenses which Tenant might have against any prior lessor, or (iii) be bound by prepayment of more than one month's rent.

27.3 Non-Disturbance: With respect to Security Devices entered into by Landlord after the execution of this Lease, Tenant's subordination of this Lease shall be subject to receiving assurance (a "non-disturbance agreement") from the lender that Tenant's possession and this Lease, including any options to extend the term hereof, will not be disturbed so long as Tenant is not in breach hereof and attorns to the record owner of the Premises.

27.4 Self Executing: The agreements contained in this Paragraph 27 shall be effective without the execution of any further documents; provided, however, that upon written request from Landlord or a lender in connection with a sale, financing, or refinancing of the Premises, Tenant and Landlord shall execute such subordination or non-subordination, Attornment, and / or non-disturbance agreement as is provided for herein.

28. Attorneys' Fees: If either Party brings an action or proceeding to enforce the terms hereof or declare rights hereunder, the Prevailing Party in any such proceedings, action, or appeal thereon shall be entitled to its reasonable attorneys' fees.

29. Landlord's Access, Showing Premises, Repairs: Landlord and Landlord's agents shall have the right to enter the Premises at any time in the case of an emergency, and otherwise at reasonable times for the purpose of showing the same to prospective purchasers, lenders, or lessees, and for making such alterations, repairs, improvements, or additions to the Premises or to the building of which they are a part, as Landlord may reasonably deem necessary.

30. Offset Statement: Tenant shall at any time and from time to time, upon not less than ten (10) days prior written notice from Landlord, execute, acknowledge and deliver to Landlord a statement, in writing, (a) certifying that this Lease is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying that this Lease as so modified, is in full force and effect), and the date to which the rental and other charges are paid in advance, if any, and (b) acknowledging that there are not, to Tenant's knowledge, any uncured defaults on the part of the Landlord hereunder, or specifying such defaults if any are claimed. Any such statement may be relied upon by any prospective purchaser or encumbrance of all or any portion of the real property of which the Premises are a part.

31. Signs: Tenant shall not place any sign upon the Premises, except that Tenant may, with Landlord's prior written consent, install such signs as are reasonably required to advertise Tenant's own business subject to all applicable laws and ordinances regarding the same.

32. Termination, Merger:

32.1 This agreement may be terminated for any reason by either party with sixty (60) days written notice.

32.2 Unless specifically stated otherwise in writing by Landlord, the voluntary or other surrender of this Lease by Tenant, the mutual termination or cancellation hereof, or a termination hereof by Landlord for Breach by Tenant, shall automatically terminate any sublease or lesser estate in the Premises; provided, however, Landlord shall, in the event of any such surrender, termination, or cancellation, have the option to continue any one or all of the existing sub tenancies.

33. Quiet Possession: Upon payment by Tenant of the rent for the Premises and the observance and performance of all of the covenants, conditions, and provisions on Tenant's part to be observed and performed under this Lease, Tenant shall have quiet possession of the Premises for the entire term hereof subject to all of the provisions of this Lease.

34. Security Measures: Tenant hereby acknowledges that the rental payable to Landlord hereunder does not include the cost of guard service or other security measures, and that Landlord shall have no obligation whatsoever to provide same. Tenant assumes all responsibility for the protection of the Premises, Tenant, its agents, and invitees and their property from the acts of third parties.

35. Reservations: Landlord reserves to itself the right, from time to time, to grant, without the consent or joinder of Tenant, such easements, rights, and dedications that Landlord deems necessary, and to cause the recordation of parcel maps and restrictions, so long as such easements, rights, dedications, maps, and restrictions do not unreasonably interfere with the use of the Premises by Tenant. Tenant agrees to sign any documents reasonably requested by Landlord to effectuate any easement rights, dedication, map, or restrictions.

36. Authority: If either Party hereto is a limited liability company, corporation, trust, or general or limited partnership, each individual executing this Lease on behalf of such entity represents and warrants that he or she is duly authorized to execute and deliver this Lease on its behalf. If Tenant is a limited liability company, corporation, trust or partnership, Tenant shall, within thirty (30) days after requested by Landlord, deliver to Landlord evidence satisfactory to Landlord of such authority.

37. Amendments: This Lease may be modified only in writing, signed by the parties in interest at the time of the modification. The parties shall amend this Lease from time to time to reflect any adjustments that are made to the Base Rent or other rent payable under this Lease. As long as they do not materially change Tenant's obligations hereunder, Tenant agrees to make such reasonable non-monetary modifications to this Lease as may be reasonably required by an institution, insurance company, or pension plan lender in connection with the obtaining of normal financing or refinancing of the property of which the premises are a part.

38. Multiple Parties: Except as otherwise expressly provided herein, if more than one person or entity is named herein as either Landlord or Tenant, the obligations of such multiple parties shall be the joint and several responsibility of all persons or entities names herein as such Landlord or Tenant.

39. Cancellation: Pursuant to A.R.S. § 38-511, Landlord may cancel this Lease, without penalty or further obligation within three years after its execution if any person significantly involved in initiating, negotiating, securing, drafting or creating the Lease on behalf of Landlord is, at any time while this Lease or any extension of the Lease is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the Lease with respect to the subject matter of the Lease.

The parties hereto have executed this Lease at the place on the dates specified below to their respective signatures.

Executed at:  
\_\_\_\_\_  
\_\_\_\_\_

Executed at:  
\_\_\_\_\_  
\_\_\_\_\_

on: \_\_\_\_\_

on: \_\_\_\_\_

by Landlord:  
THE TOWN OF JEROME

by Tenant:  
\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: Town Manager

Its: \_\_\_\_\_



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Candace Gallagher, Town Manager/Clerk

**ITEM:** **Item #9E: Juneteenth**

**MEETING DATE:** May 10, 2021

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Juneteenth (June 19) has been designated as both a federal and a state holiday, celebrating the freedom of enslaved people in the United States at the end of the Civil War. Council may decide whether to join other towns in declaring it a Town holiday.

I sent an inquiry to all other towns in Arizona and have attached a list of the results. Of the respondents as of this writing, 16 towns have recognized Juneteenth as a paid holiday, 19 have not, and it is under consideration in 4 towns.

Currently the Town recognizes 10 holidays: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving and Christmas Day.

To add Juneteenth as an 11<sup>th</sup> Town-recognized holiday can be accomplished by a motion to amend the Personnel Policy Manual in that regard.

For complete information about the holiday, see attached reprint from *The National Geographic*.

# ***JUNETEENTH***

***Reprinted from THE NATIONAL GEOGRAPHIC, JUNE 2021***

The United States has a new federal holiday. On Thursday, U.S. President Joe Biden signed a bill into law that officially designates Juneteenth—observed each year on June 19—as an American holiday. As the holiday falls on a Saturday this year, federal workers will have the day off on June 18.

Known to some as the country’s “second Independence Day,” Juneteenth celebrates the freedom of enslaved people in the United States at the end of the Civil War. For more than 150 years, African American communities across the country have observed this holiday.

Juneteenth has gained awareness in recent years as activists have pushed for state and federal recognition. With the signing of this bill, those efforts will finally come to fruition as Juneteenth becomes the first new federal holiday since the establishment of Martin Luther King Jr. Day in 1983.

So what’s the story behind Juneteenth? Here’s a look at the history of the holiday and how it has been celebrated through the years.

## **Freedom after the Confederacy**

At the stroke of midnight on January 1, 1863, the Emancipation Proclamation came into effect and declared enslaved people in the Confederacy free—on the condition that the Union won the war. The proclamation turned the war into a fight for freedom and by the end of the war 200,000 Black soldiers had joined the fight, spreading news of freedom as they fought their way through the South.

Since Texas was one of the last strongholds of the South, emancipation would be a long-time coming for enslaved people in the state. Even after the last battle of the Civil War was fought in 1865—a full two years after the Emancipation Proclamation was signed—it is believed that many enslaved people still did not know they were free. As the story goes, some 250,000 enslaved people only learned of their freedom after Union General Gordon Granger arrived in Galveston, Texas, on June 19, 1865, and announced that the president had issued a proclamation freeing them. On that day, Granger declared, “The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free. This involves an absolute equality of personal rights and rights of property between former masters and slaves, and the connection heretofore existing between them becomes that between employer and hired labour.”

## **A celebratory day**

With Granger’s announcement, June 19—which would eventually come to be known as Juneteenth—became a day to celebrate the end of slavery in Texas. As newly freed Texans began moving to neighboring states, Juneteenth celebrations spread across the South and beyond. Early Juneteenth celebrations included church services, public readings of the Emancipation Proclamation, and social events like rodeos and dances.

For decades, many southern Black communities were forced to celebrate Juneteenth on the outskirts of town due to racism and Jim Crow laws. To ensure they had a safe place to gather, Juneteenth groups would often collectively purchase plots of land in the city on which to celebrate. These parks were commonly named Emancipation Parks, many of which still exist today.

As the Civil Rights movement gained momentum in the ‘60s, Juneteenth celebrations faded. In recent years, however, Juneteenth has regained popularity and is often celebrated with food and community. It also has helped raise awareness about ongoing issues facing the African American community, including a political fight for reparations, or compensation, to the descendants of victims of slavery.

In 1980, Texas became the first state to recognize June 19 as a state holiday, which it did with legislation. Today, Juneteenth is recognized by nearly every state, and in June 2021, the U.S. Congress has passed a bill to make Juneteenth a federal holiday.



**JUNETEENTH PAID HOLIDAY?****YES****NO****Other**

Apache Junction		x	
Benson			on May agenda
Bullhead City	x		
Camp Verde		x	
Carefree		x	
Clarkdale		x	
Coolidge		x	
Cottonwood	x		
Dewey-Humboldt		x	
Eloy	x		
Flagstaff		x	
Florence	x		
Fountain Hills		x	
Glendale		x	
Goodyear	x		
Guadalupe	x		
Kingman		x	
Litchfield Park	x		
Mesa		x	
Nogales		x	
Oro Valley		x	
Paradise Valley		x	
Parker	x		
Peoria		x	
Phoenix	x		
Scottsdale	x		
Sedona		x	
Show Low		x	
Sierra Vista	x		
Snowflake			"not yet"
Springerville			Under consideration
Surprise			on May agenda
Tempe	x		
Tolleson	x		
Wickenburg		x	
Willcox	x		
Winslow	x		
Yavapai County		x	
Yuma	x		
<b>TOTAL</b>	<b>16</b>	<b>19</b>	<b>4</b>